

Revised 12/9/21

City of Chetek Common Council Meeting Agenda
Tuesday, December 14, 2021 - 7:00 p.m.
Council room, 220 Stout Street, Chetek, WI
Also view meeting remotely - via Zoom

AGENDA:

Call to order

Roll call – Scott Bachowski___ Earl Grover___ Terry Hight___ Mark Edwards___ Mayor Martin___

Prayer

Pledge of Allegiance

Public comment: citizens may direct questions/comments to the council for items not on the agenda. The council may have limited discussion, however; no action will be taken under public comments.

Mayor comments

Announcement of closed session later in meeting – Wisconsin Statute 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (discuss ordinance violation and possible citation), and **Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session** (lease agreement and fee for industrial park), reconvene; act on closed session item.

Motion to approve agenda

CONSENT AGENDA:

1. Council minutes from November & November claims
2. Department/Board reports as submitted: **Budget committee November 3; Plan Commission November; Housing Authority October; Ambulance October; Fire District December**
3. Resignations and/or appointments from boards/committees: none
4. General licenses/permits:

OLD BUSINESS - the following items will be discussed by the council and possible action taken

NEW BUSINESS - the following items will be discussed by the council and possible action taken

1. Lease agreement for business in south industrial park - Tyler Schultz
2. Approve 3% wage increase for public works, city hall, police non-union, community center

3. Wages for council and mayor
4. Appointment of election officials for 2022 - 2023 term
5. Discuss request for proposals for legal services
6. Write off accounts receivable interest and bad debt in the amount of \$203.52
7. Resolution 2021-27, 2021-28, and 2021-29 - adjusting 2021 budget
8. Approval capital outlay expenditures as recommended by budget committee
9. Airport hangar violation enforcement
10. Employee holiday gift
11. Equipment selection for new wastewater treatment plant
12. Resolution - authorizing a cost share grant from the Wisconsin DNR for upgrading boat landing
13. Contract with CBS Squared - boat landing improvements
14. Closed session as noted above, reconvene; act on closed session item, if any
15. Lease agreement and lease fees for industrial park land - Tyler Schultz
16. Zoning violation determination

Adjourn

NOTE: Join Zoom Meeting

<https://zoom.us/j/95773118201?pwd=akZKaEgySDILVU5kMUhKVjAwRUIMZz09>

**Meeting ID: 957 7311 8201 Passcode: 602802 Dial by your location +1 312 626 6799 US
(Chicago)**

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the municipal clerk at (715) 924-4838 by 10:00 a.m. the Friday prior to the meeting, so that any necessary arrangements can be made to accommodate each request.

Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, November 9, 2021 following the 6:00 p.m. hearings held in council chambers, 220 Stout Street, Chetek, WI and through Zoom.

The meeting was called to order by Mayor Jeff Martin.

Present: Jeff Martin, Mark Edwards, Scott Bachowski, Terry Hight, Earl Grover

Joanne Rehberg spoke on behalf of the residents on Elizabeth Lane. They are not in favor of the rezoning of the parcel at 1848 Hwy Blvd N for the development of the Family Dollar/Dollar Tree business. They are concerned with possible truck traffic, lighting, and didn't feel it was a good location due to not being accessible for people that walk to the store.

Amy Beckman expressed her and her husband's concerns with the rezoning of 1301 Knapp Street as they feel it will create a busier/noisier street. Donna Bachowski announced that the senior citizens group donated \$1,500 to the new sign for the community/senior center. John Rush donated the additional \$107 for the sign. The entire cost of the sign is being covered by the donations.

Approve agenda - Bachowski motioned to approve agenda with the revision of moving item #2 from the agenda (Olynick lease agreement) to the first order of business. 2nd by Grover. carried.

Approve consent agenda - motion by Hight to approve council minutes from October; October claims; accept and place on file department/board reports: Plan Commission October minutes; Housing Authority September minutes; Fire District October minutes; Chamber of Commerce temporary class "b" licenses for widows walk and winter fest; Vintage Voyagers request to use airport property for 2022 Liberty Fest event. 2nd by Grover. carried.

Land lease - Allan Olynick is requesting to lease two (2) acres in the northern industrial park. This area would be used to store yard waste for producing compost soil. Allan is proposing to take the waste from the City of Chetek site at 1500 Dallas Street to produce compost. This will eliminate the labor and equipment expenses from public works. This process will be a trial period. He would like to begin with a twelve month lease to see how it goes. Bachowski motioned to approve the lease agreement for the initial twelve month period with a lease fee of \$365. 2nd by Edwards. Carried.

Street light - Mayor martin spoke to Xcel Energy regarding the cost of a new street light for the corner of Ridgeway and 6th Street. He was advised the cost would be \$8,000. Until it is known what other areas may need additional lighting and how the city will cover the cost this matter will be tabled.

WWTP progress - Tia McCarthy, engineer with CBS Squared, gave an update on the progress of the new wastewater treatment plant project. The City of Chetek received a grant in the amount of \$10,344,000 which is the largest USDA grant award in the state of Wisconsin. The total project cost is \$20,696,000.

Bid on house removal - Hight motioned to approve Russ Chester's bid in the amount of \$11,900 for the removal of the house at 75 Hwy Blvd. S to include the removal of the block basement and filling of the hole. Project to be completed no later than June 1, 2022. 2nd by Grover. Carried.

Rezoning petition - Tyler Schultz requested to rezone the parcel at 1123 Dallas Street (a portion of Lot B Southview addition) from residential to general industrial for the purpose of operating a dumpster rolloff business. Motion by Hight to deny the rezoning petition and advised to submit a conditional use petition to the plan commission. 2nd by Bachowski to deny. Hight-yes, Edwards-yes, Bachowski-yes, Grover-no. Carried - petition denied.

Rezoning petition - City of Chetek petition to rezone property at 1301 Knapp Street from agricultural to R3 (multi-family residential) for the purpose of a housing development. Motion to approve by Hight, 2nd by Bachowski. Carried.

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Rezoning petition. - petition filed by Nick Feira on behalf of Family Dollar/Dollar Tree to rezone property at 1848 Hwy Blvd N. from residential to commercial for the purpose of building a new store. Motion by Bachowski to approve, 2nd by Grover. Bachowski -yes, Grover-yes, Hight-present, Edwards-no. Mayor voted-yes. Carried.

Hangar lease amendments - proposed hangar lease amendments include language requiring a properly registered "airworthy" airplane be stored in hangars. Lease fees were last increased by 20% in 2019. Edwards motioned to approve the revised lease language and keep the lease fees at the current amount for 2022. 2nd by Grover. Edwards-yes, Grover-yes, Hight-yes, Bachowski-no. Carried.

Hangar lease renewal - Todd Kirkman's hangar #50 expired 10/31/2021. He submitted the conditional use request to operate EZ Heat business out of the hangar. Motion by Hight to approve the lease renewal with revised language and the conditional use to operate EZ Heat out of the hangar. 2nd by Grover. Carried.

Resolution 2021-21 - petitioning the secretary of transportation for airport improvement aid for the credit card fueling system. The cost of the equipment was \$23,101.94. Motion to approve the resolution by Bachowski, 2nd by Hight. Carried.

Resolution 2021-22 - appropriation of the proceeds of \$84,425 from the sale of the old garbage trucks and dump truck to the replacement funds - motion by Hight, 2nd by Edwards. Carried.

Resolution 2021-23 - moving excess fund balance to designated capital outlay accounts in the amount of \$230,000 - motion to approve by Edwards, 2nd by Hight. Edwards-yes, Hight-yes, Grover-yes, Bachowski-no. Carried.

Resolution 2021-24 - motion by Hight to authorize the placement of delinquent accounts to the 2021 tax roll. 2nd by Grover. Carried.

Motion by Bachowski, 2nd by Edwards to authorize the submission of an application for a DNR recreational boating facilities grant for the Lakeview Drive boat landing improvements in 2022. The city will commit funds for the project from the parks fund or the fiscal recovery funds. Carried.

Council set a date of November 18th to approve the 2022 budget and discuss ambulance service issues.

Motion to adjourn by Hight, 2nd by Edwards. Carried.

Carmen Newman, clerk/treasurer

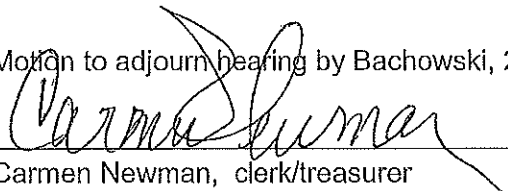
Minutes of the Common Council Budget Hearing held on Tuesday, November 9, 2021 at 6:00 p.m.
(following airport petition hearing) in the council chamber at 220 Stout Street, Chetek, WI

Mayor, Jeff Martin, called the hearing to order.
Meeting is being held via Zoom.

Present: Jeff Martin, Scott Bachowski, Earl Grover, Terry Hight, Mark Edwards.
Others in attendance: Chris & Kara VanBeek, Allyn Olynick, Cecelia Newman, Joanne Rehberg,
Donna Bachowski, John Kohlen, Amy Beckman, Joe Atwood, Ron Ambrozaitis, Cassandra Larson,
Mark Eby

The purpose of this hearing is to discuss and review the proposed 2022 budget.
The levy for the City of Chetek will not increase from 2021. The budget includes a 3% increase in wages for all employees except for the library employees who will receive a 4% increase as determined by the library board. The transportation aid is down \$3,000, interest on investments is down considerably, and shared revenues are down about \$10,000 from 2020. The city had excess fund balance to move into capital outlay projects versus budgeting additional funds for 2022. That helped keep the expenses down for 2022. No public comments were made.

Motion to adjourn hearing by Bachowski, 2nd by Edwards. Carried.


Carmen Newman, clerk/treasurer

Minutes of the meeting of the Budget Committee held on Wednesday, November 3, 2021 at 5:00 p.m. at city hall, 220 Stout Street, Chetek, WI

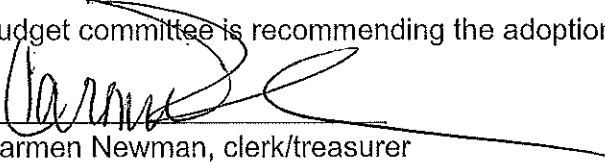
Members in attendance: Jeff Martin, Mark Edwards, Cassandra Larson, Carmen Newman
Absent: Scott Bachowski

Committee members reviewed the proposed 2022 budget. The proposed levy of \$1,299,000 is the same as 2021.

Budget committee recommended department projects: police - replacement of block windows, court - replacement of furnace/air conditioning, council - sound system, city hall - flooring, public works - flooring & painting; parks - rip-rap. The expenses for these projects will be charged to building outlay and parks outlay accounts. Budget committee recognized that the roofing for the library and community center will need replacement in the next few years. There is currently a balance of \$192,000.

The 2022 budget numbers reflect a 3% increase across the board, except for the library as the library board sets their wages. The health insurance numbers are level with 2021 as we are changing policies to keep the premiums level. The garbage expenses and revenues were moved to a new fund to keep that separate as the garbage service is self-supporting.

Budget committee is recommending the adoption of the 2022 budget in the amount of \$2,058,124.


Carmen Newman, clerk/treasurer

MINUTES OF THE HEARING OF THE COMMON COUNCIL OF THE CITY OF CHETEK HELD ON TUESDAY, NOVEMBER 9, 2021 AT 6:00 P.M. IN THE COUNCIL CHAMBER, CHETEK CITY HALL, 220 STOUT STREET

Mayor Jeff Martin called the hearing to order at 6:00 p.m.

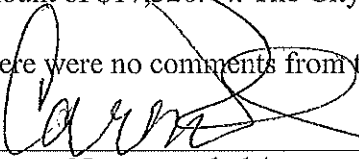
Roll Call: Scott Bachowski, Earl Grover, Terry Hight, Mark Edwards, Mayor Martin.

Others in attendance: Chris & Kara VanBeek, Allyn Olynick, Cecelia Newman, Joanne Rehberg, Donna Bachowski, John Kohlen, Amy Beckman, Joe Atwood, Ron Ambrozaitis, Cassandra Larson, Mark Eby

Mayor Martin stated the purpose of this hearing is to consider the petition to the State of Wisconsin, Department of Transportation, for state and federal aid to reimburse the City of Chetek for the purchase of the fuel system card reader upgrade.

