

**Minutes of the City of Chetek Common Council Meeting held on Tuesday, November 14, 2023 in the council room, 220 Stout Street, Chetek, WI. Also posted live on the City Facebook page**

The meeting was called to order by Mayor Martin at 6:15 p.m. following the budget hearing.  
Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Public comments: Police chief, Ron Ambrozaitis, addressed the council regarding the sponsorship of Ryan Cullen in the academy. Several individuals addressed the council regarding their interest in having the city pursue park improvements to include a pickleball court.

Hempel motioned to approve the agenda. 2nd by Bachowski. Carried.

Hight motioned to approve the consent agenda items - city claims and minutes from October; accept and place on file committee minutes: Housing Authority-September; Ambulance commission-October; Parks-October; Fire District-September & October; Street committee-October; Community center-November. 2nd by Grover. Carried.

**Old Business:**

A proposal was received from Northwest Builders, Inc. for repairs to the front entrance of city hall. The cement block has become unstable due to freezing and thawing, the block overhang has become unstable. Minor repairs were made about a year ago but those repairs did not alleviate the situation. Their proposal includes removal of the block that extends out on the front of the building and replacing that with new metal stud framing, installation of new sheathing and an architectural metal wall panel. Additional proposals were not received, although the city requested other proposals. Hight motioned to approve the proposal in the amount of \$25,800. 2nd by Bachowski. Carried.

**New Business:**

Change order #4 on the Wastewater Treatment Plant project includes a sand filter grating credit, precast caulking credit adjustment, and switching the generator for the main lift station from diesel to natural gas. Total cost adjustment of (3,203.47). Motion to approve by Hight, 2nd by Hempel. Carried.

Joe Atwood addressed the council regarding the building permit information for 2023 to date. Permits included six new homes, one shop, one large addition with a total of approximately \$3,000,000 in valuation.

Council discussed the invoice from the Chetek Villas for the repairs to their irrigation system. The system was damaged when the sidewalk contractor was replacing the sidewalk on 1st Street. Irrigation systems are not allowed to be placed in the city's right of way. A diggers ticket would not have located the irrigation system since it is a private system and a permit would not have been issued. Council did not make a motion to pay for the repairs.

Hempel motioned to approve hangar land lease agreements for Shawn Jennings #20 and Chris Owens #22. Both hangars owners have airplanes that will be housed in the hangars and will provide liability insurance indemnifying the city of Chetek. 2nd by Grover.

Resolution 2023.14 - Bachowski motioned to approve 2023 budget adjustments. 2nd by Grover. Carried.

Resolution 2023.15- assigning fund balance to outlay accounts. Council members debated on whether to allocate \$75,000 to the parks for improvements at Gotham Park. Grover and Hight prefer to move the funds to an "infrastructure" account. Bachowski & Hempel stated that the funds could be allocated to the parks account and the funds could be used if/when final park plans are approved and fund raising is achieved to help with completion of the project. Bachowski stated he would like \$12,000 going to a "law enforcement sponsorship" account. Bachowski motioned to approve the allocations with \$75,000 going into "parks outlay" and \$12,000 going into "law enforcement sponsorship". 2nd by Hempel. Roll call vote: Bachowski-yes, Grover-no, Hight-no, Hempel-yes. Mayor Martin broke the tie with a yes vote. Carried.

Resolution 2023.16 - council/mayor wages. No motion.

Resolution 2023.17 - adoption of the 2024 budget. Council members discussed the outlay account appropriations. Bachowski did not want to allocate \$20,000 to the airport outlay account because he feels that they should wait until it is determined whether or not they can get into the federal airport system. Council members agreed to move the \$20,000 to an "infrastructure" account, \$40,000 to public works equipment/vehicles, \$5,669 to "future cemetery expense", and \$155,000 to street improvements. Hight motioned to approve with the changes in the outlay accounts, 2nd by Grover. Roll call vote: Bachowski-yes, Grover-yes, Hight-yes, Hempel-yes. Carried.

Bachowski motioned to approve the hiring of a "treasurer/administrator" as recommended by the personnel committee to replace Carmen Newman upon her retirement December 29, 2023. The candidate's name will be announced after Wednesday when they have notified their current employer. 2nd by Grover. Carried.

Hight motioned to approve the appointment of Mark Eby as "clerk" to replace Carmen Newman. 2nd by Bachowski. Carried.

Grover motioned to adjourn the meeting, 2nd by Hight. Carried.

A handwritten signature in black ink, appearing to read 'Carmen Newman', written over a horizontal line.

Carmen Newman, clerk/treasurer

Minutes of the Budget Hearing held on Tuesday, November 14, 2023 at 6:00 p.m. in the council chamber at 220 Stout Street, Chetek, WI

Mayor, Jeff Martin, called the hearing to order.

Present: Jeff Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel.

The purpose of this hearing is to discuss and review the proposed 2024 budget.

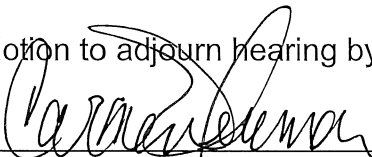
The levy for the City of Chetek will increase by 1.05%. The maximum increase in our levy was \$13,705. Health insurance rates increased by approximately 12%. Wages were increased on average 4%. Some adjustments were made to the fund allocations for public works and city hall wages which moved more expense to the utility accounts. The budget includes additional funding for an additional full-time police officer.

Funds are not being budgeted in the outlay accounts since the fund balance from 2022 increased allowing excess fund balance to be moved to the outlay accounts by Resolution 2023-15.

The increase in the general fund expenditures is \$84,555.

No public comments were made.

Motion to adjourn hearing by Hight, 2nd by Grover. Carried.

  
\_\_\_\_\_  
Carmen Newman, clerk/treasurer

## CAAC MEETING MINUTES NOVEMBER 16, 2023

Mitch called the meeting to order at 6:00 pm

Roll Call- present- Joe, John, Mitch, Megan, Arnie, Terry, Ryan

- Announcements- none
  - Additions and Approve Agenda- John motioned and Terry seconded to approve the agenda- motion carried
  - Approve minutes from previous meeting Oct. 17, 2023 John motioned and Arnie seconded- motion carried
  - Review Payments- Megan motioned and John seconded to approve payments checks #12894-12919 and DD11012-DD11049 motion carried
  - Financial Report- Mitch motioned to approve financial report and John seconded net income for Jan-Oct of \$47,196.33 motion carried
  - Public Comment- Jeff Martin thanked the Commission for a timely agenda
  - Directors report- Ryan had nothing to report
  - Business- Housing-Mitch talked to Ronnie Latcham about starting a conversation with the Fire Hall owners about housing options at the next Fire meeting January 25 @ 4:30 pm.
  - Budget Adjustments- Terry motioned Mitch seconded to approve and accept the proposed 2024 budget of \$507,991.00 -motion carries by all on a roll call vote
  - Updates- Mitch talked to Sumner and Stanley about subsidy payments and they are both contributing.
  - Contracts- no discussion other than Ryan commented that at this time he will not sign the proposed contract.
  - Next Special meeting is set for November 29, 2023 at 5:00 pm
  - Additional Discussion- Joe talked about overtime for weekend shifts and mentioned that if employees have excessive overtime during the week that they should not pull weekends of 48 hours at time and ½. The proposed budget is not calculated to absorb that amount of overtime. Ryan asked if the new pay scale could be adjusted to be \$2.00 extra per hour for weekends instead of \$4 extra per hour. The Commission will look into this. Ryan is concerned that employees will choose weekends to work instead of during the week.
  - Future Topics- Budget, housing, contract
  - Next Regular meeting date- January 25, 2024
  - Public Comment-none
  - Adjourn- John motioned and Terry seconded to adjourn, motion carried
- Minutes prepared by Joe Atwood on 11/17/23



**Minutes of the Hearing of the Plan Commission of the City of Chetek held on October 19,2023 at 6:00p.m.**

**City of Chetek – Planning Commission Meeting Minutes – October 19,2023.**

**A regular meeting of the Planning Commission for the City of Chetek** was called to order at 6:08 pm on October 19,2023 by Mayor Jeff Martin.

