

## City of Chetek Common Council Meeting Agenda

Tuesday, September 8, 2020 - 6:00 p.m. – Council room, 220 Stout Street, Chetek, WI

**In order to slow the spread of the Coronavirus (COVID-19) pandemic, the City will conduct this meeting as a through The City's Facebook - live. We will be limiting the number of persons attending in-person. Anyone wanting to attend in person should call city hall at 715-924-4838**

### **AGENDA:**

- Call to order
- Roll call – Scott Bachowski\_\_\_\_, Earl Grover\_\_\_\_, Terry Hight\_\_\_\_, Mark Edwards\_\_\_\_ Mayor Martin\_\_\_\_
- Prayer
- Pledge of Allegiance
- Approve agenda

### **Mayor's Comments**

**PUBLIC COMMENT** citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

### **CONSENT AGENDA:**

1. council minutes & claims **August**
2. Accept and place on file Department/Board reports as submitted - **Police report; Plan Commission July & August; Housing Authority-July;**
3. Resignations from boards/committees -
4. Appointments to Boards & commissions:
5. General licenses/permits:

### **OLD BUSINESS - the following items will be discussed by the council and possible action taken**

1. Pet limit ordinance
2. Premise description change ordinance

### **NEW BUSINESS - the following items will be discussed by the council and possible action taken**

1. Schedule personnel meetings - interviews, negotiations for 2021
2. Schedule special meeting to review Request for Proposals for housing development
3. Resolution 2020-10 - Support of Telecommuting Opportunities

### **Adjourn**

**NOTE:** Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the municipal clerk at (715) 924-4838 by 10:00 a.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request



**Minutes of the Common Council Meeting of the City of Chetek held on Wednesday, August 12, 2020 at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI**

The meeting was called to order at 6:00 p.m. by Mayor Jeff Martin.

Present: Jeff Martin, Earl Grover, Terry Hight, Mark Edwards, Scott Bachowski

Approve agenda - Motion by Bachowski, 2nd by Edwards. carried.

Mayor Martin announced a closed session later in meeting – Wisconsin Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - discussion regarding legal matters involving junk violations

Jeff French, Barron County Administrator & Ray Zeman, Waste to Energy & Recycling Plant Director, addressed the council to discuss proposed plans to change the recycling program. Due to the amount of non recyclable items being thrown in the bins the county would like to have the bins moved to a location that can be fenced in and lighted. The county would man the sites during specified hours/days. They are looking at having Chetek be the first site to incorporate the changes.

Dave Armstrong, Barron County Economic Development Director, updated the council on economic development activities, COVID impact on the unemployment rates and local economy. He also discussed the progress on housing in Barron County.

**Consent agenda** - Council minutes from July, city claims from July, accept and place on file department/board reports as submitted: Housing Authority-June. Road closures for Harvest Fest. Motion to approve Bachowski, 2nd by Hight. carried.

**Old business -**

Bachowski motioned to authorize the advertisement for Request For Proposals for the development of the property at 1301 Knapp Street. 2nd by Grover. Carried.

**New Business**

The Chetek Historical Society requested a donation to help with the water/sewer utility costs since donations are down with the museum being closed due to COVID. Council did not take any action as several individuals advised they would donate personally.

Hight made the motion to approve the premise description change for Red's Grill & Bar for the August 15th event - pontoon olympics. 2nd by Grover. Motion died.

Council members further discussed the request since the policy allows only 4 changes per year with one of those being over Liberty Fest. They have already had the allowed number of changes according to the policy council set. Edwards motioned to approve the request and to review the policy at the next council meeting. 2nd by Bachowski. Carried.

Bachowski motioned to accept Karen Zimmerman's resignation/retirement effective November 30, 2020. 2nd by Edwards. Carried.



Motion by Grover, 2nd by Hight to approve the advertisement for an administrative assistant/utility clerk with a start date of October 19, 2020. Carried.

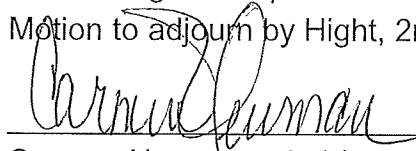
Hight motioned to approve the request to exceed the pet limit for 112 LakeAire Drive (Gregware). The residence has 2 cats and 4 dogs - their daughter moved back in with them temporarily. 2nd by Edwards. Carried.

