

Calhoun Memorial Library Board Meeting Minutes Sept. 10, 2024

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Sept. 10, 2024

The board meeting was called to order at 9 a.m. on Sept. 10, 2024, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, John Banks, Sally Johnson, and Rachel Westberg. Not present were Brandy Johnson and Jeff Martin. Also present was Library Director Emily Resendiz and Friends of the Library President Barb Ryan.

The agenda was approved by motion of Rachel Westberg, seconded by Louise Brown. Motion carried.

There were no in-person public comments.

Minutes of the August 2024 board meeting were presented to board members in printed form. Motion was made by John Banks, seconded by Sally Johnson, to accept the minutes as printed. Motion carried.

Jean Wacker, on behalf of Treasurer Brandy Johnson, presented the reoccurring expenditures, year-to-date budget, Act 150 and checking account reports for August. Motion made by Nancy Nix, seconded by Rachel Westberg, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities as part of the director's reports. She also presented the monthly expenditures for August. Motion made by Rachel Westberg, seconded by John Banks, to approve the expenditures. Motion carried.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area school activities.

Mayor Jeff Martin was not at the meeting to report on the happenings within the City of Chetek.

John Banks presented a report as the county representative.

The board discussed the proposed library addendum to the city handbook. A couple of changes were requested, and changes will be made for discussion and/or approval at the October meeting.

The board began the process of putting together a Grievance Committee to assist with any future matters that may arise between employees and the director. At this point, Rachel Westberg and Jean Wacker would be on this committee, while the board is awaiting confirmation from other board members who might be willing to serve before formalizing the group.

The library board took up the possibility of having a mural from the Chetek Public Arts League painted on the northwest façade of the building. The board agreed they were interested in moving forward in finding out the logistics of a project.

As discussion continues on the 2025 budget, the board discussed requesting \$119,365 from the City of Chetek in the 2025 fiscal year, which is a \$3,365 increase from the 2024 budget that will accommodate wage increases for the upcoming year.

Pursuant to Wisconsin Statute 19.85 (1)(c) a motion was made by Nancy Nix, seconded by Louise Brown to go into closed session to consider an employee's annual performance evaluation. By a roll call vote, the board unanimously agreed to go into closed session. Following closed session discussion, a roll call vote was held to break back into open session, which was agreed upon unanimously. No action was taken on items discussed in closed session.

Items discussed for the October meeting agenda include options for Act 150 monies, an update on the 2025 budget, final review of the library addendum to the city handbook, and a formal establishment of the grievance committee.

Motion to adjourn by John Banks, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