Roll call for the Planning Commission meeting was taken. Present were Scott Bachowski, Shawn Ayers, Mark Etten, Del Wacker, Tim Esselman & Mayor Martin. Absent were Dave Swangim

Also present was Mark Eby, Planning Commission Secretary, Building Inspector Joe Atwood, Thea Hempel, Susan Olynick & Chad Olynick

Compliance with the open meeting law was verified.

Scott Bachowski made a motion to approve the prior month meeting minutes. 2nd by Mark Etten Motion carried.

**1) Discussion/Action: Look at and discuss Article XI. SHORELINE PROVISIONS, Sec. 118-314 through 118-320. Review proposed changes and make recommendations to the council.**

Joe started by saying this is just a proposed ordinance to look at and work on as Joe has had many questions as to why the property owners shoreline is being able to do some of the things that have been done. Joe stated that he would read from his notes as he wanted to make sure everything was true and correct to the best of his ability. Joe's script that he read from is attached. Under page 1 section 118-315 in the red for Vegetative Buffer zone everyone agreed that it could be reworded. Page 2 section (2) Yards sub section d there was consensus that there should be some discussion on the 200 sq ft and 12 inches. There was also some talk about being logical in numbers. Page 2 sub section B item 4 there should be discussion on this paragraph and also the 200 sq ft and 12 inches. Sec 118-317 (a) remove county and insert City. page 3 section b the blue section Joe would like inserted as it would make more sense. There was also discussion with the red part of the outdated DNR NR 115. This will be looked at by Joe as he believes that there is a new DNR reference. Page 4 118-319 change the 75ft to 50 and repeal the first paragraph. There was then discussion to take out all of sec 118-319 and put in a smaller paragraph which was agreed upon by all. This section to be inserted is marked as article 1. See attached. Sec 118-320 was in the wrong area and would need to be moved and then to have numbers redone so everything was in numerical order. There was discussion on sec 118-321 that the retaining wall section needs to be looked at as there was nothing for retaining walls and also #2 under sec 118-321 there was questioning on the footage of the high water mark and Joe said he would look into that and see if a new number needs to be added. Page 5 first section 200 ft might be quite a distance. Item (c) 15% there was questioning if this was a good number or not as there are some small lake lots and this could really impact them. Thea said that this was a starting number and Thea and Joe would try and find a happy number to accommodate most parcels. item(d) the 15% may need to be tweaked some and this will be looked at. #3 There was talk that they may want to add something on non conforming impervious surfaces. Page 6 (a) take out Barron County and put in City of Chetek. (b) check on the 35 ft may have to change that number also Del brought up that maybe there should be something that talks about plant material. After much discussion on #2 if it was decided on to remove the whole number 2 but leave 3 and 4 and just re number.

**2) Discussion/Action: Susan Olynick is coming before the Commission to ask if she can build storage units on her own wood processing property at 1460 Hochmayr Drive. The property is zoned I-1 and warehousing is allowed however I would like an opinion on individual units.**

Joe said that Olynicks have the property on Hochmayr Dr which is zoned Industrial 1. Warehousing does fit but individual storage units are not a permitted use in I1. However there are individual units in other areas. Joe wanted the planning commission's input to see what their thoughts were on if mini warehousing falls under warehousing. Susan said it would be the 25x50 storage and maybe like 5 of them they just want to know if they can keep it zoned as I-1 and still put storage units in there. Del asked what they are looking at doing with the storage units and Susan said that they would be heated and rented out. Shawn asked what kind of storage they were looking at putting in there and Susan said that it would be like RVs and boats etc. They would like to start in the spring. They would like to utilize what is there. So Susan said that if they did not allow it that they would not do it so this is their first stop to see if they can do it. Mark asked about the building. It would be one building with 5 doors, not individual, it would be state approved. Shawn asked about partitions and each door would be divided. Mark asked

about electric and heat Sue says she has the facility there and loader there to plow Mark asked if there would be a pad in front of the doors she said yes. Shawn asked what type of frame it would be, would be a stick built Each unit would be a 25x50. Joe said if it is over 50,000 cubic feet it would be for state review. Sue asked if it would be a disadvantage to having storage units there. The mayor said that once you start something like that it could open it up to others to do that. Shawn has an issue that it was put in the industrial district and there was no benefit for the city as it did not create jobs. Scott makes a motion to recommend to council to allow the Olynick's on their property to build a warehouse for storage units. Del 2nd motion motion carried.

Motion to adjourn by Tim 2nd by Del motion carried meeting adjourned at 7:59pm

Date of the next meeting Nov 15th.

Respectfully Submitted Mark Eby

Chetek Fire District Meeting Minutes  
Thursday, November 2, 2023  
Fire Hall Training Room

Meeting was called to order at 4:35 P.M.

**Present:** Ronnie Latcham (Chair), Dave Lentz, Mark Carlson, Earl Grover, Ryan Olson (Chief), Randy Books (Assistant Chief)

**Absent:** Renelle Gill

**Approve Agenda:** Dave Lentz made a motion to approve the agenda, seconded by Mark Carlson; motion passed.

**Approve Minutes:** Dave Lentz made a motion to approve the minutes from the September 21, 2023 and October 26, 2023 meetings, seconded by Mark Carlson; motion passed.

**Treasurers Report:** Mark Carlson presented the following updates on accounts: Checking - \$8,957.80; Savings - \$164,111.47; Pension - \$5,215.04 and Equipment \$127,800.87. Earl Grover made a motion to approve, Dave Lentz seconded; motion passed.

**Review/Approve Claims and Payment:** Dave Lentz asked why Mike Schaaf received \$2,472.67. Chief Olson replied saying the money allocated was used for training. Money in the Truck and Equipment Outlay shows a total of \$53,000.00; there is money not yet moved out of the outlay to a different line item. The truck payment was made October 31, 2023 but is not yet reflected in the Jan 1 through Oct 25 statement. Operating and Expenses shows a total of \$95,351.45, which is a typo. A grant of \$29,740.00 is reflected in the total also, and the district was double billed for \$30,000.00 and is waiting to receive the overbilling of \$30,000.00 returned. Need to get the cost of windows and doors and move money out of savings into an outlay account so we know what money is spent. Will make changes and switch accounts January 2024. Dave Lentz made a motion to approve the claims and payments, Earl Grover seconded; motion passed.

**Public Comments:** None

**Township Comments:** None

**Chief's Report:** Chief Olson presented the following comments:

- a. Preparing for the 30<sup>th</sup> year fishing tournament.
- b. The Fire Department was called up for a home fire on 3<sup>rd</sup> Street, Chetek.
- c. Did a fire and walk through inspection at Sugar and Spice manufacturing facility.
- d. Water surface rescue training coming up in December.
- e. Light tower has a light bulb out and needs replacing, second bulb this year.
- f. Upgrading new radio systems.
- g. Would like to start the budget process sooner either in July or August.
- h. Engine One generator needs replacing, not generating electricity.

**New Business:** Transfer of monies from savings to truck replacement fund is tabled until the January meeting. Earl Grover made a motion to table; Dave Lentz seconded the motion. Motion passed. Establishing an outlay category in savings for large dollar items, no action. Discussion of items presented on Chief Olson's "want list" proposed on the 2024 Chetek Fire District budget is tabled until the January Fire District meeting. Earl Grover made a motion to table; Mark Carlson second the motion. Motion passed.

**Other Business for Discussion Only:** Renelle will send out the Tax Levy broken down to all municipalities; will be 5% higher than last year.

**Next Meeting:** January 25, 2024 – 4:30 pm at the Fire Hall Training Room.

Motion to adjourn was made by Mark Carlson, seconded by Dave Lentz. Motion carried.

