

Minutes of the City of Chetek Common Council Meeting held on Tuesday, November 15, 2022 in the council room, 220 Stout Street, Chetek, WI. Also posted live on the City Facebook page

The meeting was called to order by Mayor Martin at 6:00 p.m.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight, Thea Hempel

Grover motioned to approve the agenda. 2nd by Bachowski. carried.

Hight motioned to approve the consent agenda items: council minutes and city claims for **October**; accept and place file department/board reports as submitted - **Community Center-October; Fire Commission-September; Library-September & October. 2nd by Bachowski. Carried.**

April Anderson, CPA with Clifton, Larson, Allen, presented an overview of the 2021 audit report.

Hangar lease agreements - City ordinance does state that "all hangars shall be only for aircraft and related purposes" but council members felt it should be added to the lease agreements as well.

Bachowski motioned to approve the lease amendment - 2nd by Grover. Carried.

Hangar lease fees - annual lease fees were increased to \$252 November 2019. Council members discussed the airport budget. The majority of the revenue generated to operate the airport is from hangar taxes, fuel sales, and lease fees. The estimated cost over and above the revenue generated is \$10,000 which is the mowing and snow removal expense. Money has not been set aside in the capital outlay account for a few years. The city will be applying for airport improvement aid to sealcoat/microsurface crack fill the runway. The estimated cost to the city will be \$23,000, which is 20% of the cost. If the city waits longer to repair the runway it will need to be replaced at an estimated cost of \$1.5 million. The city's share of that cost would be \$300,000. Bachowski motioned to increase hangar fees by 20% which would bring the annual fee to \$302.50. Roll call vote: Bachowski-yes, Grover-no, Hight-no, Hempel-yes. Mayor broke the tie with an aye. Motion carried.

Hangar lease renewals - hangar # 9 and #16. Lease agreements are expiring 12/31/2022. Both hangar owners are in noncompliance due to either using the hangar as a residence or not providing required liability insurance. Council members requested a letter be sent to both hangar owners advising them of the compliance issues and requiring an inspection before the December 13th council meeting. Hangar leases will be approved when hangar owners are in compliance.

Credit on sewer bill - The owners at 526 Pleasure Street had an issue with a valve in the basement getting left on during their remodeling project. The water was supposed to be shut off, however; the value in the basement that was put in years ago to flush the sewer line was on and used more than 22,000 gallons of water. Hempel motioned to allow a credit of \$84.00, 2nd by Grover. Carried.

Short term rental ordinance - council members discussed the draft ordinance regulating short term rentals. Tim Esselman, Tristan Mack, and Daniel Hollihan, owners of short term rentals, asked questions regarding some of the language in the draft. Some of their concerns were regarding the distance of the manager/owner, signage, inspections, parking restrictions, and limit of additional guests. Council members stated their concerns will be considered and the final draft of the ordinance will be presented at the December council meeting.

Handicap accessible doors - Donna Bachowski presented her request for handicap doors at The Center. She is asking for two doors to be fitted with the automatic openers for handicap access. She has two bids and the work could be done in the winter. The library is also looking at replacing their main door with a handicap accessible door. The ARP (covid fiscal recovery funds) could be used for these projects. Council set a meeting date of Tuesday, December 6th to discuss the proposed use of the funds.

2023 Budget - Hight motioned to adopt the 2023 budget as presented at the public hearing. 2nd by Bachowski. Carried.

Motion to adjourn the meeting by Grover. 2nd by Hempel. Carried.