Edwards motioned to approve the application for a Class "C" wine license for Fostbites. Council discussed the statute language regarding the license being allowed for a "restaurant". Council made the determination that since they do serve frozen pizza and snacks and allow food to be brought in they would allow the license for that establishment. 2nd by Bachowski. Carried.

Motion to go into closed session by Bachowski, 2nd by Edwards. Carried.

Motion to go into open session by Bachowski, 2nd by Grover. Carried.

Motion to adjourn by Hight, 2nd by Bachowski. Carried.



---

Carmen Newman, clerk/treasurer



Minutes of the Special Meeting of the Common Council of the City of Chetek held on Wednesday, August 12, 2020 at 5:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 5:00 p.m. by Mayor Jeff Martin.

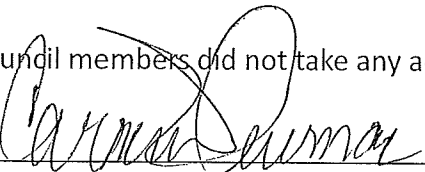
Present: Scott Bachowski, Mark Edwards, Earl Grover, Terry Hight, Mayor Jeff Martin

Sean O'Brien from Northpointe Development Corporation presented council with a proposed plan for the property development of 1301 Knapp Street. Northpointe is interested in applying for the competitive 9% Federal Housing Tax Credits through WHEDA in December. The housing tax credits could provide over \$6 million in equity to the project. They would propose to build 38 workforce housing units on approximately 8 acres. The units would be cottage style units, single story, with a mix of one to three bedrooms with a single car garage at each unit. Building amenities would include a community room, fitness room, play area, on-site management, in unit washer/dryers, and additional parking, as needed.

The majority of the units would be targeted primarily to households earning 50% to 80% of the Barron County median income. Currently, this would be an income of \$24,800 to \$39,680 for one-person households, \$28,350 to \$45,360 for two-person households, and \$35,400 to \$56,640 for four-person households.

Northpointe is requesting that the city council consider a portion of the acreage for low-density multi-family workforce housing, partner with Northpointe to submit a housing tax credit application to WHEDA, rezone a portion of the site to allow for the development, and consider an option on an additional portion of the property for a phase 2 workforce or senior housing.

Council members did not take any action on the proposal.



Carmen Newman, clerk/treasurer





**City of Chetek – Planning Commission Meeting Minutes – July 16, 2020.**

**A regular meeting of the Planning Commission for the City of Chetek** was called to order at 6:00 pm on July 16, 2020 by Mayor Jeff Martin.

Roll call for the Planning Commission meeting was taken. Present were Shawn Ayers, John Hunsinger, Mayor Jeff Martin, and Scott Backowski.. Mark Etten, Del Wacker, and Dave Swangim were absent.

Also present were Building Inspector/Zoning Administrator Joe Atwood and Director of Public Works Dan Knapp.

Compliance with the open meeting law was verified by Joe Atwood.

Scott Backowski made a motion to accept the minutes from the last meeting. Shawn Ayers seconded the motion. Motion carried.

**1) Discussion/Action: Approve or not approve Extraterritorial Land Division for Leann Petterson at White Street and 25<sup>th</sup> Street, just outside City limits.**

Leann Petterson presented her proposal to divide her lot in two – to allow the sale of a second dwelling that is already on the property. A certified survey map was circulated.

Joe Atwood stated that there are no easement issues, that the environmental assessment was OK, and that he saw no other issues.

Shawn Ayers moved that the Extraterritorial Land Division be approved. Scott Backowski seconded the motion. Motion carried.

**2) Discussion/Possible Action: Provide the City with input regarding: removal of the basketball hoops, putting the recycle bins on the basketball court, and fencing it in on all four sides. The County has proposed this to the City and the project will be paid for by the County.**

Joe Atwood explained that the County, who is charge of recycling, feels that the present site is being abused by people leaving unrecyclable items on the site and in the bins. Their plan is to fence various sites around the County and have them open at scheduled times with an attendant.