RESOLUTION NO. 2023-18

WHEREAS, miscellaneous revenues were receipted throughout the year

WHEREAS, these revenues need to be appropriated to the Library

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Chetek that the City Treasurer be authorized to adjust the **2023 budget** with the aforementioned funds to the following accounts:

\$ 5,335.64

Revenue 100-46710 (library miscellaneous revenues)

Expense 100-57611 (library outlay account)

CITY OF CHETEK

By. \_\_\_\_\_  
Jeff Martin, Mayor

Attest: \_\_\_\_\_  
Mark Eby, Clerk

Passed:

entered  
12/4/23

Account: 100-46710-000 Library miscellaneous revenues

*Appropriate*

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			<b>01/01/2023 (00/23) Balance</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
01/04/2023	CR	2042966.0001	Library Fines, etc - library	.00	(120.00)	(120.00)
01/10/2023	CR	2043054.0001	Library Misc Revenue - ifls	.00	(135.00)	(255.00)
01/13/2023	CR	2043164.0001	Library Fines, etc - Library	.00	(25.00)	(280.00)
*			<b>01/31/2023 (01/23) Period Totals ***</b>	<b>.00</b>	<b>(280.00)</b>	<b>(280.00)</b>
*						
02/10/2023	CR	2043577.0001	Library Fines, etc - Quill	.00	(58.99)	(338.99)
*			<b>02/28/2023 (02/23) Period Totals ***</b>	<b>.00</b>	<b>(58.99)</b>	<b>(338.99)</b>
*						
03/01/2023	CR	2043738.0001	Library Fines, etc - City of Eau Claire	.00	(25.00)	(363.99)
03/07/2023	CR	2043786.0001	Library Fines, etc - Library	.00	(103.00)	(466.99)
03/27/2023*	CR	2044077.0001	Library Fines, etc-memory of Babbitt - J	.00	(50.00)	(516.99)
03/29/2023	CR	2044096.0001	Library Fines, etc - Library	.00	(51.00)	(567.99)
*			<b>03/31/2023 (03/23) Period Totals ***</b>	<b>.00</b>	<b>(229.00)</b>	<b>(567.99)</b>
*						
04/03/2023	CR	2044112.0001	Library Fines, etc - kumm	.00	(20.00)	(587.99)
04/04/2023	CR	2044152.0001	Library Fines, etc - jerdet	.00	(65.00)	(652.99)
04/10/2023	CR	2044290.0001	Library Fines, etc - Library	.00	(17.00)	(669.99)
04/12/2023*	CR	2044362.0001	Library Fines, etc-donation james adams	.00	(1,064.62)	(1,734.61)
04/17/2023*	CR	2044423.0001	Library Fines, etc-GE Family Memorial Li	.00	(10.00)	(1,744.61)
*			<b>04/30/2023 (04/23) Period Totals ***</b>	<b>.00</b>	<b>(1,176.62)</b>	<b>(1,744.61)</b>
*						

Amount type: Actual

Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
05/08/2023*	CR	2044713.0001	Library Fines, etc-coverage on Quill - Qu	.00	(8.00)	(1,752.61)
05/16/2023	CR	2044947.0001	damaged book - Damaged Book	.00	(16.00)	(1,768.61)
*			<b>05/31/2023 (05/23) Period Totals ***</b>	<b>.00</b>	<b>(24.00)</b>	<b>(1,768.61)</b>
*						
06/13/2023	CR	2045409.0001	In Memory of Barbara Grandy - Wheeler	.00	(40.00)	(1,808.61)
06/19/2023	CR	2045510.0001	library fax - Brittany Hanson	.00	(6.00)	(1,814.61)
06/22/2023	CR	2045637.0001	Library Fines, etc - Calhoun Library	.00	(82.00)	(1,896.61)
06/30/2023	CR	2045720.0001	Library Fines, etc - City of Menomonie	.00	(25.00)	(1,921.61)
*			<b>06/30/2023 (06/23) Period Totals ***</b>	<b>.00</b>	<b>(153.00)</b>	<b>(1,921.61)</b>
*						
07/11/2023*	CR	2045974.0001	Silenced Girls for Hammond Library - Ham	.00	(25.00)	(1,946.61)
07/11/2023*	CR	2045975.0001	Chetek Library 2 books - Wild Fire Blowb	.00	(45.00)	(1,991.61)
07/19/2023	CR	2046114.0001	Library Fines, etc - City of Bloomer	.00	(35.00)	(2,026.61)
07/24/2023	CR	2046190.0001	Library reading program - Justin Larson	.00	(60.00)	(2,086.61)
*			<b>07/31/2023 (07/23) Period Totals ***</b>	<b>.00</b>	<b>(165.00)</b>	<b>(2,086.61)</b>
*						
08/07/2023	CR	2046431.0001	Library Fines, etc - City of Prescott	.00	(31.00)	(2,117.61)
08/21/2023	CR	2046645.0001	Alert Insert - Friends of the Library	.00	(342.88)	(2,460.49)
08/21/2023*	CR	2046646.0001	Summer Reading Program - Friends of the	.00	(1,239.36)	(3,699.85)
08/24/2023	CR	2046730.0001	Damaged Books - Chetek Library	.00	(140.00)	(3,839.85)
*			<b>08/31/2023 (08/23) Period Totals ***</b>	<b>.00</b>	<b>(1,753.24)</b>	<b>(3,839.85)</b>
*						

Amount type: Actual  
 Display: Reference detail

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
09/13/2023	CR	2047020.0001	harvest fest book sales - Library	.00	(314.50)	(4,154.35)
09/22/2023*	CR	2047175.0001	Reimbursement for book - City of River F	.00	(39.00)	(4,193.35)
09/22/2023	CR	2047176.0001	reimbursement for book - Reimbursement	.00	(23.00)	(4,216.35)
*			<b>09/30/2023 (09/23) Period Totals ***</b>	<b>.00</b>	<b>(376.50)</b>	<b>(4,216.35)</b>
*						
10/13/2023	CR	2047493.0001	Library Fines, etc - Library	.00	(39.00)	(4,255.35)
10/23/2023*	CR	2047653.0001	return of crafting supplies - Library cu	.00	(19.79)	(4,275.14)
*			<b>10/31/2023 (10/23) Period Totals ***</b>	<b>.00</b>	<b>(58.79)</b>	<b>(4,275.14)</b>
*						
11/15/2023*	CR	2048022.0001	reimbursement for Emily Conference - Library	.00	(1,415.00)	(5,690.14)
*			<b>11/30/2023 (11/23) Period Totals ***</b>	<b>.00</b>	<b>(1,415.00)</b>	<b>(5,690.14)</b>



RESOLUTION NO. 2023-19

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF  
\$10,352,000 SEWERAGE SYSTEM MORTGAGE REVENUE BONDS  
OF THE CITY OF CHETEK, BARRON COUNTY, WISCONSIN,  
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND  
OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Chetek, Barron County, Wisconsin ("City") now owns and operates and has for many years owned and operated its Sewerage System, a public utility (the Sewerage System and all properties of every nature in connection with such Sewerage System now or hereafter owned by the City, including all improvements and extensions thereto, all real and personal property of every nature comprising part of and used or useful in connection therewith, and all appurtenances, contracts, leases, franchises and other intangibles, are hereinafter referred to collectively as the "System"); and

WHEREAS, under the provisions of Chapter 66, Wis. Stats., any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are to be payable only from the income and revenues of such utility and are to be secured by a pledge of the revenues of the utility and may be secured by a mortgage lien on such utility; and

WHEREAS, pursuant to Resolution No. 2017-19 adopted on December 12, 2017 (the "2017 Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2017, dated December 27, 2017 (the "2017 Bonds") which 2017 Bonds are payable from the Revenues of the System; and

WHEREAS, the City has outstanding its Sewerage System Revenue Bond Anticipation Note, Series 2022A, dated August 2, 2022 (the "Refunded Obligations"), which Refunded Obligations were issued to provide interim financing for additions, extensions and improvements to the System, including improvements to the wastewater treatment facility (collectively, the "Project"); and

WHEREAS, the Refunded Obligations were issued to provide temporary, short-term financing for the Project and the Common Council has determined that it is necessary and desirable to refund the Refunded Obligations (the "Refunding") for the purpose of providing permanent financing for the Project; and

WHEREAS, the City has also determined that additional funds may be necessary for the Project; and

WHEREAS, it is desired to authorize and sell revenue bonds (the "Bonds") for such purposes payable solely from the Revenues of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wis. Stats.; and

WHEREAS, issuance of the Bonds is conditioned on receipt of consent from the State of Wisconsin, as owners of the 2017 Bonds, to issue the Bonds on a parity with the 2017 Bonds as to the pledge of Revenues (the "Consent"); and

WHEREAS, the Common Council has determined that the City is unable to obtain sufficient credit elsewhere taking into consideration prevailing private rates and terms currently available and that the United States of America, acting through Rural Utilities Service, United States Department of Agriculture or other applicable agency (hereinafter called "Government"),

similarly has determined and has indicated its intent to purchase such bonds as are necessary for such purposes; and

WHEREAS, other than the 2017 Bonds and the Refunded Obligations, the City has no bonds or obligations outstanding which are payable from the Revenues of the System.

