

Calhoun Memorial Library Board Meeting Minutes

Jan. 7, 2024

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Jan. 07, 2025

The board meeting was called to order at 9 a.m. on Dec. 07, 2025, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, Jeff Martin, John Banks, Sally Johnson, and Rachel Westberg. Also present was Library Director Emily Resendiz, and Friends of the Library President Barb Ryan.

The agenda was approved by motion of John Banks, seconded by Sally Johnson. Motion carried.

There were no in-person public comments.

Minutes of the December 2024 regular board meeting were presented to board members in printed form. A typo correction was requested. Motion was made by Louse Brown, seconded by Nancy Nix, to accept the minutes with the change. Motion carried.

Director Emily Resendiz reported on the monthly expenditures for December. She also reported on the year-to-date budget, Act 150 and checking account reports. Motion was made by Rachel Westberg, seconded by Louise Brown, to approve the financial report. Resendiz also presented the reoccurring expenditures for December. Motion was made by Nancy Nix, seconded by Rachel Westberg, to accept the report.

Library Director Emily Resendiz presented the month's petty cash, statistics, and activities as part of the director's reports.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin reported on the happenings within the City of Chetek.

John Banks presented a report as the county board representative.

The board briefly received an update on the video camera system for the library and a subsequent policy for the system.

The board heard updates on a new library aid and library cleaning positions at the library. Resendiz has hired two new aids who are on a 90-day trial period.

Pursuant to Wisconsin Statute 19.85 (1)(c) a motion was made by Rachel Westberg, seconded by Nancy Nix to go into closed session to discuss employee compensation. By a roll call vote, the board unanimously agreed to go into closed session. Following closed session discussion, John Banks made a motion, seconded by Jeff Martin, to return into open session. A roll call vote was held to break back into open session, which was agreed upon unanimously.

Following closed session, Jeff Martin made a motion, seconded by Nancy Nix, to approve a proposal for the library to offer financial aid to assist director Emily Resendiz with pursuing her master's degree and continuing education in library science—pending acceptance into a program. The motion also including a provision that would allow Resendiz to use library property and technology equipment for continuing education purposes. Motion carried unanimously.

Motion to adjourn by John Banks, seconded by Rachel Westberg. Motion carried; meeting adjourned.

Respectfully Submitted,

