

City of Chetek Common Council Meeting Agenda  
**Tuesday, May 14, 2024- 6:00 p.m.**  
Council room, 220 Stout Street, Chetek, WI  
**Also view meeting remotely on the City Facebook page**

**AGENDA:**

Call to order  
Roll call – Mayor Martin Scott Bachowski, Earl Grover, Terry Hight Thea Hempel  
Prayer  
Pledge of Allegiance  
Mayor Comments

**Announcement of closed session later in meeting – Wisconsin Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - WWTP project payments, act on closed session item, if any.**

**Announcement of closed session later in meeting –Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion on Fire Dept addition.**

Public comment: citizens may direct questions/comments to the council for items not on the agenda. The council may have limited discussion, however; no action will be taken under public comments.

**Motion to approve agenda**

**CONSENT AGENDA:**

- A. Council minutes and city claims: ***April Council meeting, April Organizational, April Emergency***
- B. Department/Board reports as submitted ***-Library-April, EDC-April,***
- C. Resignations and/or appointments from boards/committees:
- D. General license/permits: Chetek Chamber of Commerce, Lake Country Marina Class A Beer, Temporary Class "B" for St. Boniface Catholic Church July 14th

**OLD BUSINESS - the following items will be discussed by the council and possible action taken**

- E. Employee Handbook & Policies

**NEW BUSINESS:**

- F. Sale of Hanger 15
- G. Donation of Gravel to Chetek Chamber of Commerce
- H. Discontinue of Utility Disconnections
- I. Award Paving bid
- J. Water Tower Logo discussion
- K. EOP Update/Approval
- L. 4 wheeler/UTV curfew
- M. Police Dept roofing Bids
- N. RFP for new City Attorney

- O. Resolution 2024-12 Hazard Mitigation Plan
- P. Discussion Parks naming rights for the Sports Complex
- Q. ARPA Fund reallocation sound system money from downtown
- R. Replacement of 4 Picnic Tables
- S. Clerk/treasurer Institute open conversation on office hours during that week
- T. Write off chargeback of personal property taxes for 2022
- U. Closed Session
- V. Act on Closed session item if any

Adjournment

Edited 5/9/2024 1:32pm

Edited 5/13/2024 2:02pm

**Minutes of the City of Chetek Common Council Meeting held on Tuesday, April 9, 2024 in the council room, 220 Stout Street, Chetek, WI. Also posted live on the City Facebook page**

The meeting was called to order by Mayor Martin at 6:02 p.m.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Public comments: Matt Hutzler new dock concern on Knapp and Mound St that would eliminate 1 spot on the parking dock. He believes there are ways that we can fix the issue. Greg Abbott question with the tree if it can not be taken care of if the docks could be moved?

Grover made a motion to approve the agenda. 2nd by Hight. Carried.

Hempel motioned to approve the consent agenda items with the removal of item D - city claims and minutes from March Council Min; accept and place on file committee minutes: Library- March, March Planning Commission, EDC March, Personnel March.

Appointment of Dave Lentz to Barron County EDC. 2nd by Bachowski. Carried.

Old Business:

There was no old business.

New Business:

Furnace Replacement Garbage Bay Public Works. The heat exchanger is cracked and has now stopped working. Dan said that they would keep the modine still there. 2 quotes were presented before council one from Fire and Ice in the amount of \$8,900.00 the 2nd quote was from Ahern in the amount of \$11,640.00. Hempel asked if this was budgeted and Dan said it was not as we did not know that it was going to go out. This money will have to come out of building outlay. Bachowski makes a motion to accept the quote from Fire and Ice in the amount of \$8,900.00 Grover 2nd motion. carried

Resolution 2024-7 to appropriate money from last year to correct accounts \$426.58 to library act 150, \$40.00 to police uniform, Clerks office general expense \$1,000.00. Hight made a motion to approve resolution 2024-7. 2nd Bachowski. Carried

Resolution 2024-8 for appropriating library donations. Hempel made a motion to approve resolution 2024-8. 2nd Grover. Carried

Resolution 2024-9 appropriate money from 1st quarter donations. Bachowski made a motion to approve resolution 2024-9 appropriation of funds Shop with a cop \$500.00, Law enforcement equipment \$59,360.63, and community center expenses \$500.00. Grover 2nd. Carried

Resolution 2024-10 Establishing water property tax equivalent for water utility (PILOT Freeze) Hight made a motion to approve resolution 2024-10. Bachowski 2nd. Carried

Resolution 2024-11 authorizing the issuance and sale of up to \$2,808,653 sewage system revenue bonds, series 2024, and providing for other details and covenants with respect thereto, and approval of related \$5,065,200 financial assistance agreement. Hempel made a motion to approve resolution 2024-11 authorizing the issuance and sale of up to \$2,808,653 sewage system revenue bonds in regards to the wastewater treatment plant. 2nd by Bachowski. Carried

Employee Handbook recommendations by Personnel Committee & Policy Updates. Hempel said that she would like to table this to the May meeting so they have a little more time to review the updates. Hempel made a motion to table to the May meeting. Grover 2nd. Carried

Hight made a motion to go into closed session. Grover 2nd. Roll call vote Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes Carried

Grover made a motion to go back into open session. Hight 2nd. Roll call vote Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes Carried

Hempel made a motion to pay an insurance claim that was denied by city insurance Grover 2nd Carried.

April 23rd at 6pm will be the Organizational meeting.

Hight motioned to adjourn the meeting, 2nd by Bachowski. Carried.

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Mark Eby, City Clerk



**Minutes of the City of Chetek organizational meeting held on Tuesday, April 23, 2024 in the council room, 220 Stout Street, Chetek, WI.**

The meeting was called to order by Mayor Martin at 6:00 p.m.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Motion to approve agenda - Grover made a motion to approve the agenda. Bachowski 2nd Carried.

Hight made a motion to elect Thea Hempel as council president. Grover 2nd. Mayor called for a Roll call vote Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes. Carried. Hempel said it will be an honor to serve as council president.

Motion by Hight to confirm mayor's appointments of municipal officers, boards, committees for the ensuing year: budget committee - Jeff Martin, Laura Stelzner, Brandy Johnson, Thea Hempel, Scott Bachowski; grievance committee - Jeff Martin, Earl Grover, Scott Bachowski; fire district board - Earl Grover, Ron Latcham; joint ambulance service commission - Terry Hight; park committee - Earl Grover, Mark Etten, Donna Bachowski, Josh Eby, Jim Metcalf, Joe Atwood, Paul Poppe, Austin Chamberlain; personnel committee/wage negotiating committee - Jeff Martin, Terry Hight, Scott Bachowski; utility committee - Earl Grover, Terry Hight; street committee - Scott Bachowski, Thea Hempel; Barron county economic development representative - Dave Lentz; Airport Committee- Scott Bachowski, Tim Esselman, Shawn Ayers, Matt Hutzler, Judd Koenitzer, Steve Lind, Dr. Howard Thalacker, Robert Tchop; plan commission - Dave Swangim, Shawn Ayers; board of appeals - Chad hempel, Jan Sobus; Library board - Sally Johnson, Louise Brown; economic development committee - Thea Hempel, Jennifer Blatz, Jessica Clark, Travis Turner, Dan Knapp, Sr., John Flor, Rick Meskers; Community Center Board- Thea Hempel, Sherry Chuchwar, Addy Roth, Ken/Delores LaFaive, Mark Eby, Kathy Dunham. Hempel 2nd. Carried.

Purchase of hanger 15. Mr. Kaye purchased hanger 15 from Mr. Sailor. Council was not aware of any sale between the two parties. City clerk filled the council in on everything in regards to the sale of this hanger. There then was discussion to call Mr. Kaye to let him know of how the council would like to handle this sale as it was never originally brought before council which is a breach of contract for the city. It was discussed that the confirmation and assumption of lease between Sailor and Kaye be signed which it was at the council meeting and also that Kaye is to sign land lease with the city and appear in front of council on May 14th to officially sell hanger to Mr. Bartsch which Kaye said was fine. Hempel made a motion to have the confirmation and assumption of lease from sailor to kaye signed and that Kaye also signs land lease with city and appear before council in May to send lease to new buyer. Grover 2nd. Mayor asked for a roll call vote Hempel-yes, Hight-yes, Grover-yes, Bachowski-no. Motion carried.

Discussion Cemetery mowing there was discussion on what to do as John resigned. Donna the cemetery sexton did say that John did a lot more than just mowing. Donna has also gotten many compliments on how nice the cemetery looked because of John. He was more of a maintenance guy at the cemetery not only would he mow but would also clean up messes that were left behind from people. He has also had to clean up human feces, animal feces, broken alcohol bottles, and many other things. The mayor did call the Town clerk for clarification on whether they had or would be putting out an ad. Town clerk said that they had written an ad but was not sure if the ad had actually gotten to the newspaper or not. Council would like to put an ad looking for a caretaker City and Town will get together to pick a replacement.

Hight made a motion to adjourn. 2nd by Bachowski. Carried.

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Mark Eby, City Clerk

**Minutes of the City of Chetek Common Council Emergency Meeting held on Tuesday, April 17, 2024 in the council room, 220 Stout Street, Chetek, WI.**

The meeting was called to order by Mayor Martin at 4:45 p.m.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Bachowski made a motion to approve the agenda. 2nd by Hempel. Carried.

Old Business:

There was no old business.

New Business:

Grover made a motion to go into closed session. 2nd by Hight roll call vote: Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes

Grover made a motion to go back into open session. 2nd by Hight Roll call vote: Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes

Hempel made a motion for option 3 that was discussed in closed session to force mediation. 2nd by Bachowski. Roll call vote: Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes

Hempel motioned to adjourn the meeting, 2nd by Hight. Carried.

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Mark Eby, City Clerk

## **Calhoun Memorial Library Board Meeting Minutes**

**April 2, 2024**

Minutes of the Calhoun Memorial Library Board of Director's Meeting: April 2, 2024

The meeting was called to order at 9 a.m. on April 2, 2024, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Nancy Nix, Jeff Martin, Sally Johnson, Brandy Johnson, Louise Brown and John Banks. Also present were Friends of the Library Board President Barb Ryan, Library Director Emily Resendiz. Not present was Rachel Westberg.

The agenda was approved by motion of Brandy Johnson, seconded by John Banks. Motion carried.

There were no in-person public comments.

Minutes of the March 2024 board meeting were presented to board members in printed form. Motion was made by Nancy Nix, seconded by Sally Johnson, to accept the minutes as printed. Motion carried.

Treasurer Brandy Johnson presented the expenditures, year-to-date budget, Act 150 and checking account reports for March. Motion made by Nancy Nix, seconded by Louise Brown, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics and activities as part of the director's reports. Friends President Barb Ryan provided an update from the Friends of the Library.

No report on Chetek-Weyerhaeuser school activities.

Mayor Jeff Martin discussed the happenings within the City of Chetek.

John Banks presented a report as the county representative.

No items were discussed for the agenda for the May board meeting.

Motion to adjourn by Jeff Martin, seconded by Nancy Nix. Motion carried; meeting adjourned.

Respectfully Submitted,

Louise Brown

City of Chetek  
Meeting: Economic Development Committee  
Wednesday, May 1st, 2024 (Noon lunch meeting (lunch provided)- Chetek City Hall)  
Chairperson: Ward 4 Alderwoman, Thea Hempel  
A quorum may be present

Members:

Jessica Clark    \_\_\_A\_\_\_  
Dan Knapp Sr.    \_\_\_x\_\_\_  
Rick Meskers     \_\_\_x\_\_\_  
Jennifer Blatz   \_\_\_x\_\_\_  
Travis Turner    \_\_\_A\_\_\_  
John Flor        \_\_\_x\_\_\_

Call Meeting to Order

Roll Call

Approve Minutes from last meeting

Old Business:

New Business:

    SC Swiderski Update - Knapp Street Development

    Water Tower Update

Priorities and Task Assignments

    EDC Members assigned to Tasks in Spreadsheet

Other Items

Adjourn

## MINUTES

Meeting was called to order at 12:02pm. Motion: Dan Knapp Carried: John Flor

Roll call listed above. Also in attendance were SC Swiderski staff members, Travis Blasi, Planning Specialist and Kortni Wolf, Development Manager

Ward 2 and Ward 3 Aldermen (Terry Height and Earl Grover) along with Chief Ron Ambrozaitis were in attendance. Present was a quorum of the Chetek City Council

Introductions were made.

Meetings from the March meeting were approved. Motion: Dan Knapp Carried Jennifer Blatz

SC Swiderski proceeded to give an overview regarding the Knapp Street Development.

- The current site plan is still in place with no anticipated changes. This can be reviewed and changed if desired.
- The new cost of the development is \$20M
- This represents a considerable increase in tax base. Swiderski will pay all necessary taxes after the TID agreement has been met and whether or not they are at full rental capacity.
- This is a managed property with vetted renters, strict rules and onsite staff (during Business Hours)
- There will be no low-rental housing and Swiderski will help with the marketing of that given local rumors and “bar talk”
- Rent projections at this point are between \$1100 - \$1875
- No Air BnB nor VRBOs will be allowed.
- Ample parking is provided with an average of 3 spots per rental.
- There is a waiting list which will be provided to the EDC.
- Swiderski is doing a Feasibility Study which is a new department within their office. (After the meeting it was clarified that This is proprietary and can be purchased by the City.
- Swiderski can provide Civil Engineering and Photo Metrics information.
- Swiderski is asking for assistance with a community and business survey.
- Future timing is as follows: Finalize civil engineering plans by mid to late summer 2024. Have Plan and Development Agreement by Fall 2024. Purchase property by Year End.
- A meeting is needed with Public Works, Building Inspector and Emergency (Fire and Police) to determine any conflicts with public service and the development lay out.
- Concerns going forward are, of course, the interest rates. Swiderski desires a 6.5% rate but understands that this is out of everyone’s control. They also have their own building supply company to aid in reducing costs. The city needs to be prepared for a delay if rates were to adjust higher.

- Do we want to work with the School District and/or the adjacent property owner to discuss a walking path to the High School?

The Water Tower plan update was shared with the Teams

EDC members were asked to review the Property Spreadsheet - each member will be assigned as key contact for given properties based on their personal contacts/relationships and expertise.

Meeting was adjourned at 12:50pm Motion: Dan Knapp Carried: John Flor

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \$10 PER EVENT/PER LOCATION

Application Date: 5-10-2024

Town  Village  City of Chetek

County of Barron

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name CHETEK CHAMBER OF COMMERCE

(b) Address PO BOX 747 CHETEK WI 54728  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President LOIS KLAY

Vice President LISA WHITISH

Secretary Robin Nelson

Treasurer ALEX SWANSON Jenny Baldean

(g) Name and address of manager or person in charge of affair: JENNIFER BLATZ

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number SEE ATTACHED LIST OF EVENTS - 2023 EVENTS

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event \_\_\_\_\_

(b) Dates of event \_\_\_\_\_

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 5/13/2024

Date Granted by Council \_\_\_\_\_

CHETEK CHAMBER OF COMMERCE  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board 5/14/2024

License No. \_\_\_\_\_

## 2024 Events

June 3<sup>rd</sup> Taste of Chetek 4-7 at beach pavilion.

June 8<sup>th</sup> Drag Boat Races 10-5 at Hydroflites landing. Close landing

June 13<sup>th</sup> Wine walk -9am-8pm

Carpe Diem, A Twist of Lemon, It's your Lucky Day Boutique, Off R Rockers, Time And Again Antiques, Whimsical Wares, Lake Country Marina, Cj Connor, Candy Corner Creations.

July 4<sup>th</sup> Liberty Fest

-Beach Party 1-5 at city beach

July 5<sup>th</sup> -7<sup>th</sup>

Softball tournament at city diamond

5<sup>th</sup> 5-11

6<sup>th</sup> 9-11

7<sup>th</sup> 10-9

July 6<sup>th</sup>

Block party on 2<sup>nd</sup> street from Moore Street to Douglas

Saturday 6pm-11:30

July 13<sup>th</sup> Brewfest

Beach Pavillion 10-5pm

August 9th Wine Walk

9am-8pm

Carpe Diem, A Twist of Lemon, It's your Lucky Day Boutique, Off R Rockers, Time And Again Antiques, Whimsical Wares, Lake Country Marina, Cj Connor, Candy Corner Creations.

August 10<sup>th</sup> and 11<sup>th</sup> WaterMania

9am-7pm both days at thte Hydroflites

September 14<sup>th</sup> Harvest Fest

9am-8pm at City Diamond

October 5<sup>th</sup> Beer Crawl

Carpe Diem, A Twist of Lemon, It's your Lucky Day Boutique, Off R Rockers, Time And Again Antiques, Whimsical Wares, Lake Country Marina, Cj Connor, Candy Corner Creations.



Hydroflites Boat Landing – We are requesting that the boat landing be closed June 8<sup>th</sup> until 5 pm for the drag boat races and August 10<sup>th</sup> and 11<sup>th</sup> for Watermania

Road Closures I will send to county for wine walks, Liberty fest Parade (already sent) And Holiday Parade.

Liberty fest will be the same as every year we will have a meeting in Liberty Fest in With police, fire, city and chamber. I will have a list after that for you.

Harvest fest Sept 14<sup>th</sup> we will need to close Knapp and Moore Streets and 1<sup>st</sup> street From Lakeview drive to SS. After meeting with Dan and Ron I will bring this in.

Paid 8/23/2023  
# 2.046722

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

the license period beginning: \_\_\_\_\_ ending: June 30, 2024  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Chetek  
 Village of }  
 City of }

County of Barron Aldermanic Dist. No. \_\_\_\_\_  
(If required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number <u>26 2209675</u>	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>50.00</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>15.00</u>
<b>TOTAL FEE</b>	\$ <u>65.00</u>

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
54 S Businesses LLC DBA Lake Country Marina, Crottea, James, Suzanne

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Crottea</u>	<u>James</u>	<u>W</u>	<u>1747 24th St, Rice Lake, WI 54868</u>
Vice President / Member Last Name <u>Crottea</u>	(First) <u>Suzanne</u>	(Middle Name) <u>M</u>	Home Address (Street, City or Post Office, & Zip Code) <u>1747 24th St, Rice Lake, WI 54868</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Lake Country Marina Business Phone Number 715-924-3318  
2. Address of Premises 101 Banks St. Post Office & Zip Code P.O. Box 4, 54728

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

The beverages will be sold in a small cooler in the gift shop closest to the lake. This will be the only location for the beverages.

Legal description (omit if street address is given above): 101 Banks St. Chetek, WI 54728

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No

(b) If yes, under what name was license issued? \_\_\_\_\_

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain agent to complete  Yes  No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
If yes, explain

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain  Yes  No

9. (a) Corporate/limited liability company applicants only: Insert state WI and date 8/17/2023 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain  Yes  No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain  Yes  No

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]  Yes  No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Crotteau, James W</u>	Title/Member <u>Owner</u>	Date <u>8-17-2023</u>
Signature <u>James W Crotteau</u>	Phone Number <u>715-924-3318</u>	Email Address <u>Katie@lakecountrymfg.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	<u>[Signature]</u>

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Crotteau		James		W	
Home Address (street/route)		Post Office	City	State	Zip Code
1747 24th St		Rice Lake	Rice Lake	WI	54868
Home Phone Number			Age	Date of Birth	Place of Birth
715-790-4774				7/28/1964	

The above named individual provides the following information as a person who is (check one):

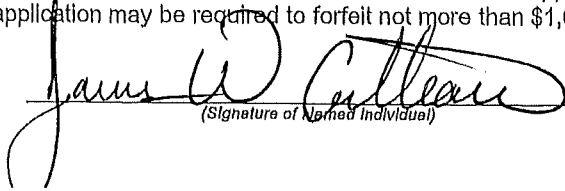
- Applying for an alcohol beverage license as an **Individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Agent** of S+S Businesses LLC DBA Lake Country Mowing  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? whole life
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Lake Country Mowing		2008	Present
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
 (Signature of Named Individual)

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: APRIL 25, 2024

Town  Village  City of CHESTER, WI

County of BARRON

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JULY 14, 2024 and ending JULY 14, 2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name ST. BONIFACE CATHOLIC CHURCH

(b) Address 419 THIRD STREET CHESTER, WI 54728  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President JUNE WITTBROT - PARISH COUNCIL

Vice President \_\_\_\_\_

Secretary HEATHER MC MANUS

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: JUNE WITTBROT 2473 54th AVE CHESTER, WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 419 THIRD STREET CHESTER, WI 54728

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event BONIFEST

(b) Dates of event JULY 14, 2024

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer June Wittbrodt  
(Signature / Date)

St. Boniface Catholic Church  
(Name of Organization)

Date Filed with Clerk 5/16/2024

Date Reported to Council or Board 5/14/2024

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**BID PROPOSAL**

<b>City of Chetek 2024</b>		
<b>Monarch Paving Company</b>		
<b><u>Furnish and Installation of Bituminous Warm Mix</u></b>		
Per Standard ton with preparation Unit Price	\$ 86.48	\$ 97,087.24
Pulverize and relay asphaltic pavement per Sq. Yd. Unit Price	\$ 1.36	\$ 13,751.10
		<b>\$ 110,838.34</b>
<b><u>Bituminous Hot Mix Patching For Plumber Holes</u></b>		
F&I Bituminous hot mix patching 0 to 20 Sq. Yd. Unit Price		\$ 36.46
F&I Bituminous hot mix patching 21 to 100 Sq. Yd. Unit Price		\$ 27.65
F&I Bituminous hot mix patching 101 Sq. Yd. and greater Unit Price		\$ 24.79
<b><u>Streets to be considered 2024</u></b>		<b><u>Size</u></b>
<b><u>Thickness</u></b>		
Center Street from 2nd St. to 8th St.	2000ft x 32ft	2
Stout St from 3rd St to 6th St.	1000ft x 27ft	2

**CITY OF CHETEK**

**EMERGENCY OPERATIONS PLAN**

**May 2024**

**Supplement to the Barron County Emergency Operations Plan**

## TABLE OF CONTENTS

EMERGENCY TELEPHONE LISTINGS	i
EMERGENCY OPERATIONS CENTER ALERTING LIST	ii
LEGAL BASIS	iii
ACRONYMS	iv
PURPOSE	1
SITUATION AND ASSUMPTIONS	1
CONCEPT OF OPERATIONS	1
ORGANIZATION	2
RESPONSIBILITIES AND TASKS	2
RESOURCE MANAGEMENT	3
PLAN DEVELOPMENT AND MAINTENANCE	3
SIGNATURES	4

### ATTACHMENTS:

#### KEY ACTION CHECKLISTS

A – CITY MAYOR/OFFICIAL	5
B – CITY EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR	6
C – CITY ADMINISTRATOR/TREASURER	7
C – CITY CLERK	7
D – WARNING/COMMUNICATIONS	8
E – LAW ENFORCEMENT	9
F – HUMAN SERVICES	10
G – PUBLIC WORKS	11
H – PUBLIC HEALTH SERVICES/EMERGENCY MEDICAL SERVICES	12
I – PUBLIC INFORMATION	13
J – FIRE SERVICES	14
K – DAMAGE ASSESSMENT	15



DECLARATIONS & FACILITIES:

L – DISASTER DECLARATION	16
M – EVACUATION DECLARATION	17
N – SPECIAL FACILITIES	18
O – OFF-SITE PLANNING FACILITIES	19

## EMERGENCY TELEPHONE LISTINGS

	<u>Phone</u>
Barron County Sheriff's Department	(911) 715-537-3106
City of Chetek Police Department	(911) 715-924-3686
Police Chief Ron Ambrozaitis	715-924-3686(O) 715-234-1925 (H) 715-651-1154(C)
Chetek Fire District	(911) 715-237-3370
Fire Chief Ryan Olson	
Mayo Clinic Health System in Barron	(911) 715-537-3186
Lakeview Medical Center	(911) 715-234-1515
Chetek Ambulance	(911) 715-924-4211
(Jeff Martin) Mayor, City of Chetek	715-924-4838 (O)
Dan Knapp, Director of Public Works	715-642-3029/715-642-0822(cell) 715-924-4236 (H)
Wisconsin Emergency Management Duty Officer	800-943-0003
Municipal Office of Emergency Management	715-924-4838
Barron County Emergency Management	715-537-6595
Xcel Energy	800-895-1999
Barron Electric Cooperative	715-537-3171
Mosaic Telecom	715-458-5400
CenturyLink Telephone Company	800-824-2877
Wisconsin Gas Company	800-261-5325
American Red Cross Chippewa Valley Chapter Barron County Site Office (Rice Lake)	715-234-4888
Barron County Health & Human Services	715-537-5691
County Medical Examiners Officer (Coroner)	(911)
Wisconsin DNR (Cumberland Office)	715-822-3590 or 800-228-1368