NOW, THEREFORE, the Common Council of the City of Chetek, Barron County, Wisconsin, do resolve that:

Section 1. Authorization of Bonds. To provide funds for the Refunding and the Project, there shall be borrowed on the credit of the Revenues of the System the sum of TEN MILLION THREE HUNDRED FIFTY-TWO THOUSAND DOLLARS (\$10,352,000) and the fullyregistered bond of the City in said principal amount shall be issued in evidence thereof (said bond is called the "Bond" and with other bonds which may be issued in substitution or exchange therefor are called the "Bonds"). The Bonds shall be designated "Sewerage System Mortgage Revenue Bonds", be dated their date of delivery, be initially numbered R1, and shall bear interest at the rate of 1.375% per annum, or such lower rate as may be available on the date of their delivery. Installments of principal shall be payable on May 1 of each year in the years and principal amounts as set forth on the schedule attached to the Bonds. Interest on the Bonds shall be payable commencing on May 1, 2024 and semi-annually thereafter on May 1 and November 1 of each year.

Such principal payments are subject to the right of prepayment on the terms and with the effect set forth in Section 13 hereof.

The amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Common Council hereby determines that the Refunding is advantageous and necessary to the City.

The Bonds shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of such signatures shall be manual), and sealed with the corporate seal of the City.

The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Debt Service Fund and the Revenues pledged to such fund, on a parity with the pledge granted to the owners of the 2017 Bonds. Sufficient Revenues are hereby pledged to the Debt Service Fund, and shall be used for no other purpose than to pay the principal of and interest on the Bonds, the 2017 Bonds and Parity Bonds as the same fall due.

Section 2. Form of Bonds. The Bonds shall be in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Act" means Section 66.0621, Wisconsin Statutes.

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the 2017 Bonds, the Bonds and Parity Bonds.

"Bond Year" means the oneyear period ending on a principal payment date or mandatory redemption date for the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" or "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 9 of this Resolution.

"Reserve Requirement" means an amount equal to the least of (a) the amount required to be on deposit in the Reserve Account by the Government (\$338,200) (b) maximum annual debt service on the Bonds in any Bond Year and (c) 125% of average annual debt service on the Bonds in any Bond Year. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code, (b) the maximum annual debt service requirement for outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in any Bond Year and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued.

"Revenues" or "Gross Earnings" means all income and revenue derived from operation of the System, including the revenues received from the City for services rendered to it and all moneys received from any other source, including amounts appropriated by the Common Council for services provided to the City by the System and income derived from investments.

Section 4A. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the Revenues of the System, and to secure the payment of the principal of and interest on the 2017 Bonds, the Bonds and Parity Bonds, certain funds of the System which were created and established by a resolution adopted on April 14, 1998, continued by the 2017 Resolution and are hereby continued, as amended herein, and shall be used solely for the following respective purposes:

- (a) Sewer System Revenue Fund (the "Revenue Fund"), into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund, the Reserve

Account and the Surplus Fund in the amounts and in the manner set forth in Section 4B hereof and used for the purposes described below.

- (b) Sewer System Operation and Maintenance Fund (the "Operation and Maintenance Fund"), which shall be used for the payment of Current Expenses.
- (c) Sewer System Revenue Bond and Interest Special Redemption Fund (the "Debt Service Fund"), which shall be used for the payment of the principal of, premium, if any, and interest on the 2017 Bonds, the Bonds and Parity Bonds as the same becomes due.
- (d) Reserve Account which shall be used to secure the payment of principal of and interest on the Bonds and Parity Bonds secured by the Reserve Account. The Reserve Account shall not be used to secure the 2017 Bonds. The Reserve Account is a required emergency fund for debt repayment on the Bonds. With prior written approval of the Government, Reserve Account funds may be withdrawn and used for emergency maintenance or extensions to the System.
- (e) Sewer System Depreciation Fund (the "Depreciation Fund") which shall be used to provide a proper and adequate depreciation account for the Sewerage System.
- (f) Surplus Fund, which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the 2017 Bonds, the Bonds and Parity Bonds when the Debt Service Fund, including the Reserve Account, shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the City for advances made by the City to the System.

Section 4B. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

- (a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);
- (b) to the Debt Service Fund, an amount equal to onesixth (1/6) of the next installment of interest coming due on the 2017 Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to onetwelfth (1/12) of the installment of principal of the 2017 Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source);
- (c) to the Reserve Account, an amount equal to one-sixth (1/6) of the required semi-annual deposit of \$16,910 until an amount equal to the Reserve Requirement is accumulated in the Reserve Account. At no time should the total amount in the Reserve Account exceed the Reserve Requirement. The Reserve Account shall be used to secure the Bonds and at no time will be used to secure the 2017 Bonds;

- (d) to the Depreciation Fund, an amount determined by the Governing Body to be sufficient to provide a proper and adequate depreciation account for the System; and
- (e) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund, the Reserve Account, the Depreciation Fund and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (e) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Common Council that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund (including the Reserve Account) shall be sufficient in any event to pay the interest on the 2017 Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures.

The City covenants and agrees that at any time that the Reserve Account is drawn on causing the amount in the Reserve Account to be less than the Reserve Requirement, monthly deposits shall be resumed or shall continue to be made, aggregating \$33,820 annually, until there is accumulated an amount equal to the Reserve Requirement, at which time deposits shall be discontinued. If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Debt Service Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Debt Service Fund to meet principal or interest becoming due on the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Section 4C. Mortgage Lien. For the further protection of the owners of the Bonds, a mortgage lien upon the System is hereby granted to and in favor of the owner or owners of the Bonds, which lien is hereby recognized as valid and binding upon the City and as a valid and binding lien upon the System and any additions and improvements to be made thereto. The 2017 Bonds are not secured by a mortgage lien.

The City Clerk is hereby directed to perfect said mortgage lien by recording this Resolution in the records of the City.

Section 5. Service to the City. The reasonable cost and value of any service rendered to the City by the System, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the revenues derived from the System, to wit: out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value

of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.10 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriation by the Common Council, (b) approval of the Wisconsin Public Service Commission, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

It will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

It will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the City to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Debt Service Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Debt Service Fund;

It will cause the Project to be completed as expeditiously as reasonably possible;

It will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

It will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 110% of the Annual Debt Service Requirements, and so that the Revenues of the System herein agreed to be set aside to provide payment of the 2017 Bonds, the Bonds and Parity Bonds and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes; and

It will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible.

Section 7. Books and Accounts; Inspection. The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such

books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a balance sheet as of the end of such Fiscal Year; (3) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (4) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); (5) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (6) the volume of water used.

The owners of any of the Bonds shall have at all reasonable times the right to inspect the System and the records, accounts and data of the City relating thereto.

Section 8. Insurance. So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds: (a) adequate fire, lightning, vandalism, riot, strike, explosion, civil commotion, malicious damage, tornado and windstorm insurances on all portions of the System which are subject to loss through such casualties; (b) adequate insurance against loss of use and occupancy resulting from such casualties; (c) adequate public liability insurance and (d) insurance of the kinds and in the amounts normally carried by private companies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any of such casualty policies, except those specified in (b) above, shall be used in repairing the damage or in replacing the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money, including proceeds from insurance under (b) above, shall be deposited in the Debt Service Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Debt Service Fund.

