

Calhoun Memorial Library Board Meeting Minutes
Aug. 1, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Aug. 1, 2023

The board meeting was called to order at 9 a.m. on Aug. 1, 2023, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Jean Wacker, Brandy Johnson, Jeff Martin, John Banks, Nancy Nix and Rachel Westberg. Also present were library director Emily Resendiz, Friends of the Library Board President Barb Ryan and Bob Rogers.

The agenda was approved by motion of Jeff Martin, seconded by Louise Brown. Motion carried.

There were no in-person public comments, but the board did welcome Bob Rogers, who may become a library board trustee as a representative from the Barron County Board pending approval.

Minutes of the July 2023 board meeting were presented to board members in printed form. Motion was made by Jeff Martin, seconded by John Banks, to accept the minutes as printed. Motion carried.

Treasurer Brandy Johnson presented the expenditures for June and July, as well as the year-to-date budget, Act 150 and checking account report for June and July. Motion made by Nancy Nix, seconded by Louise Brown, to approve the report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities in her director's reports. Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin reported on city happenings as the city council representative.

President Jean Wacker presented the board with a proposal to amend and update the bylaws. Upon review and discussion, a motion was made by Jeff Martin and seconded by Brandy Johnson, to adopt the proposed changes with the additional change in Article V Section 1 to establish a quorum of five (5). Motion carried.

Resendiz updated the board on two new hires to the library, both teenagers from the area. A motion was made by Jeff Martin, seconded by Nancy Nix, to approve a base wage of \$9/hour for the new hires. Motion carried, with Bob Rogers, Brandy Johnson and John Banks abstaining from the vote.

The board held a brief discussion on how to move forward with the special needs assessment and what the next steps might be.

A motion was made by Jeff Martin, seconded by Brandy Johnson, to move the meeting into close session per WI Statute 19.85(1)(c) for an employee annual review. Motion carried.

A motion was then made by Louise Brown, seconded by Rachel Westberg, to reconvene into open session. No action was taken following closed session discussions.

Items up for discussion during the August meeting include: the 2024 library budget, library long-term planning/marketing and staff salaries/wages.

Motion to adjourn by Brandy Johnson, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Westberg". The signature is written in dark ink and is positioned below the "Respectfully Submitted," text.