

Calhoun Memorial Library Board Meeting Minutes
Dec. 03, 2024

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Dec. 03, 2024

The board meeting was called to order at 9 a.m. on Dec. 03, 2024, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, Jeff Martin, John Banks, Sally Johnson, and Rachel Westberg. Also present was Library Director Emily Resendiz, and Friends of the Library President Barb Ryan.

The agenda was approved by motion of Nancy Nix, seconded by Louise Brown. Motion carried.

There were no in-person public comments, but Director Resendiz noted many people have been coming into the library recently—especially while the library is being decorated.

Minutes of the November 2024 regular board meeting were presented to board members in printed form. Motion was made by Jeff Martin, seconded by Nancy Nix, to accept the minutes as printed. Motion carried.

Director Emily Resendiz reported on the monthly expenditures for October and November. She also reported on the year-to-date budget, Act 150 and checking account reports from the last two months. Motion was made by Rachel Westberg, seconded by John Banks, to approve the financial report. Resendiz also presented the reoccurring expenditures for November. Motion was made by Jeff Martin, seconded by Louise Brown, to accept the report.

Library Director Emily Resendiz presented the month's petty cash, statistics, and activities as part of the director's reports.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin reported on the happenings within the City of Chetek.

John Banks presented a report as the county board representative.

The board briefly received an update on the video camera system for the library and a subsequent policy for the system.

The board heard updates on a new library aid and library cleaning positions at the library. Resendiz has hired two new aids and has a cleaning person in place.

The 2025 budget proposal from the City of Chetek has been approved, and the board received notice that their request for \$128,165 for next fiscal year has been granted.

Pursuant to Wisconsin Statute 19.85 (1)(c) a motion was made by John Banks, seconded by Nancy Nix to go into closed session to discuss employee salaries. By a roll call vote, the board unanimously agreed to go into closed session. Following closed session discussion, Jeff Martin made a motion, seconded by Nancy Nix, to return into open session. A roll call vote was held to break back into open session, which was agreed upon unanimously.

Following closed session, Jeff Martin made a motion, seconded by Nancy Nix, to increase salaries for employees by \$3/per hour across the board, from the proposed 2025 salaries. Motion carried unanimously.

The board also agreed to spend \$650 on bonuses for staff: \$150 for Resendiz, \$100 for regular employees and \$25 for new hires and junior aids.

Motion to adjourn by Jeff Martin, seconded by Rachel Westberg. Motion carried; meeting adjourned.

Respectfully Submitted,