Section 9. Additional Bonds. The Bonds are issued on a parity with the 2017 Bonds. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds. While the Government is the registered owner of the Bonds, additional bonds on a parity with the pledge and lien of the Bonds may be issued only with the consent of the Government. While the 2017 Bonds are outstanding, unless waived by the owners of the 2017 Bonds, additional obligations may be issued on a parity with the 2017 Bonds only if the conditions set forth in the 2017 Resolution are met. If the Government is not the registered owner of the Bonds, additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

a. The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been equal to at least 1.20 times the highest annual principal and interest requirements on all bonds outstanding payable from Revenues of the System and on the Bonds then to be issued in any Fiscal Year. Should an increase in permanent rates and charges, including those made to the City, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such

issuance, then Revenues for purposes of such computation shall include such additional Revenues as an independent certified public accountant, registered municipal advisor consulting professional engineer or the Wisconsin Public Service Commission may calculate would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

b. The payments required to be made into the funds enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

c. The additional bonds must have interest payments due on May 1 and November 1 of each year and principal payments due on May 1 of each year.

d. If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution.

e. The proceeds of the additional bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 10. Sale of Bonds. Contingent on receipt of the Consent, the City shall sell and deliver the Bonds to the Government for the purchase price of \$10,352,000. The officers of the City are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Government, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 11. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Debt Service Fund. An amount sufficient to provide for the Refunding shall be deposited in a special account for that purpose. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in a special fund designated as "Sewerage System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Debt Service Fund for use in payment of principal of and interest on the Bonds.

Section 12. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than twothirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal



obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 13. Redemption and Graduation. At any time when the Government is the owner of any Bonds (a) City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to pay the Government's loan (i.e., the Bonds) in full, and will take all such action as may be required in connection with such loan. This graduation requirement may not be altered by the defeasance of the Bonds.

Section 14. Defeasance. While the Government is the registered owner of the Bonds, the City shall not defease the Bonds, nor borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the System, exclusive of normal maintenance, without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the Bonds.

Section 15. Resolution Subject to Loan Resolution. So long as the Government is the owner of any of the Bonds, the City and this Resolution shall be subject to the loan resolution authorizing this transaction, between the Government and the City, a copy of which is available in the offices of the City and subject to inspection during regular office hours by the owners of any of the Bonds.

Section 16. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 11 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wis. Stats., until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Debt Service Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the City and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder (the "Regulations").

An officer of the City, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made,

except as provided in Section 12, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 18. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 19. Persons Treated as Owners; Transfer of Bonds. The City Clerk shall keep books for the registration and for the transfer of the Bonds. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity, and the City Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The City Clerk shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Bonds. Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the corresponding record date.

Section 20. Redemption of Refunded Obligations. The Refunded Obligations are called for prior payment on the date of issuance of the Bonds, or as soon as administratively possible thereafter, at the price of par plus accrued interest to the date of redemption.

The City Clerk is hereby directed to cause all actions necessary for the redemption of the Refunded Obligations on their redemption date. All actions heretofore taken by the officers and agents of the City in furtherance of the redemption of the Refunded Obligations are approved.

Section 21. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds or the Refunded Obligations and their ownership, management and use will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the taxexempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond

within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 22. Records. The City Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds.

Section 23. Closing. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Bonds to the Government upon receipt of the purchase price. The Mayor and City Clerk may execute the Bonds by manual or facsimile signature, but, unless the City has contracted with the Fiscal Agent to authenticate the Bonds, at least one of said officers shall sign the Bonds manually.

The officers of the City hereby are directed and authorized to take all necessary steps to close the bond issue as soon as practicable hereafter, in accordance with the terms of sale thereof, and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Section 23. Conflicting Ordinances or Resolutions. All ordinances and resolutions other than the 2017 Resolution or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the 2017 Resolution, the 2017 Resolution shall control so long as any 2017 Bonds are outstanding.

Adopted and approved December 12, 2023.

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Jeff Martin  
Mayor

ATTEST:

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Mark Eby  
City Clerk

(SEAL)

EXHIBIT A

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	BARRON COUNTY	
NO. R1	CITY OF CHETEK	\$10,352,000
	SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:

INTEREST RATE:

December 28, 2023

1.375%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Chetek, Barron County, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semiannually on May 1 and November 1 of each year commencing on May 1, 2024 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than ten (10) days notice of each prepayment shall be given.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fullyregistered Bonds without coupons.

This Bond is one of an issue aggregating \$10,352,000, issued for the purpose of refunding obligations issued to finance additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted December 12, 2023, and entitled: "A Resolution Authorizing the Issuance and Sale of \$10,352,000 Sewerage System Mortgage Revenue Bonds of the City of Chetek, Barron County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the income and revenues said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on April 14, 1998 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2017, dated December 27, 2017. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Chetek, Barron County, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF CHETEK,  
BARRON COUNTY,  
WISCONSIN

(SEAL)

By \_\_\_\_\_  
Mark Eby  
City Clerk

By \_\_\_\_\_  
Jeff Martin  
Mayor

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of City Clerk</u>
<u>December 28, 2023</u>	<u>United States of America</u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>



# PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2024	\$217,400
May 1, 2025	197,700
May 1, 2026	200,500
May 1, 2027	203,300
May 1, 2028	206,100
May 1, 2029	208,900
May 1, 2030	211,800
May 1, 2031	214,800
May 1, 2032	217,700
May 1, 2033	220,700
May 1, 2034	223,800
May 1, 2035	226,900
May 1, 2036	230,000
May 1, 2037	233,200
May 1, 2038	236,500
May 1, 2039	239,700
May 1, 2040	243,000
May 1, 2041	246,400
May 1, 2042	249,800
May 1, 2043	253,300
May 1, 2044	256,800
May 1, 2045	260,300
May 1, 2046	263,900
May 1, 2047	267,600
May 1, 2048	271,300
May 1, 2049	275,100
May 1, 2050	278,900
May 1, 2051	282,700
May 1, 2052	286,600
May 1, 2053	290,600
May 1, 2054	294,600
May 1, 2055	298,700
May 1, 2056	302,800
May 1, 2057	307,000
May 1, 2058	311,300
May 1, 2059	315,600
May 1, 2060	320,000
May 1, 2061	324,400
May 1, 2062	328,900
May 1, 2063	<u>333,400</u>
	<u>\$10,352,000</u>

**LOAN RESOLUTION** 2023-20  
(Public Bodies)A RESOLUTION OF THE City CouncilOF THE City of Chetek

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Wastewater Treatment

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Chetek

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**Nine Million & 00 100**

pursuant to the provisions of \_\_\_\_\_; and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as Clerk/Treasurer of the City of Chetek  
hereby certify that the City Council of such Association is composed of  
\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and  
held on the 12th day of December 2023 ; and that the foregoing resolution was adopted at such meeting  
by the vote shown above, I further certify that as of December 28th, 2023 ,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this 28th day of December 2023

\_\_\_\_\_  
Title Clerk/Treasurer

**LOAN RESOLUTION**  
(Public Bodies)

2023-21

A RESOLUTION OF THE City CouncilOF THE City of Chetek

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

Wastewater Treatment

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Chetek

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

**One Million Three Hundred Fifty-Two Thousand & 00 100**

pursuant to the provisions of \_\_\_\_\_; and

**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

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**CERTIFICATION TO BE EXECUTED AT LOAN CLOSING**

I, the undersigned, as Clerk/Treasurer of the City of Chetek

hereby certify that the City Council of such Association is composed of

\_\_\_\_\_ members, of whom , \_\_\_\_\_ constituting a quorum, were present at a meeting thereof duly called and

held on the 12th day of December 2023 ; and that the foregoing resolution was adopted at such meeting

by the vote shown above, I further certify that as of December 28th, 2023 ,  
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been  
rescinded or amended in any way.

Dated, this 28th day of December 2023

\_\_\_\_\_

Title Clerk/Treasurer

## Resolution 2023-22

WHEREAS, wastewater services are considered vital for the health, quality of life, and safety of all residents and businesses; and

WHEREAS, the City of Chetek council finds it necessary to amend the Wastewater Utility rate schedule in order to adequately recover the costs associated with providing wastewater services, meet current and future regulatory and capital requirements, minimize future debt issuance, and endure that costs are fairly distributed among customer classes; and

WHEREAS, the City of Chetek will apply a 16% rate increase to the sewer rates effective 9/1/2024 corresponding to the rate schedule set forth in Attachment 1 in accordance with Section 106-271 - 106-272; and

WHEREAS, the last increase became effective **9/1/2023**;

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Chetek that the rate schedule set forth in Attachment 1 is hereby approved.

BE IT FURTHER RESOLVED that these rates shall be effective **September 1, 2024**.

Passed and approved this 12th day of December , 2023.