The system needed replacement in order to be in compliance. The system was purchased and installed through O'Day Equipment, LLC. The total invoice was \$23,101.94 which was paid in two installments. \$5,775.50 was paid on 7/2/2021 and the remaining balance was paid on 10/12/2021 in the amount of \$17,326.44. The City is petitioning for an 80% reimbursement.

There were no comments from the public.


Carmen Newman, clerk/treasurer

Minutes of the Hearing of the Plan Commission of the City of Chetek held on November 4,2021 at 6:00p.m.

A Public Hearing was called to order at 6:00 pm on November 4,2021 by Mayor Jeff Martin to hear requests from Nick Feira to rezone 1848 Hwy Blvd N from R-1 to C-1 for the construction of a family Dollar Store. A request from Jason Fostvedt for a Conditional Use to have apartments on the ground floor behind a store front at 108 Douglas St.

Planning Commission attendees were Mark Etten, Scott Bachowski, John Hunsinger, & Shawn Ayers. Absent were Del Wacker & Dave Swangim. Also in attendance was Secretary for the Planning Commission Mark Eby, Building Inspector Joe Atwood, Jason Fostvedt, Rick Johnson, Nick Feira, Cecilia Newman, Diane Heppner, Kathy Madison, Joanne Rehberg, David Oelgard, Thea Hempel, Chad Hempel, Allan Olynick, John Kohlen, Julie Kohlen, Patti Spangel, & Carol Spangler.

***6:00PM Hear a request from Nick Feira to rezone 1848 Hwy Blvd N from R-1 to C-1 for the construction of a family Dollar Store.** Nick (Representing Family Dollar Tree) was here to talk in regards to having the rezoning of 1848 Hwy Blvd N from R-1 to C-1. Nick said that they have spent a considerable amount of time and have seen that there isn't much commercial property here in the city. Nick also said they looked at many locations in the city and that to make some other areas work they would have to practically take down buildings in a whole city block which there really is no place to do that. The new building would be a split between Family Dollar and Dollar Tree. Dollar Tree purchased Family Dollar in 2015 as Family Dollar was a direct competitor to the Dollar Tree brand. Nick said that they feel that 1848 Hwy Blvd N would be a good fit as it is already between commercial space parcels so that is why they are here tonight. The mayor asked the difference between the Dollar Tree and Family Dollar and Nick explained the difference between the 2 of them. The new store would be around 10,000 sq feet. Nick's development group works with the midwest area. Kathy Madison from Elizabeth Estates addressed the commission. Some of the things Kathy touched on was to consider the needs. They fulfill the needs of the 55 plus community. Also they are the only retired community here to offer to the public. Kathy also would like the commission to consider the truck traffic and the security in that area as they are a small quiet community that most don't even know that they are there. Kathy would also like for them to consider the downtown area as we are a city of walkers and usually go from the store to the bakery or the bank. If they were to move the Family Dollar to where they are considering it would not be that easy for the walkers in the area to get to. They also have a concern on whether the trucks that would come in would be able to make that turn are they coming in and out of Pinewood also if they are running all night long as that is what happens in the trucking industry. They would also like an 8 ft privacy fence around the area. Joanne Rehberg is the president of the association. She does have a petition signed by a large number of the residents that reside in that community. Dave Delegard owns the undeveloped lots and was wondering why he did not get a notice. Mark the Planning Commission Secretary said that the only people that get notices are the landowners within the 300 ft radius of the property in question and that the City GIS system is only updated once a year and that the name that was in the Cities GIS show the old owner so Mark did apologize for Mr. Delegard not getting a notice and that he would have been the only one in that estate area that would have gotten a notice because of the property in question. John Kohlen the property owner of 1848 Hwy Blvd N addressed the commission and said that he does not have a problem with the rezoning of the property. Celia Newman is a resident of Elizabeth estates. She said that she does shop at the Family Dollar and that when she would shop there that it has been dirty, there have been many times that there are boxes that are all over the place and would hope that the new building would be clean and tidy and hopefully better staffed. Taya Hemple, a concerned resident of the City says that the lack of the Family Dollar would be a detriment to the city. Scott Bachowski wants Nick to concern the fence issue with the Estates and the trucking issues. Nick said that they have to provide a computer generated truck route and that there would be approx 2 trucks a week and that there would not be an issue. In regards to trucks coming in at night they would only come usually during the business hours of the store. As far a privacy fence that is not in the code and that they wouldn't need to do that. Nick said that they could do some kind of a fence if they needed and work with the property owners of the Estates. There would be no lights on the back of the store. The front facing the west there would be 4 lights and there would be light poles on the south west corner and one on the other corner. Nick wanted to address

the lights because some people ask about that. Nick is not for sure on the business hours. Nick did also say that he has heard of the previous store being dirty. Nick anticipates that the pride factor will hopefully change since Dollar Tree purchased Family Dollar. Someone asked if the city would permit a truck to go down pinewood and Dan from Public Works said that the City has no designated truck routes.

***6:15PM Hear a request from Jason Fostvedt for a Conditional Use to have apartments on the ground floor behind a store front at 108 Douglas St.** 6:24pm Jason said that he thought when he came before the Planning Commission for a Conditional Use for the apartments in the back of the liquor store that it also would go with the new building being built because he purchased all the lots as one group. After further discussion with Joe he realized that he needed a Conditional Use for the new building being built due to it being a different parcel. Jason does have a few people interested in the store front. Jason did everything that was needed to comply with the liquor store building. Jason said there is a need for housing and for store fronts in the City. Someone asked a question in regards to parking and Jason said that closing off the previous driveway that was there before actually made 4 more parking spots. Jason said that there would be about 7 spots in the back for parking for the tenants and the employees.

City of Chetek – Planning Commission Meeting Minutes – November 4,2021.

A regular meeting of the Planning Commission for the City of Chetek was called to order at 6:31pm on November 4,2021 by Mayor Jeff Martin.

Roll call for the Planning Commission meeting was taken. Present were Mayor Jeff Martin, Mark Etten, Scott Bachowski, John Hunsinger, & Shawn Ayers. Absent were Del Wacker & Dave Swangim.

Also present was Mark Eby, Planning Commission Secretary, Building Inspector Joe Atwood,

Compliance with the open meeting law was verified.

Scott Bachowski made a motion to approve the prior month meeting minutes.2nd by Mark Etten. Motion carried.

1) Discussion/Action: Nick Feira (representing Family Dollar) is requesting a zoning change at 1848 Hwy Blvd N from R-1 to C-1 for the construction of a Family Dollar Store. Forward recommendation to City Council. John asked about the petition that was presented before them. Scott wanted Joe to talk about car lighting, parking lights, rooftop noise, Joe said that the lighting is covered in our ordinance for lighting by a residential area. In regards to the noise he does not know how loud those units on the roofs are and that if there is a complaint he goes over to the complaintant property and do a decibel reading from the property and if there is an issue it would need to be addressed as to how to reduce the noise to the correct level. he did a light if it does have a high noise level and if there is an issue there would be a reading. Joe also said that Nick does not need to fence in the retention pond. Scott says the building would prevent a buffer in regards to car lights. Joe also said that if the Commission does recommend to rezone that the fencing issue that the Estates are asking for be worked out between Nick and the property owners on Elizabeth Estates. Nick says he does not have a budget to put a full length fence but would accommodate something for them. Scott says that he likes how the building looks and thinks that parking will not be an issue. Scott makes a recommendation to the City Council to rezone 1848 Hwy Blvd N from R-1 to C-1 with the following reasons that the layout will prevent noise, traffic is minimal & that the Cities Comprehensive plan shows that area as becoming commercial property and that the Family Dollar Tree would bring value to the residents. John Hunsinger 2nd motion carried.

2) Discussion/Action: Approve or not approve a Conditional Use for Jason Fostvedt to construct 2 apartments connected to the back of a store front at 108 Douglas St. Same layout as 118 Douglas. Scott makes a motion to approve conditional use and has proven that Jason's properties are nice and kept up and does comply with any issues that arise. Shawn 2nd Joe asked in regards to what the snow removal would be like. Jason said that he would have it stacked and then hauled away. Where

the extra parking stalls are is where he plans to put the snow. Joe said that Jason does need to get to the county and make the 2 parcels into 1 parcel and which Jason did agree to do.

3) Discussion/Action: Hear a request from the City to divide a portion of parcel 211811023000 (water Tower Site for new water tower. Dan said he has not had the site surveyed yet as he didnt want to pay for a survey and have the commission deny the request which then the City would be out the money of the survey cost. The drawing that is in the Commission packet can be used as the preliminary drawing and once the Commission approves the preliminary the Dan would have it surveyed which would then come back to the Planning Commission for a final approval before heading to the council. Dan said that the reason he would like to split the parcel is so there would be no lean on the whole property should we get funding. Dan also would like to have a dedicated road to the water tower to get the state tax dollars from it. Scott makes a recommendation to have the current water tower parcel divided. Shawn 2nd motion. Motion carries.

4) Discussion/Action: Hear a request from the City to purchase a new credit card reader for the airport. Forward recommendation to approve or not approve to the city council. Shawn makes a recommendation to approve the purchase of a new credit card reader for the Chetek Municipal Airport. Mark Etten 2nd the motion. motion approved

5) Discussion/Action; Hear a request from Allan Olynick for a Conditional Use at 1460 Hochmayr Dr. regarding outdoor storage. The conditional use is because per city ordinance there can be no more than 10% of outdoor storage in the I-1 area. Mr. Olynick did address the Commission. Mr. Olynick said that he had set it up because of the need from ABC and that a location here was much more feasible for his company. Mr. Olynick also said that he did have to put in more blacktop then what he anticipated at first and that he would mainly be setting the wood chip products on the blacktop as if he were to put on the gravel it is alot harder to pick up and also does damage to the gravel itself. He did say that he also was advertising that he does have area for storage on the gravel area which brought up a concern as to what could go there as the commission did not want the area to look trashy and asked Joe if it was even allowed to park vehicles or boats or campers on Mr. Olynick's lot and if it falls under the industrial guidelines. Shawn has no issue with storing his current products. Shawn does have some issues with Mr. Olynick storing other people's property there as in vehicles, boats, campers etc. Mark Etten has a concern about what happens with the gravel portion as to what is stored there and wants to make sure that it is accurate and can only store his products. Mr. Olynick said he would like a clear direction from the Commission as to what he can and can not do on the property. Scott was saying that they should consider approving the percentage of what is done on the black top area as his products are generated. Shawn makes a motion that they approve for Allen Olynick to increase the outdoor storage restricted to the black top area which is a little over an acre or about 30% of outdoor storage and is restricted to house only Crescent Landscaping products. Scott 2nd motion. Motion carried.

Date of the next meeting is still to be determined at this time.

Motion to adjourn by Scott Bachowski 2nd by John Hunsinger motion carried meeting adjourned at 7:31pm

Respectfully Submitted Mark Eby

THE CHETEK HOUSING AUTHORITY

MONTHLY BOARD MEETING MINUTES

October 28, 2021

CALL TO ORDER

Chair Hight called the meeting to order at 2:00 PM. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

ROLL CALL

Present: Ray Hanson, Alex Harden, Terry Hight, Marge Jost, and Lou Ann Novak

Other(s) present: Meg Skemp, Executive Director

PUBLIC COMMENT

Hight relayed the thank you message from the family of former commissioner Cindy Schaller for the sympathy card and plant.

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meetings were reviewed.

Motion (Novak/Jost) to approve the minutes of the September 23, 2021 meeting.

Motion carried; unanimous.

DIRECTOR'S REPORT

The committee reviewed and discussed the report provided in the meeting pack, which included occupancy, tenants, maintenance, and management updates.

BILLS

The committee reviewed the payment detail report for the current bills.

Motion (Jost/Novak) to approve payment of the bills. Motion carried; unanimous.

FINANCIALS

The committee reviewed and discussed the September Financial Statements prepared by Housing Authority Accounting Specialists, Inc. A question about line item 4190 – Sundries was posed. Skemp will follow up.

Motion (Harden/Hanson) to file the statements for audit. Motion carried; unanimous.

HOLIDAY PLANS

The committee discussed giving gift cards in lieu of dinners this year.

Motion (Novak/Jost) to purchase \$50 gift cards for tenants and \$25 gift cards for the board and maintenance staff. Harden abstained. Motion carried; unanimous.

PANDEMIC PLAN

Harden recapped the recent surge of COVID-19 cases on site, the decision to close the community room as a result, and the length of time since the last reported case. The committee discussed the plan and when to reopen the community room.

