

City of Chetek Common Council Meeting Agenda  
**Tuesday, February 11, 2025- 6:00 p.m.**  
Council room, 220 Stout Street, Chetek, WI  
**Also view meeting remotely on the City Facebook page**

**AGENDA:**

Call to order  
Roll call – Mayor Martin Scott Bachowski, Earl Grover, Terry Hight Thea Hempel  
Prayer  
Pledge of Allegiance  
Mayor Comments

Public comment: citizens may direct questions/comments to the council for items not on the agenda. The council may have limited discussion, however; no action will be taken under public comments.

Announcement of closed session later in meeting – Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.- Contract

**Motion to approve agenda**

**CONSENT AGENDA:**

- A. Council minutes and city claims: **January Council,**
- B. Department/Board reports as submitted - **Library-January**
- C. Resignations and/or appointments from boards/committees: Earl Grover resignation from Council, Appointment of Trevor Dysland for Ward 2 Alderman.
- D. General license/permits: Chamber Licenses for 2025

**OLD BUSINESS - the following items will be discussed by the council and possible action taken**

- E. Water main on Kleve
- F. Badger State Recovery

**NEW BUSINESS:**

- G. RFP for City Attorney
- H. Logging of Public Works Hours for Ice Rink
- I. Alley door replacement for Community Center
- J. City donation of gravel for Gotham Park Sports Complex
- K. Approve Ordinance 799A Attached Private Garages
- L. Approve Ordinance 800A Permit Requirement
- M. Approve hiring of Deputy Treas/Deputy Clerk
- N. Closed Session
- O. Act on Closed session item if any

Adjournment

**Minutes of the City of Chetek Common Council Meeting held on Tuesday, January 14, 2025 in the council room, 220 Stout Street, Chetek, WI. Also posted live on the City Facebook page**

The meeting was called to order by Mayor Martin at 6:00 p.m. following a public hearing in regards to an ordinance amendment.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Public comments: Jeanne Anderson gave an update on parks and beaches for the Gotham Sports complex 181,124.00. Fundraising is still in full swing. The sports complex park will benefit everyone. April 26th fundraiser will be at the lakeside cantina. 2 grant application that has been submitted. Will be submitting another grant application. Paul Poppe chair of the parks and beach committee. Paul was interviewed for News 18. Jim Ellingson is also part of the parks and recreation committee. He said that it takes a lot of different people to put it all together. All the signage will be donated.

Bachowski made a motion to approve the agenda. 2nd by Hight. Carried.

Hempel made a motion to approve the consent agenda. 2nd by Grover Carried.

Council minutes and city claims: December Council, December Special Council Meeting

Department/Board reports as submitted - Library- December, EDC- December

Resignations and/or appointments from boards/committees:  
General license/permits:

Old Business:

New Business:

Request to use Airport Park July 4-6 for the Annual Liberty Fest Art & Craft Fair

Bachowski made a motion that we approve the request to use airport park for July 4th-6th for liberty fest for the craft fair. Grover 2nd Carried

Resolution 2025-1 Delinquent Accounts to be uncollectible and write off This was a utility bill for an extra garbage pick up that was for a renter and the property sold so it was unable to go onto the tax bill for collection. Hempel made a motion to Resolution 2025-1 delinquent accounts to be uncollectible and write off. 2nd Bachowski. Carried

Resolution 2025-2 Appropriation of Funds for quarter 4 this is for appropriation of funds for the 4th quarter \$693.00 for National Night Out, \$1,000.00 for Shop with a Cop, and \$1,140.00 for law enforcement-equipment. Hight made a motion to approve 2025-2. Grover 2nd. Carried

Resolution 2025-3 Appropriate Revenues This is a clean up of the 2024 accounts. Taking the over revenues and moving them to where we need them. Bachowski made a motion to approve Resolution 2025-3. Grover 2nd. Carried.

Resolution 2025-4 Authorization to carry over unused Funds this is just 2 accounts that we have that was unspent in 2024 and to carryover into 2025. Hempel made a motion for Resolution 2025-4 to carry over unused funds. Grover 2nd. Carried.

