

Calhoun Memorial Library Board Meeting Minutes
May 3, 2022

Minutes of the Calhoun Memorial Library Board of Director's Meeting: May 3, 2022

The board meeting was called to order at 9 a.m. on May 3, 2022, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Louise Brown, Kathy Hayes, Jeff Martin, Evie Nelson, Nancy Nix and Rachel Westberg. Also present was library director Carol Burnham.

The agenda was approved by motion of Kathy Hayes, seconded by Evie Nelson. Motion carried.

There were no in-person public comments, but Burnham did note that the library staff received the Sunshine Award recognition from WEAU TV in Eau Claire. The award certificate is proudly on display at the library.

Minutes of the April board meeting were presented to board members in printed form. Motion was made Nancy Nix, seconded by Kathy Hayes, to accept the minutes as printed. Motion carried.

Treasurer Kathy Hayes presented the final expenditures, year to date budget, Act 150 and checking account report for April. Motion made by Louise Brown, seconded by Nancy Nix, to approve April's treasurer report. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, Friends of the Library updates, and activities in her director's reports. During the updates on the Friends of the Library, Burnham noted that the Friends group is beginning a new fundraising envelope campaign. Jeff Martin moved to provide \$500 of library funds to help get the project off of the ground. The motion was seconded by Evie Nelson. Motion carried.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin reported on city happenings.

Burnham updated the board on the search for a new library aide, in addition to progress made on the lighting, door and counter projects.

Burnham gave notice the board that she is looking to retire later this year. The board proceeded to have a discussion on the next steps in the process of hiring a new library director. It was decided that additional meetings beyond the regular monthly meetings would be necessary to proceed, and the board agreed to meet next with a special committee meeting on May 17 at 9 a.m.

Items for the June meeting include an update on the library aide position opening and continued discussion on Burnham's retirement.

Motion to adjourn by Nancy Nix, seconded by Rachel Westberg. Motion carried; meeting adjourned.

Respectfully Submitted,