Motion (Harden/Jost) to reopen the room November 1 if there are no new cases. Motion carried; unanimous.

PARKING POLICY REVIEW

The committee discussed a potential revision to the parking policy to provide clear direction to management in resolving certain recurring conflicts. An ad hoc committee was formed for the purpose of updating the policy, with Hanson, Harden, and Maxwell-Parker as members.

NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be held Thursday, December 9th at 2:00 PM in the community room, with an option to join via the Zoom application.

ADJOURNMENT

Motion (Novak/Jost) to adjourn at 3:25 PM. Motion carried; unanimous.

Respectfully submitted,

Margaret Skemp
Margaret Skemp, recording secretary

CAAS Commission Meeting
Date: Oct 7 (rescheduled Sept 30,) 2021
Minutes

Members Present:
 Wayne Brenholt, Treasurer/PL Rep.
 Ryan Olson, Director
 Renelle Gill, Bookkeeper Zoom
 Guests: Sue Gehl and community members

Mitch Hanson, Chairman/Dovre Rep
 Terry Hight, Board Member/City of Chetek Rep
 Arnie Anderson, Board Member/StouxCreek Rep
 John Postle, Board Member/Chetek Rep

Timeframe	Agenda Item	Discussion Notes	Action Taken or Action Needed
5:07 pm	1. Call to Order/Roll Call		Meeting Called to Order by Chair Mitch H
	2. Announcements	none	
5:08	3. Agenda Additions/ Approve the Agenda		Motion Made by: T Hight 2 nd by: J Postle Approved
	4. Approve Minutes from Prior Meeting	See provided minutes:	Motion Made by: W Brenholt 2 nd by: J Postle Approved
5:10	5. Review and approve payments, previous meeting to present	See provided printout of check vouchers as presented (see handout) 7/29 -- 9/29	Motion Made by: W Brenholt 2 nd by: J Postle Approved
5:12	6. Review and accept CAAS Financial Reports	Refer to Banking, Andres Collection Statistics, Simple IS, P&L Budget to Actual Report	Motion Made by: J Postle 2 nd by: W Brenholt Approved
5:19	7. Directors Report	<p>a) Run Reports 2020 and 2021 to date shared: Discussion/explanation of the Run data and labels. Should we charge a trip charge for non-transport/No Loads: A. Anderson shares stats from different ambulance services on their no-load charges. "Repeat Offenders" get charged</p> <p>b) Hours Service Sept, Out of Service -- 75 hours: (Each shift has 2 staff members) Staffing hiring continues for shift coverage</p> <p>c) Discussion of Coverage Area/townships</p> <p>d) Mutual Aid -- we have had to provide</p> <p>e) Equipment is doing ok</p> <p>f) Response from Townships on whether they will contribute the 5% Cares \$? Chetek township has approved it; other townships are discussing</p> <p>g) Mitch asks why someone from the board is contacting dispatch to see if the CAAS is in service? T Hight indicates he did that. Discussion around this issue.</p>	<p>If we use any resources, we charge the patient. If someone falls, and the EMT's stand them up, we don't charge.</p> <p>Suggestion to charge for no-loads</p>
		Discussion about years ago of lower coverage versus now,	Request is to contact the Director first for any CAAS questions. Goal is to have up-front communication. Reminder that mutual aid ALWAYS covers outages.

5:50		averaging 90% coverage: (national average is in the 80s%) None	
5:50	8. Public Comments (2 minutes per person) 9. Updated Bylaws	Sue provided <u>Articles of Agreement</u> for reminder on formation and membership. Yellow high-lighted area needs to be looked at – may need updating. <u>Bylaws</u> : Old Bylaws had job descriptions and other employee-related info. Changes – anything related to Employee Handbook documents were pulled out of bylaws, updated, and placed in the EH (EH doesn't need to be approved, as it is a fluid resource).	Place on agenda for next meeting
5:58	10. Pay Increase for EMR, EMT, AEMT, CC	Ryan proposes pay increase. (Current is \$9 B/\$11 A/\$13 CC) EMR (1 st Responder: no current pay scale) 1 st Responders – currently get paid thru Fire District: CFD invoices CAAS for payment. With new law, 1 st Resp can go out on a truck – to help fill a shift w/ qualified EMT/AEMT. Proposal is \$10 EMR/\$12 BEMT/\$14 AEMT/CC \$15 A Anderson shares pay scale of neighboring communities (1 yr old scale info) Our payroll this year is down \$40,000 Concerns expressed about this added expense to the municipality's budgets CAAS staff are filling our shifts AFTER their FT jobs	Mitch proposes to increase the payroll to \$10 EMR/\$12 BEMT/\$14 AEMT/CC \$15, 2 nd Motion passed 3 ways, 2 nays Request is for updated budget reflecting this Motion made to shift agenda to get the small things out of the way – make budget last item. Motion made, 2 nd , passed.
	11. Elect Vice President		Motion made to nominate John Postle for Vice President Roll Call vote - approved
	12. Approve Vendor payments to Online	Once the Articles of Agreement has changed (to reflect the correct wording of ACH payments.) then we can transit to online payments	Update Articles of Agreement – take up at next agenda
	13. Open Records Request Policy	Mitch still seeking accurate wording	Tabled for next agenda
	14. 2022 Budget Discussion/Approval	Explanation of the 2 budgets provided. Discussion about an increase of 5% over last year Discussion of municipalities using their Cares \$\$ to cover the subsidy increases Request to incorporate the \$35,000 projected payroll increase	Motion Made to accept Budget reflecting subsidy amount at \$190,312, with \$35,000 payroll expense addition, and \$25,000 grant amount offsetting the overage. Ryan/Renelle to rework expenses to balance budget. Roll call vote passes with 3 ways and 2 nays.
	15. Future Agenda Items	Articles of Agreement and Bylaws Vendor Online Payments	

		Open Records Request Policy	
	16. Set next meeting date	Nov 30 @ 6 pm	
8:07	17. Adjourn		Motion Made by Postle to adjourn, 2 nd by Brenholt, Motion passed

Chetek Fire District Meeting Minutes
Thursday, December 2, 2021 – 6:00 PM
Chetek Fire Hall Training Room

Meeting Called to Order at 6:00 PM

Roll Call: Ronnie Latcham, Keith Hanson, Jim Macone, Earl Grover, Renelle Gill (Book Keeper) Ryan Olson (Chief) and Randy Books (Assistant Chief) present.

Keith Hanson Made a Motion to Approve Agenda, Second by Jim Macone, motion passed.

Earl Grover Read the Minutes from the September and October Meetings, Macone motioned to accept, second by Hanson, motion passed

Treasurers Report: Macone presented the following updates on accounts, Checking \$11852.71, Savings \$150939.92, Pension Fund \$10484.47 and Equipment Fund \$1173442.15. Grover motioned to approve, Hanson second, motion passed.

Review/Approve Claims and Payments: Claims and Payments reviewed by the Board, Jim Macone made a motion to approve Claims and Payments, Keith Hanson second the motion, motion carried.

Bookkeeper's Update: Renelle Gill gave an update regarding the truck maintenance expense that was a concern of the board in a recent meeting. The expense was listed incorrectly and has been changed in the most recent statement.

Public Input:

Town of Prairie Lake Board Member Wayne Brenholt requested the district provide a report detailing the runs into the Township during the 2021 Calendar Year.

Town of Prairie Lake Chairman Joe Atwood wanted to know if the District Board had plans to address the Service Agreements and associated cost to the taxpayers

in his Township. Latcham said that will be the plans in the first half of the new year. The "Service Agreements" are on the agenda for tonight's meeting for further discussion.

Chief's Report: Triton Electric has been hired to complete needed repairs and maintenance at the Fire Hall. The District received a grant of 2500.00 dollars to use towards training. Training was conducted last month on confined spaces (specifically in a grain bin) and further training in confined spaces as well as Ice Rescue and Dive Training is planned in the near future. The Annual Ice Fishing Contest is planned for Jan 15, 2022.

New Business:

Hurst Spreader Tool: Motion was made by Hanson, Second by Macone to approve the purchase of a Battery Operated Hurst Spreader Tool at a cost of \$11,550.00. The funding would be taken from the Savings Account. Motion passed.

Bookkeeper's Position, Renelle Gill has been working as the bookkeeper on an interim basis. Since this is a public sector position the board will have to post for the permanent position. The salary is 400.00 dollars per month. The Board will post the opening in the Chetek Alert for a 2-week period and allow an additional week for applications to be received. Once this time period is passed the board will conduct interviews of the selected candidates. Keith Hanson pointed out that the board is not obligated to conduct interviews on all applications received and that the board should review the applications prior and only interview the candidates they feel is best suited for the job.

Fire Inspection Discussion: Chief Olson informed the Board regarding policy and financial aspects of conducting fire inspections. Fire Fighters are paid the normal 15.00 dollars per hour to conduct fire inspections, this includes the Chief if needed. Concern was brought up regarding the chief receiving hourly pay when he already receives a salary. Latcham asked the Chief what he receives from the District as Chief's Salary, Olson replied \$2700.00 dollars. The rest of his annual pay is the result of "runs, trainings and conducting inspections, just like the other members of the District". Latcham asked former chief Joe Atwood if he conducted fire inspections as part of his annual salary. Atwood responded "No" and added that he received hourly pay for these inspections as well. These cost

are reimbursed to the local governments through a 2% rebate on Fire Dues by the State if the Fire District completes the required inspections.

EMR Discussion: Emergency Medical Responders (EMR) pay was discussed. The District pays the hourly wage of 15.00 dollars per hour for EMR response if called out by the county dispatch. If a Fire Fighter is asked to assist with driving the ambulance so that both EMT's can provide care for a patient the Fire Fighter is still paid by the district, however the district submits a bill/invoice to the Chetek Ambulance Service for reimbursement for those cost while the Fire Fighter is working as part of the Ambulance Crew. This transaction is tracked by the bookkeeper.

Service Agreements:

The current Service Agreements with the Townships are extremely old and need to be updated. The Chetek Fire District Board will begin the process of updating these agreements in 2022. Latcham asked the Board Members to present ideas for discussion at the January Meeting. Currently operating cost revenues are generated through a .05 MIL rate based on geographic area covered in the Serviced Townships property evaluations. Town of Prairie Lake Chairman Joe Atwood again expressed concerns with the amount of dollars the Town is charged based on this formulation compared to what the District Owners pay. He also expressed an interest in the Township joining the ownership of the District. Latcham pointed out that joining the ownership (City of Chetek & Town of Chetek) would be a decision left to the respected "owners" and that the Fire District Board could offer suggestions to the City and the Town. Any new agreement language including funding would have to be approved by the City of Chetek and Town of Chetek before discussion with the "Serviced Townships" could begin. Town of Chetek Board-member Wayne Brenholt stated he would like these agreements updated on an Annual or Semi-Annual basis.

Next Meeting: The next District Meeting will be held January 27, 2022 at 6:00 PM

Motion to adjourn was made by Grover, Second by Hanson. Motion Carried.

Storage and Equipment Site
Lease Agreement

THIS AGREEMENT is made and entered into this 15th day of December, 2021, by and between the City of Chetek, a municipal corporation, (Lessor) and All Service Roll Off (Lessee).

WITNESSETH

The Lessor hereby leases unto Lessee, upon the conditions hereinafter set forth certain lands as hereinafter described for the purpose of operating a roll-off dumpster sorting center.

Lessor covenants that it is the owner of the entire fee simple estate in and to the following described property, to-wit:

A one acre parcel of land of the parcel described as: PLATS 1-3 & 2-1 PRT N 1/2 NE (SEC 31) & ALL LOTS E & F FARMINGTON ADDITION (SEC 30) SHOWN AS LOT 1 CSM 37/80 #5432 (ANNEXED 6/2006) (MOS #7638 & #7639) parcel number 211-8120-20-000.

The Lessor hereby agrees to lease unto the Lessee, the hereinabove described property (hereinafter referred to as the "leased premises") in accordance with the terms and conditions of this lease agreement.

RENTAL

The Lessee will pay unto the Lessor the sum of (\$) per month as rent for and in consideration of the execution and delivery of this lease agreement, in advance and representing consideration for the one year term referenced hereinafter, the receipt of which is hereby acknowledged. An amount equal to \$_____ for each month in which rent was paid, shall be credited to the Lessee/Buyer and applied to the purchase price of the property in the event that the Lessee/Buyer exercise its option hereunder; otherwise, this credit shall be non-refundable and considered forfeited if the option is not exercised.