\_\_\_\_\_  
Jeff Martin, Mayor

ATTEST:

\_\_\_\_\_  
Mark Eby, clerk

# Attachment 1

## Minimum Sewer Service Charge Per Billing Period With One Customer On Each Meter

Meter Size	Debt Portion	Operation and Maintenance Portion	Total Charge per Month
5/8"	13.44	11.53	24.97
1"	33.62	28.79	62.41
1-1/4"	53.78	46.08	99.85
1-1/2"	67.22	57.57	124.79
2"	107.59	92.13	199.72
3"	201.70	172.76	374.46
4"	336.19	287.91	624.10

In addition, a volumetric charge is assessed. The volumetric charge is based on a waste strength of two hundred fifty (250) mg/l BOD, three hundred (300) mg/l SS and six (6) mg/l P. The following equation is used:

$$\begin{aligned}
 \text{V.C.} &= (\text{CF} + 0.00208\text{CB} + 0.0025\text{CS} + 0.00005\text{CP})) \times V = C_v \times V \\
 \text{V.C.} &= \text{Total volumetric charge} \\
 \text{CF} &= \text{Flow unit price} = \$ 4.21 \text{ per 1,000 gallons} \\
 \text{CB} &= \text{BOD unit price} = \$1,005.53 \text{ per 1,000 lbs.} \\
 \text{CS} &= \text{SS unit price} = \$ 801.78 \text{ per 1,000 lbs.} \\
 \text{CP} &= \text{Phosphorus unit price} = \$42,889.04 \text{ per 1,000 lbs.} \\
 \text{V} &= \text{Total volume of water used during billing period in units of 1,000 gallons} \\
 \text{CV} &= \text{Volume unit price 9/1/24} = \$10.44 \text{ per 1,000 gallons}
 \end{aligned}$$

Total Category A charge = meter charge + volumetric charge

- (2) **Category B** is defined as wastewater having organic concentrations of biochemical oxygen demand (BOD) greater than two hundred fifty (250) milligrams per liter (mg/l) and/or suspended solids (SS) greater than three hundred (300) milligrams per liter (mg/l) and/or phosphorus (P) greater than six (6) milligrams per liter (mg/l). The minimum Category B charge will be based on a concentration of two hundred fifty (250) mg/l BOD, three hundred (300) mg/l SS and six (6) mg/l P. The equation for the monthly Category B charge is as follows:

SSC = Category A charge (fixed plus volumetric)

$$\begin{aligned}
 &+ \frac{\text{BOD} - 250}{1000} \times V \times 0.00834 \times C_B \\
 &+ \frac{\text{SS} - 300}{1000} \times V \times 0.00834 \times C_s \\
 &+ P - 6 \times V \times 0.00834 \times CP
 \end{aligned}$$

SSC = Total sewer service charge

BOD = Biochemical oxygen demand expressed in mg/l

SS = Suspended solids expressed mg/l

P = Phosphorus expressed in mg/l

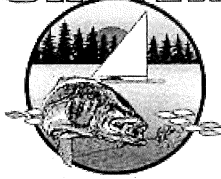
CB = BOD unit price = \$ 1,005.53 per 1,000 pounds

CS = SS unit price = \$ 801.78 per 1,000 pounds

CP = Phosphorus unit price = \$42,889.04 per 1,000 pounds

V = Total volume of water used during billing period in units of 1,000 gallon

- (3) **Reassignment of Sewer Users.** The Approving Authority will reassign sewer users into appropriate sewer service charge categories if wastewater sampling programs and other related information indicate a change of categories is necessary.

**CHETEK**

City of Chetek

## Employee Request for Outside Employment

Annual: 01/01/2024 to 12/31/2024

I hereby apply for approval to hold outside employment. I understand that any employment outside the City of Chetek must be approved by the Common Council. This includes part-time, temporary or permanent employment, for which I may receive money, goods, services, or other form of compensation. My outside employment shall not interfere with my effectiveness in my City position. Outside employment shall not interfere with normal working hours or potential required overtime. I understand that if I am injured resulting from an outside activity the City of Chetek will not be responsible for any Worker's Compensation benefits. If I use sick leave, I shall not engage in any outside employment until I report to work and complete a normal work day. I understand that I must comply with Section 5.2 of the personnel manual and if the Mayor, council, or department head feels that one or more of the criteria is being violated the situation shall be reviewed and a report and recommendation shall be submitted to the Common Council. The Common Council may revoke or limit the outside employment approval on a permanent or temporary basis depending on the circumstances.

Employee Name Laura Stelzner Phone number 715-495-9455Outside employer Western Dairyland Old Abe's Supper Club Phone number 715-831-1700Address: 418 Wisconsin St. EC. WI 54703  
17256 155th Ave Jim Falls, WI 54748Nature of work being performed: Trainer -  
waitressSchedule of working hours: No more than 10 a week in evening  
Saturday & Sunday nights estimated weekly hours 10Employee signature Laura Stelzner date: 12/2/23Comments: The job I left to come here has me contracted up to 10  
hours a week to train trainings I am the only trainer for.

- Old Abe's is a weekend job. My hours vary. ~~10~~

## Office use only

Council date \_\_\_\_\_ approved \_\_\_\_\_ denied \_\_\_\_\_

Comments: \_\_\_\_\_



City Clerk/Treasurer  
220 Stout Street  
PO Box 194  
Chetek, WI 54728

11/3/2023

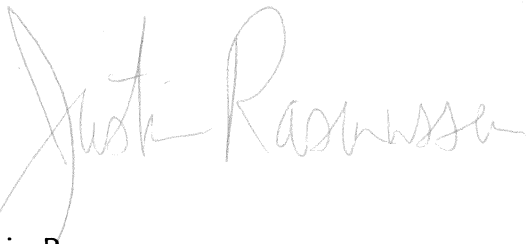
RECEIVED  
NOV 10 2023

I am writing this letter on behalf of the Vintage Voyagers Street Rod Club to request the use of the north end of the Chetek Airport runway area for our annual car show held during Liberty Fest weekend in 2024.

The date of the show would be Saturday, July 6<sup>th</sup>. The show would open to the public at 9 am. Set-up would take place the night before that at around 4 pm. We would do our clean-up of the grounds immediately after the show end, around 3 pm.

If you have any questions or would like more information, please feel free to contact me.

Thank you,

A handwritten signature in cursive script that reads "Justin Rasmussen". The signature is written in dark ink and is positioned above the printed name and address.

Justin Rasmussen  
60 S. Sainte Marie Street  
Barron, WI 54812  
715-296-2586



Mark Eby &lt;meby@cityofchetekwi.us&gt;

**FW: Update Barron County Executive Committee Meeting, October 27th, 2023**

1 message

**Chetek Director** <Director@calhounmemoriallibrary.org>

Thu, Nov 16, 2023 at 10:41 AM

To: "meby@cityofchetekwi.us" &lt;meby@cityofchetekwi.us&gt;

This is what I got from Jeff. I don't understand why this needs to go before the City?

Emily

**From:** Jeff French <jeff.french@co.barron.wi.us>**Sent:** Friday, October 27, 2023 10:40 AM**To:** Rob Ankarlo <roba@cumberlandpl.org>; Allison Lutz <alutz@turtlelakepubliclibrary.org>; Rachel Thomas <rachelthomas@ricelakegov.org>; Chetek Director <Director@calhounmemoriallibrary.org>; Cameron Library <cameronpl@cameronpl.org>**Subject:** Update Barron County Executive Committee Meeting, October 27th, 2023

Good morning Librarians!! I have good news and a request, please.

#1. The Executive Committee met this morning and took **no action** on a letter to your respective libraries and/or any change to the percentage of funding for 2024. A word of caution..... This does not mean that someone on the County Board recommends a reduction at the County Board meeting on November 6th, which is the Public Hearing.

#2. A request please. They requested that each of your Library Boards and Common Council's allow/approve that County Board members be allowed to be paid, **from County funds**, to attend your Library Board Meetings. They would like this to begin 1-1-2024.

Therefore my ask, is please that you confirm with me that this can begin on 1-1-2024.

Thank you!! And, again thank you for meeting with me on October 19th. The information I shared to the Exec Committee regarding our meeting on 10-19 was very helpful.

Any questions or concerns please let me know.

