

Calhoun Memorial Library Board Meeting Minutes
May 2, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting: May 2, 2023

The board meeting was called to order at 9 a.m. on May 2, 2023, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Kathy Hayes, Brandy Johnson, Jeff Martin, Jean Wacker, and Rachel Westberg. Missing was Evie Nelson and Nancy Nix. Also present were library director Emily Resendiz, Friends of the Library Board President Barb Ryan, and Library Friend Elton Waack. John Thompson, IFLIS Director, also attended.

The agenda was approved by motion of Kathy Hayes, seconded by Louise Brown. Motion carried.

John Thompson, IFLIS Director, presented a Facility and Spaces Needs Report to the board. The report was an assessment for the library to help identify strengths of the currently library space and areas of improvement. The board will use the report in future conversations regarding library space needs.

There were no in-person public comments, but the board did welcome its newest member, Brandy Johnson. Johnson will replace outgoing board member Kathy Hayes.

Minutes of the April 2023 board meeting were presented to board members in printed form. Motion was made Kathy Hayes, seconded by Louise Brown, to accept the minutes as printed. Motion carried.

Treasurer Kathy Hayes presented the final expenditures, year to date budget, Act 150 and checking account report for April. Motion made by Jeff Martin, seconded by Rachel Westberg, to approve the April treasurer report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities in her director's reports. Friends President Barb Ryan provided an update from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin reported on city happenings as the city council representative.

Resendiz updated the board on a new hire that she has made to fill open positions. She has hired Jessica Nelsen to help with after-school hours and weekends. Motion was made by Jeff Martin to establish her starting salary at \$11.25/hour. Motion was seconded by Rachel Westberg. Motion carried.

The board discussed its desire to increase its earnings on investment/bank interest. As such, a motion was made by Jeff Martin to close the existing Time Deposit CD with Sterling Bank and renew it at the current 15-month Time Deposit or best current rate available with Sterling Bank. Motion was seconded by Rachel Westberg. Motion carried.

The board also added Brandy Johnson, who will be the acting library board treasurer, to the list of authorized signers on the library accounts with Sterling Bank. She will replace outgoing board treasurer Kathy Hayes on the authorized signer list.

Items for the June meeting include revisiting the the building needs assessment, and updated on the summer reading program and the election of officers.

Motion to adjourn by Rachel Westberg, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