## EMERGENCY OPERATIONS CENTER - ALERTING LIST

1. City Emergency Management
2. Director/Coordinator – Mayor      Jeff Martin  
Cell Telephone:                      715-925-6078  
Office Telephone:                    715-924-4838  
Home Telephone:                    715-924-4234  
Email:                                    [chetekmayor@cityofchetekwi.us](mailto:chetekmayor@cityofchetekwi.us)
3. Alderperson –                              Scott Bachowski  
Cell Telephone:                      715-931-0502  
Office telephone:                    715-537-6290  
Home Telephone:  
Email:                                    [ward1@cityofchetekwi.us](mailto:ward1@cityofchetekwi.us)
4. Alderman –                                 Earl Grover  
Home Telephone:                    715-642-3192  
Email:                                    [ward2@cityofchetekwi.us](mailto:ward2@cityofchetekwi.us)
5. Alderperson –                              Thea Hempel  
Cell Telephone:  
Home Telephone:                    314-330-4661  
Email:                                    [ward4@cityofchetekwi.us](mailto:ward4@cityofchetekwi.us)
6. Alderman –                                 Terry Hight  
Cell Telephone:                      715-475-9811  
Home Telephone:  
Email:                                    [ward3@cityofchetekwi.us](mailto:ward3@cityofchetekwi.us)
7. Administrator/Treasurer –              Laura Stelzner  
Cell Telephone:                      715-495-9455  
Office Telephone:                    715-924-4838  
Home Telephone:  
Email:                                    [lstelzner@cityofchetekwi.us](mailto:lstelzner@cityofchetekwi.us)
8. Clerk                                         Mark Eby  
Cell Telephone:                      715-520-0426  
Office Telephone:                    715-924-4236  
Home Telephone:  
Email:                                    [meby@cityofchetekwi.us](mailto:meby@cityofchetekwi.us)
9. Director of Public Works -              Dan Knapp  
Cell Telephone:                      715-642-3029/715-642-0822  
Office Telephone:                    715-924-4236  
Home Telephone:                    715-924-2667  
Email:                                    [dknapp@cityofchetekwi.us](mailto:dknapp@cityofchetekwi.us)

## LEGAL BASIS

The Legal Basis for the development of this municipal plan is stated in the following documents:

### FEDERAL

PL 100-707 Title 40, Chap. 116, US Code	Robert T. Stafford Disaster Relief and Emergency Assistance Act Emergency Planning and Community Right-to-Know Act of 1986
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### WISCONSIN STATUTES

26.97	Law Enforcement and Police Powers of Town Chairpersons
59.03(1)	Home Rule (Counties)
59.04	Construction of Powers (Counties)
59.12	Chairperson, Vice Chairperson Powers and Duties (County Board)
59.17(2)	Duties and Powers of County Executive
59.18(2)	Duties and Powers of County Administrator
59.54	Powers and Duties of Counties: Public Protection and Safety
59.54(8)	Local Emergency Planning Committees
61.34	Powers of Village Board
83.09	Emergency Repairs of County Trunk Highways
213.095	Police Power of Fire Chief, Rescue Squads
321.39	Call to State Active Duty (Wisconsin National Guard)
323.12	Powers and Duties of the Governor
323.14	Powers and Duties of Counties and Municipalities
323.15	Powers and Duties of Heads of Emergency Management Services
323.11 and 323.24	Emergency Powers of Cities, Villages and Towns
895.483	Civil Liability Exemption, Regional and Local Emergency Response Teams and Their Sponsoring Agencies

### COUNTY ORDINANCES

### MUTUAL AID AGREEMENTS



## ACRONYMS

CP COMMAND POST  
DNR DEPARTMENT OF NATURAL RESOURCES  
EMS EMERGENCY MEDICAL SERVICES  
EOC EMERGENCY OPERATIONS CENTER  
EOP EMERGENCY OPERATIONS PLAN  
ICS INCIDENT COMMAND SYSTEM  
NIMS NATIONAL INCIDENT MANAGEMENT SYSTEM  
PIO PUBLIC INFORMATION OFFICER  
UDSR UNIFORM DISASTER SITUATION REPORT  
WEM WISCONSIN EMERGENCY MANAGEMENT

## **CITY EMERGENCY OPERATIONS PLAN**

### **A. PURPOSE:**

This City Plan has been developed to provide procedures for the City of Chetek to respond to various types of emergencies or disasters that affect the community. It provides a link to procedures that will be used by the county government since the City of Chetek is part of the county emergency management program. This City Plan is to be used in conjunction with the Barron County Emergency Operations Plan (EOP). The City Plan will be maintained in accordance with current standards of the Barron County EOP and in accordance with the local/City government. Review of the City Plan shall be accomplished concurrently with the county plan.

### **B. SITUATION AND ASSUMPTIONS:**

Several types of hazards pose a threat to the lives, property or environment in the City of Chetek. These hazards are outlined in Barron County Hazard Analysis. A copy of this is located in the County Emergency Management Office, 1420 State Highway 25 North, Barron, Wisconsin.

### **C. CONCEPT OF OPERATIONS:**

City officials have primary responsibility for disasters that take place in the City. They will activate the appropriate municipal agencies to deal with the disaster. The City Mayor or the municipal emergency coordinator is responsible for coordinating the response of municipal agencies and coordinating the response with the county officials if county assistance is necessary.

Actions that the City and county should consider if this City Plan is activated.

1. City officials and municipal agencies assess the nature and scope of the emergency or disaster.
2. If the situation can be handled locally, do so using the procedures in this plan, as appropriate.
  - a. The Emergency Management Coordinator (City Mayor) coordinates all emergency response actions.
  - b. If and when all City resources are depleted, the City Mayor/Officials declare a local state of emergency and notify the County Emergency Services Director of this action.
  - c. Forward the local state of emergency declaration to the County Emergency Services Office.

- d. The City Mayor/Emergency Management Coordinator activates the Municipal EOC. This facility is located at 220 Stout Street, Chetek.
  - e. Municipal emergency response officials/agencies respond according to the checklists outlined in the Attachments A-K.
  - f. The County Emergency Services Director directs departments/agencies to respond to the situation.
  - g. The City Mayor/Officials issue directives as to travel restrictions on local roads and recommends protective actions if necessary.
  - h. The County Emergency Services Director notifies the public of the situation and appropriate actions to take.
  - i. The City Mayor shall keep county officials informed of the situation and actions taken.
3. If City resources become exhausted or if special resources are required, request county assistance through the County Emergency Services Office.
  4. If assistance is requested, the County Emergency Services Office shall assess the situation and make recommendations.
  5. The county shall do the following (to the extent appropriate):
    - a. Activate the County EOC.
    - b. Implement the County EOP.
    - c. Respond with county resources as requested.
    - d. Activate mutual aid agreements.
    - e. Coordinate county resources with City resources.
    - f. Notify Wisconsin Emergency Management (WEM) Regional Director.
    - g. Forward Uniform Damage Situation Report (UDSR) Form.
    - h. Assist City with prioritizing and allocating resources.
  6. If City and county resources are exhausted, the County Emergency Services Director may request state assistance through Wisconsin Emergency Management.
  7. If state assistance is requested, the WEM Administrator in conjunction with the Regional Director, County Emergency Services Director, and City Emergency Management Coordinator assess the disaster or emergency situation and recommend that personnel, services and equipment be made available for response, mitigation or recovery.
  8. After completing the assessment, the WEM Regional Director immediately notifies the State WEM Administrator.
  9. The State Administrator of Wisconsin Emergency Management notifies the Governor and makes recommendations.



10. If state assistance is granted, procedures will be followed as stated in the Wisconsin EOP and the County EOP.

**D. ORGANIZATION:**

See the Emergency Operations Center Alerting List (page ii).

**E. RESPONSIBILITIES AND TASKS:**

See Attachments A-K for emergency responsibilities of key officials in your jurisdiction.

**F. RESOURCE MANAGEMENT:**

**Mutual Aid Reciprocal Agreements:**

Fire Protection – All Barron County fire departments have a mutual aid agreement with all other fire departments in Barron County.

Emergency response coordinated with the Barron County Sheriff’s Department.

**Support from State and Federal Agencies:**

Information and assistance in securing state or federal support may be obtained by contacting the County Emergency Services Director. Requests for Wisconsin National Guard assistance should be channeled through the County Emergency Services Director.

**G. PLAN DEVELOPMENT AND MAINTENANCE**

The City of Chetek EOP Development Team is composed of representatives from the City Council. The Council is responsible for developing and maintaining this plan.

The Team meets on an as needed basis or as determined by the City Mayor. The Team reviews incidents, changes, and new information and makes revisions in this plan.

This Team also conducts after-action reviews of all exercises and major incidents.

**H. SIGNATURES**

The undersigned have reviewed and hereby approve this Emergency Operations Plan for the City of Chetek.

\_\_\_\_\_  
City Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aldersperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aldersperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aldersperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Aldersperson

\_\_\_\_\_  
Date

**CITY MAYOR/OFFICIAL**  
**KEY ACTION CHECKLIST**

The City Mayor/Official is responsible for the overall management of the City of Chetek. The following tasks represent a checklist of actions that should be considered in an emergency or disaster situation.

**CITY MAYOR/OFFICIAL SHOULD:**

1. Ensure that the City Mayor/Emergency Management Coordinator or designated person has activated/is activating the Emergency Operations Center (EOC).
2. Report to the EOC/Command Post.
3. Ensure that the City Emergency Management Coordinator or designated person provide an initial damage assessment and casualty report.
4. Ensure that the City Emergency Management Coordinator and City Officials brief the EOC staff as to the status of the disaster.
5. Be ready to issue a declaration of emergency.
6. In consultation with the County Emergency Services Director, determine whether or not county, state or federal assistance should be requested. (City and county resources must be fully committed before state or federal assistance will be available. If assistance is requested, specify the type and amount of assistance needed.)

## CITY EMERGENCY MANAGEMENT COORDINATOR

### KEY ACTION CHECKLIST

The City Emergency Management Coordinator coordinates all components of the emergency management program in the City of Chetek. This includes hazard analysis, preparedness, mitigation, response, and recovery activities for all natural and technological disaster/emergencies. The following tasks represent a checklist of actions this department should consider.

#### CITY EMERGENCY MANAGEMENT COORDINATOR SHOULD:

1. Report to the City EOC or Command Post.
2. Ensure that City Officials and County Emergency Services Director have been notified, key facilities warned, sirens activated, etc.
3. Activate the City EOC (see EOC Alerting List – Page 2). Make sure that it is fully operational and that EOC staff have reported/are reporting to it.
4. Obtain initial Uniform Disaster Situation Report (UDSR) and other relevant information. Relay this information to the City Mayor/Official and to the County Emergency Management Director.
5. Conduct regular briefings of the EOC staff as to the status of the situation.
6. Evaluate available resources, including personnel, by checking with EOC Staff. If deficiencies exist, take action to obtain the needed resources.
7. Ensure that all department/agency heads have begun to keep separate and accurate records of disaster-related expenditures.

## **CITY ADMINISTRATOR/TREASURER**

### **KEY ACTION CHECKLIST**

The City Administrator/Treasurer is responsible for their assigned activities in the City of Chetek. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

#### **CITY CLERK/TREASURER SHOULD:**

1. Report to the City EOC or Command Post.
2. Maintain records indicating City expenses incurred due to the disaster.
3. Assist in the damage assessment process by:
  - Provide information regarding the dollar value of property damaged as a result of the disaster
  - Provide information (name, telephone number, etc.) regarding the owners of property which has been damaged/destroyed as a result of the disaster.

## **WARNING/COMMUNICATIONS**

### **KEY ACTION CHECKLIST**

The Warning and Communications function is responsible for warning and communications in the City of Chetek. The following tasks represent a checklist of actions this function should consider in an emergency or disaster situation.

The Barron County Sheriff's Department, located in the Justice Center at 1420 State Highway 25 North, Barron, Wisconsin, is responsible for warning and communications activities in the City of Chetek.

The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Warn the following:
  - a. City Mayor/Official
  - b. County Emergency Services Director
  - c. Special Facilities (nursing homes, schools, hospitals, etc.)
2. Ensure all agencies represented in the City EOC have communications both to their staff at their department offices and their staff at the incident site. This equipment may consist of phone, cell phone, and/or two-way radio with the Barron County Highway Department.
3. Activate public warning system. This may consist of telephone or door-to-door contact.
4. Establish communications with the County EOC if activated or the County Emergency Services Office.
5. Establish communications with Command Post if established.

## LAW ENFORCEMENT

### KEY ACTION CHECKLIST

The City of Chetek Police Department is responsible for law enforcement activities in the City of Chetek. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all Police Department staff have been notified and that they report as situation directs.
2. Direct the designated law enforcement representative to contact the City EOC/Command Post for current information.
3. Secure the affected area and perform traffic and crowd control.
4. Participate in warning the public as situation warrants.
5. Determine scope of incident as to immediate casualties/destruction and whether the incident has the potential to expand and escalate.
6. Direct officer(s) to close off the damage site area and to stop all in-bound traffic. An emergency pass system may be needed.
7. Report above information to appropriate law enforcement agencies.
8. Establish a staging area in the City; designate a Command Post; and establish initial command until relieved.
9. Take pictures of damages throughout city documenting locations for FEMA reporting
9. If appropriate and if available, dispatch a communications vehicle to the scene of the disaster.

#### Other responsibilities may include:

Enforce curfew restrictions in the affected area.

Coordinate the removal of vehicles blocking evacuation or other response vehicles.

Assist the medical examiner with mortuary services.

If the County EOC is activated, establish and maintain contact with the contact person representing law enforcement. Try to anticipate your department's needs for manpower and equipment 24 hours in advance. If additional assistance is needed, utilize mutual aid agreements with other police departments and/or state police.

## HUMAN SERVICES

### KEY ACTION CHECKLIST

The Barron County Department of Health and Human Services will serve as the Human Services Coordinator in Barron County and is responsible for human services activities in the City of Chetek. The following tasks represent a checklist of actions this person must consider in an emergency or disaster situation.

1. Coordinate activities of municipal agencies/departments that provide human services type services. (Identified in County Resource Manual).
2. Report to the Emergency Operations Center if open or Command Post.
3. Coordinate with Red Cross in opening and managing shelters.
4. Ensure canteen is set up to feed emergency workers in the City.
5. Work with Red Cross/Salvation Army in providing food and clothing to disaster victims. Provide emergency assistance to persons with special needs.
6. Provide necessary outreach services to citizens affected by emergency or disaster.
7. Distribute emergency literature to disaster victims giving instructions and assistance pertaining to their immediate needs.
8. Provide psychological counseling and crisis intervention to disaster victims.
9. If County EOC is activated, establish and maintain contact with the person representing Human Services. If the County EOC is not activated, establish and maintain contact with the County Emergency Services Director.



**PUBLIC WORKS**  
**KEY ACTION CHECKLIST**

The Director of Public Works is responsible for public works activities in the City of Chetek. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Ensure that all department personnel have been alerted and that they report as the situation directs.
2. Report to the City Shop, EOC or Command Post as directed.
3. Review the disaster situation with field personnel and report the situation to the City Emergency Management Coordinator.
4. Maintain transportation routes.
5. If necessary, coordinate flood fighting activities, including sandbagging, emergency diking, and pumping operations.
6. Coordinate with Law Enforcement travel restrictions/road closures within the City.
7. Assist with traffic control and access to the affected area (if requested).
8. Assist with search and rescue activities as may be requested.
9. Assist private utilities with the shutdown of gas and electric services (if requested).
10. As necessary, establish a staging area for public works.
11. Report public facility damage information to the Damage Assessment Team within the first 24 hours of incident.
12. If the County EOC is activated, establish and maintain contact with the County Highway Commissioner.

## **PUBLIC HEALTH SERVICES/EMERGENCY MEDICAL SERVICES**

### **KEY ACTION CHECKLIST**

The Director of Public Health will serve as the Public Health and Emergency Medical Services Liaison in Barron County and is responsible for public health and emergency medical service activities in the City of Chetek. He/she will coordinate health services activities with the Barron County Emergency Medical Services Officer. The following tasks represent a checklist of actions this person should consider in an emergency or disaster situation.

1. Assist in evacuating group homes, nursing homes, hospitals, and other medical facilities as needed.
2. Coordinate emergency medical care to victims (hospitals and ambulances).
3. Assure that public health needs of disaster victims are met.
4. Assume primary operational control for health-related emergencies such as pollution, contamination, diseases and epidemics.
5. Establish a triage area for victims if one hasn't already been established.
6. Assist in coordinating medical transportation for victims.
7. Establish a staging area in the City if needed.

## **PUBLIC INFORMATION**

### **KEY ACTION CHECKLIST**

The City Mayor is responsible for public information activities in the City of Chetek. The following tasks represent a checklist of actions this department/agency should consider in an emergency or disaster situation.

1. The City Public Information Officer (PIO) will function as the sole point of contact for the news media and public officials. As the situation changes, the PIO may change also.
2. Maintain liaison with the EOC and Command Post in order to stay abreast of situation.
3. Establish news media briefing room and brief the media at periodic intervals.
4. If the situation escalates and the County EOC is activated, coordinate with the County PIO to prepare news releases.
5. Conduct press tours of disaster areas within the City as the situation stabilizes.
6. Assist the county in establishing a Joint Public Information Center.
7. Assist the county with establishing a Rumor Control Center.
8. Issue protective action recommendations or public service advisories as directed by the chief elected official.

**FIRE SERVICES**  
**KEY ACTION CHECKLIST**

The Chetek Fire District is responsible for fire services activities in the City of Chetek. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Establish and/or respond to designated staging area, Command Post or City EOC as directed by on-scene personnel.
2. Assist Law Enforcement in warning the affected population.
3. Rescue injured/trapped persons.
4. Protect critical facilities and resources as capable.
5. Designate a person to record the arrival and deployment of emergency personnel and equipment.
6. Assist Law Enforcement with evacuation, if needed.
7. Assist the municipal public works department and utilities with shutting down gas and electric services, if necessary.

Other responsibilities may include:

Assist with traffic control.

Assist with debris clearance.

If the County EOC is activated, establish and maintain contact with the person representing fire services.

If the Barron County Hazardous Materials Response Team is needed, request their assistance through the Sheriff's Department.

If the Regional Hazardous Materials Team is needed, obtain assistance through the WEM Duty Officer (1-800-943-0003).

If additional assistance is necessary, utilize mutual aid agreements and/or contracts with other fire departments.

## DAMAGE ASSESSMENT

### KEY ACTION CHECKLIST

The City Council is responsible for damage assessment activities in the City of Chetek. The following tasks represent a checklist of actions this department should consider in an emergency or disaster situation.

1. Report to the City EOC or Command Post.
2. Record initial information from first responders such as law enforcement, public works or fire services.
3. Activate the Damage Assessment Team, which consists of the City Council and Street Department.
  - a. Within first 2-3 hours: Complete preliminary UDSR:
    1. Number of fatalities.
    2. Number of critical/minor injuries.
    3. Number of home/businesses damaged/destroyed.
    4. Number of power/telephone lines, poles damages.
    5. Number of public facilities such as highways, roads, bridges, etc. damaged.
    6. Number of people who are homeless or in shelters.
  - b. Within 8 hours:
    1. Recount items 1-6 above.
    2. Complete another UDSR, estimating public and private damage.
    3. Video tape and/or take photos of major damage.
  - c. Within 24 hours:
    1. Update items a and b above.
    2. Complete updated UDSR.
4. Provide damage assessment information to the appropriate City officials and County Emergency Services Director to assist in the preparation of the UDSR.
5. If the situation warrants, prepare a local state of emergency declaration and forward to the County Emergency Services Director.
6. Plot damage assessment information on status boards in the City EOC and locate damaged sites on a map.
7. Record all expenditures for City personnel, equipment, supplies, services, etc., and track resources being used.
8. Prepare reports for the City Public Information Officer.

**DISASTER DECLARATION**

WHEREAS, a disaster, namely \_\_\_\_\_ has struck the City of Chetek: and

WHEREAS, because of such emergency conditions, the Common Council is unable to meet with promptness; and

WHEREAS, the disaster has caused the City of Chetek to expand or commit all of its available resources; and

WHEREAS, the City of Chetek is asking for county assistance and requests the county to advise the State of Wisconsin of our emergency conditions:

NOW THEREFORE, pursuant to State Statute 323, as Chief Elected Official of the City of Chetek in testimony whereof I have hereunto set my hand and have caused the great seal of the City of Chetek to be affixed.

Done at the City Hall this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOW THEREFORE, pursuant to State Statute 323, as Mayor City of Chetek, do hereby concur that a state of emergency exists in the City of Chetek.

In testimony whereof I have hereunto set my hand. Done at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mayor, City of Chetek

**EVACUATION DECLARATION**

WHEREAS, a disaster proclamation has been issued; and

WHEREAS, the disaster resulted in a state of emergency existing in our community; and

WHEREAS, it is reasonable to believe that a threat to the lives and health of our citizens exists;

NOW THEREFORE, I \_\_\_\_\_ do hereby proclaim that the area bordered by \_\_\_\_\_ on the north, \_\_\_\_\_ on the south, \_\_\_\_\_ on the east, and \_\_\_\_\_ on the west be immediately evacuated.

This proclamation is in effect until further notice.

In testimony whereof I have hereunto set my hand.

Done at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mayor, City of Chetek

## SPECIAL FACILITIES IN OR NEAR CITY OF CHETEK

FACILITY & ADDRESS	# PEOPLE	CONTACT	TITLE	WORK
<b>Schools</b>				
Chetek-Weyerhaeuser Senior High 1001 Knapp Street	400	Mark Johnson Tyler Nelson	Superintendent Principal	715-924-2226 Ext 2007 715-924-3137
Chetek-Weyerhaeuser Middle School 1001 Knapp Street	275	Mark Johnson Tyler Nelson	Superintendent Principal	715-924-2226 Ext 2007 715-924-3136
Roselawn Elementary School 1201 6th Street	467	Mark Johnson Matt Dommer	Superintendent Principal	715-924-2226 Ext 2007 715-924-2244
<b>Hospitals/Clinics</b>				
<del>Marshfield Clinic - Lake Country 806 2nd Street</del>	45		Registered Nurse	715-924-2000
Luther Midelfort Northland - Chetek 220 Douglas Street	20	Karolyn Bartlett	Asst Administrator Luther Midelfort Northland	715-537-3166 Ext 71601
<b>Nursing Homes/Elderly/Disabled</b>				
Meadowbrooke of Chetek 725 Knapp Street	97 beds		Administrator	715-924-4891
Meadowbrook Assisted Living 708 Tainter Street	14 units		Administrator	715-924-4891
Evergreen Apartments 707 Tainter Street	20 units elderly	superior office	Housing manager	715-925-2015 866-405-3056
Lone Oak Manor Apartments 801 West Stout Street	30 Apts/ 32 residents	Robert Kazmierske	Executive Director	715-537-5344 N/A
Just Like Home 1117 West Stout Street	4 elderly	Ted & Sonia Kotz	Owners	715-924-3632
BARC Lane Apartments (Barron Area Retarded Citizens) 651 9th Street	6 units	Catholic Charities	Caretaker	715-399-6808
<b>Day Care Centers</b>				
Laugh n Learn 727 Morrison Street	9 or more children	Sarah Murray		715-492-1412
FACILITY & ADDRESS	# PEOPLE	CONTACT	TITLE	WORK
Little Steps Day Care 998 23-3/4 Street	8	Josephine Zeman		715-859-6654
Chetek Kids Club; Chetek-Weyerhaeuser School District; 1001 Knapp St	Approx 30	Mark Johnson	Superintendent	924-2226 X 2007 924-2244 X 2132
<b>Off-Site Facilities/Miscellaneous</b>				
Parker Hannifin Corporation 1715 Parker Drive	85 shift 1 - 65 shift 2 - 50 shift 3		Facility Coordinator	715-924-9402 (24 hr)



Core Products International Inc 1505 Parker Drive	Approx 60-65	Gene Watters		715-294-1315
Sugar 'N Spice 1600 Parker Drive	Approx 45	Dave Henning Tim Wall		715-417-0999 715-642-0513
ABC Truss 1111 8th Street		Brian Robertson		715-829-2450

**OFF-SITE PLANNING FACILITIES IN OR NEAR CITY OF CHETEK**

**NOTE:** Complete off-site facility plans are located at the Chetek Fire Department and the Barron County Emergency Services Office.

FACILITY	EHS	NON-EHS	QTY	MAXIMUM VULNERABILITY ZONE
Parker Hannifin Corporation	Anhydrous Ammonia		5,000 lbs.	>10 miles
	Sulfuric Acid		4,750 lbs.	<0.1 miles
		Mineral Oil	188,510 lbs.	
		Oxygen	14,000 lbs.	

**aolson@cityofchetekwi.us**

---

**From:** Turauski & Sons, Inc. dba Northwest Roofing Co. <nwroof@chibardun.net>  
**Sent:** Monday, April 8, 2024 11:09 AM  
**To:** Aolson@cityofchetekwi.us  
**Subject:** Chetek Police Department Roof Quote

**CHETEK POLICE STATION EAST ROOF approx. 2,077 sq. ft.**

Northwest Roofing will remove the existing roof down to existing insulation.

Install 1/2" Isoguard insulation.

60 mil fully adhered rubber roof system.

Remove clay coping and install 2'x8" nailer on top of parapet wall with new colored cap flashing.

Northwest Roofing will remove roof debris.

New roof will have a 20 year Manufactures Warranty

**FOR THE SUM OF \$26,167.00**

**CHETEK POLICE STATION WEST ROOF approx. 792 sq. ft.**

Northwest Roofing will remove the existing roof down to existing insulation.

Install 1/2" Isoguard insulation.

60 mil fully adhered rubber roof system.