Cordially;

--

Jeffrey S. French

Barron County Administrator

335 East Monroe Ave., RM #2134

Barron, WI 54812-1433



Carmen Newman &lt;cnewman@cityofchetekwi.us&gt;

---

**Fwd: agenda**

1 message

**Mark Eby** <meby@cityofchetekwi.us>

Thu, Dec 7, 2023 at 9:30 AM

Reply-To: meby@cityofchetekwi.us

To: Carmen Newman &lt;cnewman@cityofchetekwi.us&gt;

Donna would like this on the agenda for Tuesday also.

Thanks

----- Forwarded message -----

From: **Donna Bachowski** <thecenter@cityofchetekwi.us>

Date: Wed, Dec 6, 2023 at 9:13 AM

Subject: agenda

To: Mark Eby &lt;meby@cityofchetekwi.us&gt;

Could you please put on agenda

So my center contract has always had the PD non emergency number 924-3686 well the other week, people who rented couldnt get in with the code. not sure why, so they called that number and got a vm. also mind you it was a sunday and no one was working. so vm says to call dispatch... and they called jess at home who then called me.

So then I was thinking having ther public works number since they are on call and work at shop. Dan says if they get a call who do they charge the two hours to? Well like Carmen said that just gets charged to general fund....

Dans email to me was who do I charge the two hours overtime too? Why isnt the PD landline forwarded to a cell phone that is on duty? (no one was on duty that day and they dont do that or check always)

So that leaves me. If I need to use a phone number that would have to be my personal cell...which i am not a fan of. the cemetery phone is a old style flip phone and that is already forwarded to my cell. If they want phone number to be my cell then I feel the phone should be bought paid at least partially thru the city.

So is that city council or a community center board agenda item?



October 20, 2023

Mark Etten  
City of Chetek  
Parks Committee

sent via email to vital57mre@gmail.com

Subject Property:     Barron County Parcel #211-1221-40-001  
                             Barron County Parcel #211-1221-42-000  
                             Barron County Parcel #211-1221-42-010

Mark Etten,

Per your request, Cooper Engineering proposes to complete surveying services listed below on the subject property listed above, located in Section 29, T.33N, R.10W., Barron County.

**Topographic Survey**

Subject Property:     Barron County Parcel #211-1221-40-001

We will provide the following services:

- Research survey data at the county surveyor's office.
- Establish Horizontal and Vertical survey control onsite.
- Contact Diggers Hotline to have existing public utilities marked.
- Locate topography, buildings, wells, roads, utilities, and site improvements.
- If possible, report any information on the mulch area.
- Prepare a Topographic Survey Map with 1-foot contour intervals.
- Survey Limits: Centerline of City Park Drive, southerly to the south boundary line and from the west boundary line, easterly 500 feet. Included is an additional approximate 30-foot overlap of the west, south, and east limits for drainage concerns.

We propose to complete the work on a time and materials basis. We estimate the cost to provide these services to be \$2,000 - \$2,300, per the attached fee schedule. We anticipate being able to complete the survey 30 days from a signed agreement. This estimate does not include any City meetings that may be required for this project.

**Boundary Survey**

Subject Property: Barron County Parcels #211-1221-40-001, #211-1221-42-000,  
#211-1221-42-010

We will provide the following services:

- Research survey data at the county surveyor's office.
- Establish Horizontal and Vertical survey control onsite.
- Measure between found survey markers.
- Locate any possible encroachments.
- Analyze the survey data.
- Prepare a Map of Survey showing the results of the survey.
- Replace any missing property corners.
- File a copy of the Map of Survey with the Barron County Surveyors Office.

We propose to complete the work on a time and materials basis. We estimate the cost to provide these services to be \$2,700 - \$3,000, per the attached fee schedule. We anticipate being able to complete the survey 30 days from a signed agreement. We also anticipate cost savings if the Boundary Survey is completed at the same time as the Topographic Survey. This estimate does not include any City meetings that may be required for this project.

If this proposal is acceptable to you, please let us know and we will prepare a project agreement. We look forward to working with you on this project. Please contact us if you have any questions.

Sincerely,



Sean Narveson  
Professional Land Surveyor



Brad Volker, P.E.  
Vice President



## **FEE SCHEDULE**

*Effective February 5, 2023*

<b>Classification</b>	<b>Hourly Rate</b>
Principal	\$190.00
Senior Structural Engineer	\$175.00
Senior Professional Engineer	\$147.00
Professional Engineer	\$126.00
Registered Electrical Designer	\$145.00
Professional Land Surveyor	\$110.00
Staff Engineer	\$110.00
Senior Environmental Scientist	\$115.00
Environmental Scientist I	\$85.00
Senior Technician	\$95.00
Technician II	\$84.00
Technician	\$74.00
Clerical	\$74.00

### **Expenses and Equipment Fee**

Mileage – Employee/Company Vehicles	Current IRS rate
Direct Expenses	Cost + 10%
Outside Consultants	Cost + 10%
Per diem	\$40/day/employee
GPS	\$35/hour
GPS Hand-Held Unit or Robotic Total Station	\$25/hour
All-Terrain Vehicle	\$100.00/day
UAV System (Aerial Drone Mapping System)	\$450.00/day

**John Krell**

10:11 AM (3 hours ago)



to me ▾

Mark, I apologize for the delay. I had inadvertently left your email in my Drafts folder from last week. Below is what Larry and I had developed...

Hi Mark:

Thank you for requesting a price for a topographic survey of the area outlined in blue. We will provide the following services.

- Call before-you-dig for locate services
- Locate utilities as marked
- Locate improvements such as the roadway, onsite pavements, drainage ways and buildings
- Locate the tree line
- Set a benchmark on an existing improvement for future reference
- Data will be collected and reported using the county coordinate system
- Locate the edge of the mulch that was placed and if possible make several probes to estimate the depth of mulch
- Provide a .dwg file of the topographic survey
- Our cost to complete the above topographic services would be \$2,100

In order to make the topographic survey of more value we highly recommend that a property line survey be completed. We would complete a map of survey of the entire parcel for an additional \$2,250.

If you have any questions please let us know.

Thanks,  
John

**John J. Krell**



Hi Mark –

A Topo survey and processing would be approximately \$1,500. We would do our best to tie this work in with survey needs at the WWTP to cut down on travel times.

Thanks!

Tyler Hastings, PE (WI, MN), CPESC

Civil Design Leader, Project Manager

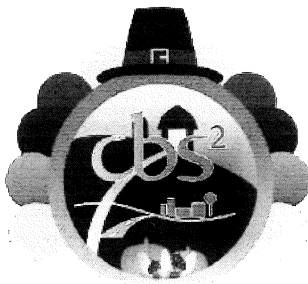
CBS Squared, Inc.

770 Technology Way, Suite 1A

Chippewa Falls, WI 54729

Cell: 715.505.8633

Email: [thastings@cbssquaredinc.com](mailto:thastings@cbssquaredinc.com)







November 22, 2023

City of Chetek Park & Beach Committee  
c/o Mark Etten  
220 Stout Street, PO Box 194  
Chetek, WI 54728

Re: Topographic Survey Mapping

Dear Mr. Etten:

Thank you for considering Rettler Corporation for the Topographic Mapping and Utility Survey of the city owned parcel planned for future park improvements. Rettler Corporation greatly appreciates the opportunity to work with the City as part of the previous master planning efforts for the future of your cities park at this location.

In the following pages, I have broken the topographic survey scope into separate elements addressing what the final Topographic Map will consist of. With a firm understanding of the proposed improvements as part of the future park development, we feel Rettler Corporation will make an effective partner as part of this process.

If you should have any questions or need any additional information, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ross Rettler', followed by a period.

