

Calhoun Memorial Library Board Meeting Minutes

Aug. 6, 2024

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Aug. 6, 2024

The board meeting was called to order at 9 a.m. on Aug. 6, 2024, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Louise Brown, John Banks, Sally Johnson, Brandy Johnson and Rachel Westberg. Not present was Jeff Martin. Also present was Library Director Emily Resendiz and Friends of the Library President Barb Ryan.

The agenda was approved by motion of John Banks, seconded by Sally Johnson. Motion carried.

There were no in-person public comments, but Director Resendiz did relay that the library staff was honored with a Sunshine Award from WEAU TV in Eau Claire after being nominated for the recognition by a community member.

The board discussed the proposed library addendum to the city handbook. Brandy Johnson will make the changes suggested during discussion and the board agreed to take up approval of the addendum at the September meeting.

The board discussed providing personal paid time off (PTO) to junior library aids as an employment incentive, in place of formal vacation time. Rachel Westberg made a motion to give junior library aids 20 hours of PTO annually effective immediately. Motion was seconded by Louise Brown. Motion carried, with Brandy Johnson abstaining.

As discussion begins on the 2025 budget request, the board took up providing an increase of .45/hour for all library employees, as proposed by Director Emily Resendiz. Nancy Nix made a motion to approve a 45-cent/hour wage increase to library employees in 2025. Motion was seconded by Sally Johnson. Motion carried.

Minutes of the July 2024 board meeting were presented to board members in printed form. Motion was made by John Banks, seconded by Brandy Johnson, to accept the minutes as printed. Motion carried.

Treasurer Brandy Johnson presented the reoccurring expenditures, year-to-date budget, Act 150 and checking account reports for July. Motion made by Rachel Westberg, seconded by Louise Brown, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities as part of the director's reports. A motion was made by Brandy Johnson to approve the monthly expenditure report from Resendiz, seconded by John Banks. Motion carried.

Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser Area school activities.

Mayor Jeff Martin was not at the meeting to report on the happenings within the City of Chetek.

John Banks presented a report as the county representative.

Items discussed for the September meeting agenda include review and approval of the library addendum to the city's employee handbook, discussion on the 2025 budget request, discussion on establishing a library grievance committee, and the library director's review.

Motion to adjourn by Rachel Westberg, seconded by Brandy Johnson. Motion carried; meeting adjourned.

Respectfully Submitted,