Discussion for water main on Kleve St

Dan gave an update on the water main. This has been here since the 80s but we do have some liability. We would need to get an easement for part of the property. At one time the city did own the property before they sold it and a building was put onto it. We did not receive a grant last year

and we also did not receive a grant this year so it is up to the council as to whether they want to wait and try for a grant again or to take out a low interest loan. We are not on a time line at this time with it. It would have to be disclosed that there is a water main there and that we would need an easement for it. Bachowski asked what the plan for the building would be and at this time we do not know. The building is currently the Chetek Vet Clinic which has now closed. Hempel said that it could be a hindrance for selling the property. Bachowski would like to know when he plans to sell or when to see when. This property is in the TID so we possibly would be able to use some funds from the TID for this project. The council would like to see some options as they would not like to have to increase utility rates to pay back the loan if we were to go that route. They would like Dan to put some numbers together and report back to the council. Laura would help with this. Hempel said that she would talk to the owner and find out his plan and talk to the EDC.

#### Permission from council to use beach to access Ice Races

Dan talked to the Chief and he would like to have it closed when they are done with it. So there is no lake access when they are not using it. Bachowski asked who would be responsible for it and it would be the ice racing group and Chief does have a contact for a person should they need to get a hold of someone. Bachowski made a motion to grant permission to the ice racing club to use the beach access as long as there is a name supplied with a phone number of the responsible party to open and lock the gate back up. Grover 2nd. Carried.

#### Ordinance 798-A Chapter 118 – Article II Sec 118-75 through 118-77

This is what Joe explained during the public hearing adding 5 words in each of the 3 sections. Hight made a motion to adopt 798-A Chapter 118-Article II Sec 118-75 through 118-77. Hempel 2nd. Carried.

#### 2024 Building Inspector Update

Super year for 2024 biggest year for improvements since Joe has been with the city. 85 permits were issued. \$4,076,050.00 in general improvements 6 new homes for \$1,779,000.00 for a total of \$5,855,050.00. Those numbers do not include the WWTP, water tower, and well house improvements of \$22,000,000.00. So a total addition of improvements to the city of \$27,256,600.00

#### Badger State Recovery Update

Time line of events at 625 4th street Badger State Recovery

Building 63,000 sq. ft

Land 2.3 acres

Rail access

October 22, 2024 issues an order to comply with ordinance 118-15 property appearance and maintenance.

December 12, 2024 applied for a Special Inspection Warrant to inspect the interior and roof

December 17, 2024 Special Inspection Warrant granted

December 17, 2024@ 2:00 pm myself, police and a general contractor entered the building for inspection  
Inspection findings

- The building contains large quantities of flammable hazards
- The build contains human health hazards- mold, mildew, borax sodium tetraborate decahydrate other unknowns
- The building has sustained structural and physical damage to support columns, walls and ceiling
- The building has electrical hazards
- Water pipes have burst flooding the building- standing water present
- Placed a placard on the building, unsafe for human habitation that will remain on the building until repaired or removed
- Water has been turned off and advised the owner to shut off power and gas as well

State Statute 66.0413 allows the building inspector to place a Raze Order on a building to repair or raze a building that he finds to be so old, dilapidated, out of repair, dangerous, unsafe, unsanitary and unfit for human occupancy.

I have determined that the building is:

- Dangerous to the tenants
- Dangerous to the public
- The cost of repairs exceed 50% of the of the assessed value divided by the ratio of the assessed value to the recommended value.

Building Assessed Value 2024 \$ 315,000

157,000 divided by .7679 = 204,453

Roof repair alone \$500,000

Clean out and dispose the contents \$198,000 and 40 days to complete

No cost on actual structure, electrical or plumbing repairs yet

- Looking for council to send a notice with a timeline to repair or remove
- Notice should be sent by City Attorney
- Six months to a year

Joe was issued a special inspection warrant. Hempel would suggest an Oct 1 for clean up. Hight asked if he was aware of the price of the roof and yes the owner is aware. Hempel made a motion for the badger state recovery building that we do a raze order notice that it is repaired and cleaned out within 1 year of the city attorney's notice. Bachowski 2nd. Carried.

