

Calhoun Memorial Library Board Meeting Minutes
Sept. 5, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Sept. 5, 2023

The board meeting was called to order at 9 a.m. on Sept. 5, 2023, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Jean Wacker, Brandy Johnson, Jeff Martin, John Banks, and Rachel Westberg. Also present were library director Emily Resendiz and Friends of the Library Board President Barb Ryan. Not present was Nancy Nix.

The agenda was approved by motion of Louise Brown, seconded by John Banks. Motion carried.

There were no in-person public comments, but the Resendiz did note that they received a nice donation and note from an out-of-town patron whom library workers recently assisted.

Minutes of the August 2023 board meeting were presented to board members in printed form. Motion was made by Brandy Johnson, seconded by Louise Brown, to accept the minutes as printed. Motion carried.

Treasurer Brandy Johnson presented the expenditures, year-to-date budget, Act 150 and checking account reports for August. Motion made by Rachel Westberg, seconded by Louise Brown, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities in her director's reports. Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin reported on city happenings as the city council representative.

The board held a brief discussion on how to continue moving forward with the library space needs and garnering more publicity for the library. Wacker suggested that board members let her know if they are interested in re-establishing any potential ad-hoc committees previously established prior to the pandemic shutdown in 2020.

A motion was made by Jeff Martin, seconded by Brandy Johnson, to move the meeting into close session per WI Statute 19.85(1)(c) in consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the board has jurisdiction or responsibility. A roll call vote was held with unanimous consent. Motion carried.

A motion was then made by Louise Brown, seconded by John Banks, to reconvene into open session. Motion carried. Once in open session a motion was made by Jeff Martin, seconded by Louise Brown to adopt the proposed salary increases as outlined in closed session with the current staffing levels. Motion carried. A second motion was then made by Brandy Johnson, seconded by Jeff Martin, to adopt a second proposed salary/benefit package for employees should a current part-time library aid agree to move into a full-time position.

The board also took time to discuss the 2024 library budget, and agreed to request a budget of \$124,800 from the City of Chetek during upcoming municipal budget discussions.

Items up for discussion during the October meeting include: the 2024 library budget, ad-hoc committee discussions, library long-term planning/marketing and staff salaries/wages.

Motion to adjourn by Jeff Martin, seconded by John Banks. Motion carried; meeting adjourned.

Respectfully Submitted,