Remove clay coping and install 2'x8" nailer on top of parapet wall with new colored cap flashing.

Northwest Roofing will remove roof debris.

New roof will have a 20 year Manufactures Warranty

**FOR THE SUM OF \$12,302.00**

Edward J. Turauski, Northwest Roofing

Title: PVC Layover

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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



## Complete Ballast Roof Overlay System



### J&A Northwest Construction & Commercial Roofing INC

**Address:**

2872 US HWY 63  
Barronett, WI 54813

**Office Phone #:**

715-418-3810

**Website:**

[www.janorthwest.com](http://www.janorthwest.com)



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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



Thank you for choosing J & A Northwest Construction and Commercial Roofing!!  
As always feel free to reach out to your Sales Representative or call the office with any questions or concerns.

**Project Overview:**

Preparation:

Vacuum rocks off Roof

Remove membrane

All debris will be disposed of (dumpsters included)

Insulation:

Install 1 1/2" Insulation Board on Lower Roof 750 sq ft to bring up to Code (R30)

Upper Roof Has Sufficient Insulation 6" Existing so no additional is needed

Surface:

Install 60 mil pvc membrane mechanically fastened (Flexion XL)

Metal:

Install all new metal perimeter flashings/wall caps

Drains;

Existing drains to be taken apart and reused.

Units;

Will be flashed and sealed according to manufacturers spec.

Potential expenses:

If electrician or Hvac technicians are needed those cost will be an add on.



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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



**Contract Price**

Description	Price
Complete Overlay Contract Replacing with ISO board and 60 PVC Membrane (2750 sq ft)	\$25,500.00

Payment to be made as follows:

- 1) 1/2 down at signing of contract
- 2) final payment upon completion of work being performed

All material is guaranteed as specified. All work is to be completed according to standard practices. Any alteration or deviations from above specifications, involving extra cost, will be completed only upon written/signed request and will result as an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Bid may be withdrawn if not signed with in 30 days.

Contractor has a 2 million dollar liability insurance policy.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

If Any additional items are discovered during work progress we will address the building owner immediately and find a solution.

20 year NDL Prorated Warranty

Customer (PRINT) \_\_\_\_\_

Customer (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_

PO# \_\_\_\_\_

Sales Rep (PRINT) \_\_\_\_\_

Sales Rep (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_



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Title: Fabric Reinforced System

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101 Moore St  
Chetek, WI 54728



## Fabric Reinforced System



### J&A Northwest Construction & Commercial Roofing LLC

**Address:**  
2872 US HWY 63  
Barronett, WI 54813  
**Office Phone #:**  
715-418-3810  
**Website:**  
www.janorthwest.com



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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



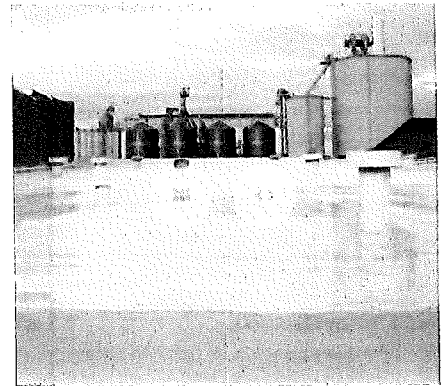
Thank you for choosing J & A Northwest Construction and Commercial Roofing!!  
As always feel free to reach out to your Sales Representative or call the office with any questions or concerns.


**Project overview:**




Wash with WAC cleaner and pressure washer

Prime Roof with Tack Coat

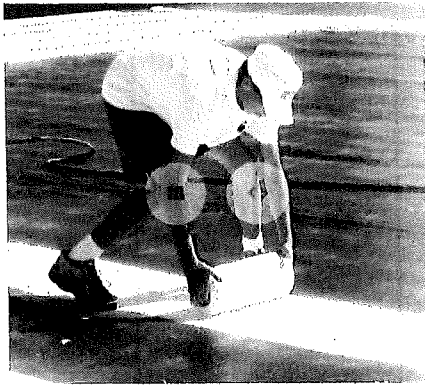


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101 Moore St  
Chetek, WI 54728





Place fabric on all seams and apply base coat

Apply Acrylic base coat with fabric embedded in base coat on entire roof



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101 Moore St  
Chetek, WI 54728



Apply Base coat and fabric around all skylights and protrusions



Top coat entire roof using Puma XL top coat




Additional Notes:

Customer to provide water access to water hook up



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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



**Contract Price**

Description	Price
Complete Membrane roof restoration coating system. Approx 2750 sq ft	\$20,900.00

Payment to be made as follows:

- 1) 1/2 down at signing of contract
- 2) final payment upon completion of work being performed

All material is guaranteed as specified. All work is to be completed according to standard practices. Any alteration or deviations from above specifications, involving extra cost, will be completed only upon written/signed request and will result as an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Bid may be withdrawn if not signed within 30 days.

Contractor has a 2 million dollar liability insurance policy.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

If any additional items are discovered during work progress we will address the building owner immediately and find a solution.

- 20 year material warranty, (non prorated)
- 20 year labor warranty with maintenance agreement

Customer (PRINT) \_\_\_\_\_

Customer (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_

PO# \_\_\_\_\_

Sales Rep (PRINT) \_\_\_\_\_

Sales Rep (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_



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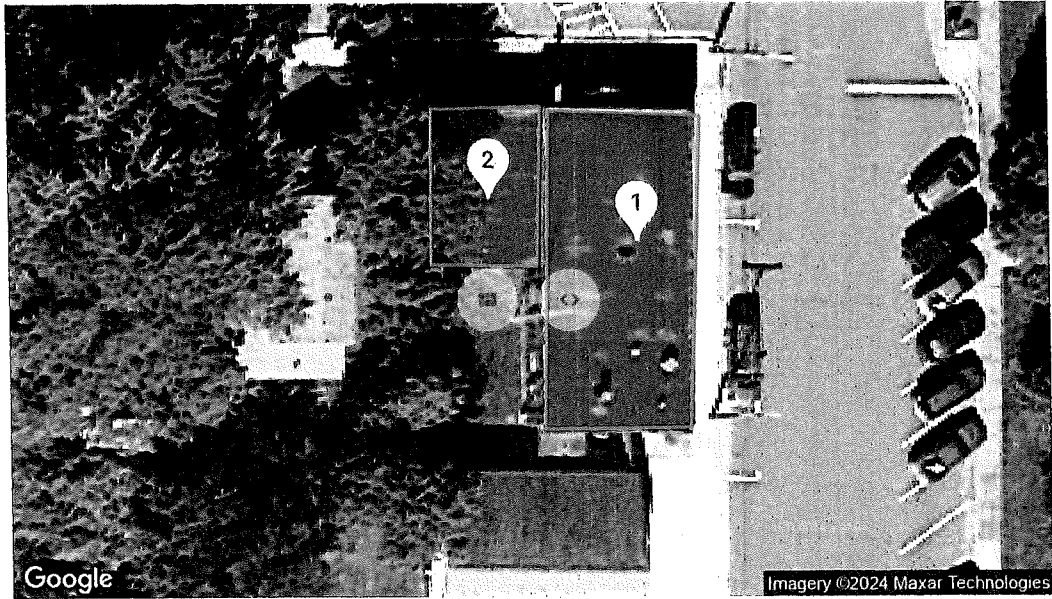
Title: Membrane Restoration

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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



## Membrane Restoration System



### J&A Northwest Construction & Commercial Roofing LLC

**Address:**  
2872 US HWY 63  
Barronett, WI 54813  
**Office Phone #:**  
715-418-3810  
**Website:**  
[www.janorthwest.com](http://www.janorthwest.com)



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Chetek, WI 54728



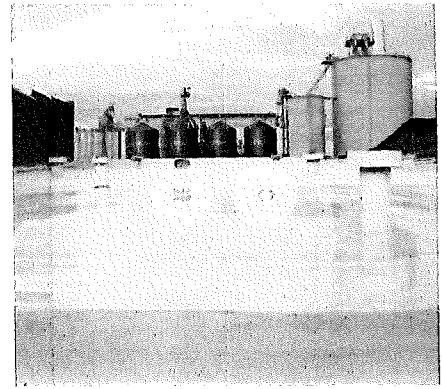
Thank you for choosing J &A Northwest Construction and Commercial Roofing!!  
As always feel free to reach out to your Sales Representative or call the office with any questions or concerns.

**Project overview:**



Wash with WAC cleaner and pressure washer

Prime Roof with Tack Coat

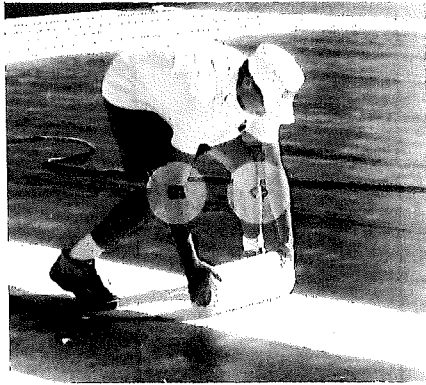


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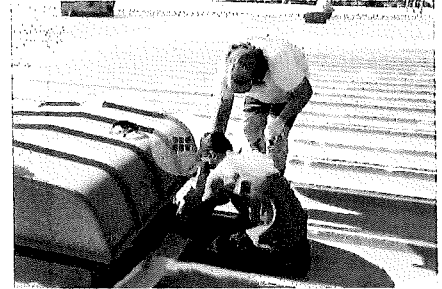
Chetek Police Department  
101 Moore St  
Chetek, WI 54728





Place fabric on all seams and apply base coat

Place fabric around all skylights and protrusions



Top coat entire roof using benchmark top coat



**Additional Notes:**

Customer to provide water access to water hook up



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Chetek Police Department  
101 Moore St  
Chetek, WI 54728



**Contract Price**

Description	Price
Complete Membrane roof restoration coating system Approx (2,750) sq ft	\$12,700.00

Payment to be made as follows:

- 1) 1/2 down at signing of contract
- 2) final payment upon completion of work being performed

All material is guaranteed as specified. All work is to be completed according to standard practices. Any alteration or deviations from above specifications, involving extra cost, will be completed only upon written/signed request and will result as an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Bid may be withdrawn if not signed within 30 days.

Contractor has a 2 million dollar liability insurance policy.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

If any additional items are discovered during work progress we will address the building owner immediately and find a solution.

- 10 year material warranty, (non-prorated)
- 10 year labor warranty with maintenance agreement

Customer (PRINT) \_\_\_\_\_

Customer (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_

PO# \_\_\_\_\_

Sales Rep (PRINT) \_\_\_\_\_

Sales Rep (SIGNATURE) \_\_\_\_\_ DATE: \_\_\_\_\_



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# **von Briesen**

von Briesen & Roper, s.c. | Attorneys at Law

TAGLaw International Lawyers

Timothy J. Proue  
715-214-1809

[timothy.proue@vonbriesen.com](mailto:timothy.proue@vonbriesen.com)

April 22, 2024

VIA EMAIL  
[lstelzner@cityofchetekwi.us](mailto:lstelzner@cityofchetekwi.us)

Laura Stelzner, City Administrator/Treasurer  
City of Chetek  
220 Stout Street  
PO Box 194  
Chetek, WI 54728

**RE: City of Chetek City Attorney**

Dear Laura:

Thank you for asking von Briesen & Roper, s.c. to represent the City of Chetek. We look forward to working with the City of Chetek. We thought it best to set out in writing the terms and conditions upon which we will provide legal services to the City of Chetek. The purpose of this letter is to articulate and confirm these terms and conditions.

**SCOPE OF SERVICES**

We have been asked to represent you as the City Attorney for Chetek.

**RESPONSIBILITIES**

In reliance upon information and guidance provided by you, we will provide legal counsel and assistance in accordance with this letter, keep you reasonably informed of progress and developments, and respond to your inquiries.

**POTENTIAL CONFLICTS OF INTEREST**

We are a relatively large law firm and we represent many companies and individuals. It is possible that some of our present and future clients will have business relationships and potential or actual disputes with you. We will not knowingly represent clients in matters that are actually adverse to your interests without your permission and your informed consent. We would ask that you consent, on a case by case basis, to our representation of other clients whose interests are, or maybe adverse to, your interests in circumstances where you have selected other counsel and where we have requested a written conflict waiver from you after we have advised you of the circumstances of the potential or actual conflict and you have given us your informed consent.

## **FEES FOR LEGAL SERVICES**

Our fees for legal services rendered to you will be primarily based on the amount of time required and the hourly rates of the attorneys and paralegals who render the services. These rates are periodically adjusted to reflect increased efficiency, skills and cost increases. The adjusted rates will apply to all services performed thereafter.

Our current billing rates for the attorneys and paralegals we anticipate will be working on your behalf range from \$175 to \$425 per hour. Attorney Proue's current billing rate for your matter is \$325 per hour. As we proceed, we will use personnel with lower billing rates to the extent practical to work on your file.

## **LIMITED LIABILITY**

von Briesen & Roper, s.c., is a limited liability entity under Wisconsin law. This means that if we fail to perform our duties in our representation of you, and that failure causes you damages, our firm and the shareholder(s) directly involved in the representation may be responsible to you for those damages, but the firm's other shareholders will not be personally responsible. Our professional liability insurance exceeds the minimum amounts required by the Wisconsin Supreme Court for limited liability entities of our size.

## **COMMUNICATION BY E-MAIL**

Our firm primarily communicates with its clients via unencrypted internet e-mail, and this will be the way in which we communicate with you. While unencrypted e-mail is convenient and fast, there is risk of interception, not only within our internal networks and the systems used by internet service providers, but elsewhere on the internet and in the systems of our clients and their internet service providers.

## **FILE RETENTION AND DESTRUCTION**

In accordance with our records retention policy, most paper and electronic records that we maintain are subject to a 10-year retention period from the last matter activity date or whatever date we deem appropriate. Extended retention periods may apply to certain types of matters or pursuant to your specific directives.

After the expiration of the applicable retention period, we will destroy your records without further notice to you, unless you notify us otherwise. At the conclusion of your matter, you may opt to retrieve your records from our firm. We are happy to accommodate you in this regard.

## **GENERAL PROVISIONS**

Enclosed is a statement entitled "General Provisions" setting forth additional terms and conditions which are incorporated into this letter and apply to our representation to the extent they are not inconsistent with the terms of this letter.



Laura Stelzner  
April 22, 2024  
Page 3

We are pleased to have this opportunity to be of service to you. If at any time during the course of our representation you have any questions or comments about our costs, services, or any aspect of how we provide services, please don't hesitate to call me.

Very truly yours,

von BRIESEN & ROPER, s.c.



Timothy J. Proue

TJP:amr  
Enclosure

The City of Chetek agrees to retain the services of von Briesen & Roper, s.c. under the terms and conditions specified above.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Laura Stelzner

**von Briesen & Roper, s.c.****GENERAL PROVISIONS**

Except as modified by the accompanying engagement letter, the following provisions will apply to the relationship between von Briesen & Roper, s.c., and our clients:

- (1) The time for which a client will be charged will include, but will not be limited to, telephone and office conferences with a client and counsel, witnesses, consultants, court personnel, and others; conferences among our personnel; factual investigation; legal research; responding to clients' requests to provide information to auditors in connection with reviews or audits of financial statements; drafting of letters, pleadings, briefs, and other documents; travel time; waiting time in court or elsewhere; and time in depositions and other discovery proceedings.
- (2) Clients are responsible for payment to reimburse us for costs incurred in performing services such as large volume photocopying, messenger and delivery, air freight, videotape recording, travel (including mileage, parking, airfare, lodging, meals, and ground transportation), court costs, and filing fees. To the extent we directly provide any of these services, we will charge for our direct costs and overhead allocable to the services. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, witnesses, consultants, and court reporters) and other large disbursements will not be paid by our firm and will be the responsibility of, and billed directly to, the client.
- (3) We may, on occasion, furnish estimates of fees or charges we anticipate will be incurred on a client's behalf. These estimates are by their nature inexact. We are not bound by any estimates except as expressly set forth in the engagement letter or otherwise agreed to by us in writing.
- (4) Fees, disbursements, and other charges will be billed monthly and are payable upon presentation. We expect prompt payment.
- (5) A client shall have the right at any time to terminate our services and representation upon written notice to the firm. Such termination shall not, however, relieve the client of the obligation to pay for all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of termination.
- (6) We reserve the right to withdraw from our representation with the client's consent or for good cause. Good cause may include the client's failure to honor the terms of the engagement letter, the client's failure to pay amounts billed in a timely manner, the client's failure to cooperate or follow our advice on a material matter, or any fact or circumstance that would, in our view, impair an effective attorney-client relationship or would render our continuing representation unlawful or unethical. If we elect to do so, the client will take all steps necessary to free us of any obligation to perform further, including the execution of any documents (including forms for substitution of counsel) necessary to complete our withdrawal, and we will be entitled to be paid for all services rendered and disbursements and other charges made or incurred on behalf of the client prior to the date of withdrawal.



**Timothy J. Proue**  
Attorney

timothy.proue@vonbriesen.com

310 Pinnacle Way  
Suite 201  
Eau Claire WI 54701

Tel: (715) 214-1809  
Fax: (715) 214-1862

TJ Proue is a Shareholder in the Business Practice Group. TJ counsels clients on a wide range of corporate and business issues including business formation, bylaws and governance, contract negotiation, mergers and acquisitions, employment and worker's compensation. In addition to the corporate and business issues he helps privately-held businesses with, he has a strong focus on working with nonprofit and religious organizations.

TJ is very involved in the greater Chippewa Valley Community. He is an active member of the Chippewa Falls Chamber of Commerce and a frequent volunteer with the McDonell Area Catholic Schools, Junior Achievement of Wisconsin and the Optimist Club of Chippewa Falls (Past President). He is a member of the Board of Directors of the Chippewa Falls Industrial Development Corporation and on the Education Commission for McDonell Area Catholic Schools. He also serves as Local Counsel for the Chippewa Valley Council of the Boy Scouts of America.

#### Areas of Practice

- Business and Corporate Law
- Corporate Transparency Act
- Nonprofit and Tax Exemption
- Mergers and Acquisitions
- Labor and Employment
- Religious Organizations
- Government Law
- Worker's Compensation

#### Education

- Thomas M. Cooley Law School, J.D., 2008
- University of Wisconsin-Eau Claire, B.S., 2005

#### Bar Admissions

- Wisconsin
- Michigan
- U.S. District Court, Eastern and Western Districts of Wisconsin

#### Professional and Civic Associations

- State Bar of Wisconsin
- Chippewa County Bar Association

#### Community Involvement

- Chippewa Falls Industrial Development Corporation, Board of Directors
- McDonell Area Catholic Schools, Education Commission
- Chippewa Valley Council of the Boy Scouts of America, Local Counsel

## The Government Law Group

section leader:

Kyle J. Gulya

kyle.gulya@vonbriesen.com

(608) 316-3177

The Government Law Group at von Briesen is a dynamic team of more than 30 lawyers and other professionals who are dedicated to addressing the many legal issues that confront those in the public sector.

Our substantive expertise, unparalleled dedication to client service and our constant commitment to innovation, provide our government clients with the tools necessary to succeed in an increasingly complex environment. Our specialized practice areas falling under the Government Law Group umbrella include:

- Compliance and Training on HIPAA and other federal and State privacy laws
- Constitutional Law and Civil Liberties
- Construction and Construction-related Litigation
- Contracts and Procurement
- County and Municipal Governance
- Data Breach Response, Reporting and Mitigation
- Discrimination
- Eminent Domain
- Employee Benefits
- Environmental
- Employee Evaluation, Discipline and Discharge
- Employee Handbooks
- Government Finance
- Grievance Arbitration
- Health Care Reform
- Immigration
- Labor Contracts
- Labor-Management Relations
- Land Development Agreements
- Litigation and Dispute Resolution
- Public Records / Open Meetings
- Property Tax Disputes
- Real Estate
- Tax Incremental Financing District Development Projects
- Unfair Labor Practices
- Unemployment and Workers' Compensation
- Zoning and Land Use Issues

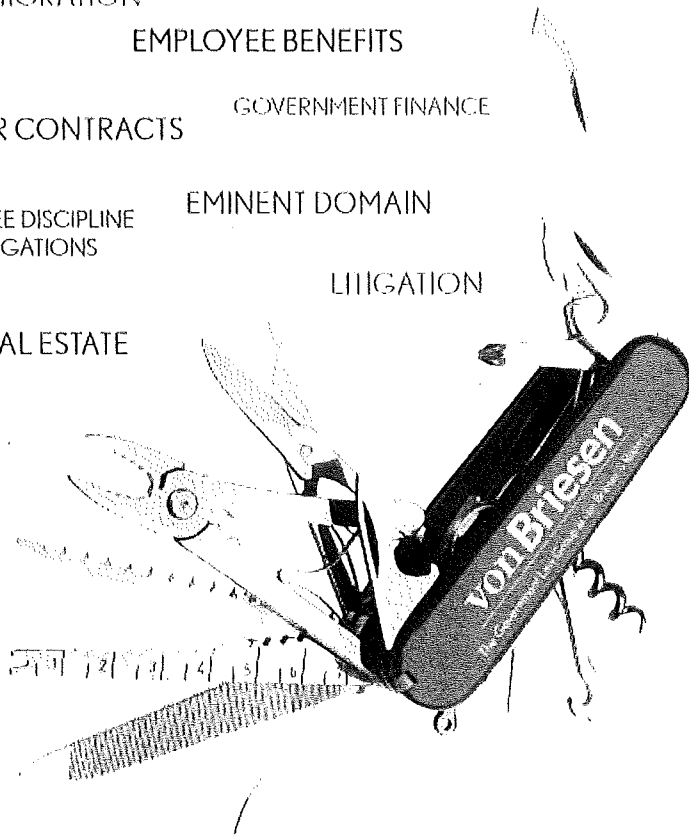
government law group

Doris E. Brosnan  
Michael P. Carlton  
Nicholas D. Castronovo  
Kevin J. Clark  
Mindy K. Dale  
Hector de la Mora  
William E. Fischer  
Kyle J. Gulya  
Jill Pedigo Hall  
Ryan P. Heiden  
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Derek J. Waterstreet  
Brion T. Winters

\*non-lawyer professional

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CONSTRUCTION & CONSTRUCTION-RELATED LITIGATION  
EMINENT DOMAIN  
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LAND USE  
CRISIS RESPONSE  
EMPLOYEE BENEFITS  
LABOR CONTRACTS  
GOVERNMENT FINANCE  
EMPLOYEE DISCIPLINE & INVESTIGATIONS  
EMINENT DOMAIN  
LITIGATION  
REAL ESTATE



fax: 414.276.6281

telephone: 414.276.1122

www.vonbriesen.com

Milwaukee, WI 53202

Suite 1000

411 East Wisconsin Avenue



## Doris E. Brosnan

Attorney

doris.brosnan@vonbriesen.com

411 East Wisconsin Avenue  
Suite 1000  
Milwaukee WI 53202

Tel: (414) 287-1405

Fax: (414) 238-6518

Doris Brosnan is a Shareholder in the firm's Labor and Employment Law Section, and focuses on assisting clients with employment issues. Doris regularly advises health care and corporate clients on dealing with disloyal or difficult employees, accommodating disabilities in the workplace, harassment, workplace violence, FMLA, and the development of effective employment policies and practices. She regularly assists clients in preparing and implementing employee transition plans, including employment due diligence in mergers and acquisitions, severance agreements, business closings and reductions-in-force, and business reorganizations. Doris defends employers in all types of employment-related litigation, including agency discrimination and wage claims, arbitrations, and multi-party employment litigation before federal and state courts.

Doris also assists clients in achieving employment objectives by providing immigration services, with an emphasis on business immigration, including non-immigrant visas such as the H-1B, L-1, O-1, TN, and immigrant visas (permanent residence) through employment means such as outstanding researcher, extraordinary ability, and the PERM labor certification process. Doris also counsels companies on developing, maintaining, and defending immigration compliance programs.

Finally, Doris advises hospitals and health care systems on a wide range of medical staff questions, including credentialing, terminations and suspensions of medical staff privileges, peer review issues, and required reporting. When medical staff disputes arise, Doris assists clients in litigation and fair hearings.

### Areas of Practice

- Labor and Employment
- Health Industry Labor, Employment and Immigration
- Immigration
- Medical Staff and Credentialing
- Health Law
- Employer Health Plans Team
- OSHA Law and Litigation
- School Law
- Sports Law
- Strategic Risk and Crisis Management
- Government Enforcement and Internal Investigations
- Government Law

### Education

- University of Wisconsin, J.D., *cum laude* 1998
- Marquette University, B.A., *cum laude*, 1994, *Phi Beta Kappa*

### Bar Admissions

- Wisconsin

### Presentations and Publications

- "Whistleblowers and Recent Enforcement Trends", Milwaukee Bar Association, May 2017
- "Physicians and Advanced Practice Providers: Litigation Update and Hot Regulatory Issues", Wisconsin Hospital Association, Jan 2017

- "An Employer Guide: DOL's New Overtime Exemption Rules", September 2016

## Professional and Civic Associations

- American Bar Association

## Honors and Accomplishments

- *The Best Lawyers in America*®, Litigation - Labor and Employment Law (2021-2024)



## Michael P. Carlton

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Mike Carlton worked as a trial attorney at the U.S. Department of Justice in Washington, D.C., representing the EPA and other government agencies. Thereafter, he worked as a senior attorney and policy analyst with the Environmental Law Institute, and then as Wisconsin counsel for a national environmental organization. Mike has taught and studied environmental law and policy in Washington, D.C., London, and the University of Wisconsin Law School. Mike heads the firm's Environmental Law Practice representing a wide range of public and private entities in regulatory and transactional matters.