Dan Knapp explained that the basketball courts are in bad shape, not much used, and that other, better maintained basketball courts around the city are available for public use. It was also pointed out that the recycle bins are now located on private property – which the owner lets the County use without compensation.

Other site possibilities were discussed: The North Industrial Park, the South Industrial Park, and the West end of the present waste water treatment plant. It was thought that the site at the West end of the treatment plant might be the best choice among those alternatives because it wouldn't interfere with the development of the industrial parks and also because it was near the present site. Dan Knapp also suggested that it might be large enough to be an appliance recycling site as well. But he also pointed out that it could not be used for recycling until the treatment plant moves to its new location – sometime before 2025. It was suggested that moving the recycling bins to the basketball court area could be temporary until the larger site opens up.

Mayor Jeff Martin said he and others would discuss these ideas with the County Recycling people.

Scott Backowski moved that the meeting be adjourned. Shawn Ayers seconded the motion. Motion carried.

Respectfully Submitted, John Hunsinger



Calhoun Memorial Library Board Meeting Minutes  
January 7, 2020

Minutes of the Calhoun Memorial Library Board of Director's Meeting: January 7, 2020

The January board meeting was called to order at 9 a.m. on January 7, 2020, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Kathy Hayes, Jeff Martin, Louise Brown and Nancy Nix. Also present was library director Carol Burnham. Missing was Evie Nelson.

The agenda was approved by motion of Nancy Nix, seconded by Rachel Westberg. Motion carried.

There were no public comments.

Minutes of the Dec. 3 meeting were presented to Board members in printed form. Motion by Nancy Nix, seconded by Jeff Martin to accept the minutes of the Dec. 3 meeting. Motion carried.

Treasurer Kathy Hayes presented the December expenditures, year to date budget, Act 150 and checking account report. Motion by Rachel Westberg, seconded by Jeff Martin, to approve December expenditures. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin updated the library board on city happenings and news as part of the city council representative report.

President Jean Wacker led discussion on areas of progress that have occurred with the ad-hoc committee meetings for the long-range library plan. There was consensus among the board to use the goals of each committee as part of the long-range plan and eventually tie those to a plan of action.

Burnham noted that the new library website is in beta testing and is nearly ready to go live.

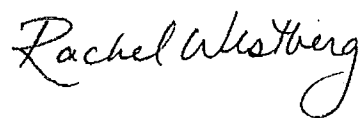
The board discussed the merits and issues surrounding becoming a "Fine Free" library. A motion was made by Nancy Nix, seconded by Louise Brown to have a "Fine-Free February." Anyone who returned late Calhoun Memorial Library materials in the month of February would have those fines forgiven. Motion carried.

Board members presented director Burnham with her evaluation, which was then discussed.

Agenda items for the Feb. 4 meeting include: fines-free policy and updates and the annual report review and approval.

Motion to adjourn by Nancy Nix, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Westberg". The signature is written in dark ink and is positioned below the "Respectfully Submitted," text.



## Calhoun Memorial Library Board Meeting Minutes February 4, 2020

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Feb. 4, 2020

The January board meeting was called to order at 9 a.m. on February 4, 2020, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Kathy Hayes, Jeff Martin, Louise Brown and Nancy Nix. Also present was library director Carol Burnham. Missing was Evie Nelson.

The agenda was approved by motion of Rachel Westberg, seconded by Nancy Nix. Motion carried.

There were no public comments, but Burnham did note a recent patron was very complimentary of the service at the library.

Minutes of the Jan. 7 meeting were presented to Board members in printed form. Motion by Jeff Martin, seconded by Louise Brown to accept the minutes of the Jan. 7 meeting. Motion carried.

Treasurer Kathy Hayes presented the January expenditures, year to date budget, Act 150 and checking account report. Motion by Nancy Nix, seconded by Rachel Westberg, to approve January expenditures. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin updated the library board on city happenings and news as part of the city council representative report.

The board reviewed the annual report presented by Burnham. A motion was made by Kathy Hayes to approve the report as presented, seconded by Louise Brown. Motion carried.