OPTION TO PURCHASE

The Tenant/Buyer, as part of the consideration herein, is hereby granted the exclusive right, option and privilege to purchase the property at any time during the term of this agreement or extension thereof. The Lessee/Buyer shall notify the Landlord/Seller in writing of the exercise of this option at least ten (10) days prior to the expiration of the initial term of this Lease/Option or the expiration of any extension thereof, by mail to: City Clerk/Treasurer, PO Box 194, Chetek, WI 54728.

TERM

The term of this lease agreement is for a period of Twelve (12) months, commencing on January 1, 2022 and expiring on December 31, 2022.

TERM EXTENSIONS

This lease may be extended upon the mutual agreement of the Lessor and Lessee.

TERMINATION

This lease agreement may be terminated by Lessor upon a thirty (30) day written notice (delivered by certified mail to the respective address set forth herein) for the breach of any conditions of this lease agreement /or/ by either party for any reason after a ninety (90) day written notice (delivered by certified mail to the respective address set forth herein). Any personal property of the Lessee remaining after expiration or termination may be removed by Lessor and Lessee agrees to reimburse Lessor for the costs of such removal, handling, storage and/or disposal of Lessee's personal property. Prepaid rentals, less costs incurred by Lessor to facilitate the removal, handling, storage and/or disposal of Lessee's personal property, to the date of removal of Lessee's personal property from the leased premises, will be prorated and refunded to the Lessee by Lessor within sixty (60) days after the removal of all of the Lessee's personal property to the address of Lessee as set forth hereinafter. Should All Service Roll Off breach this agreement, there shall be no refund of prepaid rentals.

TAXES

Lessee shall be responsible for all personal property taxes related to the equipment stored on the Leased Premises, if any. Should the property become subject to real estate taxes due to the property being leased, All Service Roll Off shall be responsible for any potential real estate taxes.

USE OF AND AUTHORIZED ACCESS TO LEASEHOLD

The Lessee is authorized under the terms of this agreement to use the leased premises solely for the purpose of operating a roll-off dumpster sorting center. The Lessee is hereby authorized to enter upon the leased premises with such employees, representatives and agents, together with such vehicles, machinery and equipment as may be determined necessary by Lessee to exercise the rights granted under the terms of this lease agreement.

Lessee agrees not to make use of the leased premises for purposes other than as specified herein and that are customarily employed in the conduct of its business, or to allow any other party to make use of the premises whatsoever.

PERMITS, AUTHORIZATIONS AND APPROVAL FOR THE SITE USE

Lessee will comply with all orders, rules and regulations, laws, permit requirements and jurisdictional authorizations applicable to the specific activities of Lessee contemplated by this lease agreement. The Lessee agrees to indemnify and hold harmless the Lessor from any actions, claims, damages, liabilities or penalties arising by the violation of any of the foregoing by the Lessee.

SITE MANAGEMENT

Lessee will be responsible for all matters pertaining to site management during the term of this lease agreement and will keep and maintain the leased premises in a good state of repair and in a safe, secure, neat and orderly condition.

RESTORATION

Lessee will, upon the expiration or termination of this lease agreement, remove or cause to be removed all of Lessee's materials, vehicles, tools, machinery, equipment and any debris from the leased premises and Lessee will restore the leased premises to its pre-existing condition, ordinary wear and tear excepted.

ASSIGNMENT AND SUBLEASE

This lease agreement may not be assigned, sublet, transferred or apportioned by Lessee without the prior and express written consent of Lessor.

INDEMNIFICATION REGARDING LESSEE PERSONAL PROPERTY

Additionally, Lessee agrees to defend, indemnify and hold harmless Lessor, its employees, and agents from and against any and all claims, lawsuits, losses, liabilities, penalties, damages, claims, judgments, costs and expenses, including without limitation attorneys' fees, whatsoever arising out of any use of the leased premises or based upon any act or omission on the part of Lessee or its subcontractors, employees, agents, customers, and invitees, in relation thereto. Lessor shall not be liable, in any manner, shape or form for any injury or damage to any person or persons or property in or upon leased premises, while the leased premises are in the possession of Lessee, its successors, and assigns. Lessee agrees to defend and hold Lessor harmless against all costs, expenses, liabilities, losses, fines, penalties, claims and demands, arising out of any violation or act of default of Lessee in the conditions and covenants of this lease, or arising out of environmental issues of any nature whatsoever related to Lessee's use of the leased premises.

INSURANCE

Lessee acknowledges and agrees that it will be its sole responsibility to provide insurance coverage with respect to liability exposure, pertaining to its use of the leased premises, including personal property maintained thereon. The Lessee will obtain and maintain in full force during the term of this lease agreement commercial general liability insurance with minimum limits of \$1,000,000 bodily injury and \$1,000,000 property damage. The policy or policies will cover Lessee for the acts and/or omissions of its employees, agents, invitees, contractors, representatives, and those under its control, if any, associated with the leased

premises. Lessee will also obtain and maintain in full force and effect business auto liability insurance, covering all vehicles and equipment used by Lessee or its employees, with a minimum combined single limit of \$1,000,000 for bodily injury and property damage.

Lessee shall include Lessor as "additional insured" on its commercial general liability policy with respect to liability arising out of operations performed by the Lessee. Such insurance afforded to Lessor as "additional insured" under Lessee's policies shall be primary insurance and not excess over, or contributing with, any insurance purchased or maintained by the Lessor.

Lessee will maintain worker compensation insurance as required by law and at statutory limits. Lessee will also obtain and maintain employer's liability insurance with minimum limits of \$500,000.

NOTICE

Written notices and/or consents required hereunder will be made by certified mail and addressed to the respective parties as follows:

Lessor: City of Chetek
Attn: City Clerk
PO Box 194
Chetek, WI 54728
715-924-4838

Lessee: All Service Roll Off
Tyler Schultz
715-642-1000
1524 Frisbie Lane
Eau Claire, WI 54703

LIENS

The Lessee will not permit any mechanics' liens to be filed against or attached to the leasehold estate as a result of Lessee activities.

IN WITNESS WHEREOF, the Lessor and Lessee have caused this lease agreement to be duly executed as of the day and year first above written.

LESSOR:

CITY OF CHETEK

By: _____
Jeff Martin, mayor

By: _____
Carmen Newman, clerk/treasurer

LESSEE:

All Service Roll Off (Tyler Schultz)

By: _____
Tyler Schultz

By: _____

This is the last increase council members and mayor received.

Resolution 2013- 19

Whereas, the Common Council of the City of Chetek has the authority to establish the salaries of the council members and mayor as provided by the State statutes; and

Whereas, any increase of council salaries shall only affect newly elected members;

Now, therefore, the salaries for the council members shall be set at \$360.00 per month. (annual 4,300)

And the wages for the mayor shall be set at \$669.50 per month. annual - \$8,034

By: _____
Dianne K. Knowlton, Mayor

Attest: _____
Carmen Newman, Clerk/Treasurer

Date Passed: November 12, 2013

Council wages

Cumberland: \$200 per month plus \$50 for travel and expenses

Cameron: \$75 per month
Plus \$75 per council meeting and \$30 per committee meeting
Village president received the same plus \$250 per month

Chetek: \$360 per month - no additional reimbursements
Mayor - 669.50 per month

Barron:

Bloomer: \$100 per month - plus \$50 per meeting
Mayor - \$450 per month

ELECTION OFFICIALS – 2022-2023
OATH OF OFFICE

STATE OF WISCONSIN
CITY OF CHETEK
BARRON COUNTY

I swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin and will faithfully and impartially discharge the duties of election official to the best of my ability.

NAME	SIGNATURE	DATE SIGNED
Jeanne Anderson	_____	_____
Donna Bachowski	_____	_____
Kathy Dunham	_____	_____
Deb Jacobs	_____	_____
MaryEllen Kanz	_____	_____
Sherree Keifer	_____	_____
Theresa McHugh-Kowalski	_____	_____
Linda Martin	_____	_____
Audrey Miller	_____	_____
Janet Thompson	_____	_____

City of Chetek
Request for Proposals (RFP) City Attorney

The City of Chetek, Wisconsin will be receiving proposals for the above noted service until 4 PM, Monday, January 10, 2022. Proposals must be in sealed envelopes clearly identifying the request for proposal title. **No faxed or electronic proposals will be accepted**

Mail or Deliver Proposals to:

City of Chetek
Attn: Carmen Newman
220 Stout Street, PO Box 194
Chetek, Wisconsin 54728

The City of Chetek reserves the right to reject any and all proposals not judged to be in the best interest of the City.

Carmen Newman (715) 924-4838
City Clerk/Treasurer
cnewman@cityofchetek-wi.gov

I. STATEMENT OF PURPOSE

The City of Chetek (the "City") invites attorneys qualified to practice law in the state of Wisconsin, to submit a proposal to provide legal and prosecution services to the City. Proposals are due to the City Clerk by 4:00 PM on Monday, January 10, 2022. The City seeks services encompassing complex and varied executive and professional level work as legal advisor to the Mayor and Council, City staff and various boards and commissions of the City. The City Attorney is appointed by, serves at the pleasure of, and reports directly to the Mayor and Council. This position requires a highly experienced executive level attorney who can provide expert assistance and solid legal advice. Responsibilities include planning, developing, implementing, and evaluating a legal services program for the City. Generally, the duties and responsibilities for the City Attorney position are set forth in Wisconsin Statute Section 62.09(12).

Minimum Qualifications:

- A. Each attorney in the proposed team must possess a Juris Doctorate degree and have graduated from a law school accredited by the American Bar Association;
- B. Each attorney in the proposed team must be a member in good standing of the State Bar of Wisconsin;
- C. The successful individual/firm must have a thorough knowledge of modern principles and practices of law and have the ability to analyze complex issues and present findings in an orderly manner. Must exercise good judgement. Ability to manage/process the City's business in a timely fashion often with short turnaround times; therefore, flexibility is a must.
- D. Preferred experience includes at least ten years of increasing responsible experience in the practice of municipal law. Experience working directly with a municipality in Wisconsin is desirable.
- E. Provide evidence of sufficient malpractice insurance with a minimum of \$3,000,000

II. GENERAL INFORMATION

The City of Chetek is a municipal corporation with a Mayor/Council form of government, with a part-time Mayor (elected once every two years), four (4) Council members (elected from each ward with staggered two-year terms).

The municipal services provided to the community include law enforcement, water and sanitary sewer services, public works, airport, recreation, library and community development. The population, based on the 2020 census, was 2,187. For more information about the City of Chetek please visit the City's website at www.cityofchetek-wi.gov

On average, the general attorney services generate 200 hours annually, while the prosecution averages about 25 hours annually. Time is not always evenly distributed throughout the year.

City Council meetings are generally held on the second Tuesday of the month. Meetings currently begin at 6:00 p.m. are generally one to two hours in duration. Attendance at every meeting is not required. Meetings are open to the public, and public comments are invited at each regular meeting.

Terms and Conditions:

- A. The City reserves the right to accept or reject any or all proposals, waive technicalities or irregularities, and to accept any proposal if such action is believed to be in the best interest of the City. Additionally, the City reserves the right to award a contract to the next most qualified attorney/firm if the successful attorney/firm does not execute a contract within thirty (30) days after award of the proposal.
- B. The City reserves the right to request additional written or oral information to supplement or request clarification of any or all written proposals. Interviews are anticipated.
- C. All costs associated with the preparation of a submission in response to this request shall be the responsibility of the attorney/firm submitting.
- D. While the City Attorney position is an at will appointment, the City feels it is in the best interest of the City to execute an agreement with the individual/firm acting as the City Attorney. The essence of the agreement is an indefinite period with opportunities to renegotiate terms every two years. The agreement also calls for a sixty day written notice "without explanation" clause. The City reserves the right to segment legal services by general municipal law, prosecution, and special legal matters among various legal firms as deemed in the best interest of the City.
- E. Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

III. SERVICES TO BE PROVIDED

The scope of the prospective engagement will be to provide legal services as City Attorney and/or prosecuting attorney for the City. Attendance at all meetings of the Chetek Common Council and Committee of the Whole are expected, unless the City Mayor grants the City Attorney leave not to attend. The City Attorney should be available to attend meetings of various committees, boards and commissions upon request. Additionally, the City Attorney shall provide the following services:

- A. Represent and provide legal advice and opinion to the City in all aspects of Municipal law, including land use, real estate transactions, planning, zoning and development, personnel/employment and

policy issues, contracts, civil service, municipal liability, open government, purchasing and all other legal matters facing the City.