Mike is a frequent lecturer on environmental issues and he has authored numerous articles including publications in *CBE Environmental Review*, *Milwaukee Business Journal* and *BizTimes*.

### Areas of Practice

- Environmental Law and Litigation
- Energy and Clean Technology
- Land Use, Development and Zoning
- Government Enforcement and Internal Investigations
- Government Law
- Health Law
- Dispute Resolution

### Education

- Georgetown University, J.D., 1974
- Marquette University, B.S., 1971

### Bar Admissions

- Wisconsin
- Wisconsin and U.S. Supreme Courts
- Several Courts of Appeals
- District Courts
- U.S. Court of Claims

### Professional and Civic Associations

- American Bar Association (Natural Resources, Energy and Environmental Law Section)
- State Bar of Wisconsin
- Federation of Environmental Technologists

### Honors and Accomplishments

- *The Best Lawyers in America*®, Environmental Law (2006-2024); Litigation - Environmental (2011-2024)
- Best Lawyers® Litigation - Environmental "Lawyer of the Year", Milwaukee (2016)
- *Chambers USA*, Natural Resources & Environment







**Kevin J. Clark**  
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Kevin Clark is a Shareholder in the Litigation and Risk Management Practice Group. Kevin focuses his practice on civil litigation with significant experience in construction, real estate, land use, and development matters representing developers, construction companies, commercial real estate brokerages, and municipalities. He also has experience in fiduciary litigation, estate litigation and trust and estate disputes.

Prior to joining von Briesen, Kevin operated his own law firm and practiced with prominent Waukesha County-based law firms where he developed his litigation practice. In law school, Kevin interned for the Honorable Diane S. Sykes in the United States Court of Appeals for the Seventh Circuit. He lives in Pewaukee and volunteers as a Coach for the Pewaukee Youth Wrestling Club.

#### Areas of Practice

- Construction Law and Litigation
- Real Estate Litigation
- Land Use, Development and Zoning
- Real Estate
- Government Law
- County and Municipal Governance
- Commercial and Business Litigation
- Fiduciary Litigation and Inheritance Disputes

#### Education

- Marquette University Law School, J.D., *cum laude*, 2016
- Marquette University, B.A., *cum laude*, 2013

#### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

#### Professional and Civic Associations

- State Bar of Wisconsin
- Waukesha County Bar Association
- Milwaukee Bar Association
- National Association of Industrial and Office Properties (NAIOP-WI)

#### Community Involvement

- Coach, Pewaukee Youth Wrestling Club



**Mindy K. Dale**  
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In her role as Senior Counsel to the Government Law Group, Mindy Dale brings over thirty-five years of legal and practical experience in labor relations, labor and employment, municipal law, and school law. Mindy has represented both public and private sector employers and non-profits throughout Northwest and West Central Wisconsin.

Mindy has represented counties and other municipalities in labor relations, union negotiations and grievance arbitrations. Mindy also has assisted employers in responding to allegations of sexual harassment and discrimination, conducted workplace investigations, and advised employers on personnel and disciplinary matters. She also regularly advised clients regarding Wisconsin's Public Records Law and Open Meetings Law.

Mindy has long been active in her community and currently is a member of the Chippewa Valley Society of Human Resource Management. She previously served as President and on the Board of Directors of the Wisconsin School Attorneys Association (WSAA) and received the WSAA George Tipler Award for 2020. She also served on the Advisory Board of the Western Dairyland Women's Business Center and was a frequent speaker at its annual conference.

Mindy resides in Eau Claire, Wisconsin with her husband and has two grown children. She enjoys hiking and camping in their RV as they work towards achieving their goal of visiting all of the National Parks in the continental United States.

#### Areas of Practice

- Government Law
- Labor and Employment
- County and Municipal Governance
- School Law

#### Education

- Indiana University, J.D., *magna cum laude*, *Order of the GOLF*, 1987
- Indiana University, B.S., 1982

#### Bar Admissions

- Wisconsin
- U.S. District Court, Western District of Wisconsin
- U.S. Court of Appeals, 7th Circuit

#### Professional and Civic Associations

- State Bar of Wisconsin (Labor Law Section)
- Eau Claire County Bar Association
- Chippewa Valley Society of Human Resource Management
- National Society of Human Resource Management
- Wisconsin School Attorneys Association
- WPELRA/NPELRA
- National Association of Women Lawyers



## Hector de la Mora

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Hector de la Mora joined von Briesen as a Shareholder in 2015 from the firm of de la Mora and de la Mora. His practice focuses on the following areas:

- Municipal law
- Education law – Pre and Post Secondary Institutions
- Court and privately appointed mediator
- Institutional contract negotiations
- Public sector employment law and investigations

Hector represents municipalities as an in house and special counsel. He also represents related subunits including Police and Fire Commissions, Boards of Appeal and Plan Commissions. For over 40 years, Hector represented the University of Wisconsin-Milwaukee campus as in-house legal counsel dealing with the gamut of institutional legal matters, ranging from the negotiation of revenue producing wireless antennae placement licensing contracts through will contest litigation to effectuate a bequest from a donor.

Hector has served as a court appointed mediator in litigation at the trial and appellate level in addition to being engaged to mediate matters to avoid litigation.

Hector is a past president of the Brookfield Chamber of Commerce and the League of Wisconsin Municipalities Attorneys Section. He previously served as a First Assistant District Attorney for Milwaukee County where he acquired the name of "*Hector the protector*" for his determined prosecutorial style.

### Areas of Practice

- Government Law
- County and Municipal Governance
- Labor and Employment

### Education

- University of Wisconsin, J.D.
- Marquette University, B.A.

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin
- U.S. Supreme Court

### Professional and Civic Associations

- State Bar of Wisconsin
- Waukesha County Bar Association

### Honors and Accomplishments





## William E. Fischer

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Based in the Fox Valley, Bill is a seasoned commercial litigator and business advisor with a diverse practice. Bill advises all manner of businesses and individuals, including manufacturers, banks, and professionals, both in the Fox Valley and beyond. Bill also advises the firm's public sector clients on various matters, including employment issues, and special education matters for school districts.

Bill takes a holistic approach to each case – working both to get to an efficient resolution to a dispute that hopefully avoids the need for costly litigation, but also to address underlying issues to minimize the chance that a similar dispute will arise in the future. Of course, sometimes litigation is unavoidable, and in such instances, Bill is a passionate advocate who works closely with clients to define their goals upfront and then devises a custom litigation strategy incorporating those needs. He harnesses his court experience to anticipate likely hurdles and guides clients accordingly.

Bill has significant experience in the following areas:

- Complex business disputes, including litigation, arbitration and mediation;
- UCC Article 2 document drafting and disputes;
- Contract and commercial sales agreements;
- Partnership and shareholder disputes;
- Insurance coverage;
- Creditors' rights;
- Community association and condominium issues;
- Employer-side employment disputes, including discrimination claims, non-compete agreements, unfair competition, and trade secret issues;
- School law, with emphasis on special education;
- Municipal law and prosecutions;
- Property disputes;
- Trust disputes;
- Class actions;
- Federal and State trial and appellate matters.

An avid cyclist, Bill makes his home in Fond du Lac with his wife and four children, and serves on the board of the Fond du Lac Swim Club.

### Areas of Practice

- Commercial and Business Litigation
- Litigation and Risk Management
- School Law
- Government Law
- County and Municipal Governance
- Constitutional Law and Civil Liberties
- Insurance Coverage and Risk Management
- Fiduciary Litigation and Inheritance Disputes
- Class Actions
- Restructuring and Insolvency
- Community Associations
- Appellate

## Education

- Marquette University, J.D., *cum laude*, 2003
- University of Wisconsin, B.A., 1997

## Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin, Northern District of Illinois, Northern District of Ohio
- U.S. Court of Appeals, 7th Circuit, 9th Circuit

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Winnebago County Bar Association
- Fond du Lac County Bar Association

## Community Involvement

- Fond du Lac Community Theatre, Board of Directors



## Kyle J. Gulya

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Kyle Gulya is a Shareholder and Chair of the Government Law Group. Kyle advises both public and private sector employers with employment- and labor-related issues including regulatory compliance, antidiscrimination practices, contractual and workplace policy matters, and personnel management. He handles numerous aspects of labor-management relations from advising clients during union organizing campaigns to serving as chief negotiator during collective bargaining negotiations. He also advises clients regarding complex internal investigations and effectively resolving personnel disputes. Kyle frequently advises clients regarding employment agreements, independent contractor agreements, covenants not to compete, and confidentiality agreements. Kyle also assists clients with crisis communications and effectively handling crisis situations, and he regularly advises clients regarding Wisconsin's Public Records Law and Open Meetings Law.

Kyle has extensive experience involving the unique employment- and labor-related issues faced by Police Departments, Fire Departments, Sheriff's Departments and Police & Fire Commissions. Kyle works closely with public-safety professionals regarding management-side labor- and employment-related issues. Kyle is very proud of his relationships with the Wisconsin Chiefs of Police Association, the Wisconsin Fire Chiefs Education Association, and the Wisconsin Police Leadership Foundation.

Kyle frequently presents on labor- and employment-related issues and public records and open meetings law issues throughout Wisconsin and nationally. Kyle has authored numerous articles regarding labor- and employment-related issues, Wisconsin's Public Records Law, and Wisconsin's Open Meetings Law.

Kyle also advises educational institutions regarding student records and discipline, contract renewal and nonrenewal, and other unique issues affecting school boards and school districts. Kyle served as President and on the Board of Directors of the Wisconsin School Attorneys Association, and he has presented to School Administrators and Board Members on numerous education-law related topics.

In 2011, the National Public Employer Labor Relations Association awarded Kyle with the NPELRA Pacesetter Award for his work in conducting supervisor training programs for the Wisconsin Public Employer Labor Relations Association. Kyle has served on the Board of Directors for the Labor and Employment Law Section of the State Bar of Wisconsin. During law school, Kyle was Senior Managing Editor and Malt & Barley Editor for *Wisconsin Law Review*, a member of the University of Wisconsin Moot Court Board, and a judicial intern for Wisconsin Supreme Court Justice Diane Sykes.

### Areas of Practice

- Appellate
- Business and Corporate Law
- Government Law
- Labor and Employment
- County and Municipal Governance
- School Law

### Education

- University of Wisconsin, J.D., *cum laude*
- University of Wisconsin-Milwaukee, B.A.

### Bar Admissions

- Wisconsin
- U.S. District Court, Western District of Wisconsin



## Professional and Civic Associations

- American Bar Association

## Honors and Accomplishments

- *The Best Lawyers in America*<sup>®</sup>, Labor Law - Management (2021-2024), Employment Law - Management (2022-2024)



## Jill Pedigo Hall

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Jill Pedigo Hall is a Shareholder in the Labor and Employment Section. She combines her experience of founding and operating a successful multi-location business for eleven years, with more than two decades in employment law to bring a unique and informed perspective to her practice. She partners with businesses to develop and implement best practices, strategies, and solutions that ensure compliance with labor and employment laws while supporting business goals. She is recognized for leveraging her business acumen and legal insight experience to solve employment law issues and manage risks with an efficient, practical approach for employers ranging in size from solo practitioners to Fortune 50 corporations. She is widely regarded by her colleagues and clients as a perceptive and resourceful litigator and is a member of the Federation of Defense & Corporate Counsel (FDCC). Jill is also AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®, the highest peer rating possible.

Jill has assisted employers in almost every area of employment law. A focal area of her practice is medical leave management involving FMLA and disability accommodations, diversity, equity and inclusion, wage and hour issues, and discrimination defense. She has conducted sensitive investigations at the top levels of corporate establishments and local government. Jill routinely assists employers in developing needed policies and processes, employment contracts, and restrictive covenant agreements. Her experience includes successfully managing litigation defense and representing corporate clients before federal/state courts and administrative agencies including EEOC, DOL, and OFCCP.

Jill frequently lectures and conducts in-house management and supervisor training for human resource organizations and clients of all sizes in the areas of diversity, equity and inclusion, medical leave management, respectful workplace culture, social media and electronic communication management, affirmative action and harassment avoidance.

### Areas of Practice

- Labor and Employment
- Government Law
- Government Enforcement and Internal Investigations

### Education

- University of Iowa, J.D., 1982
- Ripon College, A.B., *cum laude*, 1978

### Bar Admissions

- Wisconsin
- Minnesota
- U.S. District Court, Eastern and Western Districts of Wisconsin, Northern District of Illinois, District of Minnesota
- U.S. Court of Appeals, Seventh Circuit

### Professional and Civic Associations

- Federation of Defense & Corporate Counsel (FDCC), Member
- Defense Research Institute (DRI), Employment and Labor Law Steering Committee, Chair Employment and Labor Law Seminar (2020)
- State Bar of Wisconsin
- State Bar of Minnesota
- American Bar Association (Labor and Employment Section)
- Industry Liaison Group (ILG), Milwaukee and Madison Districts, OFCCP Midwest Region

- Society of Human Resources Management

## Honors and Accomplishments

- AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®

## Community Involvement

- Downtown Madison, Inc., Inclusiveness Committee
- Isthmus Community Media, Inc., Board of Directors



**Ryan P. Heiden**

Attorney

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Ryan Heiden is a Shareholder in the Government Law Group where he focuses his practice on school law and public sector labor and employment issues.

Ryan helps public sector employers navigate and minimize risk with respect to a wide-range of complex and sensitive labor and employment issues by providing employers with trusted and practical guidance. Ryan routinely provides counsel related to anti-discrimination practices, employee medical issues, wage and hour matters, internal investigations, employee discipline, and crisis management. He also serves as principal negotiator during collective bargaining and handles numerous other labor relations issues. He is also adept at navigating Wisconsin's Open Meetings and Public Records Laws, as well as unique issues related to public safety employees and police and fire commissions.

Ryan also advises school districts on board policy, pupil issues, expulsions, and other issues specific to school districts such as Title IX, FERPA, and constitutional rights.

Ryan frequently presents on labor and employment, school law, and public record issues throughout Wisconsin.

During law school, Ryan was a judicial intern for the Hon. Lynn Adelman of the U.S. District Court for the Eastern District of Wisconsin and he was a Comment Editor for *Marquette Law Review, Volume 99*. In addition, he served as a Research Assistant for the Associate Dean of Marquette University Law School, where he researched the spread and legality of municipal ordinances implementing trans-fat and sugar bans.

### Areas of Practice

- Government Law
- Labor and Employment
- County and Municipal Governance
- School Law

### Education

- Marquette University, J.D., *magna cum laude*, 2016
- University of Wisconsin-Whitewater, B.B.A., *cum laude*, 2013

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern District of Wisconsin

### Professional and Civic Associations

- Wisconsin School Attorneys Association (WSAA), Board of Directors, President-Elect
- State Bar of Wisconsin
- Milwaukee Bar Association
- Eastern District of Wisconsin Bar Association
- American Bar Association

### Honors and Accomplishments

■ Best Lawyers: Ones To Watch® in America, Education Law (2024), Labor and Employment - Management (2024), Municipal Law (2024)

## Community Involvement

■ Wisconsin Policy Forum, Education Committee



**Thomas S. Hornig**  
Attorney

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Tom Hornig deals with takings in all forms including actual takings, regulatory takings and also property tax assessment issues of all kinds. His work in outdoor advertising includes all issues involving on- and off-premises signs. He recently handled cases that made new law on several aspects of takings, outdoor advertising and property taxation in the appellate courts, including the Wisconsin Supreme Court.

Tom speaks nationally on outdoor advertising legal issues and represents the Outdoor Advertising Association of Wisconsin and the Wisconsin Sign Association. He authored a section of a published sign symposium treatise on outdoor advertising and has written for *Wisconsin Lawyer* magazine.

Tom has dedicated his time to many community organizations. He served as Chair of the Board of Trustees for First United Methodist Church in downtown Madison and plays bass trombone in the Blessed Brass. He is past President of the Janesville Kiwanis Club and is a member of the Madison Downtown Kiwanis Club; led the Brass Choir and Handbell Choir at Cargill United Methodist Church, and is a past Foundation President there. For over 20 years he was a director of the Cedar Crest Retirement Complex and served two terms as President of the Board. He is a past director of Forward Foundation, Inc. and Forward Janesville.

#### Areas of Practice

- Eminent Domain and Condemnation
- Outdoor Advertising Law
- Land Use, Development and Zoning
- Appellate
- Property Tax Assessment
- Government Law
- Real Estate Litigation
- Real Estate

#### Education

- University of Wisconsin, J.D., *Order of the Coif*
- University of Wisconsin, B.B.A., *Beta Gamma Sigma, Phi Alpha Phi, Drum Major Marching Band*

#### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin
- U.S. Court of Appeals, 7th Circuit
- U.S. Supreme Court

#### Representative Matters

- *Lamar Central Outdoor, LLC v. Town of Greenville*, Appeal No. 2019AP000922 - Review of Board of Appeals denial of off-premise billboard permit application.
- *Lamar Central Outdoor, LLC v. Town of Buchanan*, Appeal No. 2019AP000569 - Whether motion for reconsideration was appealable (as "new"); marking of final orders as final.
- *Lamar Central Outdoor, LLC v. Division of Hearings & Appeals*, Appeal No. 2017AP001823 - Review of lower court decision re: Wis. DOT take down order for alleged enlargement of sign by "extension" added years prior.
- *The Lamar Company, LLC v. DOT*, Appeal No. 2017AP001001 - Condemnation review involving three signs taken: nonconforming sign valuation

Issues.

- *The Lamar Company, LLC v. Country Side Restaurant, Inc.*, Appeal No. 2013AP2215 - Sign takings: Just compensation and relocation payments are not mutually exclusive for permitted signs.
- *Lamar Central Outdoor v. Wisconsin Department of Transportation*, Appeal No. 2013AP1188 - Sign removal order issues testing a sign's legality may only be determined at the Division of Hearings and Appeals, not in an eminent domain case.
- *Lamar Outdoor Advertising v. Country Side Restaurant, Inc.*, 2012 WI 46, 340 Wis. 2d 335, 814 N.W.2d 159 (Sup. Ct. 2012)
- *Adams Outdoor Advertising v. County of Dane*, No. 2010AP178 (Ct. App. Feb. 2, 2012) (publication decision pending) - Digital sign rights issues and Dane County zoning regulations; interplay of town versus county zoning codes.
- *Adams Outdoor Advertising v. City of Madison*, 2010 WI App 120, 329 Wis.2d 270, 789 N.W.2d 754 (July 8, 2010) (unpublished) - Digital sign rights issues and Dane County zoning regulations; interplay of town versus county zoning codes.
- *Lamar Outdoor Advertising v. City of Milwaukee*, 2011 WI App 117, 336 Wis.2d 707, 805 N.W.2d 582 (July 26, 2011) - Property tax assessment appeals for outdoor advertising signs in the City of Milwaukee.
- *Adams Outdoor Advertising v. City of Madison*, 2010 WI App 120, 329 Wis.2d 270, 789 N.W.2d 754 (July 8, 2010) (unpublished) - Property tax assessment appeals for outdoor advertising signs in the City of Madison; valuation of signs for property tax versus eminent domain purposes.
- *Clear Channel Outdoor, Inc. v. City of Milwaukee*, Appeal No. 2010AP001809 - Declaratory action involving Milwaukee personal property tax assessments of signs.
- *David R. Thomas v. Darryl L. Buchanan*, Appeal No. 2010AP002594 - Contract dispute between milk producer and caretaker over the latter's performance.
- *Adams Outdoor v. City of Madison*, Appeal No. 2009AP1373 - Appeal from personal property tax assessments of billboards.
- *Styelline, Division of Dastin, Inc. v. Donald W. Bifano, and Helen L. Bifano*, 168 Wis.2d 774, 1992 WL 140603 (Wis.App.) (unpublished) - Issues of breach of contract, negligent impairment of the value of property in violation of Wisconsin Administrative Code Section 110 (Home Improvement Trade Practices).
- *Hoey Outdoor Advertising, Inc. v. Estate of Leonard W. Johnson*, 2006 Wis. App. - Option to extend versus option to renew sign site lease.
- *J. P. Cullen & Sons, Inc. v. Daul Industries, Inc.*, 2004 Wis. App. 1 (unpublished) - Promissory estoppel invoked by contractor against subcontractor for failing to fulfill subcontract to supply structural steel and metal components.
- *Hoey Outdoor Advertising, Inc. v. Ricci*, 2002 Wis. App. 231 - Continuing viability of sign site lease not recorded pursuant to section 706.09 of the Wisconsin Statutes.
- *Lavey v. The City of Two Rivers*, 171 F. 3rd 1110 (7th Cir. 1999) - Constitutionality of municipal sign ordinance.
- *Vivid, Inc. v. Fiedler*, 219 Wis. 2d 764 (1998) - Wisconsin Department of Transportation held to pay just compensation for the taking of outdoor advertising signs.
- *State ex rel Campbell v. Township of Delavan*, 210 Wis. 2d 239 565 N. W.2d 209 (Ct. App. 1997) - Property tax assessment appeal.
- *Vivid, Inc. v. Fiedler*, Unpublished Decision (Ct. App. 1997)
- *State ex rel Jag Outdoor v. Door County* (unpublished) Case No. 96-0599 (Ct. App. 1996) - Outdoor advertising corporation compelled to conform to maximum size requirements of existing code as a condition for a permit to "reconstruct" two billboards blown down in a storm.
- *Vivid, Inc. v. Fiedler*, 182 Wis. 2d 71 (1994)
- *Vivid, Inc. v. Fiedler*, 174 Wis. 2d 142 (Ct. App. 1993)
- *In Re: A&H, Inc.*, 122 BR 84, 24 Collier Bankr. Cas. 2d (MB) 1222 (Bankr. W.D. Wis. 1990) - Viability of general unsecured claim in Chapter 11 bankruptcy; claim resulted from multi-million dollar auto accident case.
- *General Fiberglass Supply, Inc. v. Borchert Laminators, Inc., et al*, 105 Wis. 2d 760, 317 N.W. 2d 510 (Wis. Ct. App.) - Creditor-shareholder seeks to set aside various mergers and transactions involving old and newly created corporations.
- *City of Two Rivers v. Thomas J. Lavey d/b/a Lakeland Outdoor Advertising*, Case No. 94-1615; 94-1616 (Ct. App., WI.)
- *A&H, Inc., v. Labor and Industry Review Commission and Russell Woelber*, 119 Wis. 2d 897, 350 N.W. 2d 740 (Wis. Ct. App. 1984)
- *Erwin F. Stier v. Magdalene Stier*, 121 Wis. 2d 693, 359 N.W. 2d 179 (Wis. Ct. App. 1984) - Family law case issues involving property division.
- *St. John Vianney School v. Janesville Education Board*, 114 Wis. 2d 140, 336 N.W. 2d 387 (Ct. App. 1983) - Claims brought relating to bussing of parochial school children in the City of Janesville.
- *Rock County Savings and Trust Company v. Donald G. Tracy, et al and Associates Financial Services Company of Wisconsin, Inc.*, 107 Wis. 2d 746, 322 N.W. 2d 700 (Wis. Ct. App. 1982) - Mortgage foreclosure action brought by debtors; Posse comitatus involving failure of mortgagee to deliver gold or silver in return for mortgage.
- *Sorce v. Rinehart*, 69 Wis. 2d 631, 230 N.W. 2d 645 - Rights of buyer and seller under a land contract in seller's action for specific performance.

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin (Past Chair, District Nine Committee), (Past Chairman, Audit Committee and Committee on Assistance for Lawyers), (Past Member, State Bar Board of Governors and Executive Committee), (Past Treasurer)
- Rock County Bar Association (Past Chairman, Project Inquiry) (Past President)
- Madison Downtown Kiwanis Club (Past Board Member and Audit Committee Chair)
- Legion of Honor (30+ years)
- Kiwanis International Hixson Fellow, Fellow
- Kiwanis International Foundation, Fellow

## Honors and Accomplishments

- American Bar Association, Fellow
- Wisconsin Law Foundation, Fellow
- Wisconsin Super Lawyers® (2005-2010)

■ AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®

## Community Involvement

- Wisconsin Equal Justice Fund, (Past President) (Board of Directors, 2008-2022)
- University of Wisconsin Band Alumni Association, Steering Committee
- Wisconsin Lawyers Assistance Program (WisLAP)
- Small Claims Assistance Program, Dane County Bar Association
- Drum Major, University of Wisconsin Marching Band (3 years), Inducted to Hall of Fame 2017





## Trace P. Hummel

Attorney

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Trace Hummel is a member of the Government Law Group and the Construction and Real Estate Sections. He helps clients resolve commercial and contract disputes, including lease disputes, boundary disputes, waterfront litigation associated with riparian rights, construction defects, and litigation matters involving contractors, owners, home inspectors, architects and other design professionals, surveyors and other commercial real estate professionals. He assists municipalities as special counsel on matters involving real estate, municipal law, board meetings, litigation and investigations.