As part of the library's annual report, Jeff Martin made a motion agreeing that the IFLIS library system did provide effective leadership and adequately met the needs of the library in 2019. The motioned was seconded by Nancy Nix. Motion carried.

Burnham noted that the new library website continues to be reviewed in beta testing and is nearly ready to go live.

Areas of progress on the long-range library plan were discussed by the board, which included the possibility of adding an ad-hoc technology committee. As part of this conversation, the possibility of purchasing LeapFrog Leap Pads or other tablets for children's use was also debated.

The board agreed to make the change to become a "fine-free" library. This would involve eliminating over-due fines, but continuing to send out over-due notices. After a period of time, those over-due notices would be turned into a billing for a lost item. Upon return of the billed item, the bill would be forgiven. Any items not returned would be subject to the lost item fee. A motion was made by Nancy Nix, seconded by Louise Brown to officially become fine-free beginning Feb. 14. The library policy will be updated to reflect that change and looked at during a future meeting. Motion carried.

The board reviewed the weather-related library closing policy. A motion was made by Nancy Nix, seconded by Louise Brown, to update the policy to reflect that library employees will be paid for up to two-days of weather-related closures, not to exceed 12 hours. (continues on next page)

Agenda items for the March 3 meeting include: the long-range plan, library open hours, fines-free policy and updates, website/social media follow up, and National Library Week.

Motion to adjourn by Nancy Nix, seconded by Kathy Hayes. Motion carried; meeting adjourned.

Respectfully Submitted,

*Rachel Wistberg*

## Calhoun Memorial Library Board Meeting Minutes

March 19, 2020

Minutes of the Calhoun Memorial Library Board of Directors Meeting: March 19, 2020.

The meeting was called to order at 9:00 a.m. by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Jeff Martin and Nancy Nix.

The agenda was approved by motion of Rachel Westberg, seconded by Jeff Martin. Motion carried.

Discussion of temporary closing of library was based on Governor Tony Evers statewide closing of schools and public libraries to help stop the spread of the COVID-19 virus. Rachel Westberg made a motion to close the library in accordance with the governor's orders. Jeff Martin seconded the motion. Motion carried.

Library director, Carol Burnham will coordinate staff duties while closed, and decide what services may still be offered. Burnham will keep board members up to date with activity reports.

Motion to adjourn by Jeff Martin, seconded by Rachel Westberg. Motion carried; meeting adjourned.

Respectfully submitted,





Calhoun Memorial Library Board Meeting Minutes  
May 5, 2020

Minutes of the Calhoun Memorial Library Board of Director's Meeting: May 5, 2020

The May board meeting was called to order at 9 a.m. on May 5, 2020, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Kathy Hayes, Evie Nelson, Jeff Martin, Louise Brown and Nancy Nix. Also present was library director Carol Burnham.

The agenda was approved by motion of Rachel Westberg, seconded by Nancy Nix. Motion carried.

There were no public comments, but Burnham did share a picture created by a young library patron.

Minutes of the March 3 meeting were presented to Board members in printed form. Motion by Kathy Hayes, seconded by Nancy Nix to accept the minutes of the March 3 meeting. Motion carried.

Treasurer Kathy Hayes presented the March and April expenditures, year to date budget, Act 150 and checking account report. Motion by Evie Nelson, seconded by Jeff Martin, to approve March and April expenditures. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports.

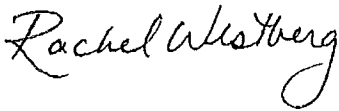
Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin updated the library board on city happenings and news as part of the city council representative report.

The board discussed the library operations during the COVID-19 pandemic and 'Safer at Home' order and briefly looked at the stages necessary to reopen the library as normal.

Motion to adjourn by Nancy Nix, seconded by Evie Nelson. Motion carried; meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Westberg". The signature is written in black ink and is positioned below the "Respectfully Submitted," text.



## Calhoun Memorial Library Board Meeting Minutes

June 2, 2020

The June board meeting was called to order at 9:00 a.m. on June 2, 2020, by President Jean Wacker, at the Calhoun Memorial Library.

Members present: Jean Wacker, Kathy Hayes, Evie Nelson, Louise Brown and Nancy Nix. Also present was library director Carol Burnham.