Closed Session: Bachowski made a motion to go into closed session. Hempel 2nd. roll call vote Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes

Grover made a motion to go into open session. Bachowski 2nd. Roll call vote Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes

Bachowski motioned to adjourn the meeting, 2nd by Grover. Carried.

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Mark Eby, City Clerk

## Calhoun Memorial Library Board Meeting Minutes

Jan. 7, 2024

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Jan. 07, 2025

The board meeting was called to order at 9 a.m. on Dec. 07, 2025, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, Jeff Martin, John Banks, Sally Johnson, and Rachel Westberg. Also present was Library Director Emily Resendiz, and Friends of the Library President Barb Ryan.

The agenda was approved by motion of John Banks, seconded by Sally Johnson. Motion carried.

There were no in-person public comments.

Minutes of the December 2024 regular board meeting were presented to board members in printed form. A typo correction was requested. Motion was made by Louse Brown, seconded by Nancy Nix, to accept the minutes with the change. Motion carried.

Director Emily Resendiz reported on the monthly expenditures for December. She also reported on the year-to-date budget, Act 150 and checking account reports. Motion was made by Rachel Westberg, seconded by Louise Brown, to approve the financial report. Resendiz also presented the reoccurring expenditures for December. Motion was made by Nancy Nix, seconded by Rachel Westberg, to accept the report.

Library Director Emily Resendiz presented the month's petty cash, statistics, and activities as part of the director's reports.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin reported on the happenings within the City of Chetek.

John Banks presented a report as the county board representative.

The board briefly received an update on the video camera system for the library and a subsequent policy for the system.

The board heard updates on a new library aid and library cleaning positions at the library. Resendiz has hired two new aids who are on a 90-day trial period.

Pursuant to Wisconsin Statute 19.85 (1)(c) a motion was made by Rachel Westberg, seconded by Nancy Nix to go into closed session to discuss employee compensation. By a roll call vote, the board unanimously agreed to go into closed session. Following closed session discussion, John Banks made a motion, seconded by Jeff Martin, to return into open session. A roll call vote was held to break back into open session, which was agreed upon unanimously.

Following closed session, Jeff Martin made a motion, seconded by Nancy Nix, to approve a proposal for the library to offer financial aid to assist director Emily Resendiz with pursuing her master's degree and continuing education in library science—pending acceptance into a program. The motion also including a provision that would allow Resendiz to use library property and technology equipment for continuing education purposes. Motion carried unanimously.

Motion to adjourn by John Banks, seconded by Rachel Westberg. Motion carried; meeting adjourned.

Respectfully Submitted,







**LAST PERSON OUT OF BUILDING  
DID YOU CHECK?**

1. Bathroom no water or toilets running, lights off
2. Hallway and Back room lights off
3. Floors swept/vac, clean of debris above
4. Doors all locked
5. Office workers please make sure the roll-up window is down and locked

We All need to work together - we want  
every one of the roll-up windows closed during office hours.  
Thanks for helping!

