

Calhoun Memorial Library Board Meeting Minutes
Feb. 7, 2023

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Feb. 7, 2023

The board meeting was called to order at 9 a.m. on Feb. 7, 2023, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Kathy Hayes, Nancy Nix, Jean Wacker, and Rachel Westberg. Missing were Evie Nelson and Jeff Martin. Also present was director Emily Resendiz.

The agenda was approved by motion of Kathy Hayes, seconded by Louise Brown. Motion carried.

There were no in-person public comments.

Minutes of the January 2023 board meeting were presented to board members in printed form. Motion was made Nancy Nix, seconded by Louise Brown, to accept the minutes as printed. Motion carried.

Treasurer Kathy Hayes presented the final expenditures, year to date budget, Act 150 and checking account report for January. Motion made by Rachel Westberg, seconded by Louise Brown, to approve January treasurer report. Motion carried.

Library Director Emily Resendiz presented petty cash, statistics, and activities in her director's reports, in addition to reporting on updates from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

The board received an update on the door, counter and shelving projects.

The board reviewed updated library policies and procedures after revisions had been made by Resendiz and IFLS representatives. Motion made by Nancy Nix to approve updated policies and procedures as printed, seconded by Louise Brown. Motion carried. Policies and procedures will be updated and posted on the library's website.

A form for patrons to request a reconsideration of library materials was presented to the board for review. This also sparked a discussion on any additional insight or needs that might arise should any future material in the library's collection and its content be questioned. Motion was made by Nancy Nix, seconded by Kathy Hayes, to approve the form as printed. Motion carried.

The board also considered a release form for any future displays and exhibits that might be housed at the library. Motion made by Rachel Westberg, seconded by Louise Brown, to approve the release form. Motion carried.

Resendiz requested the board approve the development of a strategic plan for the library that would outline goals and needs for the next five years of the library. A motion was made by Nancy Nix, seconded by Rachel Westberg, to approve the development of a strategic plan for the library. Motion carried.

Resendiz began an initial discussion of the annual report that is to be approved later this winter.

Items for the March meeting include an appeal of library charges form review, an update on the annual report, and an update on the development of a long-term library plan.

Motion to adjourn by Louise Brown, seconded by Kathy Hayes. Motion carried; meeting adjourned.

Respectfully Submitted,