The agenda was approved by motion of Evie Nelson, seconded by Louise Brown. Motion carried.

There was no public comment.

Minutes of the May meeting presented to board members in printed form Motion by Kathy Hayes, seconded by Evie Nelson to accept the minutes of May 5 meeting. Motion carried.

Minutes of a special March 19 meeting were presented in print form. Motion by Kathy Hayes, seconded by Evie Nelson to accept. Motion carried.

Treasurer Kathy Hayes presented the May expenses, year to date budget, ACT 150 and checking account report. Motion by Nancy Nix, seconded by Evie Nelson. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library information in her director's report. Special note was made of Curbside pick up services and staff activities while closed to the public.

There was no school representative report or City Council member report.

Election of officers and extension of board member terms. Kathy Hayes and Jean Wacker accepted three- year extensions to their current board terms. The current officers agreed to continue in their positions. Results:

Jeff Martin City Council member

Kathy Hayes June 30, 2020 Treasurer extend to 2023

Rachel Westberg School representative Secretary

Jean Wacker June 30, 2020 President extend to 2023

Louise Brown June 30, 2021

Evelyn Nelson June 30, 2021

Nancy Nix June 30, 2022 Vice President

Motion by Evelyn Nelson, seconded by Louise Brown to extend terms of Kathy Hayes and Jean Wacker for another three years. Motion carried

Motion by Evelyn Nelson, seconded by Louise Brown to accept slate of officers as presented. Motion carried.

Carol Burnham and Jean Wacker will collaborate to create Epidemic/Pandemic policies and Working from home policies. These will be presented at the July meeting.

Burnham presented potential dates for offering computer use by appointment beginning June 22<sup>nd</sup> and browsing by appointment beginning July 6<sup>th</sup>. There are many guidelines and safety standards to meet to offer in-house services.

Discussion of long -range library plans and hours of service changes was postponed.

The board agreed that a July meeting was necessary this year due to the Covid-19 situation. The meeting will be held July 7<sup>th</sup> at 9:00 a.m.

Kathy Hayes made a motion to adjourn, seconded by Nancy Nix. Motion carried.

Respectfully submitted,

*Carol Burnham*

Minutes were created by Carol Burnham with notes supplied by Louise Brown.

Calhoun Memorial Library Board Meeting Minutes  
July 7, 2020

Minutes of the Calhoun Memorial Library Board of Director's Meeting: July 7, 2020

The May board meeting was called to order at 9 a.m. on July 7, 2020, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Kathy Hayes, Jeff Martin, and Louise Brown. Also present was library director Carol Burnham. Not present were Evie Nelson and Nancy Nix.

The agenda was approved by motion of Kathy Hayes, seconded by Rachel Westberg. Motion carried.

There were no public comments.

Minutes of the June 2 meeting were presented to Board members in printed form. Motion by Jeff Martin, seconded by Louise Brown to accept the minutes of the June 2 meeting. Motion carried.

Treasurer Kathy Hayes presented the June expenditures, year to date budget, Act 150 and checking account report. Motion by Jeff Martin, seconded by Rachel Westberg to approve June expenditures. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports. She specifically highlighted that most activities were COVID/cleaning related

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Jeff Martin updated the library board on city happenings and news as part of the city council representative report.

Board members received an updated copy of the library policies, in addition to the working-from-home and pandemic policies recently created. The board agreed to review them over the next month for approval at the August meeting.

Burnham reported on the reopening situation as it stands, noting that the Calhoun Memorial Library is on track with other county libraries. The library is currently open for browsing, checkouts and computer/technology usage on a limited, by-appointment basis. They also continue to offer curbside services. Burnham also described the precautions and procedures the staff are taking to ensure the safety of patrons and themselves. There is no formal timeline for a full reopening of the library, but it will be discussed when the science and numbers determine it is safe to do so.

The new Calhoun Memorial Library website is also up and running, with updates being fed to IFLIS as necessary.