**AUTO**  
**CAUTION**  
**D**  
**ACTIVATED TO C**

**To UNLOCK**

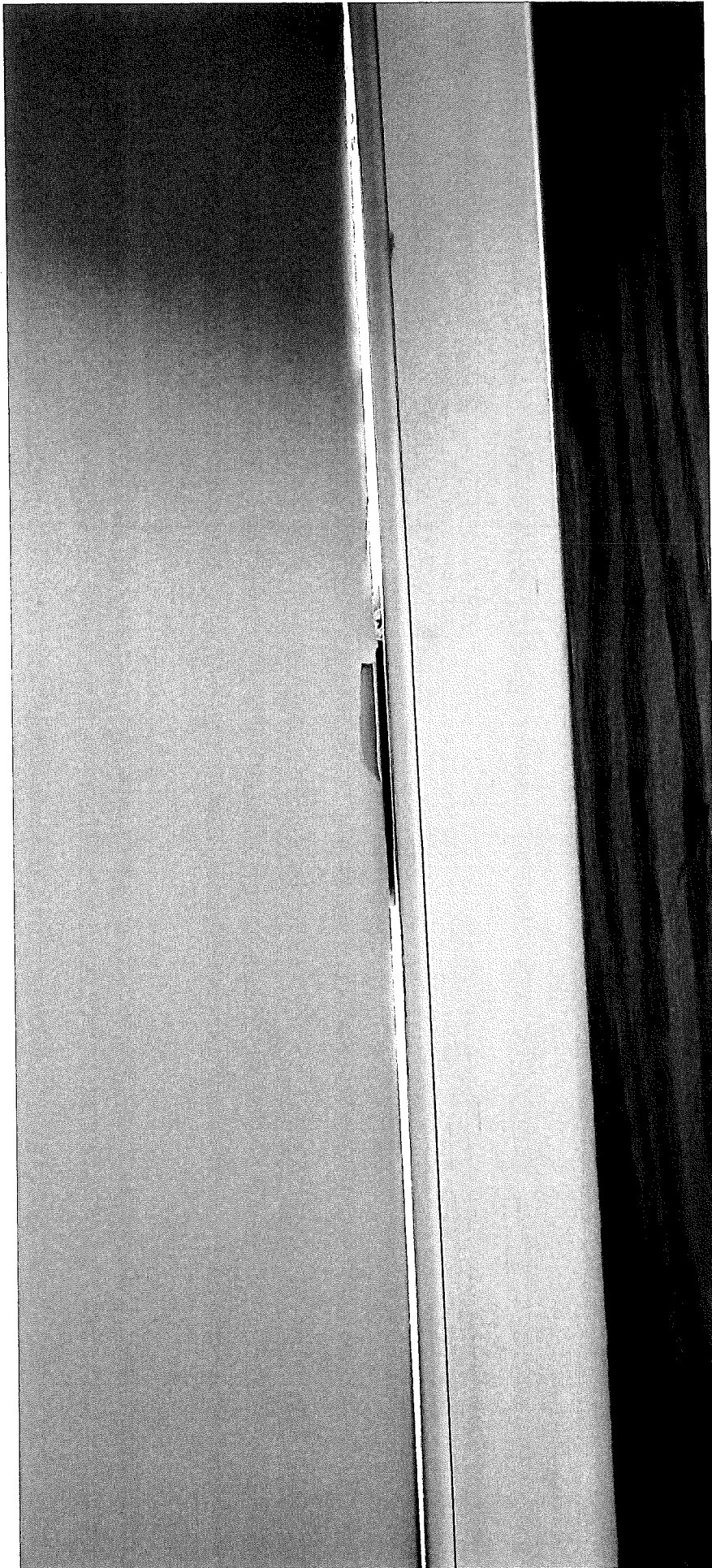
1. Push e
2. Take k
3. Put in

turn to  
be "In".

**To LOCK**

1. Hold
2. Put k
3. T...

STAPLES





Ordinance No. 799A

The Common Council for the City of Chetek hereby ordains as follows:

Section 1. Chapter 26 – Article III Sec 26-155 of the Chetek Code of Ordinances is hereby amended to read as follows:

Sec. 26-155. Attached Private Garages

Private garages may be attached to or made a part of residential buildings when in compliance with the following regulations:

- (1) All walls in common with a principal building and attached private garage shall be of not less than one-hour fire-resistive construction on garage interior.
- (2) Where a private garage is part of a building having habitable rooms over such garage, there shall be provided a horizontal and vertical separation between the two occupancies. Spaces between the joists and studs of the floor and wall shall be filled with approved noncombustible material four inches in thickness and protected with one-hour fire-resistive construction.
- (3) An attached private garage may have a door connecting directly into the principal building, provided that the door has a minimum 20 minute fire rating.

Section 2. This ordinance shall become effective upon its passage and publication as provided for by law.

City of Chetek

By: \_\_\_\_\_  
Jeff Martin, Mayor

Attest: \_\_\_\_\_  
Mark Eby, City Clerk

Date Passed: 2/11/2025

Published: 2/ /2025

Ordinance No. 800A

The Common Council for the City of Chetek hereby ordains as follows:

Section 1. Chapter 26 – Article IV Sec 26-249 of the Chetek Code of Ordinances is hereby amended to read as follows:

Sec. 26-249. Permit Requirement

No building of any kind shall be moved within or into the City and no new building or structure, or any part thereof, shall hereafter be erected, or ground broken for the same, or enlarged, altered, moved, demolished, razed or used within the City, until a permit has been obtained by the owner, or their authorized agent, from the Building Inspector. The term "building" as used in this section includes but is not limited to: new homes including additions, alterations, remodels, siding, windows, egress windows, roofing, decks, steps, electrical upgrades, plumbing drain waste and vents, HVAC upgrades, detached portable or permanent structures, and installation of mobile homes.

