

Minutes of the City of Chetek Meeting of The Whole held on Tuesday, August 22, 2023 in the council room, 220 Stout Street, Chetek, WI.

The meeting was called to order by Mayor Martin at 5:00 p.m.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel.

Chetek Lutheran Church requested to close Schofield Street between 3rd Street and 2nd Street for events on 9/10/23 and 10/29/23. Thea motioned to approve. 2nd by Hight. Carried.

Thea Hempel led council members in a discussion regarding meeting procedures and open meeting laws using information she learned while attending the Wisconsin League of Municipalities conference.

Council members discussed the replacement position of clerk-treasurer and timeline for hiring someone to replace clerk-treasurer, Carmen Newman. Council members agreed that applicants should possess a bachelor's degree, considerable experience with financial management, accounting, and supervisory/leadership experience. Applicants with a combination of education and experience that provides the knowledge, skills, and abilities will be considered. The position will be advertised in the Chetek Alert, posted on the website, Facebook, and on Indeed. Applications will be accepted until September 15th or until the position is filled. Council members agreed that it would be beneficial to hire someone by November 1st so they can train with Carmen before her retirement date of December 31, 2023.

Motion to adjourn - Hempel/Hight. carried.

Carmen Newman, clerk/treasurer