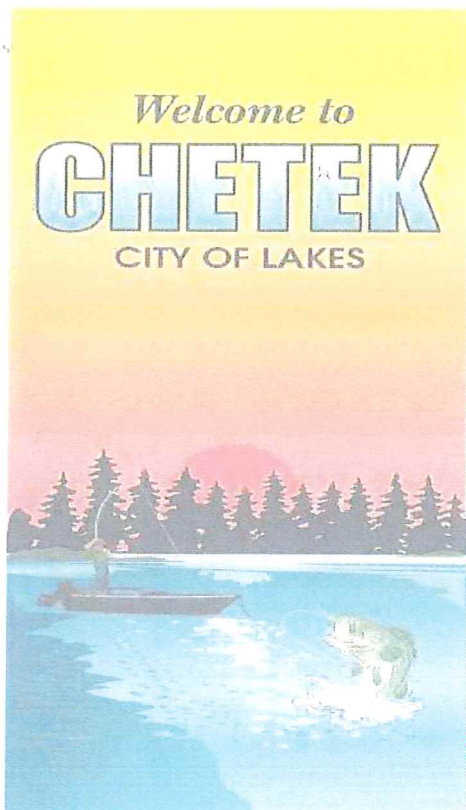
Items for the August meeting agenda include a rough draft of the 20-21 budget and the library policy review/approval.

Motion to adjourn by Jeff Martin, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Westberg". The signature is written in black ink and is positioned below the "Respectfully Submitted," text.





## **New Resident Information**

**City Hall:** (715) 924-4838 | 8:00 a.m. – 4:00 p.m.

**Located:** 220 Stout Street – Just north of KJ's Fresh Market

**Ordinances are online at:** [www.cityofchetek-wi.gov](http://www.cityofchetek-wi.gov)

**Garbage Service** is provided by The City of Chetek.

Your garbage day: \_\_\_\_\_

☐ **Have your garbage placed out by 6:00 a.m.**

☐ **Residential** – a 95 gallon can is provided by the City of Chetek at \$22.00 per month. If you need an extra 95 gallon can there is an extra monthly charge of \$8.00. Residents age 60 or older may ask for the 65 gallon can at a reduced rate of \$17.00 per month.

☐ **Seasonal residents** – those residents occupying their house only on weekends may stop at city hall to pick up special bags for garbage disposal. Residents need to haul the bags to the city hall dumpster. Inquire at city hall for more info.

☐ **All garbage must be in the can to be picked up.**

☐ **Special items: contact city hall to arrange for payment and pickup.** (furniture, computers, printers, appliances, tires) \$15.00 - \$30.00 fee depending on the item.

☐ Metal and batteries can be brought to the city shop located: **1125 Railroad Avenue – 715-924-4236 (generally no charge)**

☐ **Fluorescent bulbs:** shall not be thrown in the garbage.

Please bring bulbs to the city shop - A fee of \$1.00 per bulb will be charged. Ballasts (non pcb) \$4.00 each –

- ☐ **Small construction projects:** dumpsters are available. You must first pre-pay for dumpster at City Hall. No metal or sheetrock shall be placed in dumpster. **Large construction projects:** contact private vendors.
- ☐ **Recycling:** Barron County provides recycling and you pay a fee on your tax bill to support the recycling center. Recycling is mandatory in Barron County
  - ☐ **Recycling bins** are provided in two locations in Chetek. **Water Street** – by ball field and behind **City Hall** off of **3rd Street**. Both locations have bins to recycle glass, tin, steel, aluminum and plastic. Only glass needs to be separated – by color.
  - ☐ **Paper/cardboard** – a bin for paper and cardboard is available only on Water Street.
- ☐ **Yard Waste:** **Do not** place in cans – compost bags may be placed out curb side the last week of each month, or call City Hall for the compost site hours to drop off yourself.
- ☐ **Water/Sewer Service** is billed monthly along with your garbage service. Payment due date is generally the 21st of the month. Payments may be dropped off at lock box outside KJ's Fresh Market, at City Hall, or mailed to City Hall at PO Box 194. Online payments are available through Payment Service Network. You can find the online link on our website or call City Hall.
- ☐ **Animals** are not allowed to run at large and dogs need to be licensed. Licenses need to be renewed between January and March 31<sup>st</sup> every year. Licenses may be obtained at the City Clerk's office. Fees- \$6.00 fixed, \$12.00 non-fixed. After March 31<sup>st</sup> a late fee of \$5.00 will be imposed unless the dog is under 6 months old or the dog is new. A Certificate of Vaccination from the





veterinary clinic is required when applying for the license. There is a limit of 2 pets (dogs and/or cats) per residence.

