

Effective date: \_\_\_\_\_

Anticipated occupancy date \_\_\_\_\_ *garbage charge begins upon occupancy*

### City of Chetek Utility Service Request

**Address of Property:** \_\_\_\_\_ **Account #** \_\_\_\_\_

**New Purchase** \_\_\_\_\_ **New renter:** \_\_\_\_\_

**Name on account:** \_\_\_\_\_

Mailing address: *(if different than above)* \_\_\_\_\_

Home/Cell phone #: \_\_\_\_\_ other: \_\_\_\_\_

**New building** \_\_\_\_\_ *(building/zoning admin assigns house number)* **Parcel # 211-** \_\_\_\_\_

City water \_\_\_\_ City sewer \_\_\_\_ well \_\_\_\_ septic \_\_\_\_ (Charges for service begin when meter installed)

*Commercial building:* will business be conducted in this building? Yes \_\_\_\_ No \_\_\_\_ (register business , if yes)  
Garbage rate will be determined by public works based on size of dumpster and amount of service days

Notes: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**For Moving out:** \_\_\_\_\_ **account #** \_\_\_\_\_

**Name on account:** \_\_\_\_\_ **phone #** \_\_\_\_\_

Mail Final Bill to: \_\_\_\_\_

Notes: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**OFFICE USE ONLY**-----

**Rentals:** Put account back in landlord name (date) \_\_\_\_\_ Date notified public works for meter read: \_\_\_\_\_

Meter reading: use the end of month reading \_\_\_\_ OR special reading date: \_\_\_\_\_ reading \_\_\_\_\_

Garbage rate for commercial account \_\_\_\_\_ Business registration form completed \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_