Trace also works with residential and commercial real estate owners on their construction, commercial and real estate projects, including contracts, leases, purchase agreements, lien documentation, surveys and easements.

In addition to his construction and real estate practice, Trace has experience in toxic tort litigation involving identification of products, exposures and cause, as well as trust and estate litigation involving multiple beneficiaries, trustees, undue influence claims and high net worth assets.

During law school, Trace served as a member of the *Sports Law Review*, was the Head Chair of the 2016 Intramural Sports Negotiation Competition and participated in the National Sports Law Negotiation Competition held annually in San Diego. He was the Senior Articles Editor for *The Marquette Law Review* and worked for two years as Dean Joseph D. Kearney's Research Assistant. Trace also volunteered at the Marquette Volunteer Legal Clinic and Bankruptcy Help Desk.

### Areas of Practice

- Government Law
- County and Municipal Governance
- Commercial and Business Litigation
- Construction Law and Litigation
- Litigation and Risk Management
- Real Estate
- Land Use, Development and Zoning
- Real Estate Litigation
- Fiduciary Litigation and Inheritance Disputes
- Government Finance
- Sports Law
- Toxic Tort

### Education

- Marquette University, J.D., *cum laude*, 2016
- Illinois Wesleyan University, B.A., *cum laude*, 2012

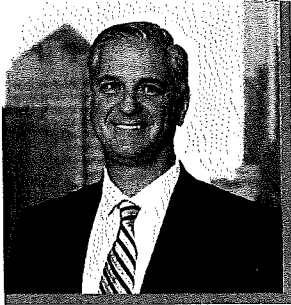
### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

### Professional and Civic Associations

- Wisconsin Association of Home Inspectors

- Wisconsin Society of Land Surveyors
- Milwaukee Bar Association
- State Bar of Wisconsin
- Eastern District of Wisconsin Bar Association
- American Bar Association



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Mark Kapocius is a school attorney with more than twenty years of experience working in administrative leadership roles for school districts in Wisconsin. As a Shareholder in the Government Law Group and School Law Section, Mark focuses his practice on school law and advising other public-sector entities on labor and employment matters, governance issues, collective bargaining, public records and open meetings compliance.

Mark has extensive experience assisting school districts with special education, pupil records, policy and curriculum, and educator and administrator employment-issues involving recruiting, retention, contracting, discipline and nonrenewal, and compensation and benefits issues. Mark brings a unique and innovative perspective to solutions based on his in-house work as the Director of Human Resources for the School Districts of Greenfield, Whitefish Bay, Germantown and Elmbrook.

Since 2012, Mark has served as an impartial hearing officer for school districts, counties and municipalities on matters involving employee grievances. He is also an elected municipal judge for the Village of Greendale, where he presides over appearances and trials for civil ordinance violations.

#### Areas of Practice

- School Law
- Labor and Employment
- Government Law
- County and Municipal Governance

#### Education

- Marquette University, J.D., 2007
- Marquette University, M.Ed., 1997
- University of Wisconsin, B.S., 1994

#### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern District of Wisconsin

#### Professional and Civic Associations

- American Bar Association
- Wisconsin School Attorneys Association (WSAA)
- Council of School Attorneys (National School Board Association)
- Wisconsin Municipal Judges Association
- State Bar of Wisconsin
- Milwaukee Bar Association

#### Community Involvement

- Wisconsin Policy Forum, Education Committee



## Christopher T. Koehnke

Attorney

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Chris Koehnke is a Shareholder focusing on restructuring, insolvency, and commercial litigation. Chris represents lenders and other creditors with respect to the following:

- Representing secured creditors and other lenders in all stages of bankruptcy litigation
- Representing creditors in State Court Chapter 128 receivership proceedings, including issues related to lien priority, asset disposition, and settlement of preference claims
- Guiding clients through the process of enforcing Article 9 remedies in equipment and other assets through state court replevin litigation
- Advising creditors and defending claims made under FDCPA or the Wisconsin Consumer Act

Chris is also a member of the Government Law Group. He has extensive experience representing governmental clients in courts throughout Wisconsin. He serves as the Assistant Village Attorney for the Villages of Elm Grove, Lannon, Hartland and Lac La Belle, and has previously served as Interim Assistant City Attorney for the City of West Allis.

### Areas of Practice

- Commercial and Business Litigation
- Restructuring and Insolvency
- Litigation and Risk Management
- Community Associations
- Constitutional Law and Civil Liberties
- Government Law
- County and Municipal Governance
- Hemp, CBD & Cannabis

### Education

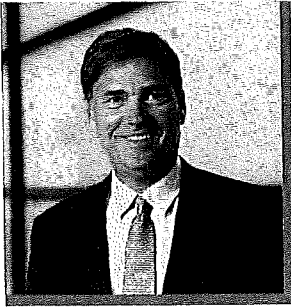
- William Mitchell College of Law, J.D., 2009
- University of Wisconsin-Madison, B.A., 2004

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

### Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Milwaukee Bar Association (Member, Bankruptcy Section)
- Turnaround Management Association
- American Bankruptcy Institute



## Frank W. Kowalkowski

Attorney

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Frank Kowalkowski is a Shareholder in the Green Bay office. He has an extensive Native American Law practice representing municipalities, counties, state governments, businesses and individuals relative to fee to trust applications, reservation boundary disputes, jurisdictional disputes, land use issues, mining operations, tribal permitting, tribal taxation, tribal business licenses, contracting with Native American tribes, tribal jurisdiction over non-tribal members, on and off reservation hunting and fishing rights, EPA regulations, and tribal policing authority. He has handled cases in state, federal and tribal court, as well as the Interior Board of Indian Appeals in Washington, D.C. On appeal, he has had dozens of Bureau of Indian Affairs decisions to place land in trust vacated, thereby preserving his clients' jurisdiction over the land, as well as its tax base. In 2019, he was lead counsel in a federal lawsuit filed against a municipality and, ultimately obtained a ruling (currently under appeal in the 7th Circuit Court of Appeals) that the plaintiff's reservation had been substantially diminished thereby preserving the municipality's jurisdiction. He has given numerous presentations, authored articles and has been quoted in various publications on the topic of Native American Law.

Frank is also a member of the Construction Law and Litigation Section where he represents contractors, material suppliers, architects, engineers, municipalities and owners on issues in both commercial and residential real estate projects, including real estate acquisition and development, contracts, construction claims, insurance coverage disputes and the establishment and foreclosure of liens. He has represented clients throughout the country in Wisconsin-based construction disputes. Frank was featured in the *Wisconsin Law Journal* as one of the Top Construction Lawyers in Wisconsin in 2008. He has successfully represented builders, developers and lumber companies in several states defending against copyright infringement claims relating to architectural plans. He developed the curriculum for the Construction Law and Builder Qualifier courses at Northeast Wisconsin Technical College, which he also teaches.

Frank has a significant appellate practice and has represented clients before the 7th Circuit Court of Appeals, the U.S. Supreme Court, the Wisconsin Court of Appeals and the Wisconsin Supreme Court.

Frank is very active in the community and currently serves as a member of the Executive Committee of the Board of Directors for Neville Public Museum Foundation Inc., where he also chairs the Governance Committee. He also coaches high school track and serves on the board of AP Vaulting, Inc., a non-profit athletic organization specializing in pole vaulting. He previously served on the Board and Executive Committee for the Lakeland Chapter of the American Red Cross and as President of the Notre Dame of De Pere School Board.

### Areas of Practice

- Government Law
- County and Municipal Governance
- Native American Law
- Construction Law and Litigation
- Commercial and Business Litigation
- Litigation and Risk Management
- Dispute Resolution
- Appellate

### Education

- Marquette University, J.D., *magna cum laude*, 1992
- University of Wisconsin-Green Bay, B.S., 1987

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

- U.S. Court of Appeals, 7th Circuit and 8th Circuit
- U.S. Supreme Court

### Professional and Civic Associations

- Green Bay Area Chamber of Commerce
- Brown County Home Builders Association
- National Home Builders Association
- Brown County Bar Association
- American Bar Association
- State Bar of Wisconsin

### Honors and Accomplishments

- *The Best Lawyers in America*®, Native American Law (2018-2021)
- Top Construction Lawyers in Wisconsin, *Wisconsin Law Journal* (2008)

### Community Involvement

- Neville Public Museum Foundation Inc., Board of Directors Executive Committee, Governance Committee Chair



**James R. Macy**

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Jim Macy represents employers in all aspects of employment law including labor negotiations, discrimination defense, disability and ADA issues, wrongful discharge or employment contract disputes, non-competition issues and other difficult personnel transactions. He drafts employment agreements and negotiates employment severances. He represents employers of all sizes, including those with union and non-union workforces as well as police and fire departments.

Jim is Chair of the School Law Section and he represents numerous school districts providing advice on a wide variety of school law issues including student rights, records and discipline; policy issues; Board issues; and all contractual matters. He also serves as an independent hearing officer for student expulsion matters.

Jim has been recognized by *The Best Lawyers in America*® every year since 2011 and was named "Lawyer of the Year" in Employment Law-Management in both 2013 and 2015.

In 2018, Jim was recognized with the Lynne Webster Leadership Award by the Oshkosh Chamber of Commerce for his continued dedication to the Oshkosh community. He is a member of the Oshkosh Chamber of Commerce Board of Directors and serves as the Chair of the Oshkosh Leadership Steering Committee. Jim also served as a Director on Boards including the Grand Opera House, Town of Black Wolf Board of Zoning Appeals, the Oshkosh Area Humane Society and Unified Catholic Schools Foundation.

#### Areas of Practice

- Government Law
- Labor and Employment
- County and Municipal Governance
- School Law

#### Education

- University of Wisconsin, J.D.
- University of Wisconsin-La Crosse, B.S.

#### Bar Admissions

- Wisconsin
- Florida

#### Presentations and Publications

- Contributing Author, "Public Sector Labor Relations in Wisconsin," State Bar of Wisconsin
- Contributing Author, "Municipal Staff Reductions," State Bar of Wisconsin
- Author, "Drafting Employee Manuals," American Bar Association
- Author, "How to Advise in Harassment Cases," American Bar Association

#### Professional and Civic Associations

- National School Attorneys Association
- State Bar of Wisconsin

- American Bar Association

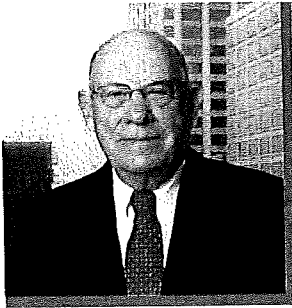
## Honors and Accomplishments

- *The Best Lawyers In America*®, Employment Law - Management (2011-2024), Labor Law - Management (2011-2024), Municipal Law (2017-2024), Government Relations (2024)
- Best Lawyers® Employment Law - Management "Lawyer of the Year", Green Bay (2013, 2015), Labor Law - Management "Lawyer of the Year", Green Bay (2013)
- Wisconsin Super Lawyers® (2005-2010)
- AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®
- Lynne Webster Leadership Award, Oshkosh Chamber of Commerce (2018)
- Wisconsin Law Foundation, Fellow

## Community Involvement

- Oshkosh Leadership Steering Committee, Chair
- Town of Black Wolf Board of Zoning Appeals, Chair





## Alan Marcuvitz

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Alan Marcuvitz is a Shareholder in the Real Estate Section. He is recognized as one of Wisconsin's preeminent attorneys in the fields of eminent domain and real property taxation, based on his extensive experience in both trial and appellate courts. Many of his Wisconsin Supreme Court cases are cited with the following representative cases being cited frequently:

- *Warehouse II, LLC v. State Dept. of Transp.*, 2006 WI 62, 291 Wis. 2d 80, 715 N.W.2d 213
- *Metropolitan Holding Company vs. Board of Review of the City of Milwaukee*, 173 Wis.2d 606, 495 N.W. 2d 314
- *Nankin vs. Village of Shorewood*, 2001 WI 92, 245 Wis.2d 86, 630 N.W. 2d 141

Alan is a Founder of American Property Tax Counsel (APTC). He is the Wisconsin member and serves on the Board of Directors of the Owners' Counsel of America (OCA).

### Areas of Practice

- Property Tax Assessment
- Real Property Taxation
- Eminent Domain and Condemnation
- Tax
- Government Law
- Health Nonprofit and Tax Exemption
- County and Municipal Governance
- Real Estate
- Real Estate Acquisition and Sale
- Real Estate Litigation
- Land Use, Development and Zoning

### Education

- Marquette University, J.D., 1957
- Marquette University, B.S., 1955

### Bar Admissions

- Wisconsin

### Professional and Civic Associations

- American Property Tax Counsel (APTC)
- Owners' Counsel of America (OCA), Wisconsin Member, Board of Directors
- American Bar Association
- State Bar of Wisconsin
- Milwaukee Bar Association

## Honors and Accomplishments

- *The Best Lawyers in America*<sup>®</sup>, Eminent Domain and Condemnation Law (2007-2024), Land Use and Zoning Law (2007-2024), Real Estate Law (2010-2024), Litigation - Land Use and Zoning (2011-2024)
- *Chambers USA*, Real Estate Law (2008-2023)
- Best Lawyers<sup>®</sup> Eminent Domain and Condemnation Law "Lawyer of the Year", Milwaukee (2012, 2015, 2017), Land Use and Zoning Law "Lawyer of the Year", Milwaukee (2012, 2018), Litigation - Land Use and Zoning Law "Lawyer of the Year" Milwaukee (2016, 2019, 2021)
- Wisconsin Super Lawyers<sup>®</sup> (2007-2008)
- Wisconsin Law Foundation, Fellow



## Timothy C. McDonald

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Timothy McDonald is a Shareholder in the Compensation & Benefits/ERISA Section. His practice focuses on health and welfare, corporate pension, 401(k), profit sharing, 403(b), executive compensation, nonqualified deferred compensation, employee stock ownership (including S corporation ESOPs), cafeteria, voluntary employees' beneficiary association (VEBA), and flexible benefit programs. He works with publicly-traded and private for-profit businesses, tax-exempt entities, municipalities and school districts, and religiously affiliated institutions. The best endorsement of Tim's practice is that he retains his clients. He has enjoyed relationships with many for more than two decades.

Not only does Tim assist clients with legal compliance, but, given his years of experience, he also assists clients with employee benefit plan design, implementation, and communication strategies.

Tim works with clients extensively in navigating the fiduciary requirements of ERISA, establishing processes to help ensure compliance with those requirements, and documenting the processes followed to provide a record of compliance. He regularly attends client retirement plan administrative committee meetings providing fiduciary training, updates on legal developments, and assistance in preparing meeting minutes.

He has significant experience negotiating service contracts with plan administrative service providers, trustees, custodians, investment managers and advisors, and record-keepers.

Tim's work with nonqualified deferred compensation plans (including deferred compensation issues related to severance pay and bonus programs) includes: plan design; compliance with Code section 409A; tax reporting; compliance with constructive receipt, assignment of income, and other tax doctrines; and, compliance with the unique requirements for tax-exempt and government employers under Code sections 457(b) and 457(f).

If errors do occur in plan administration, Tim provides practical advice for identifying reasonable corrections and is well-versed in the correction programs offered by the IRS and Department of Labor.

Tim serves as the leader of our Health Care Reform Employer Response Section and has been a frequent speaker and writer on employer compliance strategies under health care reform. He assists employers in a variety of areas related to active employee group health and retiree health benefits.

Tim is an active volunteer and has served as a member of the Executive Committee of the Board of Directors of the Wisconsin Lutheran High School Foundation, Inc. and as past-chair of the Board of Directors of Wisconsin Lutheran High School and the Wisconsin Evangelical Lutheran Synod Pension Commission. He also served on the Board of Directors of the WELS Foundation, Inc. and the Great Lakes Hemophilia Foundation.

### Areas of Practice

- Compensation and Benefits/ERISA
- Government Law
- Employer Health Plans Team
- Health Information Privacy and Security
- Health Law
- Religious Organizations
- School Law
- Sports Law
- Tax

### Education

- University of Wisconsin, J.D., *cum laude*, 1984
- Marquette University, B.S., *magna cum laude*, 1981

## Bar Admissions

- Wisconsin
- U.S. District Court, Western District of Wisconsin
- U.S. Court of Appeals, 7th Circuit

## Professional and Civic Associations

- Milwaukee Bar Association, Employee Benefits Section (past Chair)
- American Bar Association
- State Bar of Wisconsin
- Greater Milwaukee Employee Benefits Council
- Wisconsin Retirement Plan Professionals Ltd. (past President)

## Honors and Accomplishments

- *The Best Lawyers in America*®, Employee Benefits (ERISA) Law (2007-2024)



## Laurie J. McLeRoy

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Laurie McLeRoy is a Shareholder in the Litigation and Risk Management Practice Group. She focuses her civil litigation practice in the areas of insurance litigation (including bad faith), medical malpractice, nursing home, municipal, transportation, premises, and products liability. In products liability defense matters, Laurie has particular expertise in asbestos litigation. In addition to her trial experience in Wisconsin, where she has successfully argued in front of the Wisconsin Supreme Court on medical malpractice, election law and insurance coverage issues, she is a member of a national asbestos trial team where she helps a Fortune 100 international retail company maintain its goal to ward off lawsuits by continued success in defense of claims in trial outside the State of Wisconsin. She is also a skilled appellate advocate handling all aspects of appeals from successful Petitions for Review, to briefs and oral arguments before the Wisconsin Supreme Court.

Laurie has been involved in a wide range of issues on behalf of clients including products liability, professional liability, property damage, discrimination, breaches of contract, insurance coverage, environmental clean-up, commercial disputes and election disputes. She has handled claims arising out of home, auto, CGL, professional liability, and municipal insurance policies including not only third party claims, but first party property damage (vandalism, flooding, and fire) and UM/UIM claims. Laurie's style is to concentrate on understanding the goals of the client in order to formulate a strategy for accomplishing the client's objectives. She has experience coordinating joint defense agreements among multiple defendants to enable and procure winning strategies while conserving costs for the multiple defendants involved in the cases.

### Areas of Practice

- Appellate
- Constitutional Law and Civil Liberties
- Government Finance
- Government Law
- Medical Malpractice Defense
- Product Liability
- Toxic Tort
- Litigation and Risk Management
- Drug and Medical Device Litigation

### Education

- Marquette University, J.D., 1987, *Marquette Law Review* 1986-87
- Wheaton College, B.A., 1982

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin
- U.S. Court of Appeals, 7th Circuit and 5th Circuit
- U.S. District for the Eastern District of Pennsylvania - Multi-District Litigation for Asbestos

### Professional and Civic Associations

- State Bar of Wisconsin (Litigation and Appellate Sections)
- Milwaukee Bar Association

- Defense Research Institute
- Wisconsin Defense Counsel

## Honors and Accomplishments

- *The Best Lawyers In America*<sup>®</sup>, Medical Malpractice Law - Defendants (2021-2024), Personal Injury Litigation - Defendants (2021-2024), Appellate (2022-2024), Mass Tort Litigation / Class Actions - Defendants (2022-2024), Product Liability Litigation - Defendants (2022-2024), Litigation - Municipal (2024)
- Best Lawyers<sup>®</sup> Mass Tort Litigation / Class Actions - Defendants "Lawyer of the Year", Milwaukee (2023)
- AV Preeminent<sup>®</sup> Peer Review Rated by *Martindale-Hubbell*<sup>®</sup>



## Maureen A. Molony

Attorney

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Maureen Molony is a member of the Health Law Section. She has practiced for over 25 years exclusively in health care law. She provides ongoing counseling and representation on regulatory and legislative matters affecting Medicare and Medicaid providers and suppliers, including licensure, survey and certification contractual agreements and reimbursement issues. She provides assistance to providers and suppliers with the development and implementation of corporate compliance programs. Maureen has provided representation and counsel to clients experiencing both State and Federal investigations alleging Medicaid and/or Medicare fraud.

Maureen represents and counsels both health care providers and practitioners, including: hospitals, physicians, dentists, physician practices, long-term care facilities, nurses, nurse practitioners, nursing home administrators, home health agencies, hospice, community based residential facilities and assisted living. In addition she has substantial experience in representing the formation, licensing and certification of residential care centers for children and youth licensed by DCF under Chapter 52 including children experiencing substance abuse issues and facilities or programs for mental and substance abuse under DHS Chapters 75 and 35.

She is a frequent speaker to state and national health care groups, including the American Academy of Emergency Medicine, the Oncology Nursing Society, and the Wisconsin Health Care Association. She was a professor of nursing for twelve years at the University of Wisconsin.

### Areas of Practice

- Health Law
- Long Term Care/Assisted Living
- Patient Care Issues and Risk Management
- Healthcare Billing and Collection
- Regulatory Compliance and Fraud and Abuse
- Government Law

### Education

- University of Wisconsin, J.D., M.S.
- University of Wisconsin-Oshkosh, B.S.

### Bar Admissions

- Wisconsin

### Representative Matters

- Guide providers to obtain licensure and certification for long-term care facilities, home health and hospice providers, and behavioral and drug treatment centers.
- Acquisition of post-acute facilities including assisted living centers, long-term care facilities and nursing homes.
- Development and implementation of corporate compliance plans for physician practices and long-term care facilities.
- Representation of physicians, long-term care facilities and home health agencies in fraud investigations of the State and Federal government.
- Compliance issues for home health care and hospice providers.
- Representation and assistance in certification and licensing of alcohol and drug treatment programs

### Professional and Civic Associations

- 
- American Bar Association
  - State Bar of Wisconsin
  - American Health Lawyers Association





## Steven L. Nelson

Attorney

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Steve Nelson is a Shareholder in the Litigation and Risk Management Practice Group. Steve has extensive experience in litigation and concentrates his practice in commercial litigation including construction, civil and business, contracts and lease disputes, toxic tort, OSHA counseling and citation defense, personal injury defense, product liability, professional liability defense and Wisconsin fair dealership law. He has litigated on behalf of clients involved in complex construction matters including tunnel and sewer construction, building construction, highway construction and matters involving maritime law. He has successfully represented numerous companies and corporations that received OSHA citations.

Steve has significant experience in representing school districts in connection with construction projects and construction contracts, with over \$750 million in construction projects completed. He assists with developing RFPs to fit the project and has negotiated a variety of disputes that have arisen over the years.

Steve serves as counsel to a company involved in large resort and urban high-rise developments and has unique insight into the envisioning, phasing and construction of large projects as well as the issues relating to homeowners associations, project management, and real estate sales and marketing. Steve teaches and lectures on a wide variety of topics including OSHA law, environmental law, construction law, and media law.

### Areas of Practice

- Commercial and Business Litigation
- Construction Law and Litigation
- Dispute Resolution
- Fire & Explosion Litigation
- Government Enforcement and Internal Investigations
- Government Law
- Independent Sales Representatives
- Litigation and Risk Management
- Manufacturing
- OSHA Law and Litigation
- Product Liability
- Real Estate Litigation
- School Law
- Strategic Risk and Crisis Management

### Education

- Marquette University, J.D.
- University of Oregon, B.S.

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin
- U.S. Court of Appeals, 7th Circuit

### Professional and Civic Associations

- American Board of Trial Advocates-Wisconsin Chapter (ABOTA Wisconsin Chapter Award, 2011)
- American Bar Association
- Milwaukee Bar Association
- State Bar of Wisconsin

## Honors and Accomplishments

- *The Best Lawyers In America*®, Commercial Litigation (2020-2024)
- Wisconsin Law Foundation, Fellow
- Wisconsin Super Lawyers® (2005-2020)
- *Wisconsin Law Journal* "Leader in the Law" (2012)
- AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®

## Community Involvement

- Elm Grove Police & Fire Commission, Member
- Elm Grove Evangelical Lutheran Church Foundation (former President)
- Make-A-Wish Foundation (former Chairman and Board of Directors)



**Christopher P. Riordan**

Attorney

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Chris Riordan is a Shareholder and Co-Chair of the General Litigation Section. Chris' practice focuses on commercial and business litigation, medical negligence, hospital malpractice, product liability claims, personal injury and insurance coverage issues. He has tried more than fifty jury trials throughout his career.