- B. Perform complex legal research, analyze and prepare formal legal opinions in response to proposals, questions and issues presented to the City Attorney's Office from the City Council, City Clerk, boards, commissions and City departments.
- C. Provide legal advice, opinions and recommendations, communicated both orally and in writing, to other city departments regarding various legal issues facing the City.
- D. Represent the City in labor and personnel issues and matters of negotiations with labor unions;
- E. Draft and review various legal documents relating to municipal operations including contracts, ordinances, resolutions, releases, agreements, deeds, leases and other legal documents as required.
- F. Prepare and/or review contract documents for construction projects and for the purchase, lease, or sale of goods, services and professional services including specifications, bid documents, requests for proposals, requests for qualifications, bonds, and contractual agreements.
- G. Review and prepare various items for City Council Agendas.
- H. Review and respond to open records requests.
- I. Attend City Council meetings as legal advisor, as needed
- J. Provide representation in general civil litigation administrative hearings and dispute resolution and prepare pleadings, briefs, motions and other documents as required.
- K. Coordinate with law firms and attorneys providing representation for the City in litigation and other matters.
- L. Participate and act as legal advisor to municipal staff.
- M. Provide legal representation and participate in meetings with outside individuals and entities in connection with City interests and issues.
- N. Review and provide interpretation and opinions relating to legislation and case law directly or indirectly affecting all aspects of Municipal interest; keep abreast of court decisions and legislative changes.
- O. Prosecute municipal ordinance violations unless municipal are limited to non-municipal court matters.
- P. Prepare court cases for trial and advise police officers and other enforcement personnel on specific cases.
- Q. Performs other legal services and tasks, as assigned by the Common Council or City Clerk.
- R. Provides periodic training to City Councilors and members of City staff, boards and commissions regarding compliance with Wisconsin Open Meetings, Public Records Law or other matters as requested by the City Council or City Clerk.

The above description of legal services to be provided is illustrative and comprehensive, but is not intended to be all-inclusive or to limit the potential extent of services to be provided. The City reserves the right to employ any legal counsel when there is a conflict of interest or if an attorney with special expertise in a given area is required. A determination as to when this should occur shall be at the discretion of the Common Council and/or City Mayor. The attorney also will be able to withdraw from a matter where there is a conflict of interest.

IV. PROPOSAL REQUIREMENTS

Proposal Format and Due Date: Please provide six (6) copies of a written proposal, responding to each inquiry in the order below. Submittals must be signed by the proposing attorney or a qualified principal of the proposing firm. All submittals shall become the property of the City. No public opening will be held. Submittals must be received at the address below by 4 PM, Monday, January 10th, 2022:

City of Chetek
Carmen Newman, City Clerk/Treasurer
220 Stout Street, PO Box 194
Chetek, WI 54728

Attorney/firms are requested to provide information on the following in the order shown:

A. Vendor Business History

1. Location of the firm's office and approximate driving distance and time from the office to Chetek City Hall, 220 Stout Street, Chetek, WI.
2. Administrative requirements, if any.
3. Please identify any existing municipal and/or clients that may create a conflict of interest with the services to be rendered to the City of Chetek.

B. Firm Experience

1. Provide a narrative description of the firm.
2. Identify experience of the attorney/firm regarding municipal issues including land use, zoning, growth management, environmental law, municipal citation, human resource law, and complicated agreements including intergovernmental agreements, public works and other municipal specialties.
3. A listing of all current and past municipal government clients including the name and telephone number of the client contact.
4. Tax increment district and development agreements

C. Proposed Attorney Team

1. Provide a resume or similar description for each team member, with considerable detail in the experience and qualifications of the lead City Attorney and any significant assisting attorney(s) specifically as it relates to:
 - a. Municipal law issues.
 - b. Planning and zoning issues.
 - c. Negotiating, drafting and reviewing development agreements.
 - d. Economic development and tax incremental financing issues.
 - e. Reviewing municipal infrastructure construction contracts.
2. Prosecuting Attorney (if different and if proposal to cover these services): Provide a resume or similar description highlighting the experience and qualifications of the attorney or attorneys assigned to this engagement as prosecutors of traffic and municipal ordinance violations.
3. If specialty attorney(s) or additional resources are available through your firm (in addition to

the named team) to meet special or unusual needs, please briefly identify such individuals and specialties as well.

4. If the applicant is a firm with more than one lawyer, please describe how the City Attorney's duties will be allocated among lawyers in the firm, and the extent to which the City will be able to direct which attorney it wants to work with in particular areas. If the applicant is a sole practitioner or a one lawyer firm, please describe how the city's legal affairs will be covered in the event the lawyer is temporarily unavailable.

D. References

1. Provide three (3) references for the lead City Attorney.
 - a. The City prefers references that include municipal government experience.
 - b. The City may contact any companies or individuals, whether offered as references or otherwise, to obtain information that will assist the City in evaluating the proposal. The City retains the right to use such information to make selection decisions. Submittal of a proposal is agreement that the City may contact and utilize such information.

E. Billing/Cost Proposal

1. Hourly fees for each attorney or paralegal assigned to the engagement, specifying if different hourly rates are charged for different activities (e.g., attending Council meetings, consulting with Mayor and/or City Clerk/Treasurer, Building and zoning code administrator, police chief, director of public works).
2. Would you and/or your firm be interested in working for a flat retainer fee or a combination retainer/hourly arrangement? If so, describe the parameters and charges.
3. The proposal shall state the cost of mileage reimbursement, if any, as well as any ancillary charges resulting from providing legal services to the City (e.g., photocopying, long-distance phone calls, postage) listed by item and rate. If the firm is not in Chetek, please state whether or not you would bill time or charge mileage for travel to and from Chetek.
4. The City will select the finalist by considering the proposed compensation as a "best and final offer." The City reserves the right to negotiate all elements, including costs, which comprise the apparent successful proposal.

V. EVALUATION CRITERIA

Proposals submitted will be evaluated by the City Clerk/Treasurer, Mayor and current City Attorney who will recommend finalists to the Common Council for interviews. It is anticipated that interviews will be conducted by the Common Council. Selection of attorney/firm for interview will be based on the following standards:

- A. Responsiveness of the written proposal to the purpose and scope of services.
- B. Location and accessibility of individual/firm. The City desires to have its City Attorney accessible.
- C. Experience of the individual/firm in general practice/municipal practice.
- D. Proven success in managing an array of City matters in a thorough and timely manner.
- E. Reputation and professional qualifications of the specific attorney or attorneys assigned to be the City Attorney or prosecuting attorney.
- F. Municipal client references: Experiences of other local governments receiving similar services

from the firm based on references of former and/or current clients.

G. Rate schedule and estimate of fees associated with the proposed work. Note: While cost is always important it will not be the most important selection criteria.

VI. TENTATIVE SELECTION SCHEDULE

The following tentative schedule will be followed for selection of an attorney/firm:

January 10, 2022	RFP Due Date (4:00 p.m.)
January/February 2022	Review/selection of attorney/firms for interviews – schedule dates
February 2022	Interviews with selected attorneys/firms
February 2022	Selection of attorney/firm to discuss terms/contract
March 2022	Common Council confirmation
April 2022	Term of appointment commences

VII. CONTACT

All inquiries on this RFP are to be directed to:

City of Chetek
Attn: Carmen Newman
220 Stout Street, PO Box 194
Chetek, WI 54728
715-924-4838
cnewman@cityofchetek-wi.gov

Report Criteria:

Aging by Date
Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1004	TM Title Services	15.00	15.00	-	-	-	-	-	-
1006	Hometown Title Company	105.00	105.00	-	-	-	-	-	-
1015	Sweetwater Sanitation	6,384.59	6,179.90	2.78	-	201.91	-	-	-
1018	Mosalc Telecom	76.16	76.16	-	-	-	-	-	-
1031	Knight-Barry Title Inc	.23	-	.23	-	-	-	-	-
1032	Evergreen Apartments	15.00	15.00	-	-	-	-	-	-
1033	Deflorian, Yvette	307.21	307.21	-	-	-	-	-	-
1086	Davis, John	97.72	.65	53.42	43.65	-	-	-	-
1089	Lenbom, Mark	93.29	93.29	-	-	-	-	-	-
1087	Kirkman, Todd	172.88	172.88	-	-	-	-	-	-
1092	Lystrup, HT	46.26	-	-	23.13	-	-	-	23.13
1093	Whitmore, Alex	120.58	-	-	-	-	-	-	-
1100	Chetek-Weyerhaeuser School District	308.68	30	-	-	-	-	-	-
1103	InterCon Energy Services	38.43	3	-	-	-	-	-	-
1104	Kwik Trip	3.86	-	-	-	-	-	-	3.86
1127	Matson Excavating	.20	-	-	-	-	-	-	.20
1128	All Title Services	15.00	-	-	-	-	-	15.00	-
1183	Automated Building Component	57.30	5	-	-	3.86*+	-	-	-
1187	TJader and Highstrom	.76	-	-	-	0.20 +	-	-	-
1285	Stout Construction Inc.	59.01	5	-	-	0.76 +	-	-	-
1352	Kutrieb, Mike	1,461.55	1,46	-	-	0.71 +	-	-	-
1359	Hutzler, Matt	68.04	6	-	-	-	-	-	-
1377	Waterhouse, Tammy	87.68	87	-	-	3.87 +	-	-	-
1394	Lake Country Tool & Design	.71	-	-	-	3.78 +	-	-	.71
1497	Gowey Abstract & Title Company Inc.	15.00	-	-	-	2.25 +	-	-	-
1540	KS Energy	3.87	-	-	-	-	-	-	3.87
1662	DeCook, Bill	30.00	30	-	-	15.43 *	-	-	-
1670	Northwest Roofing	24.12	24	-	-	-	-	-	-
1686	Tchop, Robert	3.78	-	-	-	-	-	-	3.78
1703	Spring Green Lawn Care	37.06	37	-	-	-	-	-	-
1746	McCormick, Chance & Cricket	203.52	1	-	-	-	1.92	1.92	193.92
1749	Russo, Carol	1,070.60	15.15	15.15	15.15	-	15.15	985.00	45.00
1754	Crescent Landscaping	1,814.40	1,814.40	-	-	-	-	-	-
1756	Chetek Nursing and Rehab LLC	2.25	-	2.25	-	-	-	-	-
1758	Phelps, Catlon	200.00	-	200.00	-	-	-	-	-
1760	Brinkman, Owen	50.00	-	50.00	-	-	-	-	-
1761	Northwoods Real Estate Holdings LLC	60.00	-	60.00	-	-	-	-	-
Grand Totals:		12,925.22	10,966.43	521.71	37.97	201.91	17.07	951.92	228.21

Interest

Bad debt 2025

Resolution # 2021-27
Request to adjust budget

Date of request 11/15/21 Requestor _____ Department Police

Budget amount to adjust \$ \$100.00

Accounts to adjust: from _____ To: _____

Purpose: _____

Appropriate money from: grant _____ donation sale of property _____

Budget accounts to appropriate: Expense 100-57219 Revenue Account 100-46216

Grantor _____ purpose of grant: _____

Grant information attached _____ showing amount applied for, purpose, etc.

Donor Wayne + Marilyn Benholt purpose of donation Shop w/ cop

Address of donor _____ phone _____

letter from donor attached _____

Sale of property: item sold _____

Account where original expense charged: _____

Are there replacement funds budgeted - no _____ yes _____ \$ _____

If yes, specify reason for adding proceeds of sale to budget: _____

Date of council meeting: 11/17/21 passed yes _____ no _____

By _____ mayor

attest: _____ clerk/treasurer

Resolution # 2021-28
Request to adjust budget

Date of request 11/11/21 Requestor B. Carmen Department Comm Ctr

Budget amount to adjust \$ 107.12

Accounts to adjust: from _____ To: _____

Purpose: _____

Appropriate money from: grant _____ donation sale of property _____

Budget accounts to appropriate: Expense 100-57610 Revenue Account 100-48500

Grantor _____ purpose of grant: _____

Grant information attached _____ showing amount applied for, purpose, etc.