Ross Rettler, PLA  
Project Manager, Partner

## **Topographic Survey Services Proposal Chetek, Wisconsin**

### **Scope of Services:**

Rettler Corporation proposes to provide the following professional services:

#### **I. Topographic mapping will consist of the following elements**

- A. Contours – (1foot)
  - 1. Elevations will be set up on official USGS Datum.
  - 2. Show any existing floodplain on the property.
  - 3. Provide two (2) benchmarks set to existing USGS Datum.
- B. Structures
  - 1. Footprint of all existing structures.
  - 2. Finish floor elevations will be shown at the entrances to any structures.
- C. Features
  - 1. Any permanent site features (examples: fence, mechanical features and pads, retaining walls, lights, signs, etc.).
  - 2. All adjoining street features out to the existing centerlines.
- D. Hard Surface and Existing Surface Conditions
  - 1. Bituminous
  - 2. Concrete walks
  - 3. Curbs
- E. Trees Within Project Area
  - 1. All separate free standing trees having a diameter of 6" or greater.
  - 2. Edge of heavy wood areas.
- F. Utilities
  - 1. Power overhead.
  - 2. Sanitary and storm manholes.
  - 3. Size and depth of sanitary and storm piping.
  - 4. Watermain.
  - 5. Electric.
  - 6. Telephone.
  - 7. Fiberoptic.
  - 8. Gas.

Note: Utility information will be based on information provided by others; (diggers hotline locate, and private utility locate). Any private utilities need to be made available to the Surveyor so that they may be shown on map. Coordination of private utility markings would be done by Rettler Corporation and cost of private utility locate to be a direct reimbursable to the Owner.

G. Final Map

1. PDF map will be provided, as well as an AutoCAD file.

**II. Assumptions**

- A. Additional property, legal and construction survey services are not included.

**III. Fees**

**A. Topographic Site Survey.....\$2,750.00**

**IV. Contract Agreement**

- A. This proposal shall remain firm for a period of thirty (30) days after the date indicated below, as executed by Rettler Corporation. The proposal may be withdrawn or renegotiated after this time.

**Rettler Corporation**



Ross Rettler, PLA  
Project Manager, Partner

11/22/2023

Date

**City of Chetek Park & Beach Committee**

\_\_\_\_\_  
Authorized Representative

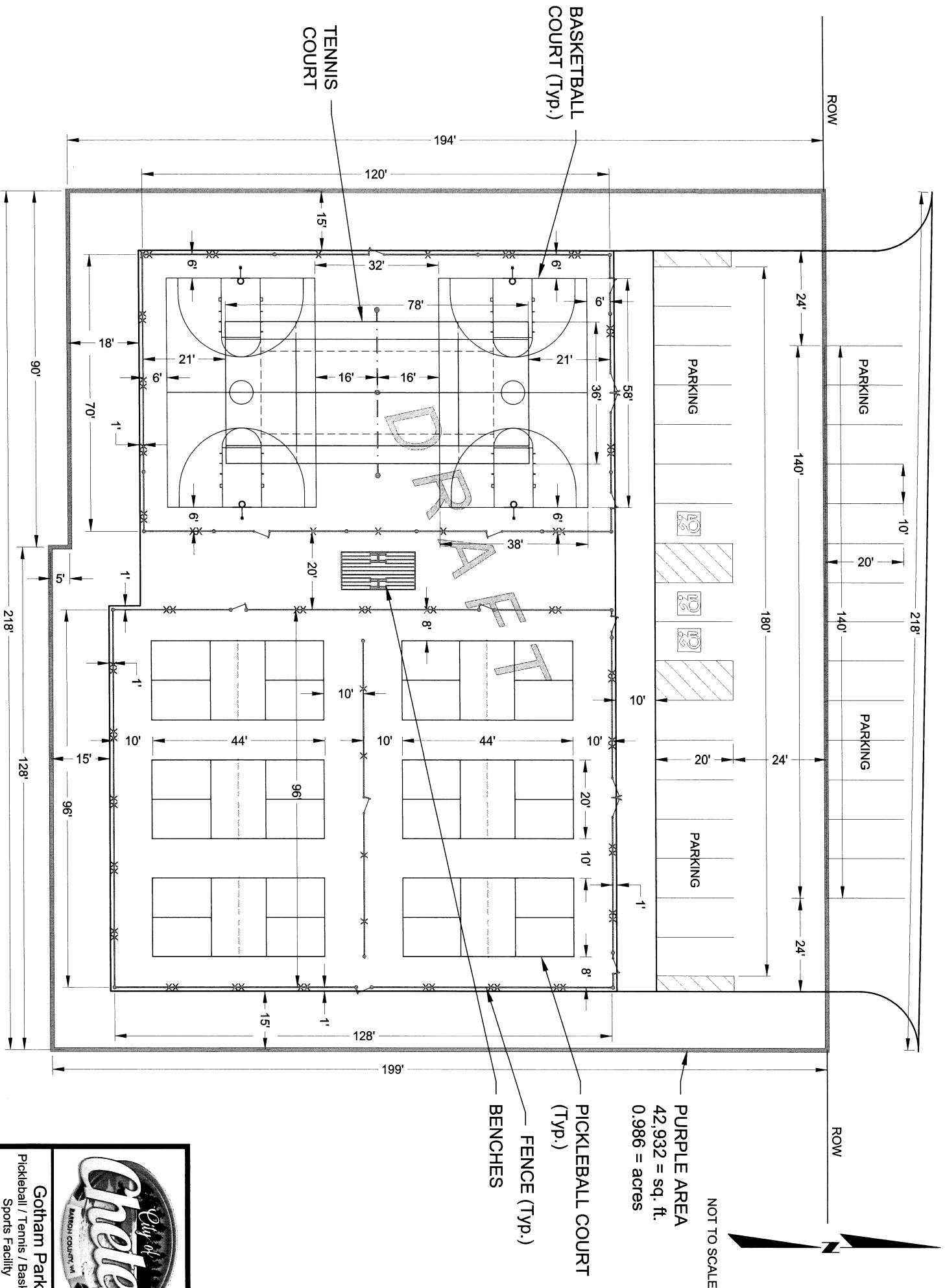
\_\_\_\_\_  
Date

## **STANDARD AGREEMENT PROVISIONS**

1. The Owner, upon receipt of monthly invoices shall make payments to the Landscape Architect /Engineer under this Agreement for Services. Payment is due within thirty (30) days of invoice date. Amounts unpaid after 30 days will bear interest of 1½% per month (18% annually) until paid. Rettler Corporation reserves the right to cease or suspend services if amounts remain unpaid after 60 days.
2. The law of The State of Wisconsin will govern this agreement.
3. The Owner and the Landscape Architect /Engineer agree to attempt to settle any disputes arising out of or relating to this agreement by mediation. The mediator shall be a neutral third party, such person to be agreeable for this purpose to both parties. The cost of such mediator to be born equally by both parties.
4. Either party upon not less than seven days written notice may terminate this Agreement. At such time the Landscape Architect /Engineer shall be compensated for work performed and expenses incurred prior to written notice of termination.
5. The owner agrees to LIMIT THE ARCHITECT'S LIABILITY to the owner, due to the Architect's negligent acts, errors or omissions, such that the total aggregate liability of the Landscape Architect/Engineer shall not exceed \$1,000,000 per occurrence of \$1,000,000 aggregate.
6. The Landscape Architect/Engineer shall have no responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work, for the acts or omissions of the contractor, subcontractors or any other persons performing any of the work, or the failure of any of them to carry out the work in accordance with the contract documents.
7. The Landscape Architect /Engineer shall have no responsibility for the discovery, identification, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site(s), including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.
8. Unless otherwise agreed to in writing, compensation for services performed under this Agreement shall not be contingent on the Project proceeding into implementation and construction.
9. All documents produced by the Landscape Architect/Engineer for use on this project including, but not limited to, preliminary sketches, renderings, final contract documents and specifications are instruments or service for use solely on this project. The Landscape Architect/Engineer is the author of such documents and retains all ownership, statutory and reserved rights, including copyright. Such documents and the resultant architectural work (built project) are protected under federal copyright law, specifically the Architectural Works Copyright Protection Act of 1990. Copying documents for bidding and construction can be done only for use on this project and shall not constitute publication. The Owner shall not use or cause the use of these documents on other projects, or on additions to this project without the permission of and compensation to the Architect.

**Authorized Representative's Initials:** \_\_\_\_\_





## List of Election Inspectors for 2024 - 2025 term

Anderson, Jeanne

Bachowski, Donna

Busta, Carol

Jacobs, Deb

Kanz, Maryellen

Kathy Dunham

Lukowitz, Ione

McHugh-Kowalski, Theresa

Melchiori, Trish

Miller, Audrey

Newman, Carmen

Wirth, Peggy

council approved appointments: December 12, 2023