**Representative Jury Trials and Published Cases:**

- *Robert F Miranda vs. Felix Questell*, 2016CV003827 (2018)
- *Mercedes Benz USA LLC vs. Michelle M Hinkley*, 2014CV009439 (2017)
- *Fire Chief Jesse Alba v. Board of Fire & Police Commissioners for the City of Waukesha*, Fire & Police Commission (2016)
- *Rodolfo Gomez vs. Board of Fire & Police Commissioners for the City of Milwaukee*, Fire and Police Commission (2014)
- *Wayne Bartel, et al. v. Louisville Ladder, Inc., et al.*, 2010-CV-346 (2012)
- *United States v. George A. Whiting Paper Co.*, 644 F.3d (7th Cir. 2011)
- *Jackson v. McKay-Davis Funeral Home, Inc.*, 717 F.Supp.2d 809 (E.D. Wis. 2010)
- *Wallenfang v. Havel*, 707 F.Supp.2d 800 (2010)
- *Sharon Nelson, et al. v. Alejandro Vinluan, M.D., et al.*, Case No. 2005-CV-9487 (2009)
- *Appleton Papers Inc. v. George A. Whiting Paper Co.*, 572 F.Supp.2d 1034 E.D.Wis.,2008
- *Union Pacific R.R. Co. v. Motive Equipment, Inc.*, 291 Wis.2d 236, 714 N.W.2d 232. Wis.App.,2006
- *Lewis v. Physicians Ins. Co. of Wisconsin*, 243 Wis.2d 648, 627 N.W.2d 484, Wis.,2001
- *Lewis v. Physicians Ins. Co. of Wisconsin*, 235 Wis.2d 198, 612 N.W.2d 389. Wis.App.,2000
- *Michael W. Stockton, et al. v. William C. Haeslow, M.D., et al.*, Case No. 1998-CV-1834 (2000)
- *Wilbur L. James v. Physician's Insurance Company, et al.*, Case No.1998-CV-399 (1999)
- *Amy Mathias, et al. v. St. Catherine's Hospital*, Case No. 1995-CV-95 (1999)
- *Marlene Rampetsreiter, et al. v. Richard Harris, et al.*, Case No. 1996-CV-2893 (1997)
- *Goff v. Seldera*, 202 Wis.2d 600, 550 N.W.2d 144. Wis.App.,1996
- *Steinberg v. Arcilla*, 194 Wis.2d 759, 535 N.W.2d 444. Wis.App.,1995
- *Lauralynn Stahnke v. Gynecology Associates, S.C., et al.*, Case No. 1992-CV-2029 (1995)
- *Carol M. Halse v. Juliana Ferstenfeld, M.D., et al.*, Case No. 1992-CV-2111 (1994)
- *Deborah Talebi v. Bread and Roses Women's Health*, Case No. 1991-CV-13289 (1992)
- *Balik v. Travelers Ins. Co.*, 714 F.Supp. 398. E.D.Wis.,1989
- *Balik v. Travelers Ins. Co.*, 125 F.R.D. 149. E.D.Wis.,1989

**Areas of Practice**

- Appellate
- Commercial and Business Litigation
- Constitutional Law and Civil Liberties
- Construction Law and Litigation
- Government Law
- Insurance Coverage and Risk Management
- Labor and Employment
- Litigation and Risk Management
- Medical Malpractice Defense

- Patient Care Issues and Risk Management
- Drug and Medical Device Litigation
- Product Liability
- Professional Liability
- Strategic Risk and Crisis Management
- Toxic Tort
- Fiduciary Litigation and Inheritance Disputes

## Education

- Marquette University, J.D., 1987
- University of Wisconsin, B.A., 1983

## Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin (Former Board Member, Litigation Section)
- Milwaukee Bar Association
- Defense Research Institute
- Wisconsin Academy of Trial Lawyers
- American Board of Trial Advocates-Wisconsin Chapter

## Honors and Accomplishments

- *The Best Lawyers in America*®, Commercial Litigation
- AV Preeminent® Peer Review Rated by *Martindale-Hubbell*®



## Joseph J. Rolling

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J.J. Rolling is a Shareholder focusing his practice on matters involving real estate including eminent domain, drainage problems and property tax assessments. Prior to joining von Briesen, J.J. handled cases from negotiation to appeal with a boutique eminent domain practice. He gained experience with condemnation litigation during law school as an extern with the Wisconsin Department of Justice's Civil Litigation Unit and as an intern with the Wisconsin Court of Appeals.

He writes extensively on topics such as utility relocation, access, and adverse possession claims involving the government.

### Areas of Practice

- Eminent Domain and Condemnation
- Land Use, Development and Zoning
- Real Estate
- Real Estate Litigation
- Property Tax Assessment
- Government Law

### Education

- University of Wisconsin, J.D., 2014
- University of Wisconsin, B.S., *with distinction*, 2009

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin

### Presentations and Publications

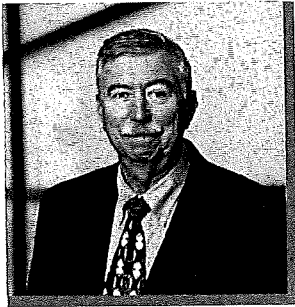
- "Access Issues Update," 18th Annual Condemnation Appraisal Symposium, May 2023
- "Real Estate Acquisition for Public Projects: What Municipal Attorneys Should Know about Eminent Domain," League of Wisconsin Municipalities Municipal Attorneys Institute, August 2021
- "Easements, Rights-of-Way, and Eminent Domain," December 2019
- "42nd Annual Torts Update," State Bar of Wisconsin, September 2019
- "Utility Zoning and Easement Law," NBI, February 2019
- "Real Estate Development: Common Pitfalls," NBI, September 2018
- "Attorney Roundtable on Current Access Case Law and Issues" 12th National Access Management Conference, Transportation Research Board, July 2018
- "Eminent Domain: Legal Framework and Valuation," Annual Conference of the American Public Works Association—Wisconsin Chapter, May 2018
- "Interim Use: Legal and Appraisal Perspectives on Eminent Domain Ramifications," International Right of Way Association 63rd International Education Conference, June 2017
- "Interim Use: Legal and Appraisal Perspectives on Eminent Domain Ramifications," 14th Annual Condemnation Appraisal Symposium, May 2017

### Professional and Civic Associations

- International Right of Way Association (Chair, Wisconsin Chapter's Legislation Committee)
- Wisconsin Society of Land Surveyors
- Appraisal Institute, Affiliate
- American Bar Association (Litigation Section; Real Estate, Condemnation, and Trust Litigation Committee)
- Dane County Bar Association

## Honors and Accomplishments

- Best Lawyers: Ones To Watch® In America, Eminent Domain and Condemnation Law (2024)
- Wisconsin Rising Stars (2019-2023)
- Finalist, Young Professional of the Year Award, International Right of Way Association (2016)
- "Up and Coming Lawyer", *Wisconsin Law Journal* (2016)



## David P. Ruetz

Attorney

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David Ruetz has over 30 years of experience in the environmental field, including work as an environmental attorney, the President of an environmental consulting-engineering firm, an Administrative Director of a Governor-appointed natural resource Advisory Council, as an environmental scientist and as an aquatic biologist.

As an attorney, Dave has represented corporate, commercial and industrial clients regarding environmental due diligence and risk assessment in mergers and acquisitions and real estate transactions. He has represented clients in environmental regulatory compliance matters involving the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA - "Superfund"), the Clean Water Act (CWA), the Clean Air Act (CAA), hazardous waste compliance under the Resource, Conservation & Recovery Act (RCRA), medical waste, wetlands and water law. He has also represented industrial clients in matters involving the Toxic Substances Control Act (TSCA) and the Occupational Safety & Health Administration (OSHA), and has been involved in litigation matters, including oral arguments in both State Court and U.S. Federal District Court.

Dave also served as President of an environmental consulting-engineering firm. In this role he was responsible for the administrative, financial, and technical affairs for a 40+ employee environmental consulting-engineering firm with offices in southeastern and north-central Wisconsin that specialized in environmental assessment and remediation of contaminated sites.

During his employment with a state Department of Natural Resources, he was an Administrative Director of a Governor-appointed Advisory Council. Dave produced the Annual Report for the Advisory Council and also managed its administrative affairs. He also implemented a resource inventory program for the Advisory Council to prioritize critical wildlife habitat as part its conservation easement program.

As an environmental scientist, Dave has performed numerous Phase I and Phase II Environmental Site Assessments (ESAs), environmental regulatory compliance audits, remedial assessment of petroleum and chlorinated solvent contaminated sites, wetland assessments, and water permitting projects, which included wetland delineation and habitat assessment surveys for commercial and industrial properties. He also served as a member of an Asbestos Defense Litigation Support Team, which specialized in preparation of expert reports for asbestos toxicology cases.

As an aquatic biologist, Dave conducted stream and lake fishery population surveys, and habitat rehabilitation projects, in addition to surface and groundwater quality assessments. He has also conducted stream channel morphology and stream surface water hydrologic studies, including sediment impact assessments associated with developed areas. He also implemented a fishery/hydrology evaluation program ("substrate embeddedness") used as a prototype by the U.S. Forest Service (USFS).

### Areas of Practice

- Environmental Law and Litigation
- Energy and Clean Technology
- OSHA Law and Litigation
- Real Estate
- Government Law
- Land Use, Development and Zoning

### Education

- University of Montana, M.S., Environmental Studies
- University of Montana, J.D.
- University of Wisconsin-Milwaukee, B.A., Biology
- Milwaukee Area Technical College, A.A.S., Environmental Health Technology

### Bar Admissions

- Wisconsin
- Washington

### Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin (Environmental Law Section, Board Member)
- Milwaukee Bar Association (Chair, Environmental Law Section)





## Joseph M. Russell

Attorney

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Joseph Russell is a Shareholder in the Litigation and Risk Management Practice Group with broad experience in commercial, constitutional and environmental matters in federal and state trial and appellate courts and arbitrations in Wisconsin and throughout the United States. Joe's practice focuses on complex commercial litigation, including shareholder, healthcare fraud, product liability, franchise, mass tort, toxic tort, and class action litigation. Joe also has experience in defending state, county and local government entities in high-profile federal actions alleging civil-rights violations, ranging from freedom-of-speech to police-misconduct issues.

In addition to his courtroom practice, Joe represents corporations, management and individuals in connection with government investigations (both federal and state), enforcement actions, internal investigations and liability reviews. The subjects of these investigations and reviews range from fraud to data breaches to sexual misconduct.

Joe serves as the firm's Ethics Counsel. In this role, he addresses ethics and risk management issues for our firm. Joe also serves on the boards of the Milwaukee Bar Association (Fee Arbitration Chair) and the Eastern District of Wisconsin Bar Association (Pro Bono Committee Chair).

Prior to joining von Briesen, Joe was a partner in the Chicago office of Kirkland & Ellis LLP and, earlier in his career, worked in the Civil Division (Torts Branch) of the United States Department of Justice. During law school Joe served as an extern to U.S. District Court Judge Ruben Castillo (Northern District of Illinois).

Joe is active in both pro bono and charitable endeavors. In 2020, Joe received the Milwaukee Bar Association's *Pro Bono Publico* Award for an individual attorney. He is also the recipient of the 2019 Seventh Circuit Bar Association Pro Bono & Public Service Award for his pro bono work in the U.S. District Courts of Wisconsin, in which he has tried cases to verdict. He has also briefed and argued criminal appeals in the U.S. Court of Appeals (Seventh Circuit) and served as class counsel for over 4,000 individuals who resided in state-funded institutions for mental disease who now have the opportunity to move into and receive services in community-based housing (*Williams v. Quinn*, N.D. Illinois). He was the recipient of the Access Living 2012 "Lead On!" Award for representing individuals with mental illness.

## Areas of Practice

- Appellate
- Class Actions
- Commercial and Business Litigation
- Constitutional Law and Civil Liberties
- Environmental Law and Litigation
- Government Enforcement and Internal Investigations
- Government Law
- Information Technology, Data Privacy and Security
- Litigation and Risk Management
- Product Liability
- Professional Liability
- Strategic Risk and Crisis Management
- Toxic Tort

## Education

- Northwestern University, J.D., 2003; Senior Manuscript Editor, Northwestern Law Review
- University of Wisconsin, M.A., 1997
- Trinity College, University of Dublin, M. Phil., 1996
- Georgetown University, B.A., *magna cum laude*, 1993; Phi Beta Kappa

## Bar Admissions

- Illinois
- Wisconsin
- U.S. Court of Appeals, Seventh Circuit
- U.S. District Court, Eastern and Western Districts of Wisconsin, Northern District of Illinois
- U.S. Supreme Court
- U.S. Court of Federal Claims

## Presentations and Publications

- "Civility in the Courtroom," Ethics CLE Seminar, State Bar of Wisconsin (Co-Presenter with Hon. E. Brostrom and Wisconsin State Bar Ethics Counsel Tim Pierce), December 2022
- "Legal Ethics and the First Amendment: What Lawyers Can & Can't Say," Ethics CLE Seminar, Quimbee, December 2022
- "Zealous Civility: Keeping Calm and Carrying On in Times of Crisis," Ethics CLE Seminar, Quimbee, November 2022
- "Civility and Diversity in the Profession 2022," Ethics CLE Seminar, National Business Institute, May 2022
- "Ethical Horror Stories," Ethics CLE Seminar, National Business Institute, October 2021
- "Civility and Diversity in the Profession 2021," Ethics CLE Seminar, National Business Institute, April 2021
- "How Counties & Municipalities Can Balance the Preservation of Public Health and the Preservation of Civil Liberties this Summer," von Briesen Legal Update, June 2020
- "COVID-19 & Cybersecurity - Maintaining Vigilance During the Pandemic," von Briesen Legal Update, April 2020
- Presenter, "Civility & Diversity in the Profession 2020," Ethics CLE Seminar, National Business Institute, Summer 2020
- Presenter, "Attorney Ethics and Clients' Mental Health Issues," Ethics CLE Seminar, National Business Institute, March 2020
- Presenter, "Noteworthy Trends in Attorney Discipline," Ethics CLE Seminar, von Briesen & Roper, November 2019
- Presenter, "Attorney Ethics: Practical How-tos for Guarding Your Reputation," Ethics CLE Seminar, National Business Institute, July 2019
- Co-Presenter with Hon. David E. Jones, "I'm Calling the Court! - Deposition Ethics & Techniques," Ethics CLE Seminar, December 2018
- Presenter, "Wisconsin's Attorney Disciplinary System - Updates & Trends," Ethics CLE Seminar, von Briesen & Roper, November 2018
- Presenter, "Conflicts of Interest and the Screening Process," Ethics CLE Seminar, von Briesen & Roper, December 2016
- Presenter, "Legal Ethics: Top Mistakes that Lead to Malpractice," Ethics CLE Seminar, National Business Institute, November 2016
- "When to File Under Seal," Civil Committee of the Eastern District of Wisconsin Bar Association (Moderator for panel including Chief Judge William Griesbach), November 2016
- "Filing Under Seal," Civil Committee of the Eastern District of Wisconsin Bar Association (Moderator for panel comprised of Hon. Pamela Pepper, Hon. David E. Jones, Kelly Barton Terry (Clerk's Office, E.D. Wisconsin) and T. Wickham Schmidt (EDWBA President)), September 2016
- "Filing Under Seal—How, When and Why (and Why Not)," The Seventh Circuit Bar Association (Moderator for panel comprised of Hon. William Conley, Hon. Pamela Pepper, Hon. David E. Jones, Hon. Peter Oppeneer), May 2016
- Presenter, "Legal Ethics: Top Client Challenges," Ethics CLE Seminar, National Business Institute, May 2016
- Presenter, "National Vaccine Injury Compensation Program," CLE Seminar, Milwaukee Bar Association, May 2016
- Presenter, "Ethics for Government Lawyers," Wisconsin Municipal Mutual Insurance Company, May 2016
- Presenter, "Legal Ethics: Top Challenges," Ethics CLE Seminar, National Business Institute, December 2015
- Co-Author, "What You Need to Know About the New Rules of Federal Court Practice," von Briesen Legal Update, November 2015
- Presenter, "Internal Investigations," Ethics CLE Seminar, von Briesen & Roper, November 2015
- Presenter, "Legal Ethics," Ethics CLE Seminar, Marquette University Law School, November 2015
- Co-Presenter (with Milwaukee Chief of Police Edward Flynn and Fire & Police Commission Executive Director, MaryNell Regan), "Police Conduct and Public Protests," Milwaukee Bar Association, September 2015
- Co-Author, "Ethical Considerations of Representing Multiple Parties in a Bankruptcy," American Bankruptcy Institute Journal, May 2015
- Election Law, Association of Municipal Attorneys, May 2015
- "Obtaining Emergency Injunctive Relief," The Seventh Circuit Bar Association (Moderator for panel comprised of Hon. Diane Sykes, Hon. Rudolph Randa, Hon. William Conley, Hon. Margaret Dee McGarrity), May 2015
- "Health Care Fraud: Trends in Enforcement," Milwaukee Bar Association, April 2015
- "Crude-By-Rail Keeps Rolling," ABA Section of Environment, Energy and Resources, February 2015
- "Wisconsin's November Elections: A Look Back at the Hot Issues Shaping Wisconsin Politics," Milwaukee Bar Association, December 2014
- "Frac Sand Forecasts," ABA Section of Environment, Energy and Resources, December 2014
- "Wisconsin Election Law & Campaign Finance Regulation," Milwaukee Bar Association, September 2014
- "Getting Along: Wisconsin's Frac Sandbox," *Wisconsin Lawyer*, July/August 2014
- The Ethics of Social Media, Ethics CLE Seminar, von Briesen & Roper, November 2014
- Co-Presenter (with Deb Dix of Wisconsin's Department of Natural Resources), "Regulating Wisconsin's Frac Sand Industry," Milwaukee Bar Association, March 2014
- "Civility in the Courtroom," Ethics CLE Seminar, State Bar of Wisconsin (Co-Presenter with Hon. E. Brostrom and Wisconsin State Bar Ethics Counsel Tim Pierce), December 2022
- "Legal Ethics and the First Amendment: What Lawyers Can & Can't Say," Ethics CLE Seminar, Quimbee, December 2022
- "Zealous Civility: Keeping Calm and Carrying On in Times of Crisis," Ethics CLE Seminar, Quimbee, November 2022
- "Civility and Diversity in the Profession 2022," Ethics CLE Seminar, National Business Institute, May 2022

- "Ethical Horror Stories," Ethics CLE Seminar, National Business Institute, October 2021
- "Civility and Diversity in the Profession 2021," Ethics CLE Seminar, National Business Institute, April 2021

## Representative Matters

- *U.S. v. Center for Pain Management, S.C.* (E.D. Wisconsin): Counsel for healthcare provider and clinic in action brought by the U.S. alleging False Claims Act and Anti-Kickback Statute violations.
- *Collins v. City of Milwaukee et al.* (E.D. Wisconsin). Lead counsel for the City of Milwaukee, the Chief of Police and the Milwaukee Fire & Police Commission in class action brought by the ACLU alleging the unconstitutional racial profiling of motorists and pedestrians by Milwaukee law enforcement.
- *Wisconsin Club for Growth v. Schmitz et al.* (E.D. Wisconsin): On behalf of the State of Wisconsin, lead counsel for a "John Doe" Special Prosecutor in federal civil rights lawsuit arising from five-county criminal investigation of coordinated issue advocacy during Wisconsin's 2011-2012 senatorial and gubernatorial recall elections. Successfully appealed (Nos. 14-1888, 14-2012) district court's denial of motion to dismiss and preliminary injunction in the U.S. Court of Appeals for the Seventh Circuit, which remanded the case with instructions to dismiss the lawsuit in its entirety. Plaintiff's Petition for Certiorari denied by the U.S. Supreme Court.
- Represented General Motors in binding dealership arbitrations with dozens of Wisconsin and other Midwestern dealers who had franchises terminated.
- *MDL 2179: In re Oil Spill by the Oil Rig Deepwater Horizon* (E.D. Louisiana): Represented BP in the spill response and multidistrict litigation arising from the explosion of the Deepwater Horizon oil rig on April 20, 2010.
- Regional counsel for large pharmaceutical company in multidistrict litigation regarding company's pharmaceutical products.
- Counsel for multiple County governments in internal investigations leading to the suspension or resignation of officials who engaged in official misconduct.
- *Mucha v. City of Milwaukee et al.* (E.D. Wisconsin): Represented the City of Milwaukee and the City of Milwaukee Employees' Retirement System in federal civil rights lawsuit. Successfully appealed district court's denial of motion to dismiss in the U.S. Court of Appeals for the Seventh Circuit.
- *Gill v. City of Milwaukee et al.* (E.D. Wisconsin): Represented Milwaukee police officer in federal civil rights lawsuit arising from homicide investigation. Claims set forth against police officer dismissed in full.
- *Flying J Inc.*: Represented Flying J - a fully integrated oil company with operations in the field of exploration, production, refining, transportation, wholesaling and retailing of petroleum products - in various suits and creditor disputes arising out of its Chapter 11 case in the U.S. Bankruptcy Court, District of Delaware.
- *Shakib v. Discover Financial Services* (Superior Court of California, County of San Francisco): Represented Discover Financial Services and Discover Bank in state class action in which plaintiffs alleged information-sharing practices constituted unfair competition and violated the privacy rights of California credit card numbers.
- *Duncan Services v. ExxonMobil* (S.D. Maryland): Represented Exxon in successfully defeating injunction request and underlying action brought by dozens of Exxon franchisees seeking to block proposed divestment of retail service stations in Maryland.
- *Brown v. SBC Communications, Inc.* (S.D. Illinois): Represented SBC in successfully defeating class certification in action alleging violation of state consumer fraud statutes in regard to third-party charges appearing on subscriber telephone bills.
- *June et al. v. Union Carbide* (D. Colorado): Represented Union Carbide in Colorado federal lawsuit by more than 200 plaintiffs alleging various personal injuries for radiation exposure arising out of Union Carbide's uranium mining and milling operations in the town of Uravan in Western Colorado.
- *Oldsmobile Phase-Out Litigation*: Represented General Motors in litigation - in both federal and state court - arising from General Motor's phase-out of its Oldsmobile Division and the subsequent expiration of all Oldsmobile dealer agreements.
- *Neways, Inc. v. Thomas Mower* (D. Utah): Represented Neways, Inc., a multi-level marketing organization that manufactures and distributes personal care products and nutritional supplements, in successfully enjoining former owners of company from using product formulas and distributor lists.
- *In re Hanford Nuclear Reservation Litigation* (E.D. Washington): Represented contractors involved in building and operating nuclear weapons facilities in successful defense of actions alleging exposure to nuclear waste materials.

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Milwaukee Bar Association (Vice President, Board of Directors) (Fee Arbitration Committee)
- Seventh Circuit Bar Association
- Eastern District of Wisconsin Bar Association, Board of Directors
- Association of Professional Responsibility Lawyers

## Honors and Accomplishments

- *The Best Lawyers in America*®, Commercial Litigation (2022-2024)
- Milwaukee Bar Association *Pro Bono Publico* Award (2020)
- Seventh Circuit Bar Association *Pro Bono & Public Service* Award (2019)
- Access Living 2012 "Lead On!" Award

## Community Involvement

- Lumen Christi, Chair Pastoral Council
- Mequon Board of Appeals



## **Mark E. Schmidt**

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Mark Schmidt is a Shareholder focusing on high-stakes and aggressively contested litigation. He is Co-Chair of the Commercial & Business Litigation Section and the Construction Law and Litigation Section.

Mark helps clients resolve their most challenging and complex problems by focusing on practical solutions and efficient business results. He partners with clients at each phase of the litigation process including negotiation, strategic planning, risk assessment, arbitrations, mediations and court and jury trials in state and federal court.

Mark's practice concentrates on four main areas:

### **Business and Commercial Law and Litigation**

- Contract disputes
- Shareholder and LLC member disputes
- Non-compete litigation
- Strategies for avoiding litigation and liability

### **Business Torts**

- Fraud and misrepresentation
- Breach of fiduciary duty
- Interference with contractual relationships
- Misappropriation of confidential information and theft of trade secrets

### **Construction and Real Estate**

- Represent property owners, contractors and developers in disputes involving commercial, residential and public projects
- Construction defects
- Theft by contractor
- Options to purchase
- Leases
- General Contractor, subcontractor and material supplier agreements

### **Independent Sales Representatives/Manufacturer Representatives**

- Contract negotiation
- Customer and territory issues
- Wrongful termination
- Commission disputes

Mark is a member of the firm's Practice Management Committee, which coordinates professional development of the firm's attorneys and firm strategic initiatives.

### **Areas of Practice**

- Commercial and Business Litigation
- Construction Law and Litigation
- Land Use, Development and Zoning
- Real Estate Litigation

- Litigation and Risk Management
- Insurance Coverage and Risk Management
- Tax
- Real Estate
- Independent Sales Representatives
- Appellate
- Strategic Risk and Crisis Management
- Health Industry Real Estate and Construction
- Government Law

## Education

- George Mason University, J.D., *magna cum laude*, 2004
- University of Virginia, M.A., 1998
- State University of New York at Binghamton, B.A., *magna cum laude*, 1995

## Bar Admissions

- Wisconsin
- U.S. District Court, Eastern and Western Districts of Wisconsin, Western District of Michigan, Western District of Pennsylvania, Southern District of Ohio, Northern District of Illinois
- U.S. Court of Appeals, 7th Circuit
- U.S. Tax Court

## Presentations and Publications

- "Don't Get Caught In the Crossfire: Ethical considerations when owners of closely held businesses feud," WICPA The Bottom Line, July 2021
- "Commercial and Business Litigation Stemming from COVID-19," von Briesen Legal Update, April 2020
- "Damages Available in Real Estate Transactions," von Briesen Real Estate Group presentation, October 2019
- "When Your Client Asks: 'Can I Recover Attorney Fees?'," State Bar of Wisconsin Construction Blog, December 2018
- "Real Estate Case Law Update," von Briesen Real Estate Section presentation, October 2018
- "Blanket Orders – Are They Commissionable?" and "Application of Statute of Frauds to Oral Rep Agreements," MANA Attorney Forum presentation, October 2018
- "Seven Things to Know About Changes to Wisconsin Civil Procedure," von Briesen Litigation Law Update, June 2018
- "Supreme Court Affirms Attorney Fees Are Recoverable for Theft by Contractor," State Bar of Wisconsin Construction Blog, March 2018
- co-Author, "Three Best Practices for Reps", *Agency Sales* (published by Manufacturers Agents National Association), Vol 47, Number 8, August 2017
- "Ethical Considerations for Corporate Fiduciaries," Wisconsin Institute of Certified Public Accountants Financial Institutions Conference, May 2017
- "Supreme Court's Decision on Whether Attorney Fees Are Recoverable Will Impact Theft by Contractor Cases," State Bar Construction & Public Contract Law Section Blog, April 2017

## Representative Matters

- Won dismissal of misrepresentation claims in federal court action involving alleged joint business venture.
- Obtained buyout of shares for minority shareholder in closely-held company after bringing claim for oppression and judicial dissolution of company.
- Dismissal of million-dollar claim against property owner arising out of sprinkler system failure at high-rise condominium tower.
- Counsel for plaintiff in multimillion-dollar construction defect case regarding HVAC, roof systems, site drainage, pavements, and foundation.
- Prevailed in federal court trial on behalf of employer and former employee accused of misappropriating confidential information.
- Prevailed in arbitration on behalf of subcontractor that supplied labor and materials for retail store at regional shopping center.
- Successfully represented seller of assets in federal court action alleging \$10 million in damages arising out of purported breach of asset purchase agreement.

