

City of Chetek – Zoning Board of Appeals

Application for: variance ___ **or Appeal** ___ **Fee: \$300.00**

Owner or Agent: _____
(if acting agent, attached letter authorizing agent authority)

Address: _____ **Phone:** _____

Description of the Subject Site

Parcel Id # _____ Physical address _____

Legal description: _____

Lot Size: _____ Zoning District Classification: _____

Description of Existing Operation or Use: _____

Description of the Proposed Operation or Use: _____

Variance Requested

Specify Reason for hardship or petition for appeal:

Attachments – plot plans showing the area involved, its location, dimensions, and location of adjacent structures. Additional Information as may be required by the Planning Commission or Building/Zoning administrator.

Signed by: _____ Date _____
(applicant or applicants agent)

OFFICE USE ONLY

Original routed to City Hall _____ (date) Petition # _____
Date paid _____ receipt # _____
Hearing publication dates _____ and _____
Hearing Date _____
Notices mailed to property owners within 300 feet _____ (date)
Packets sent to Board of Appeals members: _____ (date)