Section 2. This ordinance shall become effective upon its passage and publication as provided for by law.

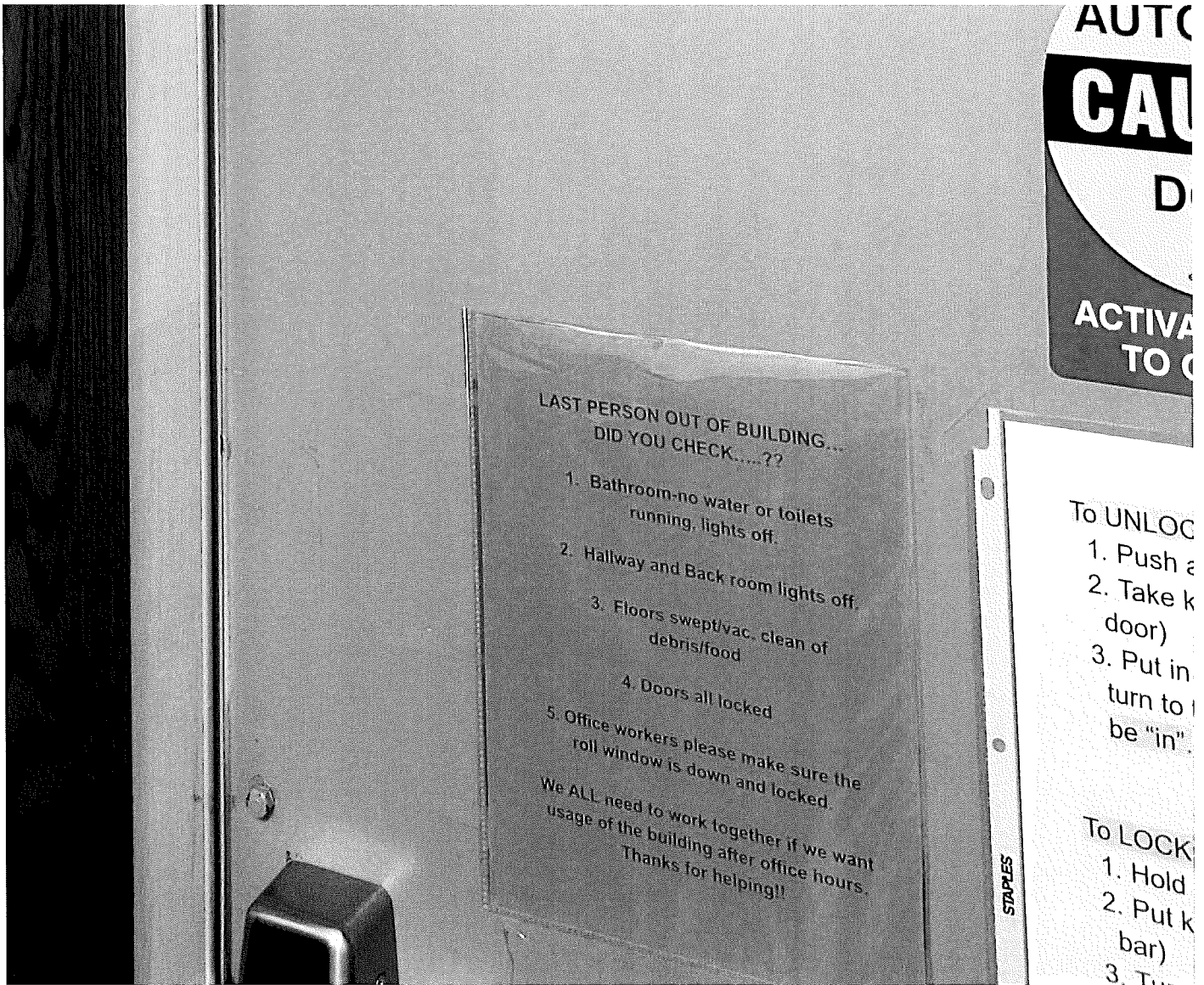
City of Chetek

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Jeff Martin, Mayor