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Milwaukee Bar Association

## Honors and Accomplishments

- Construction Lawyers Society of America (CLSA), Fellow
- *The Best Lawyers in America*<sup>®</sup>, Litigation-Real Estate (2015-2024), Litigation-Construction (2019-2024), Commercial Litigation (2024)
- Best Lawyers<sup>®</sup> Insurance Law "Lawyer of the Year", Milwaukee (2022)
- Wisconsin Super Lawyers<sup>®</sup> (2018-2023)
- Wisconsin Law Foundation, Fellow
- Wisconsin Rising Stars (2014)

## Community Involvement

- Wisconsin Make-A-Wish Foundation, Committee Member
- Milwaukee Rotary Club



## Samuel A. Schultz

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Sam Schultz is a Land Use and Development Advisor working with the firm's Real Estate and Government Groups. Sam is an experienced community development professional helping both the public and private sector with short and long-range community planning projects. He has extensive experience with economic development, zoning and land division ordinances, community engagement, and parks and open space projects.

Sam is Certified by the American Institute of Certified Planners (AICP) and CNU-Accredited by The Congress for the New Urbanism. His educational background includes a Master of Urban Planning (2016) from the University of Wisconsin-Milwaukee and an Honors Bachelor of Science in Biological Sciences from Marquette University. He is an Assistant Adjunct Professor in Urban Planning at the University of Wisconsin-Milwaukee.

Sam is the President of the University of Wisconsin-Milwaukee Urban Planning Alumni Association and is the Commissioner of the Wisconsin Architectural Review Commission for the Village of Whitefish Bay.

### Areas of Practice

- Real Estate
- Land Use, Development and Zoning
- TIF District Development Projects
- Government Law
- County and Municipal Governance

### Education

- University of Wisconsin-Milwaukee, Master of Urban Planning, 2016
- Marquette University, B.S., 2014

### Professional and Civic Associations

- American Institute of Certified Planners (AICP Certified)
- The Congress for the New Urbanism (CNU-A)

### Community Involvement

- University of Wisconsin-Milwaukee Urban Planning Alumni Association, President
- Wisconsin Architectural Review Commission for the Village of Whitefish Bay, Commissioner





**Victoria L. Seltun**

Attorney

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Vicki Seltun is a Shareholder in the Labor and Employment and Immigration Sections and the Government Law Group. Vicki has more than 25 years of experience in all areas of labor and employment law for both the public and private sector, including immigration, union matters, and work with Police & Fire Commissions. Vicki assists employers in responding to allegations of sexual harassment and discrimination, conducts workplace investigations and advises on personnel and disciplinary matters. She also counsels on medical leave management involving FMLA and disability accommodations, DE&I, development of effective employment policies and practices, and wage and hour issues. Vicki holds a Diversity, Equity and Inclusion in the Workplace Certificate from the University of Southern Florida MUMA College of Business. Vicki also assists clients with employment and family-based immigration services.

Prior to joining von Briesen, Vicki served as the Human Resources Director for the City of Eau Claire. She is a member of the Wisconsin Public Employer Labor Relations Association (WPELRA), SHRM National, Chippewa Valley SHRM (Diversity Coordinator) and is a Certified SHRM Human Resources Professional.

Vicki is also very active in her community. She is a member of the Eau Claire Chamber of Commerce, where she serves on the Curriculum Committee for the Youth Leadership Eau Claire Program, co-Chair of Government & Law Day, and on the Diversity, Equity & Inclusion Task Force. She is a proud supporter of Big Brothers, Big Sisters of Northwestern Wisconsin and previously received their "Big of the Year" award in 2019 and their "Making a Difference" award in 2011.

#### Areas of Practice

- Immigration
- Labor and Employment
- School Law
- Government Law

#### Education

- William Mitchell College of Law, J.D., 1992
- University of West Los Angeles, B.S., 1987
- University of Minnesota, A.A.S., 1983

#### Bar Admissions

- Wisconsin

#### Professional and Civic Associations

- Wisconsin Public Employer Labor Relations Association (WPELRA)
- SHRM National
- Chippewa Valley SHRM (Diversity Coordinator)
- Certified SHRM Human Resources Professional

#### Honors and Accomplishments

- Diversity, Equity and Inclusion in the Workplace Certificate, University of Southern Florida MUMA College of Business

## Community Involvement

- Eau Claire Chamber of Commerce: Diversity, Equity & Inclusion Task Force; Curriculum Committee Youth Leadership Eau Claire; co-Chair Government & Law Day



## Christopher R. Smith

Attorney

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Chris Smith is a Shareholder and co-Chair of the Real Estate Section. He focuses his practice on real estate development, eminent domain and property tax. He has significant experience in all phases of real estate development with a particular emphasis on drafting and negotiating development agreements, Tax Increment Financing (TIF) and public-private partnerships. He represents both public and private entities on eminent domain matters and property tax assessments. Chris is a frequent presenter on land use and tax issues.

Chris is also a member of the Government Law Group. In addition to working with counties and municipalities on real estate and development issues, Chris has experience conducting investigations, developing intergovernmental agreements, Police and Fire Commission hearings, and transactional matters. He currently serves as City Attorney for South Milwaukee and as Village Attorney for Mount Pleasant.

Outside of the office, Chris serves as the President and Founder of the Da Crusher Foundation, a 501(c)(3) that successfully led the effort to create and install the famous Crusher Statue and continues to oversee the annual Crusherfest celebration in South Milwaukee.

### Areas of Practice

- Real Estate
- Property Tax Assessment
- Eminent Domain and Condemnation
- Government Law
- County and Municipal Governance

### Education

- Marquette University, J.D., 2004
- University of Wisconsin-Whitewater, B.B.A., 2001

### Bar Admissions

- Wisconsin
- U.S. District Court, Eastern District of Wisconsin

### Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Milwaukee Bar Association

### Honors and Accomplishments

- *The Best Lawyers in America*®, Government Relations (2024)
- Wisconsin Rising Stars (2009-2018)

### Community Involvement





## Steven R. Sorenson

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Steve Sorenson is a Shareholder with more than 35 years of experience helping clients with a wide range of legal issues. He provides counsel on corporate law, business succession planning and estate planning. He also represents municipalities and with regard to real estate he counsels on land use, zoning, smart growth, water front litigation and nonmetallic mining. He is a Fond du Lac County Court Commissioner and serves as a mediator and arbitrator in real estate and labor disputes.

Widely known and respected by his peers, Steve has served in many capacities with the State Bar of Wisconsin, including terms as President (1997-1998) and Secretary (1994-1996), as well as chairing several of their Standing Committees, including the Finance, Solo and Small Firm, Communications, Convention and Entertainment Committees. He was also President of the National Conference of Bar Presidents (2007-2008) and a member of the American Bar Association House of Delegates.

He is a member of the Oshkosh Area Community Foundation Board and the Green Lake County/Ripon Area Foundation Board. He is the past President of the Ripon Main Street Development Board of Directors and an Adjunct Professor of Business and Politics and Government at Ripon College. He is a member of the Board of Directors for the Green Lake Festival of Music and Badger Boys State.

Steve is a frequent lecturer on Legal Ethics, Real Estate law and Waterfront rights. He served as Chairman of the Board of Directors for Community Health Network (CHN) and remains active in health care organizations.

**Resource:** Ten Essential Legal Documents (PDF)

### Areas of Practice

- Business and Corporate Law
- Business Succession Planning
- Constitutional Law and Civil Liberties
- Dispute Resolution
- Estate and Trust Administration
- Estate Planning
- Government Law
- Land Use, Development and Zoning
- County and Municipal Governance
- Nonprofit and Tax Exemption
- Professional Liability
- Property Tax Assessment
- Real Estate
- School Law
- Trusts and Estates

### Education

- Marquette University, J.D., 1977
- Luther College, B.A., 1972

### Bar Admissions

- Wisconsin

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin

## Honors and Accomplishments

- Wisconsin Law Foundation, Charles Goldberg Distinguished Service Award (2021)
- Wisconsin Law Foundation, Fellow
- American Bar Foundation, Fellow

## Community Involvement

- Oshkosh Area Community Foundation, Board of Directors
- Green Lake County/Ripon Area Foundation, Board of Directors



**Janet M. Starck**

Non-Lawyer Professional

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Janet Starck is the Public Sector Labor Relations Coordinator for all the attorneys in the Government Law Group. With over thirty years of experience focusing on labor and employment issues, Janet coordinates, analyzes, and summarizes collective bargaining data, researches case law, conducts costing analysis and external comparability wage and benefit comparative analysis, reviews employee handbooks and collective bargaining agreements, drafts bargaining proposals, calculates total compensation costs, develops exhibits and witness questions for interest arbitrations and grievance arbitrations, and assists with preparing pre- and post-hearing briefs. Janet's extensive labor relations experience is demonstrated by her direct involvement in preparing and assisting clients with over 75 public sector interest arbitration cases.

Janet is not only dedicated to her career, she is also passionate about organ donation. In 2023, Janet donated one of her kidneys to a friend. This experience was life-changing, and inspired Janet to work on raising awareness about the great need for organ donors.

**Areas of Practice**

- Government Law
- Labor and Employment

**Education**

- University of Wisconsin-Eau Claire, B.B.A., *magna cum laude*, 1988

**Bar Admissions**

- Public Sector Labor Relations Coordinator

**Professional and Civic Associations**

- Chippewa Valley Society for Human Resources Management

**Community Involvement**

- Countryside Union Cemetery (Cadott, WI), Treasurer



**Derek J. Waterstreet**  
Attorney

derek.waterstreet@vonbriesen.com

411 East Wisconsin Avenue  
Suite 1000  
Milwaukee WI 53202

Tel: (414) 287-1519

Fax: (414) 238-6434

Derek Waterstreet is a Shareholder in the Litigation and Risk Management Practice Group. His practice focuses on commercial, real estate, and construction related litigation matters, including contract and general business/partnership disputes, landlord-tenant matters, residential and commercial construction, and environmental issues.

Derek has broad experience representing clients in both federal and state court disputes involving contracts, personal and business torts, fraud and misrepresentation claims, false advertising claims, landlord-tenant matters, lease disputes, and residential and commercial construction matters. Derek also has experience in class actions and federal Indian law matters, including fee-to-trust land appeals for local municipality and county governments.

Derek is committed to understanding his client's needs and values. He helps clients understand the litigation process, and the different strategies and potential outcomes available. Derek strives to surpass client expectations by strongly advocating his clients' interests and using a common sense and goal orientated approach.

Prior to joining von Briesen, Derek was actively involved in the legal community. During law school, Derek served as a member on the *Marquette Law Review*, held a research assistant position for Professor Patricia Bradford, and participated in Moot Court activities. He competed in the Jenkins Honors Moot Court Competition as well as the National Criminal Procedure Tournament in San Diego where he and his partner were awarded the Best Petitioner Brief. Derek also held internships at both the state and federal levels. At the state level, he interned at the Milwaukee County District Attorney's Office as a prosecutor practicing under the Wisconsin student practice rule. He also served as a student legal intern at the Eau Claire Office of the Wisconsin State Public Defenders. At the federal level, Derek interned as a judicial intern for the Chief Judge, William C. Griesbach, for the United States District Court of the Eastern District of Wisconsin.

Derek serves on the Firm's Pro Bono Committee, and provides pro bono representation for Legal Action of Wisconsin's Eviction Defense Project. The Eviction Defense Project provides assistance to low-income tenants facing eviction in Milwaukee County. He also is involved in the community and serves as a committee member for the Ducks Unlimited Milwaukee Chapter.

## Areas of Practice

- Appellate
- Class Actions
- Commercial and Business Litigation
- Constitutional Law and Civil Liberties
- Construction Law and Litigation
- Environmental Law and Litigation
- Government Law
- Litigation and Risk Management
- Native American Law
- Real Estate Litigation
- Toxic Tort

## Education

- Marquette University, J.D., *magna cum laude*, 2015
- University of Wisconsin-Eau Claire, B.A., *summa cum laude*, 2012

## Bar Admissions

- Wisconsin



- U.S. District Court, Eastern and Western Districts of Wisconsin, Western District of Michigan, Northern District of Illinois
- U.S. Court of Appeals, 7th Circuit

## Professional and Civic Associations

- American Bar Association
- State Bar of Wisconsin
- Ozaukee County Bar Association
- Milwaukee Bar Association
- Eastern District of Wisconsin Bar Association

## Honors and Accomplishments

- Best Lawyers: Ones To Watch® in America, Commercial Litigation (2023-2024), Litigation - Real Estate (2024)
- Wisconsin Rising Stars (2021-2023)

## Community Involvement

- Ducks Unlimited Milwaukee Chapter, Committee Member
- M.U.L.S. Alumni Board



## Brion T. Winters

Attorney

brion.winters@vonbriesen.com

411 East Wisconsin Avenue  
Suite 1000  
Milwaukee WI 53202

Tel: (414) 287-1561

Fax: (414) 238-6445

Brion is a Shareholder and co-Chair of the Real Estate Section at von Briesen. He has a unique background and skillset that service the diverse needs of his clients, which come in all shapes and sizes from closely-held businesses, start-up companies and individuals to well-established financial institutions and municipalities. Brion's commitment to customer service, attention to detail and unending desire to provide value serves his business, banking, developer, municipal and individual clients well.

In 2008, Brion joined von Briesen from M&I Wealth Management where he worked as a staff attorney and compliance analyst. At M&I Wealth Management, Brion touched every area of M&I Wealth Management's service platform, including high-level legal and compliance projects for the trust department (personal and institutional), broker-dealer, investment advisor, Marshall Funds and the bank.

Brion has leveraged his prior experience into a burgeoning business, banking/finance, real estate and estate planning practice. Brion is well-positioned to assist his business clients in facilitating mergers and acquisitions while also understanding, negotiating and drafting the financing documents necessary to get the deal done. Brion is dedicated to helping his business owner and individual clients with their estate planning, trust administration and succession planning needs.

One of Brion's passions is being involved in real estate transactions. Much like his client base, his real estate experience is diverse and multifaceted. Brion represents businesses, developers, banks, municipalities and individuals on a wide variety of real estate-related issues ranging from drafting custom purchase agreements, condominium documents, development agreements and easements to creating or expanding tax incremental financing districts, negotiating and drafting complex lease agreements and advising on various zoning and land use issues.

Brion routinely speaks at seminars for the Wisconsin Bankers Association on various bank regulatory and compliance issues. His compliance background and understanding of how compliance works in the corporate setting is a unique value-add that not many attorneys can provide to their clients.

Brion lives in Franklin with his wife, Amy, and three sons, Braun, Griffin and Jordan. Brion is a member of Tuckaway Country Club and loves to spend time out on the golf course.

**Resource:** Ten Essential Legal Documents (PDF)

### Areas of Practice

- Banking and Commercial Finance
- Business and Corporate Law
- Estate Planning
- Government Law
- Land Use, Development and Zoning
- Manufacturing
- Mergers and Acquisitions
- County and Municipal Governance
- Government Finance
- Real Estate
- Sports Law
- Trusts and Estates
- Fiduciary Litigation and Inheritance Disputes

### Education

- Marquette University, J.D., 2006
- Lawrence University, B.A., *cum laude*, 2002

## Bar Admissions

- Wisconsin

## Presentations and Publications

- "Milwaukee Tool deal approved; construction of industrial office building to start in spring", *Milwaukee Business Journal*, December 2019
- "CFPB Integrated Mortgage Disclosure Rules...Simplified?" Wisconsin Bankers Association, February 2015
- "Attempting to See through the Mud: A First Look at the New TILA Ability to Repay, Qualified Mortgage and Escrow Rules" Wisconsin Bankers Association, April 2013
- "CFPB/Dodd-Frank Act Update: A Bunch of Indecent Proposals?" Wisconsin Bankers Association 2012 Compliance Forum, Nov 2012
- "Fair Lending: Old Rules with Contemporary Issues," Wisconsin Bankers Association, June 2011
- "Loan Modifications and Foreclosure Guidance," Wisconsin Bankers Association, March 2009

## Professional and Civic Associations

- American Bar Association
- Milwaukee Bar Association
- State Bar of Wisconsin
- American College of Mortgage Attorneys, Fellow

## Community Involvement

- Wisconsin Policy Forum, Economic Development Committee



CITY OF  
CHETEK

CITY ATTORNEY  
LEGAL SERVICES  
PROPOSAL



EAU CLAIRE  
BLACK RIVER FALLS  
MENOMONIE  
WAUSAU

April 22, 2024

VIA E-MAIL

Jeff Martin, Mayor  
City of Chetek  
220 Stout Street  
PO Box 194  
Chetek, WI 54728

**RE: Response to Request for Proposal for Legal Services**

Dear Mayor Martin:

Thank you for inviting Weld Riley, S.C. ("Weld Riley") to submit a proposal to the City of Chetek (the "City") for general City Attorney services. We appreciate the opportunity to provide Weld Riley's proposal for such legal services to the City.

With offices in Eau Claire, Menomonie, Black River Falls, and Wausau, Weld Riley can assist the City with nearly every legal matter that could arise. We believe our attorneys possess a breadth of experience and expertise which is unmatched in Wisconsin.

Please see the attached information regarding our law firm, our attorneys and their experience, and our references.

Thank you again for the opportunity to submit a proposal for the City's legal services. After your review, if you or the City have any questions or desire to discuss our fit with the City, please do not hesitate to ask.

Very truly yours,

**WELD RILEY, S.C.**

A handwritten signature in black ink, appearing to read "A. Helquist", with a long horizontal line extending to the right.

Anders B. Helquist  
*Attorney*

A handwritten signature in black ink, appearing to read "B. Herbison", with a long horizontal line extending to the right.

Blake Edward Herbison  
*Attorney*

Weld Riley, S.C. A Wisconsin Limited Liability Entity

3624 Oakwood Hills Pkwy, P.O. Box 1030 • Eau Claire, WI 54702-1030 P 715.839.7786 • F 715.839.8609

500 Third Street, Suite 800, P.O. Box 479 • Wausau, WI 54402-0479 P 715.845.8234 • F 715.848.1095

weldriley.com

## CITY OF CHETEK PROPOSAL FOR CITY ATTORNEY LEGAL SERVICES

### LOCATION OF FIRM'S OFFICE

Our Eau Claire office will serve as the primary office for the City Attorney services. With an address of 3624 Oakwood Hills Pkwy, Eau Claire, WI 54702-1030, our Eau Claire office is approximately 44 miles and 44 minutes driving distance from the Chetek City Hall at 220 Stout Street, Chetek, WI.

### POTENTIAL CONFLICTS OF INTEREST

We are a relatively large law firm and we represent many municipalities, companies, and individuals. It is possible that some of our present and future clients will have business relationships and potential or actual disputes with the City of Chetek. We will not knowingly represent clients in matters that are adverse to the interests of the City of Chetek without your permission and informed consent.

### FIRM HISTORY

Weld Riley, S.C. began in Eau Claire in 1978 as a branch office of a Milwaukee law firm. Originally, our attorneys focused on representing employers in collective bargaining, labor, and employment law matters.

In 1991, the seven attorneys practicing in the Eau Claire office formed Weld, Riley, Prenz & Ricci, S.C. At the time, the firm's practice areas included business, corporate, and municipal law.

Since then, Weld Riley has expanded both in the number of attorneys and in practice areas. Today, we have 25 lawyers in four locations, representing clients in municipal law, labor and employment, business law, probate and estate planning, tax representation, mining and mineral rights, environmental law, banking and creditor's rights, civil litigation, criminal defense, and family law.

After 25 years, we shortened our name and updated our logo. While the firm's name and "face" have changed, our history, values, and commitment to our Wisconsin roots remain. Weld Riley, S.C. can be counted on for the same high level of dedicated, responsive service, and legal insight delivered by the attorneys and staff our clients know and trust.

### FIRM EXPERIENCE

Representation of municipal clients is a core practice group at Weld Riley and we have extensive day-to-day involvement with local government units. This involvement includes providing legal opinions, drafting resolutions and ordinances, conducting municipal prosecutions, attending meetings, representing municipalities before state and federal courts and administrative agencies, negotiating transactions, and advising local government units and officials regarding corporate, governmental, and proprietary disputes.

Built on our long history of serving municipalities, we continue advising and counseling municipalities and their officials when confronted with issues concerning: condemnations and real estate transactions; planning, annexation, land use, and zoning laws; solid waste

## OVERVIEW

management, disposal siting, and recycling; natural resources and mining regulations; open meeting and public records issues; negotiating and reviewing developer's agreements and other contracts; and general litigation.

Our specialized areas of municipal legal services include the following:

- Ordinance Drafting and Revisions and Resolution Drafting
- Advice and Counsel Regarding Governmental and Proprietary Affairs
- Annexations
- Intergovernmental Agreements
- Zoning Advice, Counsel and Litigation; Representation of Committees and Boards of Appeal
- Condemnations
- Collective Bargaining
- Tax Incremental Financing Issues
- General Property Tax Issues
- Special Assessments
- Subdivision Controls
- Streets and Easements Law
- Developer's Agreements
- Public Bidding and Municipal Contract Law
- Open Meetings Law Applications
- Public Records Law Applications
- Parliamentary Procedure
- First Amendment Rights and Governmental Practices
- Claims and Litigation, including Appeals
- Municipal Employment Law Applications
- Powers and Duties of Elected Officials
- Election Law Issues
- Municipal Property Issues
- Representation before Wisconsin Employment Relations Commission
- Appellate Representation
- Land Use and Zoning Law
- Prosecution of Municipal Violations
- Right-of-way Documents
- Administration law
- Police and Fire Commission Proceedings
- Water Law
- Urban Renewal Law
- Environmental Law
- Dispute Resolution
- Conflict of Interest/Local Officials Code of Ethics
- Real Estate Transactions
- Family Medical Leave Compliance
- Unemployment Compensation
- Workers' Compensation
- American Disabilities Act Compliance
- Employment Discrimination Litigation
- Review of Current Personnel Policies and Preparing Employee Handbooks
- Layoffs and Consolidation of Services

## PROPOSED ATTORNEY TEAM

### **PRIMARY CONTACTS**

Attorneys Anders B. Helquist and Blake Edward Herbison will serve as the primary contacts for the City and would be assisted by members of our Government Law Section: John Robert Behling, Samuel Bach-Hanson, Dean Dietrich, Davis Runde, Nathan Miller, Justin Andrews, Benjamin Ludeman, Steve Weld, Rich White, Brian Braziel, Maggie McLoone and Chris Gierhart.

Attached please find biographical information for each of the attorneys mentioned above.

We invite you to visit our website at [www.weldriley.com](http://www.weldriley.com) which contains additional information on our firm and each attorney.



## BIOGRAPHIES



### ANDERS B. HELQUIST

Anders is a shareholder in the firm's Municipal Law, Government Relations, Environmental/Administrative, and Frac Sand, Mining and Minerals sections. He combines his experience with municipal, environmental, and labor law to provide those governmental entities with practical, yet precise, comprehensive legal advice. Anders is the attorney for the Village of Minong, Village of Colfax, Village of Grantsburg, Town of Mentor, City of Augusta and other municipalities throughout western Wisconsin. He also serves as counsel to the Siting Committee for the City of Eau Claire, Town of Seymour, and Eau Claire County regarding the Seven Mile Creek Landfill expansion.

He is a graduate of Taylor University in Upland, Indiana (B.A., magna cum laude) and Drake University School of Law (J.D., high honors), where he was an Articles Editor for the Drake Law Review.

Anders was born and raised in Wisconsin, spending time in Sturgeon Bay, Manitowoc, and Birchwood. His diverse non-work interests include taking his young children fishing, and as a long-suffering Milwaukee Brewers fan, attending games with his wife and children.



### BLAKE EDWARD HERBISON

Blake practices in the firm's Municipal, Business, and Cooperative sections, expanding the firm's representation of businesses and government entities across western and northern Wisconsin.

