

Calhoun Memorial Library Board Meeting Minutes
March 7, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting: March 7, 2023

The board meeting was called to order at 9 a.m. on March 7, 2023, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Kathy Hayes, Jeff Martin, Nancy Nix, Jean Wacker, and Rachel Westberg. Missing was Evie Nelson. Also present was library director Emily Resendiz.

The agenda was approved by motion of Kathy Hayes, seconded by Rachel Westberg. Motion carried.

There were no in-person public comments.

Minutes of the February 2023 board meeting were presented to board members in printed form. Motion was made Nancy Nix, seconded by Louise Brown, to accept the minutes as printed. Motion carried.

Treasurer Kathy Hayes presented the final expenditures, year to date budget, Act 150 and checking account report for February, along with updated financials from January. Motion made by Jeff Martin, seconded by Rachel Westberg, to approve January treasurer report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities in her director's reports, in addition to reporting on updates from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin reported on city happenings as the city council representative.

The board reviewed a form that patrons can file to any appeal library charges. Motion was made by Nancy Nix, seconded by Louise Brown, to approve the form as printed. Motion carried.

Resendiz updated the board on two staff openings that have arisen because of retirement. This also prompted discussion on wages and how to move forward with filling the two openings. Rachel Westberg made a motion to provide \$100 in Chetek Chamber Bucks to retiree Gail Frye in honor of her decades of service to the library and the city. Motioned seconded by Jeff Martin. Motion carried.

Items for the April meeting include an update on staffing, salary and wages, and the summer reading program.

Motion to adjourn by Louise Brown, seconded by Nancy Nix. Motion carried; meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Westberg".