Attest: \_\_\_\_\_  
Mark Eby, City Clerk

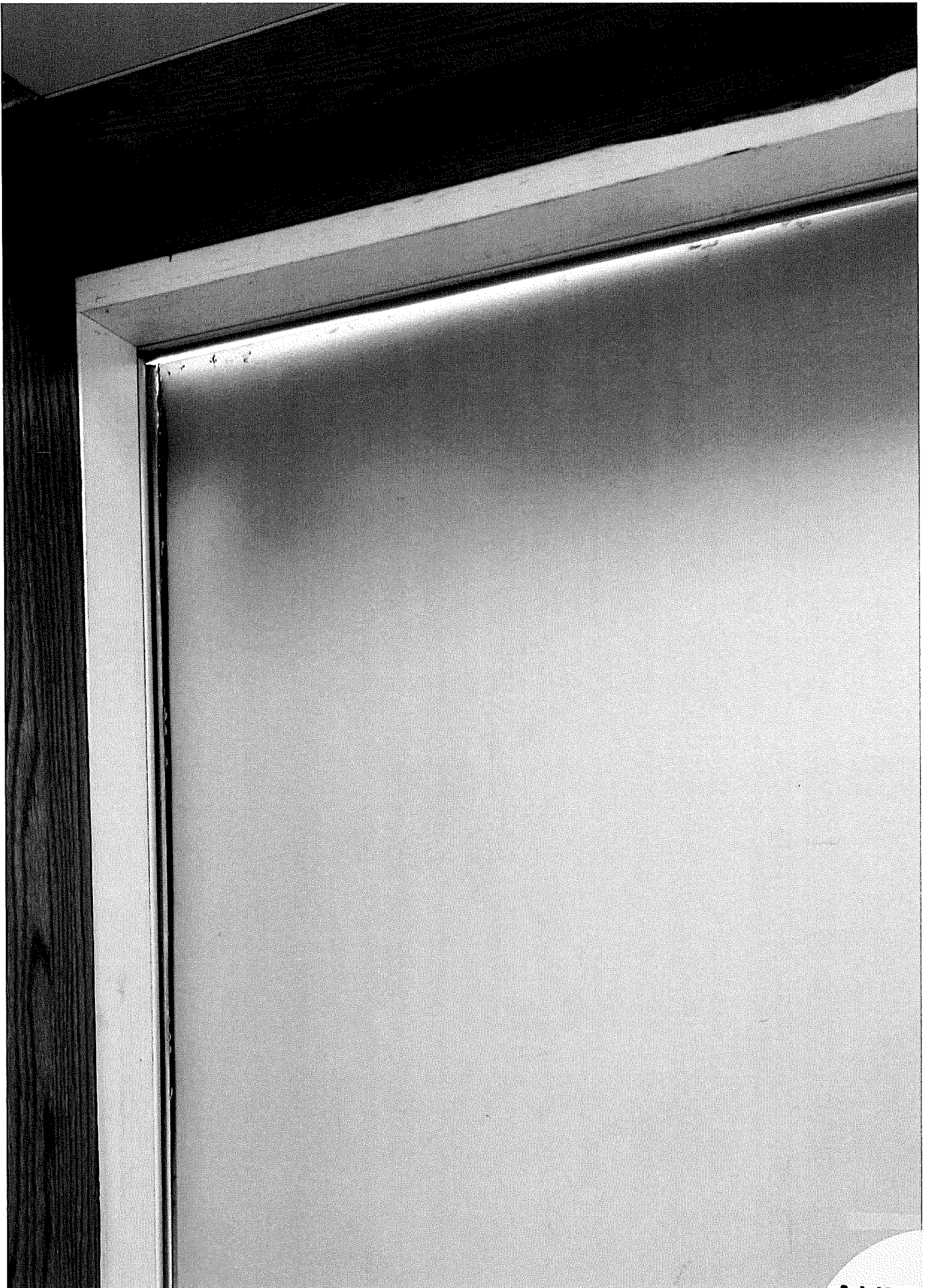
Date Passed: 2/11/2025

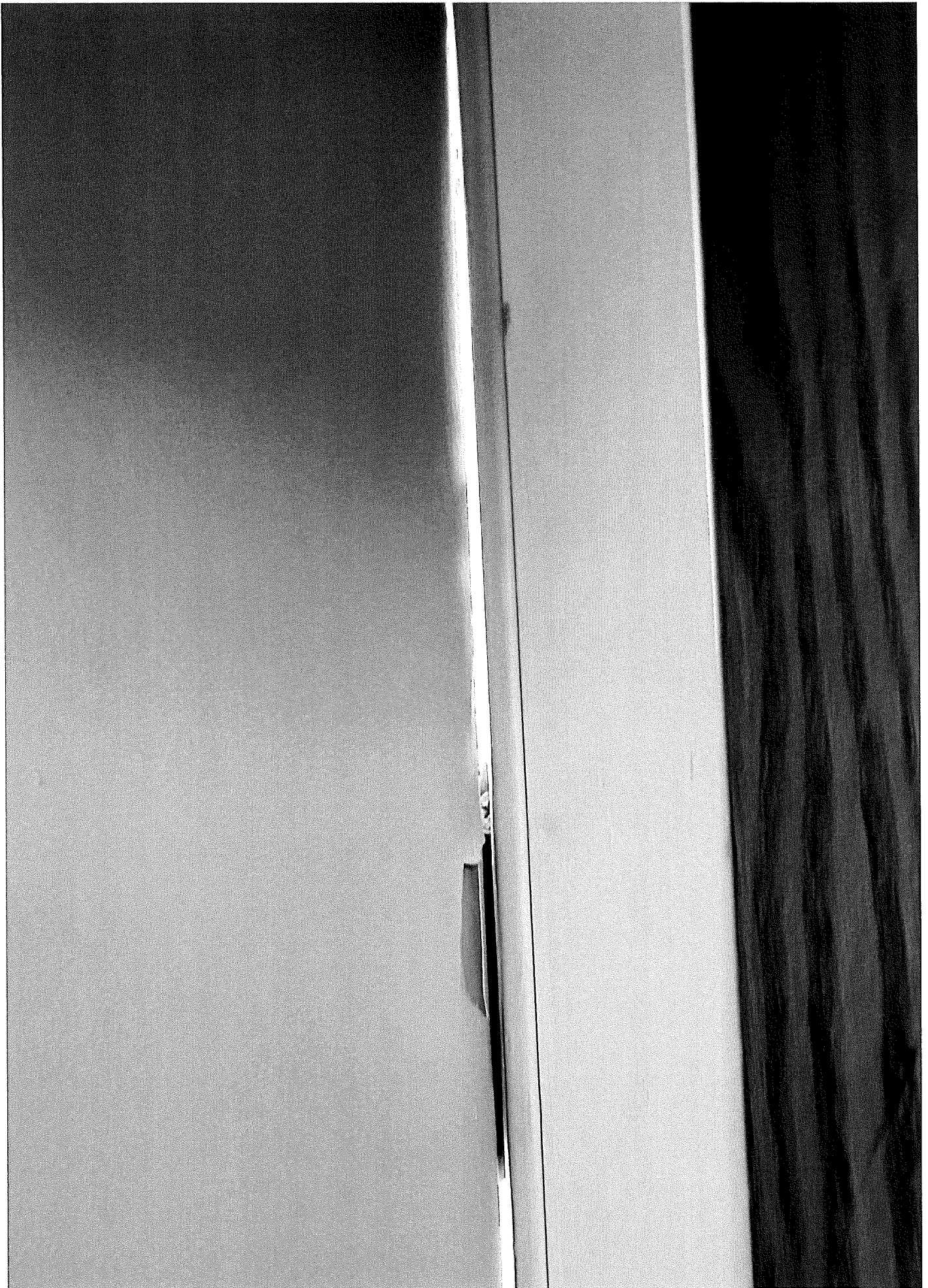
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