

Calhoun Memorial Library Board Meeting Minutes
Oct.3, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting Oct. 3, 2023.

The board meeting was called to order at 9 a.m, on Oct.3, 2023 by Vice President Nancy Nix at the Calhoun Memorial Library.

Members present: Nancy Nix, Louise Brown, Brandy Johnson, Jeff Martin, and John Banks. Also present were library director Emily Resendiz and Friends of the Library Board President Barb Ryan. Not present Jean Wacker who watched live via Facebook and Rachel Westberg.

The agenda was approved by motion of John Banks, seconded by Jeff Martin. Motion carried'

There were no in-person public comments, Emily Resendiz stated they received another nice donation.

Minutes of the September 2023 board meeting were presented to board members in printed form. Motion was made by John Banks, seconded by Jeff Martin to accept the minutes as printed. Motion carried.

Treasurer Brandy Johnson presented the expenditures, year to date budget, , ACT 150 and checking account reports for September. Motion was made by Jeff Martin and seconded by Louise Brown, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash,statistics,and activities in her director's reports. Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westburg school representative was busy at school with Homecoming activities.

Jeff Martin reported on city happenings as the city council representative.

John Banks reported on county happenings.

Library Director Emily Resendiz provided us a proposed list of Typical Duties of Library Aide.

A motion was made by Jeff Martin, seconded by Brandy Johnson for a new hire at 15 hours a week. Wage will be based on qualifications.

Board President Jean Wacker has proposed space needs assessment teams: Marketing, Programming, and Technology.

Items up for discussion during the November meeting include: new hire, ad-hoc committee discussions, and library long term planning/marketing.

Motion to adjourn by Brandy Johnson seconded by Louise Brown

Respectfully Submitted
Louise Brown