Donor John Rush purpose of donation 107.12

Address of donor _____ phone _____

letter from donor attached no

Sale of property: item sold _____

Account where original expense charged: _____

Are there replacement funds budgeted - no _____ yes _____ \$ _____

If yes, specify reason for adding proceeds of sale to budget: _____

Date of council meeting: _____ passed yes _____ no _____

By _____ mayor

attest: _____ clerk/treasurer

Resolution # 2021-29
Request to adjust budget

Date of request 11-23-2021 Requestor Chief Ron Ambroziak Department Police Dept.

Budget amount to adjust \$ 550⁰⁰

Accounts to adjust: from Revenue To: 57208

Purpose: _____

Appropriate money from: grant _____ donation _____ sale of property

Budget accounts to appropriate: Expense 100-57208 Revenue Account 100-46216

Grantor _____ purpose of grant: _____

Grant information attached _____ showing amount applied for, purpose, etc.

Donor _____ purpose of donation _____

Address of donor _____ phone _____

letter from donor attached _____

Sale of property: item sold Bullet Proof Vest & Carrier

Account where original expense charged: 57208

Are there replacement funds budgeted - no _____ yes \$ _____

If yes, specify reason for adding proceeds of sale to budget: _

Officer Hibberd's Vest & Carrier Sold to Berrou Co. Sheriff's Office

Date of council meeting: 12/14/21 passed yes _____ no _____

By _____ mayor

attest: _____ clerk/treasurer

Capital outlay projects - recommended by budget committee			
police	remove/replace windows - BC Construction	\$5,550	2022
	needs 2nd bid		
Court	furnace & air - Fire & Ice	\$8,800	
	furnace & air -Hamholm	\$5,900	
council	sound system - Toby Kutrieb	\$9,317	
	sound system - Audio Architects	\$18,790	
city hall	flooring - Lexi Snyder	\$5,713	
	flooring - Kitchen & Floor	\$9,569	
city shop	Flooring - Lexi Snyder	\$4,174	
	Flooring - Kitchen & Floor	\$7,484	
	painting - Olson	\$3,620	
	painting - Fitzgerald	\$5,272	
community ctr	roofing	\$20,000	2026?
	library	\$20,000	2026?
Parks	rip-rap docks	\$6,380	

These projects will be funded using the building outlay and park outlay funds



Bryce Burdick
 811 Pleasure St
 Chetek, WI 54728
 Email: burdickbc@gmail.com
 Phone: 715-790-3339

PROPOSAL SUBMITTED FOR

Ron Ambrozaitis
 101 Moore ST
 Chetek WI

PHONE: 715-924-3686
 EMAIL: chief@cityofchetek-wi.gov

DATE:

9/2/21

JOB NAME:

PD Windows

JOB LOCATION:

Chetek WI

WE HEREBY PROPOSE THE FOLLOWING WORK TO BE PERFORMED AS PER PLAN:

Estimate To Include:

- Remove and replace 3 windows

Final Estimate: Labor and materials

\$ 5550.00

Work to be done in the months of: 2021-2022

AUTHORIZED SIGNATURE _____

Bryce Burdick, Estimator

PAYMENT AS FOLLOWS: Progressive Draws. 1/2 up front 1/2 when completed or otherwise noted

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 10 DAYS
 ALL WORK IS QUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANSHIP LIKE MANNER
 ACCORDING TO STANDARD PRACTICES. ANY ALTRATIONS FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS
 WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHANGE ORDER AND ABOVE THE
 ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO
 CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S
 COMPENSATION INSURANCE.

Acceptance of Contract: The above prices, specifications and conditions are satisfactory and are hereby accepted.



Bryce Burdick
811 Pleasure St
Chetek, WI 54728
Email: burdickbc@gmail.com
Phone: 715-790-3339

You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ AUTHORIZED SIGNATURE: _____
Wisconsin Construction Lien Law: "As required by the Wisconsin Construction Lien Law, claimant hereby notifies Owner that persons or companies furnishing labor or materials for the construction on the Owners land may have lien rights on Owners land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimants are those who contract directly with the Owner or those who give the Owner notice within 60 days after they furnish labor or materials for the construction. Accordingly, Owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice to his mortgage lender, if any."

ESTIMATE



Chetek Police Department
101 Moore Street
Chetek, Wisconsin 54728
(715) 924-3686

Fire & Ice Heating and Air Conditioning, LLC

806 Dallas St
Chetek, WI 54728
Phone: (715) 642-2453
Email: Chris@fireandicewi.com
Web: www.fireandicewi.com

Estimate # 040292
Date 11/10/2021
Business / Tax # 82-5486457

Description	Total
Bryant 926TB420V40V17 2 stage 96% Efficient Furnace	\$4,850.00
Install new Bryant 2 stage furnace, installed in counter flow position, re-vent with PVC venting through sidewall, plug old venting with cap, reconnect to existing gas piping, electrical and thermostat wiring. New hose ran to floor drain, new furnace return air plenum and filter rack made to existing ductwork. New Honeywell T4 thermostat. Old equipment will be removed and disposed of. 10 year parts and 1 year labor warranty included.	
Bryant 113ANA018BN0 13 SEER air conditioning system	\$3,950.00
Install new Bryant 18,000 BTU outdoor condensing unit set outside on PVC pad, new matching 24,000 BTU horizontal cased coil, New electrical whip, line set, control wiring and disconnect. 10 year parts and 1 year labor warranty included.	

Subtotal \$8,800.00
Total \$8,800.00

60% down with signed proposal. Balance due upon completion. Any change orders from original proposal will incur additional costs. Proposal valid for 30 days. By signing this document, the customer agrees to the services and conditions outlined in this document and acknowledges our right to file a lien within 30 days of completion should the balance not be paid in full.

Chetek Police Department

SCOPE OF WORK

Currently Police Department has a 80% 60,000 BTU Counter flow Goodman furnace in Courthouse. Furnace Serial number reflects that furnace was manufactured in March of 1991. Furnace still functioning properly but is in poor condition. Furnace life expectancy is 25-30 years. It would be in best interest to budget for replacement within next couple years.

Today's standard furnaces are 96% efficient. You will save approximately 16 % in gas each year compared to existing furnace.

Courthouse Air Conditioner Serial number reflects it was manufactured in April of 1991. Air Conditioner life expectancy is 25-30 years. Air conditioner is still functioning properly but is in poor condition. Refrigerant has been discontinued and will have to be replaced if any leaks occur. It would be in best interest to budget for replacement within the next couple years.

Today's standard is 13 Seer efficiency. This is an electrical usage rating. Upgrading to a 13 Seer you will save approximately 23% electrical consumption per year vrs previous year.

Police Station side has a 92% 100,000 BTU Trane Furnace and a 13 Seer Trane Central Air Conditioner. Date of manufacture on furnace and air is April of 2009. Life expectancy for this equipment is 25-30 years. Both of these units are functioning properly and appear in good condition. This equipment should have minimal problems and run another 10 years.

FEE SUMMARY

Description	Unit Price	Quantity	Amount
Courthouse replacement 96% Frigidaire Counter flow furnace / Installation	3050.26	1.00	3050.26
Courthouse replacement 13 Seer Frigidaire Air Conditioning / Installation	2862.02	1.00	2862.02
Total Amount			5912.28

CUSTOMER SIGNATURE

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Hamholm HVAC

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Chetek Police Department



Cassandra Larson <clarson@cityofchetek-wi.gov>

Fw: Fwd: Sound System

1 message

Terry Hight <ducktape@chibardun.net>

Tue, Jul 6, 2021 at 12:28 PM

To: Carmen Newman <cnewman@cityofchetek-wi.gov>, Cassy Larson <clarson@cityofchetek-wi.gov>, Jeff Martin <chetekmayor@cityofchetek-wi.gov>

From: Toby Kutrieb

Sent: Tuesday, July 06, 2021 10:15 AM

To: ducktape@chibardun.net

Subject: Fwd: Sound System

From: **Toby Kutrieb** <toby@turbinetechnologies.com>

Date: Mon, Jun 28, 2021 at 2:26 PM

Subject: Sound System

To: <tobykutrieb@gmail.com>

I've attached the sound system quote that you asked me to put together. Like we talked about, this would be 8 gooseneck wired microphones each having a mute button on the base. I would install wall jacks for the microphone wires to be plugged into to make it easier to rearrange the room for other functions (like elections). The current ceiling speakers and amplifier would be used as I don't see any reason to replace them. Also, the sound mixer that I selected can be controlled wirelessly via a cell phone or ipad app to make small adjustments during a meeting if necessary.

The installation would take one day. If the council acts on it during the July meeting, I am confident that it would be in place for the August meeting. If you decide to go in this direction, I would like a check for at least 1/2 the quote so that I can get some of the more expensive items ordered as soon as possible.

I think this plan is a reasonable approach using both high tech and modern technology without going overboard with bells and whistles.

City of Chetek - Council Chamber Sound System

Qty	Description	Brand
1	Digital Audio Mixer - 8 channel, rack mountable	QSC
8	Microphone- 18" gooseneck with mute button	Shure
1	Equipment rack - lockable door	Lowell
1	Rack mount power conditioner / power controller	Furman
1	Rack mount amplifier shelf	Lowell
250'	Microphone cable	ProCo
16	XLR microphone cable ends	ProCo
8	Microphone cables - 10'	Shure
8	Wall mount microphone jacks	ProCo
4	Wall Mount receptacles	
Misc.	Cable management / covers & raceway	
1	System Installation	

Total: \$9,317.00

Project Number: 4596



DNA AV Integrators LLC
 dba Audio Architects
 1776 Olson Dr
 Chippewa Falls, WI 54729
 715-723-4900 Fx 715-723-4584

For :
Board Room AV

** Proposal ** to:
City of Chetek 220 Stout Street Chetek, WI 54728 Tel: 715-924-4838

Project Site:

Mfr-Part No.	Qty Description	Unit Price	Extended
All following information represents proprietary design and remains the intellectual property of Audio Architects, until a contract is offered by Audio Architects, and accepted by City of Chetek, Chetek, WI.			
Lowell	1 Rack-Sectional Wall Mount-10U, 23in Deep, 1pr rails		
QSC	1 Mixer/Processor w/24 I/O and LAN Connection		
QSC	1 Q-SYS Core 110 Scripting Engine Software License		
QSC	1 Q-SYS Core 110 UCI Deployment Software License		
LEA	1 4 Channel x 160 watt @ 4o, 8o, 70V and 100V per channel. Interna		
QSC	1 8" Touch Screen Controller for Q-Sys, Wall Mount		
Luxul	1 Network Switch 12 Port w/8 PoE (QLan Approved)		
ProCo	1 Wall Plate 3-Gang w/6 Female XLR		
ProCo	1 Wall Plate 1-Gang w/2 Female XLR		
Crestron	1 USB over CAT Cable Extender, Wall Plate "Local", White		
Crestron	1 USB over Category Cable Extender, Remote		
MCM	1 USB Cable 2.0, Black, 15ft		
Crestron	1 HD Scaling Auto-Switcher & Extender 300, White		
Crestron	1 DM Lite HDMI over CATx Transmitter, Wall Plate, White Texture		
Crestron	1 DM Lite HDMI over CATx Receiver, Black Surface		
Crestron	1 Crestron Certified HDMI Interface Cable, 3 ft		
Crestron	1 Crestron Certified HDMI Interface Cable, 12 ft		
Shure	7 18" Desktop Gooseneck Condenser Microphone,		
Rapco	7 25' Roadhog Mic Cable w/ Neutrik Conn		
QSC	4 Ceiling Speaker 6.5" Speaker, White 70V		
WestPenn	150 Wire 18ga 2cond unshld Plenum		
WestPenn	300 Wire CAT6 Shielded		
WestPenn	50 Wire CAT6 EZ Pull Box		
AAI	1 Wiremold Boxes and Conduit		
AAI	1 Shipping & Handling / Misc Install Materials		

Mfr-Part No.	Qty	Description	Unit Price	Extended
		Equipment Subtotal		11,079.26
		Installation & Programming Subtotal		7,711.47
		Total		18,790.73
LINE	1	Sign _____		
		Camera - w/direct USB to laptop		
Panasonic	1	HD PTZ Camera w/HDMI Out, 22 x Zoom		
Panasonic	1	Camera Wall Mount, White		
MCM	1	USB Cable 2.0, Black, 15ft		
WestPenn	75	Wire CAT6 Shielded		
AAI	1	Shipping & Handling / Misc Install Materials		
		Equipment Subtotal		2,347.96
		Installation & Programming Subtotal		1,001.13
		Total		3,349.09
LINE	1	Sign _____		

PO to Accompany Signed Paperwork, Due Net 30 on Completion

This ** Proposal ** Is Valid for 30 Days.

