

## **Calhoun Memorial Library Board Meeting Minutes Oct. 1, 2024**

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Oct. 1, 2024

The board meeting was called to order at 9 a.m. on Oct. 1, 2024, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, Brandy Johnson, Jeff Martin, John Banks, Sally Johnson, and Rachel Westberg. Also present was Library Director Emily Resendiz and Friends of the Library President Barb Ryan.

The agenda was approved by motion of Brandy Johnson, seconded by Rachel Westberg. Motion carried.

There were no in-person public comments.

Minutes of the September 2024 regular board meeting and the special meeting on Sept. 18 were presented to board members in printed form. Motion was made by John Banks, seconded by Nancy Nix, to accept the minutes from 9/10 as printed. Motion carried. Motion made by John Banks, seconded by Louise Brown to accept the minutes from 9/18 as printed. Motion carried.

Treasurer Brandy Johnson presented the reoccurring expenditures, year-to-date budget, Act 150 and checking account reports for September. Motion made by Nancy Nix, seconded by Sally Johnson, to approve the report. Motion carried.

Library Director Emily Resendiz presented the month's petty cash, statistics, and activities as part of the director's reports. She also presented the monthly expenditures for September. Motion made by Brandy Johnson, seconded by Rachel Westberg, to approve the expenditures. Motion carried.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area School activities.

Mayor Jeff Martin reported on the happenings within the City of Chetek.

John Banks presented a report as the county representative.

The board took up discussion one last time on the library addendum to the city handbook. The agreement amongst the board was that the changes requested over the past few weeks had been satisfactorily made. Rachel Westberg requested the addendum be addressed each year to ensure that it has been meeting its needs. Seeing no more discussion, Sally Johnson made a motion to accept the city handbook's library addendum as presented. Motion was seconded by Brandy Johnson. Motion carried.

The board briefly received an update on the purchase of a video camera system for the library and the progress on a policy for the system.

Pursuant to Wisconsin Statute 19.85 (1)(c) a motion was made by Jeff Martin, seconded by John Banks to go into closed session. By a roll call vote, the board unanimously agreed to go into closed session. Following closed session discussion, John Banks made a motion, seconded by Rachel Westberg, to return into open session. A roll call vote was held to break back into open session, which was agreed upon unanimously. No action was taken on items discussed in closed session.

The board discussed the advertisement and posting for a new library aid and library cleaning position.

Items discussed for the Nov. 12 meeting agenda include Act 150 monies, updates on a proposed mural on the wall of the library, and an update on new hires.

Motion to adjourn by John Banks, seconded by Jeff Martin. Motion carried; meeting adjourned.

Respectfully Submitted,