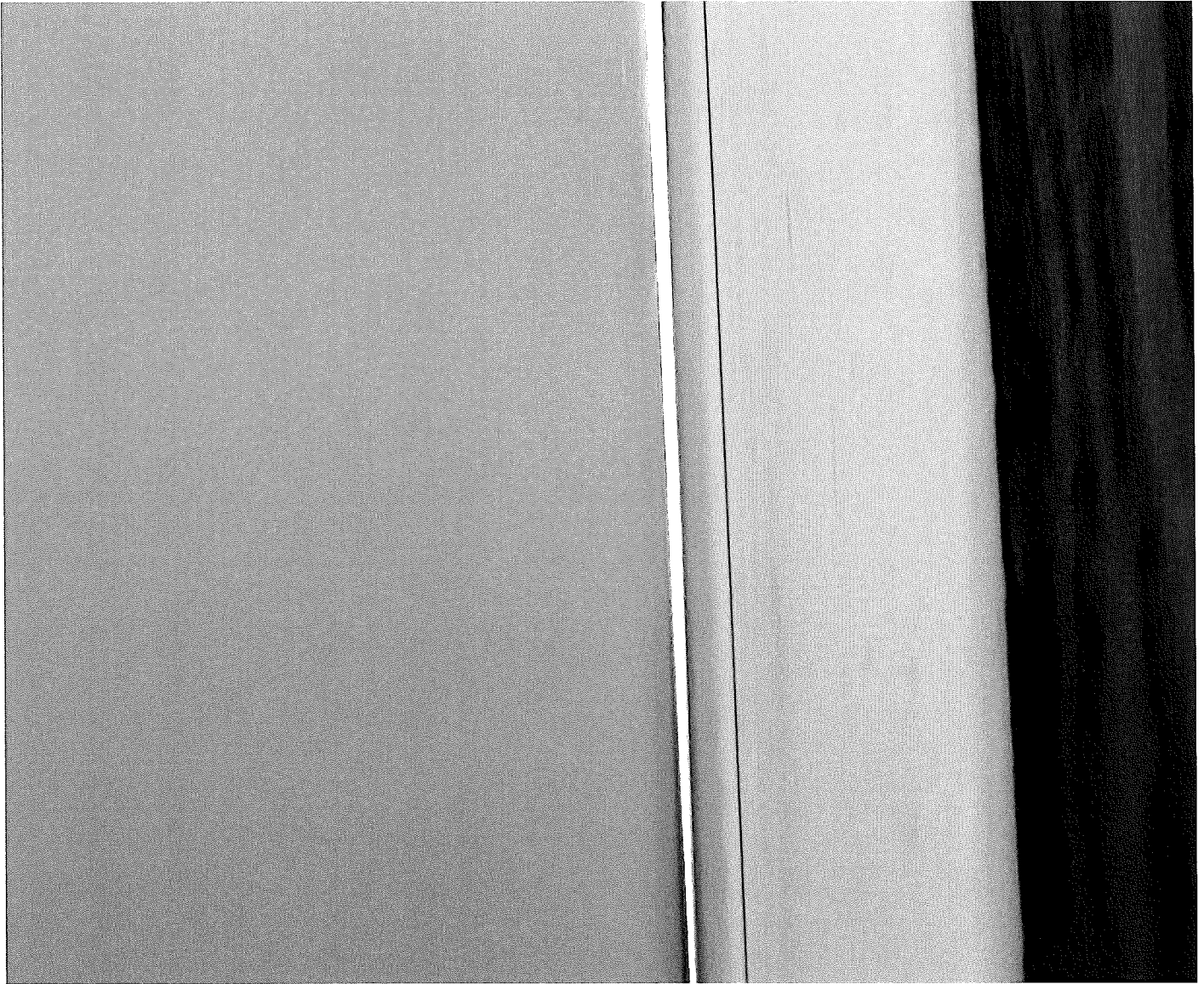












And this is pulled tight and locked  
[Quoted text hidden]

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**Laura Stelzner** <lstelzner@cityofchetekwi.us>  
To: Mark Eby <meby@cityofchetekwi.us>

Mon, Jan 20, 2025 at 12:16 PM

Pics for feb council on this door  
[Quoted text hidden]



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