This pricing assumes normal installation hours of Monday - Friday, 7am - 5pm



Signature: _____ Date: _____

Lexi Snyder

CITY HALL

Entrance

Labor	208.00
Misc Material	25.00
Flooring	225.00
	<u>458.00</u>

Bathroom Hallway

Labor	300.00
Misc Material	25.00
Flooring	225.00
	<u>550.00</u>

Office + Offices

Labor	1,645.25
Misc Material	25.00
Flooring	3,035.00
	<u>4,705.25</u>

Meeting Room

Labor	1,950.00
Misc Material	25.00
Flooring	3,401.50
	<u>5,376.50</u>

TOTAL 11,089.75

Total without Meeting Room 5,713.25

CITY SHOP

Entrance

Labor	390.00
Misc Material	33.00
Flooring	765.14
	<u>1,188.14</u>

Open office + Offices

Labor	1,400.00
Misc Material	33.00
Flooring	1,553.46
	<u>2,986.46</u>

Breakroom *

Labor	900.00
Misc Material	33.00
Flooring	1,276.00
	<u>2,209.00</u>

*does NOT include floor leveling

TOTAL 6,383.60

\$ 4,174

Added 5%
for materials

LVT + Glue - $2.75/\text{sq ft}$
CARPET + Glue - $3/\text{sq ft}$

CITY HALL

ENTRY $\rightarrow 164 \text{ sq ft} = \450.45
BATHROOM

Meeting Room $\rightarrow 1,237 \text{ sq ft} = \cancel{\$3,401.45}$

CARPET $\rightarrow 1,012 \text{ sq ft} = \$3,035$

CITY SHOP

BREAK ROOM $\rightarrow 464 \text{ sq ft} = \cancel{\$1,276}$

OFFICE ENTRY $\rightarrow 843 \text{ sq ft} = \$2,318.6$
OPEN OFFICE

5.65 per lin

INVOICE NO.

513679

INVOICE

SOLD TO	SHIPPED TO	VIA
ADDRESS	ADDRESS	
CITY, STATE, ZIP	CITY, STATE, ZIP	

CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE
--------------------	---------	-------	--------	------

City Hall				
LVI				
ENTRY - \$208				
HALLWAY - \$300				
MEETING ROOM #1, 950				
\$2.25 / linear ft = tear up, put on, + buying vinyl base				
\$100 = metals + transitions - buying + labor				
REMOVAL AND CARPET SQUARES				
\$1645.25				
CARPET				
* DOES NOT INCLUDE GLUE OR MATERIAL				

$\$2,458$
 LVI

$\$1645.25$
 CARPET

* DOES NOT INCLUDE GLUE OR MATERIAL

INVOICE NO.

513680

163 19 11

Invoice

SOLD TO

CITY SHOP

SHIPPED TO

VIA

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

CUSTOMER ORDER NO.

SOLD BY

TERMS

FOB.

DATE

CVI
BREAKROOM - \$900 - ~~\$100~~

OFFICE ENTRY - \$390

OPEN OFFICE - \$1400

metals + transitions + labor - \$100

→ \$1,890

* DOES NOT INCLUDE GIVE OR MATERIALS



Kitchen & Floor Décor, INC.

25 North Main Street, Rice Lake, WI 54868
 www.kitchenfloordecor.com
 (715) 234-1790

Date: 9/10/2021 Customer: Chetek City Hall
Mark Eby
220 Stout St.
Chetek, WI

Address
 715-924-4838

Home Work Fax/Cell

Area	Selection	Total
City Hall Bid #1 - Office Area & Entry	Scholarship II Carpet Tile - (choice of color)	3794.40
	LVP - Mohawk Dodford 20 Glue - (choice of color)	146.93
	Client is responsible for moving of any furniture/appliances in area	

ITEMIZED LABOR

Carpet Labor 1161.60
 Floor Removal 1214.40
 VCT 0.00
 Vinyl Labor 115.71
 Wood / Laminate Labor 0.00
 Ceramic Labor 0.00
 Subfloor / Prep labor 1416.80
 Remove / Install Base 90.75
 Molding labor 82.80
 Move Appliances 0.00
 Remove / Install Toilet 0.00
 Trip Charges 0.00
 Carpet Disposal 580.80

Floor Covering Total 3941.33
 Labor Total 4662.86
 Metals or Moldings 179.35
 Adhesives 150.34
 Grout 0.00
 Sealers 93.00
 Subfloor 202.50
 Miscellaneous 0.00
 Freight 340.00
 Tax 0.00

Total \$9,569.38
 Deposit _____
 Balance _____

Purchaser _____ Date _____

Signature on proposal constitutes acceptance of prices and terms

Seller Zach Moret Date 9/10/2021

Terms of Sale 50% of total required on all orders. Remaining balance due 15 days following completion of floor covering installation. Late charges are invoiced at 1.5% per month on unpaid balances. Prices good for 30 days. One Year installation warranty.



Kitchen & Floor Décor, INC.

25 North Main Street, Rice Lake, WI 54868
 www.kitchenfloordecor.com
 (715) 234-1790

Date: 9/10/2021 Customer: Chetek City Hall
Mark Eby
220 Stout St.
Chetek, WI

Address
715-924-4828

Home Work Fax/Cell

Area	Selection	Total
City Shop #4 - Reception & 2 Offices	Scholarship II Carpet Tile - (choice of color)	1562.40
	LVP - Mohawk Doford 20 glue - (choice of color)	1322.36
	Client is responsible for moving of any furniture/appliances	

ITEMIZED LABOR

Carpet Labor 554.40
 Floor Removal 707.25
 VCT
 Vinyl Labor 1041.42
 Wood / Laminate Labor _____
 Ceramic Labor _____
 Subfloor / Prep labor 1042.70
 Remove / Install Base 148.50
 Molding labor 41.40
 Move Appliances 0.00
 Remove / Install Toilet 0.00
 Trip Charges _____
 Carpet Disposal 338.25

Floor Covering Total 2884.76
 Labor Total 3873.92
 Metals or Moldings 171.50
 Adhesives 72.33
 Grout 0.00
 Sealers 46.50
 Subfloor 135.00
 Miscellaneous 0.00
 Freight 300.00
 Tax 0.00
Total \$7,484.01
 Deposit _____
 Balance _____

Purchaser _____ Date _____

Signature on proposal constitutes acceptance of prices and terms

Seller Zach Moret Date 9/10/2021

Terms of Sale 50% of total required on all orders. Remaining balance due 15 days following completion of floor covering installation. Late charges are invoiced at 1.5% per month on unpaid balances. Prices good for 30 days. One Year installation warranty.

PAINTING

PROPOSAL NO.	DATE 10-14-2021
BID NO.	ARCHITECT Don Olson

TO City of Chetek	PHONE #'S
ADDRESS To Dan Knapp - Director of Public Works	DATE OF PLANS 10-14-2021
WORK TO BE PERFORMED AT: 1125 Railroad Av. Chetek, WI.	

We hereby propose to furnish the materials and perform the labor necessary for the completion of painting the interior offices, bath rooms, hall ways, doors, land door jams, one coat,

Area below for additional description and/or drawings:

Labor for painting	— 2895
Paint estimate	— 725
Total	— \$3620.00

Thank YOU,
10-14-21
Don Olson

All material is guaranteed to be as specified; and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$2895 labor, \$725 paint est.
Dollars (\$) with payments to be made as follows.

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature: Don Olson

Signature:

GARY FITZGERALD

P.O. Box 564

CUMBERLAND, W.V. 26029

TOTAL

5 Feet

1-715-671-3822 Cell

796

5

208

18 Doors

416

3

= 360.00

452

3

352

1

208

1

4720

11

792

6

232

1

520

1

800

4

(360.00)

6,496

540.00

x .65

4,222.40

540.00

\$4,762.40 + 360

LABOR

\$ 5,122.00

MATERIAL ESTIMATE \$158.00

Tape -

Tape

Rollers -

Brushes -

Proposal

Page # _____ of _____ pages

Chetck Ara Landscapm LLC
532 Lakeview Dr.
Chetck WI 54728
715-642-0470

PROPOSAL SUBMITTED TO: <i>City of chetka</i>	JOB NAME <i>Dan Knapp</i>	JOB #
ADDRESS	JOB LOCATION	
	DATE <i>8-29-2024</i>	DATE OF PLANS
PHONE # <i>715-642-0822</i>	FAX #	ARCHITECT

We hereby submit specifications and estimates for:

Reprap, Filter cloth/ fabric

Natural, rose stone, or blue granite

*Knapp + Mound
50 feet x 55' 2750'*

*First and Start
66 feet x 55' 3630'*

Total 6380'

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ _____ Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Note - this proposal may be withdrawn by us if not accepted within *180* days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

ELAN CITY
 10-34 44th Drive
 Long Island City, NY 11101
 United States
 Phone.: (646) 878-6259
 Fax.: (646) 770-3906
 Email: sales@elancity.net

Shipping address:
 Chetek Police Department
 PO Box 537
 101 Moore St
 CHETEK, WI 54728
 United States

Invoice address:
 Chetek Police Department
 PO Box 537
 101 Moore St
 CHETEK, WI 54728
 United States

Chetek Police Department
PO Box 537
101 Moore St
CHETEK, WI 54728
United States
 Tel: +17159243686
 Fax: +17159242855

Quote N° S05179

Customer Reference	Quote Date	Contact	Terms of payment		
	02/23/2021	Hugo BARR			
Description	QTY	Each	Disc.(%)	Ext. price	
[01112] 14" Solar Evolls Radar Speed Sign EVOLIS Radar Speed Sign with Programmable Message Display; Internal Solar Power Regulator; Traffic Data Collection + Analysis Software with NO Subscription Fee; Bluetooth & Smartphone App; Mounting Kit (Mounting bar)	2.00 Unit(s)	3,250.00	0.00	\$ 6,500.00	
[028] 12V 22Ah Battery 12V 22Ah Battery	4.00 Unit(s)	100.00	100.00	\$ 0.00	
[0223] 80W solar panel including fixings with mounting kit and connection cables	2.00 Unit(s)	500.00	100.00	\$ 0.00	
[99900] Discount TPS21	1.00 Unit(s)	-1,001.00	0.00	\$ -1,001.00	
Delivery Charge	1.00 Unit(s)	300.00	0.00	\$ 300.00	
Total:				\$ 5,799.00	
Taxes:				\$ 0.00	
Total:				\$ 5,799.00	

.....TO PLACE AN ORDER, PLEASE COMPLETE THE FOLLOWING:

 Title: _____ Name (First, Last): _____
 Check this box:
 I have read, understood and agree to the terms of the Elan City Inc. :
 "General Terms of Sales and Delivery - WARRANTY."
 Signature: _____
 Date: (m/ d/ y): ___ / ___ / ___
 and email it back to us along with your tax exempt form

Poles - \$1,000+

generated by OpenERP.com

ElanCity

DETECT • INFORM • SECURE



The EVOLIS Radar Speed Sign

...Portable, Affordable and EXTREMELY Effective



The portable, pole-mounted **EVOLIS Radar Speed Sign** is the ideal traffic-calming tool for any traffic scenario and environment. At only 19lbs, constructed from robust ABS Injection Molded Resin, the Evolis RSS was ingeniously designed for easy portability and product longevity.

The superior Doppler radar technology incorporated within the Evolis Radar Speed Sign offers an extended vehicle detection range of over 1,000 feet. The high visibility of the 14" speed digits, enabled by 3 rows of ultra-bright, tri-color, LEDs combined with the simultaneous display of programmable messages, helps correct driver behavior with an average decrease of 25% in overall speed!