- ☐ **Fluoride:** The City of Chetek does not add fluoride to the water.
- ☐ **Sidewalks/Lawn Regulations:** Residents/occupants are required to keep their sidewalks clean from snow and debris. Also, there are lawn regulations on keeping lawns mowed.
- ☐ **City snowmobile and ATV route maps** are available at Chetek City Hall.
- ☐ **Parking Regulations:**
  - ☐ In order to facilitate the efficient and expeditious removal of snow from City streets during winter months, it shall be unlawful for any vehicle to park on any City street from November 1 to April 1 from 2:00 a. m. to 6:00 a.m.
  - ☐ No person owning or having control of any truck, trailer, truck power unit, tractor, bus or recreational vehicle in excess of 10,000 pounds gross weight or over 16 feet in length or having an enclosed area of a height of more than eight feet shall park the same upon any street, avenue or public way or parking lot held open for public use between the hours of 6:00 p.m. and 7:00 a.m.
  - ☐ Truck parking in residential areas: No motor vehicle over 12,000 gross vehicle weight rated capacity bearing a commercial license, including school buses, and no commercially licensed trailer, including semi trailers, shall be parked or stored in a residential district, except when loading, unloading or rendering a service.
- ☐ **City Council meetings** are held the second Tuesday of every month at 6:00 p.m. at City Hall – 220 Stout Street – enter in the back of the building.
- ☐ **Voting** - register to vote at: <https://myvote.wi.gov> or stop at city hall  
voting is held for city residents at: City Hall, 220 Stout Street - enter at the back of building
- ☐ **Council Members - Mayor**

Jeff Martin - mayor	715-925-6078
Scott Bachowski - ward 1	715-931-0502
Earl Grover        ward 2	715-642-3192
Terry Hight        ward 3	715-475-9811
Mark Edwards     ward 4	715-914-9122



## Animal ordinance

- (a) It shall be unlawful for any person in the City to own, harbor or keep any dog more than five months of age without complying with the provisions of Wis. Stats. § 174.05 through Wis. Stats. § 174.10 relating to the listing, licensing and tagging of the same.
- (b) The owner of any dog more than five months of age on January 1 of any year, or five months of age within the license year, shall annually, or on or before the date the dog becomes five months of age, pay a license tax and obtain a license.
- (c) The license fee is set by State law which is adopted herein by reference as if set forth in full.
- (d) Upon payment of the required license tax and upon presentation of evidence that the dog is currently immunized against rabies, as required by Section 18-123 of this chapter, the City Clerk-Treasurer shall complete and issue to the owner a license for such dog containing all information required by State law.

The City Clerk-Treasurer shall also deliver to the owner, at the time of issuance of the license, a tag of durable material bearing the same serial number as the license, the name of the County in which issued and the license year.

(Code 2005, § 7-1-3(a)(1)—(4))

### Sec. 18-94. - License tags.

- (a) The owner shall securely attach the tag to a collar and the collar with the tag attached shall be kept on the dog for which the license is issued at all times, except as provided in Section 18-125(b).
- (b) The fact that a dog is without a tag-attached to the dog by means of a collar shall be presumptive evidence that the dog is unlicensed. Any City police or humane officer shall seize, impound or restrain any dog for which a dog license is required which is found without such tag attached.

(Code 2005, § 7-1-3(a)(5), (6))

### Sec. 18-32. - Limitation on number of dogs of cats.

- (a) *Purpose.* The keeping of a large number of dogs or cats within the City for a considerable period of time detracts from and, in many instances, is detrimental to, healthful and comfortable life in such areas. The keeping of a large number of dogs or cats is, therefor, declared a public nuisance.

- (b) *Definitions.* The following words, terms and phrases, when used in this section shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Family* means one or more persons.