Blake received his undergraduate degree from the University of Wisconsin-River Falls where he earned a Bachelor of Science in Communication Studies and graduated *summa cum laude*. Blake earned his law degree from the University of Wisconsin Law School, where he graduated *cum laude*, received Honors in the Business Law Curricular Concentration, and participated in the Law & Entrepreneurship Clinic's Rural Entrepreneurship Program serving small businesses in formation and contract matters. Blake was also a two-time recipient of the Peter Hoeper Solo and Small Practice Award during law school as an outstanding student interested in solo or small practice in rural Wisconsin.

Born and raised in Fall Creek, Blake is thrilled to provide legal services in our local communities. In his spare time, Blake enjoys roasting specialty coffee beans, grilling finds from local farmers markets, and exploring the state parks of Wisconsin and Minnesota.

## BIOGRAPHIES



### JOHN ROBERT BEHLING

John is known throughout the state for his expertise in regulatory, environmental, zoning, permitting, and public relations efforts on behalf of his clients. John practices in the areas of Frac Sand, Mining and Minerals, Government Relations and Administrative, Cooperative, Municipal & Environmental law. John was unanimously elected President of the Weld Riley Firm in April of 2019.

John is “results oriented” and recently represented an oil and gas company in brokering an agreement with the Town of Howard in Chippewa County on a Non-Metallic (“Frac Sand”) Mining Agreement. This Agreement is now known statewide and has become the standard for companies and Municipalities alike. John has a proven track record of introducing international and local entrepreneurs to federal, state and local leaders. These introductions allow his clients to gain a foothold and collaborate directly with these leaders.

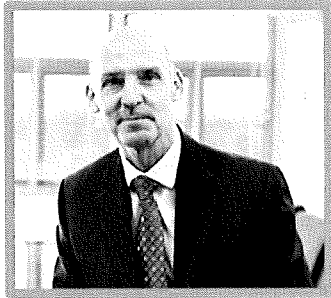
John’s client list reads like a “Who’s Who” in that it includes multiple Fortune 100 and international companies. He represents EOG Resources, Inc., as well as the Menards corporation. He is also local counsel for administrative and environmental projects for Timberland, Smart Sand, Kraemer Mining & Materials, Source Energy, and many other companies. John works with corporate managers and public figures in both personal and professional matters. He also provides advice to local government leaders for numerous municipalities.

John is a member of the American Bar Association, Wisconsin Bar Association, and Eau Claire County Bar Association. John also served a position on the Wisconsin Board of Regents. He was appointed by Governor Scott Walker and unanimously confirmed by the Wisconsin Senate to a position on the University of Wisconsin Board of Regents. He was also unanimously elected Vice President of the Board of Regents in June, 2015 and 2016 and unanimously elected as President in 2017 and 2018. John was the first Board of Regents President ever elected from the Chippewa Valley.

Prior to joining the firm, John was an aide to Governor Tommy Thompson in both Wisconsin and Washington. While in the Thompson administration, John was the Governor’s policy advisor on labor, employment and regulatory issues. John was appointed to serve in the office of the Secretary at the Department of Commerce. In that role, John assisted businesses working to expand or relocate in Wisconsin.

John is a graduate of the University of Wisconsin with a Bachelor of Science in political science and economics. He also attended Georgetown University of Economics and received his law degree from the University of Wisconsin Law School. He has been recognized four consecutive years by Law and Politics, a Milwaukee magazine, as a Rising Star in administrative law.

## BIOGRAPHIES



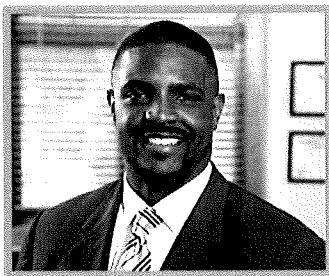
### **RICH WHITE**

Rich specializes in criminal defense and civil litigation with well over 200 jury trials to his credit, including an array of complex and high-profile criminal and civil cases.

Rich joined Weld Riley in 2012, after serving 22 years as a prosecutor in the Eau Claire County District Attorney's Office, the last 11 as District Attorney. In addition to his criminal law and litigation background, Rich has a significant background in a wide variety of civil law matters. Following his 1982 graduation from the University of Wisconsin Law School, he worked as a staff attorney for the Pennsylvania Department of Environmental Resources. After, he worked as a law clerk for Milwaukee and Pierce County courts and the United States Bankruptcy Court for the Western District of Wisconsin. Before becoming a prosecutor, Rich had a private law practice with an emphasis in civil litigation.

For the past 25 years, Rich has been involved in a wide array of civic organizations. His community volunteer activities include serving on the Indian Waters Girl Scout Council Board of Directors, Indian Waters Girl Scout Council Finance Committee, and the Eau Claire County Humane Association Board of Directors as president. He was also Chairperson of the Eau Claire County Humane Association Capital Campaign. Most recently, Rich has served on the Board of Directors of Eau Claire's family homeless shelter operated by the Interfaith Hospitality Network and as Board president for Bob's House for Dogs, an animal shelter and rescue for special needs dogs. He is also a member of the American Bar Association, the Wisconsin Bar Association, and the Eau Claire County Bar Association.

Away from work, Rich and his canine jogging companions Nellie and Chet hit the streets on a regular basis. Rich and his wife Cindy also proudly cheer on their daughter Elizabeth and her dog, Hatti, as they compete in dog/handler agility competitions throughout Wisconsin and Minnesota.

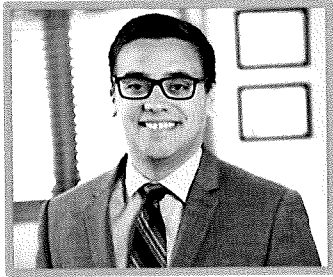


### **BRIAN A. BRAZIEL**

Brian practices with the firm's litigation section. Prior to joining Weld Riley, Brian worked with the Wisconsin State Public Defender's office, in the Eau Claire County Trial Division.

Brian earned his Law degree in 2015 from the University of Wisconsin. Prior to law school, he studied at the University of California, Santa Barbara. While in law school, he was treasurer for the Black Law Student Association and competed in the Hispanic National Bar Association's Moot Court Competition. Brian interned at the Cook County Public Defender's Office during law school. Brian interned for the Honorable Justice David Prosser at the Wisconsin Supreme Court.

## BIOGRAPHIES



### **SAMUEL D. BACH-HANSON**

Samuel D. Bach-Hanson is a member of the firm's municipal law section and expands the firm's representation of government entities across Western Wisconsin.

He received his undergraduate degrees from Winona State University. With a passion for work done by municipalities, Sam graduated with a B.S. in Public Administration and a B.A. in Political Science. He earned his law degree from the University of Wisconsin Law School, where he graduated cum laude.

While in law school, Sam was the Editor-in-Chief of the Wisconsin Journal of Law, Gender & Society. Additionally, he participated in several clinical programs, including the Consumer Law Clinic and the Government and Legislative Clinic. He also served as a Steiger Fellow at the Wisconsin Department of Justice.

Sam is a member of both the American and Wisconsin Bar Associations. Sam resides in the Town of Seymour. In his spare time, Sam enjoys hiking, playing board games, reading, and spending time with his family.



### **DAVIS RUNDE**

Davis Runde is a member of the firm's Municipal Law, School Law, and Business Law Sections and expands the firm's representation of government entities and businesses across western and central Wisconsin. Previous to joining the firm, Davis served as an Assistant District Attorney for Marathon County. Davis is a second-generation lawyer and grew up in the Wausau area.

Davis is a graduate of the University of Wisconsin Law School in Madison, where he also attended undergraduate. While attending law school in Madison, Davis clerked for a local Madison law firm in addition to working as a judicial intern for the Wisconsin Supreme Court. Davis also spent time working in the Civil Litigation Unit at the Wisconsin Department of Justice.

Davis also currently holds a seat as a member of the State Bar of Wisconsin Leadership Development Committee. Davis will work primary out of the Wausau office and resides in Wausau with his fiancé. His personal interests include fishing, hiking, and spending time with family.

## BIOGRAPHIES



### JUSTIN E.J. ANDREWS

Attorney Justin Andrews practices in the areas of business and corporate, civil litigation, school law, and municipal law. He earned his law degree from Mitchell Hamline School of Law, where he graduated cum laude.

Justin originally grew up on a farm in rural Boyceville, Wisconsin. After high school, he received his undergraduate degrees from Chippewa Valley Technical College and the University of Wisconsin – Stout, both in Criminal Justice. While in undergrad, Justin was always on the Dean's List and received the prestigious University Chancellor's Award of Academic Excellence.

While in law school, Justin participated in the Rosalie Wahl Moot Court and the Mitchell Hamline Mock Trial Team.

His personal interests include hiking, boxing, weightlifting, and cheering on Wisconsin sports teams.



### MAGGIE M. MCLOONE

Maggie M. McLoone practices in the firm's Business, Probate and Estate Planning, Municipal, and School Law Sections and expands the firm's representation of individuals, businesses, and government entities across the State of Wisconsin.

Maggie received her undergraduate degree from Marquette University's College of Business Administration, where she received a Bachelor of Science in Accounting and graduated *magna cum laude*. Maggie earned her law degree from Marquette University Law School, where she graduated *cum laude*. While in law school, Maggie was a co-founder and co-president of the Muslim Law Student Association, was treasurer of the Children and Family Law Society, and was vice president of the Tax Law Association.

In addition to working as a law clerk at Weld Riley while in law school, Maggie worked as an administrative assistant at The Paperboy News in Stanley, Wisconsin, volunteered with the Marquette Volunteer Legal Clinic, and interned for the Wisconsin Court of Appeals.

Having been born and raised in the Chippewa Valley, Maggie is passionate about providing effective and efficient legal services to our community. In her spare time, Maggie enjoys reading, baking, and spending time with her pet guinea pigs and two family dogs.

## BIOGRAPHIES



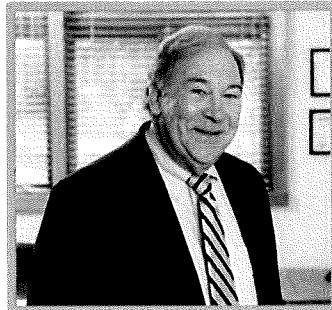
### **BENJAMIN D. LUDEMAN**

Benjamin practices with the firm's Business, Probate and Estate Planning, and Municipal Law Sections. He is licensed to practice law in Minnesota in addition to his practice in Wisconsin.

Benjamin received his undergraduate degree from the University of Wisconsin-Eau Claire, with a B.S. in Criminal Justice. He received his law degree from William Mitchell College of Law where he graduated with honors. While in law school, Benjamin worked for Hennepin County in their Child Support and Civil Divisions.

Benjamin is a member of the American Bar Association, Wisconsin Bar Association, Eau Claire County Bar Association, and the Tri-County Bar Association. He was elected as a shareholder at Weld Riley in 2020.

Benjamin and his wife currently reside in Menomonie. In his spare time, Benjamin enjoys playing guitar, hunting, fishing, riding his motorcycle, spending time with family and friends and cheering on the Green Bay Packers.



### **STEPHEN L. WELD**

Steve, who is the last of the seven attorneys who started the firm in 1991 continuing to practice, focuses his very active practice on management-side labor and employment law. Steve also practices in the areas of government and school law.

Steve is co-chair of the firm's Labor and Employment Section, is a member of the American Bar Association (Labor and Employment Law Section), the Wisconsin Bar Association (former member of the Board of Directors of the Employment and Labor Law Section), the Eau Claire County Bar Association, the Wisconsin School Attorneys Association (past President and recipient of the Tipler Award for his work on behalf of school districts), the Chippewa Valley Society for Human Resource Management (past President), and the St. Croix Valley Employers Association.

Steve has been a contributing author to *Municipal Labor Relations in Wisconsin* and *How Arbitration Works*. He has been annually selected for inclusion in *The Best Lawyers in America* since 1995 and has been named a *Wisconsin Super Lawyer* since that award was instituted in 2005.

Steve graduated from the University of Wisconsin-Madison and the University of Wisconsin Law School. He formerly worked as a staff attorney for the Wisconsin Department of Natural Resources, as Assistant City Attorney for the City of West Allis, and as an associate and shareholder of Mulcahy & Wherry, S.C.

## BIOGRAPHIES

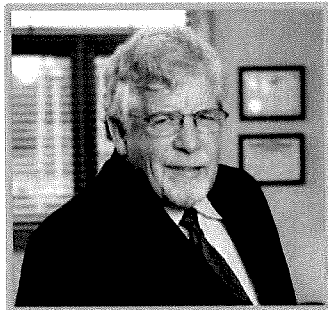


### **NATHAN MILLER**

Nate Miller is a member of the firm's Labor & Employment and Municipal & Government Sections. Nate has practiced law since 2015 and has experience representing both private and public sector employees.

Nate is a graduate of the University of Minnesota Law School in Minneapolis, where he also received an undergraduate degree in psychology with a minor in philosophy. Nate comes to Weld Riley as a former assistant city attorney for the City of Wausau, as well as an associate attorney for other entities in Minnesota.

Nate will work out of both the Eau Claire and Wausau offices and resides in Kronenwetter with his wife Heather and two dogs. His personal interests include cooking, running, doing handyman projects, spending time with friends and family, and anything car related.



### **DEAN DIETRICH**

Dean Dietrich is a shareholder and a member of the firm's labor and employment section. His practice includes school law, municipal law, labor relations, employment law, and professional responsibility matters. Dean has over four decades of experience practicing law and has statewide recognition.

In his practice, Dean has vast experience representing public and private sector employers in the various aspects of employment law and labor relations. Dean also has years of experience representing employers in collective bargaining and proceedings before state and federal administrative agencies. Dean represents school districts and local government units in all aspects of municipal law and compliance with state statutes.

Dean has also been a leader for more than 30 years in professional responsibility and ethics matters. Dean serves on the State Bar of Wisconsin's Committee on Professional Ethics (he currently serves as Vice Chair) and is a member of the Association of Professional Responsibility Lawyers. He has represented attorneys from throughout Wisconsin in proceedings before the Supreme Court of Wisconsin and the Office of Lawyer Regulation. He is called upon by other attorneys and law firms to provide expert opinions on professional responsibility matters as well. In addition, he has a monthly article in the Wisconsin Lawyer magazine.

Volunteer work also has important meaning for Dean from both a personal and professional perspective. In recognition of his volunteer work both locally and statewide, he was recently awarded with the Charles L. Goldberg Distinguished Service Award. This is the highest award given by the Wisconsin State Bar and was done in recognition, and as a thank you, for Dean's lifetime of service to the legal profession and community.

Dean earned his bachelor's and Juris Doctorate degrees from Marquette University.

## BIOGRAPHIES



### **CHRISTOPHER B. GIERHART**

Chris practices with the firm's Government Law and Business & Corporate Sections. Chris represents local municipalities in a variety of legal matters, including representation at meetings and in litigation in which a municipality is involved, advising on compliance issues, drafting of ordinances and development agreements, and prosecution of citations.

He also works with clients on personal and commercial real estate transactions, including preparing and reviewing purchase and sale agreements, lease agreements, and closing documents. Further, Chris advises clients on the process of forming, structuring and operating entities for their businesses, including business sales and acquisitions. Chris also represents clients in business and real estate disputes, including contract, eviction, adverse possession, and partition.

In addition, Chris assists banking and credit union clients with regulatory compliance matters.

In 2012, Chris earned his Juris Doctorate from the University of Wisconsin-Madison. He is admitted to practice in Wisconsin, the U.S. Tax Court and the U.S. District Court, Western District of Wisconsin. He is on the Board of Directors for Friends of Beaver Creek Reserve and is also a current member of the Eau Claire County and Tri-County Bar Associations. Chris was formerly a Director for the Arcadia Chamber of Commerce.

In his spare time, Chris enjoys hiking, fishing, grilling, fantasy football, spending time with his family and attending Wisconsin Badger football games.



## REFERENCES

We encourage you to contact the below representative list of municipal references. Please know that in addition to these references, we represent or have represented in some capacity approximately 127 cities, villages, towns, counties, and lake districts throughout Wisconsin.

### **City of Menomonie**

800 Wilson Street, Menomonie WI 54751  
Contact: Eric Atkinson, City Administrator  
(715) 232-2221  
[atkinsone@menomonie-wi.gov](mailto:atkinsone@menomonie-wi.gov)

### **City of Altoona**

1303 Lynn Avenue, Altoona WI 54720  
Contact: Michael Golat, City Administrator  
(715) 839-6092  
[michaelg@ci.altoona.wi.us](mailto:michaelg@ci.altoona.wi.us)

### **Village of Minong**

123 5th Avenue, Minong WI 54859  
Contact: Janel Lee, Village Clerk-Treasurer  
715-466-2322  
[janel@villageofminongwi.gov](mailto:janel@villageofminongwi.gov)

### **City of Bloomer**

1503 Main Street, Bloomer WI 54724  
Contact: Sandi Frion, City Administrator  
(715) 568-3032  
[sfrion@ci.bloomer.wi.us](mailto:sfrion@ci.bloomer.wi.us)

### **City of River Falls**

222 Lewis Street, River Falls, WI 54022  
Contact: Scot Simpson, City Administrator  
(715) 426-3402  
[ssimpson@rfcity.org](mailto:ssimpson@rfcity.org)

### **Town of Mentor**

N3299 E Bluff Road, Humbird WI 54746  
Contact: Tim Gile, Town Chairman  
(715) 964-1019  
[chairman@townofmentorwi.gov](mailto:chairman@townofmentorwi.gov)

## BILLING/COST PROPOSAL

### **LEGAL FEES AND BILLING PRACTICE**

Typically, the majority of our clients preferred to be billed by the hour. Our general rates are \$235 per hour for general municipal legal services. The \$235 hourly rate applies to general municipal legal work performed by shareholders. Associates and paralegals will charge a lower rate. Legal assistant work is not billed and no retainer fee will be charged. Time and mileage for travel to and from Chetek will be billed with mileage for travel will be billed using the IRS approved rate.

We also understand you are interested in a flat retainer fee or combination retainer/hourly arrangement. Please know that we do consider such arrangements and that the practice would be consistent with other of our municipal clients. If such arrangements are desired, we are willing to negotiate such parameters and charges.

### **CONCLUSION**

In summary, we believe Weld Riley has the requisite skills and abilities to effectively represent the City of Chetek while also providing services in a cost-effective manner.

**RESOLUTION 2024-12**

**A RESOLUTION APPROVING AN ALL HAZARD MITIGATION PLAN  
FOR THE CITY OF CHETEK**

**WHEREAS**, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people, businesses, infrastructure, and property from hazards and their effects; and,

**WHEREAS**, Barron County has updated and prepared the *Barron County Multi-Hazard Mitigation Plan, 2024-2029* (hereafter “the Plan”) to assess the magnitude of hazard risks and develop strategies for minimizing or reducing these risks; and,

**WHEREAS**, the City of Chetek recognizes the threat that natural hazards pose to people and property and actively participated in the Plan update process through meetings and interviews with City representatives as well as through a capacity assessment survey and the review of draft plan materials; and,

**WHEREAS**, the Plan has been reviewed by Wisconsin Emergency Management as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations, including the updated Local Hazard Mitigation Plan Guidance, effective April 2023; and,

**WHEREAS**, adoption of the Plan by the City Council will meet prerequisite requirements that enables the City of Chetek to apply for FEMA grant dollars for hazard mitigation projects;

**NOW, THEREFORE BE IT RESOLVED**, the City Council adopts the *Barron County Multi-Hazard Mitigation Plan, 2024-2029* with the intent of implementing the Plan recommendations and advancing the Plan goals as funding and resources allow. While Plan content related to Barron County and the City of Chetek may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of Chetek to re-adopt any further iterations of the Plan. Subsequent plan updates following the approval period for this Plan will require separate adoption resolutions.

Adopted,

CITY OF CHETEK

By: \_\_\_\_\_  
Jeff Martin, Mayor

Attest: \_\_\_\_\_  
Mark Eby, Clerk

Passed: May 14, 2024

RESOLUTION NO. 10-93

WHEREAS, the City has been able to acquire additional park land through the gracious gifts of Mr. and Mrs. Wallace Gotham;

WHEREAS, Mr. and Mrs. Gotham has provided faithful and exemplary services to the City of Chetek and the surrounding areas for a number of years; and

WHEREAS, the City of Chetek desires to acknowledge their contributions and to honor said individuals for their substantial contributions to the community;

NOW THEREFORE, be it resolved that: the City of Chetek does hereby declare the following described city park to be named and known henceforth as the Gotham Pioneer Park, to wit:

Lot 21 of City View Addition to the City of Chetek, except for: (a) That part lying North of the following described line: Commencing at a point on the West line of said lot which is 66 feet South of the North line of said lot; thence East to a point on the East line of said lot which is 55 feet South of the North line of said lot; and (b) The West 320 feet of the remainder of said Lot 21.

Louis D. Black  
Louis Black, Council President  
as acting Mayor

Attest:

K. R. Hofstede  
K. R. Hofstede, City Clerk

Date Passed: August 3, 1993

Dated Published: August 12, 1993

# Lake Country Custom Docks

**Quality  
Precision Machining**

1002 W. Center St.  
P.O. Box 44  
Chetek, WI 54728

**Aluminum Dock  
Fabrication**

Phone 715-924-3009

lctd@chibardun.net

Fax 715-924-5905

## Replacement Estimate

Date: 4/26/24

Valid for 60 days

City of Chetek  
Dan Knapp, Public Works Director

We are pleased to submit the following replacement estimate:

1. Replace stolen 6' all aluminum construction picnic tables, these table are custom built to withstand the rigors of public use and include fully anodized tops and bench seats.
2. 4 Tables @ \$1250. each

To include all materials, anodize, fabrication, assembly and delivery.

Subtotal	\$5000.00
Tax	\$275.00 (if applicable)
Total	\$5275.00

Thank you,

Jerry Hodgson/Owner

## Chargeback of Uncollected Net Personal Property Taxes for 2022 Taxes

Section 74.42(1), Wis. Stats. provides that no earlier than February 2 and no later than April 1 the taxation district treasurer may charge back to each taxing jurisdiction within the taxation district except this state, its proportionate share of those personal property taxes for which the taxing district settled in full the previous February, which were delinquent at the time of settlement, which have not been collected in the intervening year and the taxation district may only chargeback personal property taxes if the taxing jurisdiction has filed a petition for bankruptcy, or are due on personal property taxes for the calendar year ending on January 1, 2011 a based operations, or ment roll.

Please read instructions on the reverse side before completing this form.

*Mark Council  
will have to  
write off our share  
\$607.18  
Then have Brandy do  
JE to adjust 100-125000  
and adjust your balance  
on spreadsheet.*

1.  Town  Village  City of Chetek

Mun Code 03 211

2. P.P. Account No. 211-9500-75-000 Property

3. UNCOLLECTED NET Personal Property Taxes To Be Charged Back

IDENTIFY TAXING JURISDICTION 1	NET TAX (COL. 5 TAX BILL) 2	ADD SCH LEVY TAX CR. TO SCH & TOTAL TAX 3	AMOUNT TO BE CHARGED BACK TO EACH JURISDICTION 7
A. STATE of <u>Wisconsin</u>	<u>0.00</u>		<u>0.00</u>
B. COUNTY of <u>Barron</u>	<u>363.28</u>	<u>363.28 = 0.208708441 x 1,609.44 =</u>	<u>335.90</u>
C. SPECIAL DIST.		<u>= _____ x 1,609.44 =</u>	<u>0.00</u>
D. LOCAL <u>Chetek</u>	<u>656.67</u>	<u>656.67 = 0.377264292 x 1,609.44 =</u>	<u>607.18</u>
E. SCHOOL DIST. <u>CHETEK/W</u>	<u>563.16</u> + <u>131.17</u>	<u>= 694.33 = 0.398900385 x 1,609.44 =</u>	<u>642.01</u>
F. UNION HIGH		<u>= _____ x 1,609.44 =</u>	<u>0.00</u>
G. TECH. COL. <u>NORTHWOODS</u>	<u>26.33</u>	<u>26.33 = 0.015126881 x 1,609.44 =</u>	<u>24.35</u>
H. SUB TOTALS	<u>1,609.44</u> + <u>131.17</u>	<u>= 1,740.61 = 1.000000000</u>	<u>1,609.44</u>
I. APPLICABLE LOTTERY CREDIT			<u>+</u>
TOTALS	<u>1,609.44</u>		<u>1,609.44</u>

4a. TO THE TREASURER OF BARRON COUNTY  
Taxing Jurisdiction

Per sec. 74.42(1), Wis. Stats., I am charging back your jurisdiction's share of UNCOLLECTED NET PERSONAL PROPERTY TAXES which your jurisdiction received last February (sec. 74.25(1)(b)1., 74.30(1)(i) or 74.305(1)(i), Wis. Stats.). Your share is \$ 335.90 as shown above. Please remit no later than first May 1 after receipt.

4b. MAKE YOUR CHECK PAYABLE TO THE  Town  Village  City of Chetek

4c. PLEASE MAIL YOUR CHECK TO CITY OF CHETEK TREASURER  
PO BOX 194  
CHETEK, WI 54748

THANK YOU.

*Laura Steyer*  
Signature

*Administrator/Treasurer* 13-27-2024 (715)924-4838  
Title Date (mm-dd-yyyy) Telephone Number