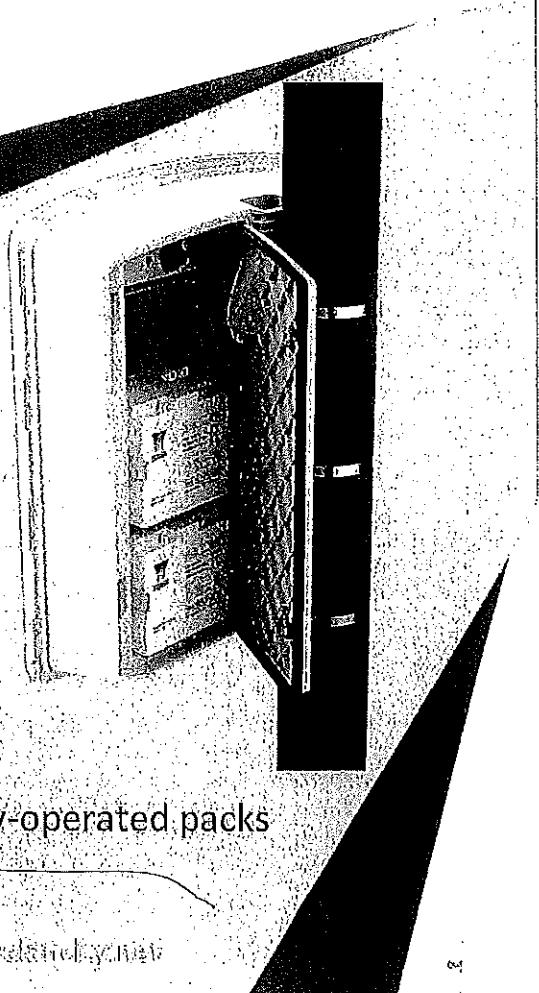
The EVOLIS RSS is available as a battery-operated or solar-powered, full-option package, including all the necessary power accessories for immediate functionality. Each pack also includes bi-directional traffic data collection and comprehensive traffic analysis software, elevating the EVOLIS Radar Speed Sign from an effective traffic calming device to an **indispensable ally in speed infraction prevention and enforcement**. This sophisticated service has **NO** subscription fees and the updates are entirely **FREE** for life!

The GLOBAL favorite!

**13,000+ EVOLIS Radar Speed Signs installed in
8,000+ communities WORLDWIDE!**

Each Package Includes:

- ✓ 28" X 28" Evolis Radar Speed Sign (2 power choices)
- ✓ Highly visible 14" speed digits: 3 rows of tri-color LEDs
- ✓ Customizable message display
- ✓ Bi-directional traffic data collection
- ✓ Comprehensive analysis & configuration software
- ✓ FREE updates & NO subscription fees!
- ✓ Bluetooth® + smartphone app
- ✓ Mounting kit & specific accessories for solar or battery-operated packs
- ✓ 2 year warranty



(646) 878-6250

www.elancity.net sales@elancity.net

ElanCity
DETECT • INFORM • SECURE

Elan City Inc.
10-34 44th Drive,
Long Island City, NY, 11101

2021	CHRISTMAS GIFT - EMPLOYEES		\$40.00		
	CITY HALL			POLICE	
1	Mark Eby	ch	13	Ron Ambrozaitis	pd
2	Carmen Newman	ch	14	Jessica Larson	pd
3	Cassandra Larsen	ch	15	Ashlea Olson	pd
			16	Andres Meza-Anzaldo	pd
	cleaning crew		17	Emily Breidenbach	pd
4	Jana Knapp	pw	18	Noah Anderson	pd
5	Deb Jacobs	ch/comm			
				Community Center	
	STREET CREW		19	Donna Bachowski	comm
6	Dan Knapp	pw			
7	Dustin Davis	pw		BUILDING/ZONING	
8	Justin Hutzler	pw	20	Joe Atwood	bld
9	Matt Hutzler	pw			
10	Rod Rhodes	pw			
11	Aaron Roberts	pw			
12	Brandon Davis	pw			

Issue check to: CASH

charge to:

			100-53101-130	
public works benefits	8	\$320.00	100-51420-130	Includes Jana
city hall benefits	3.5	\$140.00	100-52105-130	Mark, carmen, cassie, 1/2 Deb
police full time benefits	4	\$200.00	100-52112-130	Ron, Jessica, Emily, Andres, Noah
police part-time benefits	1	\$0.00	100-55140-130	
community center benefits	1.5	\$60.00	100-52420-130	Donna/Deb
building/zoning benefits	1	\$40.00	100-52110-130	Atwood
police admin asst	1	\$40.00	100-52110-130-000	Olson
	20			
		\$800.00		

cbs²



Your Project Solutions Start Here

Date: December 9, 2021

RE: Continuous Backwash Sand Filter - Supplier Qualification
Chetek, WI

Dan Knapp
Director of Public Works
City of Chetek
220 Stout Street
Chetek, WI 54728

Dear Mr. Knapp,

A request for qualification for a Continuous Backwash Sand Filter (CBSF) System to function as part of the City of Chetek's New Wastewater Treatment Plant was advertised November 15, 2021 to December 6, 2021 at 2 pm. Two responses were received from Nexom US, Inc. and Parkson Corporation.

In review of the responses, we believe that CBSF System provided by Nexom US, Inc. has the best ability to complete this project per the requested qualifications.

Should you have any questions, please contact me via phone at 414.882.0083 or via e-mail at tmccarthy@cbssquaredinc.com.

Sincerely,

Tia McCarthy, PE
Project Manager

cc:

Todd Hansen (todd.hansen@nexom.com)
Matt Fritze (MFritze@gnenv.com)

770 Technology Way
Chippewa Falls, WI
54729

info@cbssquareinc.com

cbssquaredinc.com

cbs²



Your Project Solutions Start Here

Date: December 9, 2021

RE: Sequencing Batch Reactor - Supplier Qualification
Chetek, WI

Dan Knapp
Director of Public Works
City of Chetek
220 Stout Street
Chetek, WI 54728

Dear Mr. Knapp,

A request for qualification for a Sequencing Batch Reactor (SBR) System to function as part of the City of Chetek's New Wastewater Treatment Plant was advertised November 15, 2021 to December 6, 2021 at 2 pm. Three responses were received from Aqua-Aerobic Systems, Inc., Xylem Water Solutions USA, Inc. (Sanitaire Products), and Fluidyne Corporation.

In review of the responses, we believe that SBR System provided by Aqua-Aerobic Systems, Inc. has the best ability to complete this project per the requested qualifications.

Should you have any questions, please contact me via phone at 414.882.0083 or via e-mail at tmccarthy@cbssquaredinc.com.

Sincerely,

Tia McCarthy, PE
Project Manager

cc:
Kristi Chycota (KChycota@aqua-aerobic.com)
Paul Schuette (PSchuette@drydon.com)

770 Technology Way
Chippewa Falls, WI
54729

info@cbssquareinc.com

cbssquaredinc.com

Instructions: Each applicant must submit to the Wisconsin Department of Natural Resources (DNR) an *Authorizing Resolution* that is approved by the governing body of the organization and indicates which officers or employees of the organization are authorized to do the following:

1. Sign and submit the grant application
2. Sign the Agreement/Contract between applicant and the DNR
3. Submit required reports to the DNR to satisfy the Agreement/Contract (See Agreement/Contract for Requirement, if any)
4. Submit reimbursement request(s) to the DNR
5. Sign and submit other required documentation that maybe required for your specific project.

We strongly recommend that the applicant indicates the authorized person(s) by the title of position in the Authorizing Resolution, rather than by the name of the employee or officer. Employees have been known to retire or change jobs in the middle of a project, and, were this to happen, your resolution would be ineffective if it only lists the employee by name. If your organization requires that a person be named in an Authorizing Resolution, then the resolution should also include the title of position and contact information for the named individual.

Note: If applicant is required to submit a draft "intergovernmental agreement (IGA)" along with your agreement, an Authorizing Resolution is not a substitute for an IGA.

STANDARD AUTHORIZING RESOLUTION

WHEREAS, *(applicant)* City of Chetek is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (DNR) for the purpose of upgrading the City Boat Landing (as described in the application);

WHEREAS, the respondent attests to the validity and veracity of the statements and representations contained in the application;

WHEREAS, an Agreement/Contract is required to carry out the project; and

NOW, THEREFORE, BE IT RESOLVED, that *(applicant)* City of Chetek

will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the DNR for financial assistance that may be available:

Task	Title of Authorized Representative	Email address and phone number if alternative is used
Sign and submit application	Mayor	/
Enter into an Agreement/Contract with the DNR	Mayor	/
Submit required reports to the DNR to satisfy the Agreement/Contract, as appropriate	clerk-treas.	/
Submit reimbursement request(s) to the DNR per the Agreement/Contract	clerk-treas.	/
Sign and submit other documentation as necessary to complete the project per the Agreement/Contract	clerk-treas.	/

BE IT FURTHER RESOLVED that respondent will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share Agreement/Contract.

I hereby certify that the foregoing resolution was duly adopted by City of Chetek Council at a legal meeting held on this 14th day of December, 2021.

Authorized Signature _____ Date 12/14/2021

Title Mayor

NOTE: The Authorized Signature and the Representative should not be the same person, unless minutes of the meeting where the resolution was adopted are attached.

CBS Squared Inc.

Agreement for Professional Services

This agreement is effective as of December 14, 2021, between City of Chetek, 220 Stout St. Chetek, WI 54728 (Client) and CBS Squared, Inc., 770 Technology Way, Chippewa Falls, WI 54729 (Consultant).

This letter agreement describes the scope, schedule, and payment conditions for Consultant's work on the Project described in the scope of services below.

SCOPE: The services to be provided by the Consultant for the Amendment will be to provide Design Engineering Services for the Hydroflites Board Landing Restoration Project for work items related to grant application and preliminary design. The proposed project will include application for the WDNR Recreational Boating Facility (RBF) grant for rehabilitation of the public boat landing located at 726 Lakeview Drive. Preliminary design will be performed to the extent necessary for successful permit and grant applications. Bidding documents, construction services and any site work, if requested, will be included in a separate amendment. The proposed scope of work and cost is described below:

Grant Application Administration	\$4,000
Preliminary Engineering	\$3,000
WDNR Permit Applications	\$1,500
Boat Landing Grant and Preliminary Design Total	\$8,500

PAYMENT: The Project will be invoiced on a time and materials basis and will not exceed the contract amount without an amendment approved by the Client. Expenses will be invoiced based on actual cost or GSA per diem rates and mileage per the current federal mileage rate.

The payment method, basis, frequency and other special conditions are set forth below:

Hourly Basis

The Client and Consultant agree as to the hourly basis for payment for services provided by Consultant. The Client shall be invoiced per the Rate Table of the current calendar year for personnel. The Rate Table may be amended from time to time by mutual written agreement between the parties. Monthly charges for services shall be based on Consultant's Rate Table for personnel for applicable employees plus charges for expenses and equipment as agreed upon between the parties. Consultant shall be paid monthly for work performed.



Expenses

The following items represent reimbursable expenses by Consultant's employees or professional consultants on behalf of the Client providing the same are required to perform the work contracted for and shall be paid for as described in the Agreement.

1. Transportation and travel expenses (mileage).
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expenses connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project. Permit fees are not included in the scope of services and will be paid for directly by the Client.
5. Material/soil testing services, archeological studies, property boundary surveys, easements and acquisitions are not included in the scope of services and will be paid for directly by the Client.
6. Plots, reports, plan and specification reproduction expenses.
7. Postage, handling, and specific delivery services.
8. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
9. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
10. Any sales tax or use tax (excluding specifically income tax) levied on professional services and on reimbursable expenses.
11. Other special expenses required in connection with the Project and authorized in writing by the Client, including but not limited to, additional project specific insurance requirements.
12. The cost of special consultants or technical services (not already included in contracted fees) as required and authorized in writing by the Client. The cost of sub-consultant services shall include actual expenditure plus 10% markup for the cost of administration and associated insurance.

Equipment Utilization

The utilization of specialized equipment, including automation (survey equipment, reproduction equipment etc.), is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project.

Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

AGREEMENT SUMMARY: This Agreement for Professional Services, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant within this document. The Agreement for

Professional Services (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party, within fifteen (15) calendar days of notification by either party.

The contract is between the following representatives:

Client's Representative: Dan Knapp

Address: 220 Stout St. Chetek, WI 54728

Telephone: 715.924.4236

e-mail: dknapp@cityofchetek-wi.gov

Consultant Project Manager: Tia McCarthy, PE

Address: CBS Squared Inc, 770 Technology Way, Chippewa Falls, WI 54729

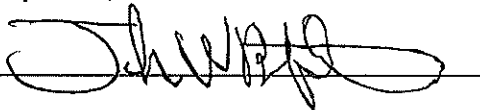
Telephone: 414.882.0083

email: tmccarthy@cbssquaredinc.com

CBS Squared, Inc.

City of Chetek

By:



By:

Title: John Beckfield, Vice President

Title:

Mayor

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