*Residential lot* means a parcel of land zoned as residential, occupied or to be occupied by a dwelling, platted or unplatted, and under common ownership. For the purpose of this section, any vacant parcel or parcels adjoining a dwelling and under the same ownership shall constitute one lot.

- (c) *Number limited.* No family or person shall own, harbor or keep in its possession more than two dogs or cats on any residentially zoned lot without the prior approval of the Common Council, which may be conditional, except that a litter of pups or kittens or a portion of a litter may be kept for not more than eight weeks from birth. If more than one family resides on a residential lot, then only a total of four dogs or cats shall be allowed on the residential lot unless prior approval is obtained from the Common Council.

## Annual licenses

Barron County and the City of Chetek require dogs to be licensed between January and March 31<sup>st</sup> each year. The City retains .25 cents for each license. The remainder of the fee is submitted to Barron County to support the animal shelter with which they contract.

Fees: \$6.00 (spayed/neutered)      \$12.00 non-fixed animals

All dogs require rabies vaccinations within 30 days of reaching four (4) months of age. Bring the certificate of vaccination from your veterinarian to obtain a license.

After March 31<sup>st</sup> there is a \$5.00 late fee.

Y:\Animals\dog ordinance info.docx



Sec. 10-63. - Change in premises description.

- (a) *Premises description.* Description of the building, room, and/or land area under his control where alcohol beverages will be sold, served, consumed, or stored.
- (b) *Application for premises description change.* A request for any revision to the premises description during the license year must be made by filing an application with the City Clerk's office. A change request may be made for the remaining license year, for specified period of time, or for a one day event. It is within the discretion of the governing body to approve or disapprove the change. The application shall be signed by an owner of the business and filed with the City Clerk along with the appropriate fee.
  - (1) *Receipt of application.* Upon receipt of an application, the City Clerk shall review the information given on the application for conformity with the provisions of this section.
  - (2) *Fee.* There shall be a fee in the amount established from time to time by the Common Council and maintained in the fee schedule available in the office of the City Clerk-Treasurer fee for such request. The Common Council shall review the application and either deny the premises description change, approve the premises description change or approve the premises description change with conditions. Upon approval, the municipal official must amend the license and the license must be posted on the premises.
  - (3) *Premises description change limit.* There shall be a limit of three premises description changes during the calendar year in addition to a free premises description change for an event to be held in conjunction with the Fourth of July during Liberty Fest weekend.
- (c) *Conditions for temporary outdoor premises description.* In addition to any other conditions imposed by the Common Council, the following requirements shall apply:
  - (1) To protect the public health and safety, the petitioner shall submit plans for proposed street closings, special parking provisions and fencing to secure the area where alcohol will be served, stored or consumed. The plans shall be submitted to the Chief of Police for his review and approval a minimum of seven days prior to the event.
  - (2) Events shall end no later than 8:00 p.m.
  - (3) The petitioner shall be fully responsible for all necessary cleanup associated with the outdoor event which shall be completed no later than 10:00 p.m. the day of the event.
  - (4) The petitioner shall comply, or ensure compliance, with all applicable decibel limits.

(Ord. No. 685A, 11-13-2007)



**RESOLUTION 2020-10  
IN SUPPORT OF TELECOMMUTING OPPORTUNITIES  
AND  
TELECOMMUTER FORWARD CERTIFICATION**

AT A MEETING OF THE CITY OF CHETEK COMMON COUNCIL HELD AT 220 Stout Street, Chetek, WI, ON September 8, 2020,

RESOLUTION - IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD! CERTIFICATION;

WHEREAS, City of Chetek Common Council supports and commits to promote the availability of telecommuting options;

WHEREAS, City of Chetek Common Council hereby appoints Dave Armstrong, Economic Development Director as the single point of contact for coordinating telecommuting opportunities within [political subdivision] including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to the [governing body of the political subdivision].

8. NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City of Chetek Common Council support telecommuting opportunities for the City of chetek in its application for Telecommuter Forward! Community certification

Dated: September 8, 2020

CITY OF CHETEK

By \_\_\_\_\_  
Jeff Martin, mayor

Attest: \_\_\_\_\_  
Carmen Newman, clerk/treasurer

