

Common Council Budget Hearing

Tuesday, November 12, 2019

Time: 6:15 p.m.

Agenda:

Call to Order

Roll call: Mayor, Jeff Martin__ Scott Bachowski__ Earl Grover__ Terry Hight__ Mark Edwards__

The purpose of this hearing will be to discuss and review the proposed 2020 Budget. Everyone wishing to be heard will be given an opportunity to speak. The proposed budget will be on the agenda for the council meeting following the hearing.

CITY OF CHETEK - 2020 BUDGET HEARING

NOTICE IS HEREBY GIVEN, that the Common Council of the City of Chetek will hold a public hearing on the proposed budget for 2020 on Tuesday, November 12, 2019 at 6:15 p.m. in the council chamber, Chetek City Hall, 220 Stout Street, Chetek, WI. The summary of the proposed budget is printed below. Detailed copies of the proposed budget are available for inspection at the office of the City Clerk/Treasurer, Chetek City Hall. Office hours are 8:00 a.m. until 4:00 p.m. Monday through Friday.

The 2020 Budget will be adopted at the meeting of the Common Council on Tuesday, November 12, 2019 following the 6:15 p.m. hearing.

SUMMARY OF THE PROPOSED BUDGET FOR THE CITY OF CHETEK:

| | | | |
|-----------------------------|-----------------------|-----------------------|--------------|
| General Fund | 2019 | 2020 | |
| | Budget | Budget | |
| REVENUES | | | |
| Taxes: | | | % of change |
| General Property Tax | \$1,259,726.00 | \$1,259,726.00 | 0.00% |
| other taxes | \$77,800.00 | \$77,650.00 | |
| Special Assessments | \$0.00 | \$0.00 | |
| Intergovernmental revenue | \$516,874.00 | \$544,074.00 | |
| Licenses & Permits | \$64,750.00 | \$63,200.00 | |
| Public Charges for Services | \$489,100.00 | \$512,500.00 | |
| Miscellaneous revenue | \$33,830.00 | \$46,300.00 | |
| reduction/surplus applied | | | |
| TOTAL REVENUES | \$2,442,080.00 | \$2,503,450.00 | 2.45% |

EXPENDITURES

| | | | |
|--------------------------------|-----------------------|-----------------------|--------------|
| General government | \$394,006.00 | \$407,166.00 | |
| Public Safety | \$716,224.00 | \$734,314.00 | |
| Public Works | \$845,436.00 | \$844,143.00 | |
| Health and Human Service | \$9,000.00 | \$1,000.00 | |
| Culture, Recreation, Education | \$168,044.00 | \$170,843.00 | |
| conservation/development | \$250.00 | \$250.00 | |
| Capital Outlay | \$200,120.00 | \$236,234.00 | |
| Other financing uses | \$109,000.00 | \$109,500.00 | |
| TOTAL EXPENDITURES | \$2,442,080.00 | \$2,503,450.00 | 2.45% |

| | | | | |
|--|----------------|----------------|----------------|-----------------|
| | balance | revenues | expenses | Dec. 31 balance |
| General Fund | \$2,021,143.00 | \$2,612,900.00 | \$2,900,000.00 | \$1,734,043.00 |
| Special Revenue Fund (housing) | \$79,688.00 | \$40,000.00 | \$35,000.00 | \$84,688.00 |
| Debt Service Fund | \$21,968.00 | \$200.00 | \$125.00 | \$22,043.00 |
| Other governmental funds (tif-storm wtr) | \$100,031.00 | \$85,000.00 | \$45,000.00 | \$140,031.00 |
| Enterprise Funds (utility) | \$5,027,035.00 | \$875,000.00 | \$818,000.00 | \$5,084,035.00 |

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 | all at 3% |
|-------------------|--|-----------------------|-----------------------|-----------------------|-----------------------|--|
| 100-41110-000-000 | General Property Taxes | 1,259,726.00 | 1,259,726.00 | 1,259,726.00 | 1,259,726.00 | tax levy - |
| 100-41140-000-000 | Mobile Home Tax | 5,009.00 | 5,700.00 | 5,958.00 | 5,500.00 | |
| 100-41310-000-000 | Taxes Regulated MCPL | 53,000.00 | 56,000.00 | 56,000.00 | 56,000.00 | tax paid by utility system |
| 100-41320-000-000 | Taxes From Other Exempt En | 16,578.00 | 16,000.00 | 5,590.00 | 16,000.00 | tax exempt-fe: Lone Oak, Housing Authority |
| 100-41800-000-000 | Interest and Penalties Taxes | 333.00 | 100.00 | 233.00 | 150.00 | |
| | total other taxes | \$74,920.00 | \$77,800.00 | \$67,781.00 | \$77,650.00 | |
| | Total taxes | \$1,334,646.00 | \$1,337,526.00 | \$1,327,507.00 | \$1,337,376.00 | |
| 100-43410-000-000 | Shared Revenues | 363,184.00 | 374,000.00 | 374,000.00 | 372,000.00 | \$ from State |
| 100-43420-000-000 | Fire Insurance Tax (2%) | 5,699.00 | | 6,471.00 | | |
| 100-43421-000-000 | Advantage Service Revenue | | | | | |
| 100-43430-000-000 | Shared Taxes - Computer Aid | 1,318.00 | | 6,432.00 | 5,900.00 | cannot include in budget |
| 100-43520-000-000 | Police Training Aids School | | | | | grant |
| 100-43521-000-000 | Law Enforcement Grant | 960.00 | | | | |
| 100-43530-000-000 | transportation Aids | 145,644.00 | 142,700.00 | 142,700.00 | 163,000.00 | based on road improvements |
| 100-43531-000-000 | State Aids - LRIP | | | | | |
| 100-43580-000-000 | ST Aid - State Owned Property | 175.00 | 174.00 | 175.00 | 174.00 | |
| 100-43581-000-000 | Grant Revenues | | | | | |
| 100-43590-000-000 | Other State Aids | | 5,900.00 | 0.00 | 3,000.00 | personal property tax aid |
| | total intergovernmental revenue | 516,980.00 | 522,774.00 | 529,778.00 | 544,074.00 | |
| 100-43790-000-000 | Liquor/Malt Beverage License: | 5,008.00 | 4,500.00 | 5,069.00 | 5000 | |
| 100-44110-000-000 | Operator Licenses | 3,874.00 | 3,000.00 | 3,825.00 | 3500 | |
| 100-44120-000-000 | Cigarette License | 250.00 | 250.00 | 254.00 | 250 | |
| 100-44130-000-000 | Franchise License | 43,878.00 | 44,000.00 | 23,000.00 | 43000 | Charter, Mosaic |
| 100-44150-000-000 | Direct Seller License | 870.00 | 700.00 | 460.00 | 500 | |
| 100-44201-000-000 | Dog Licenses | 1,338.00 | 1,100.00 | 1,109.00 | 1200 | |
| 100-44300-000-000 | Building Permits and Fees | 18,131.00 | 10,000.00 | 8,322.00 | 7500 | |
| 100-44301-000-000 | Rental Inspections | 2,400.00 | 0.00 | 2,550.00 | 0 | discontinued inspections |
| 100-44400-000-000 | Zoning Permits & Fees | 2,170.00 | 1,000.00 | 255.00 | 2000 | |
| 100-44900-000-000 | Other Permits- games/dance | 261.00 | 200.00 | | 250 | |
| | total licenses | 78,180.00 | 64,750.00 | 44,844.00 | 63,200.00 | |
| 100-46210-000-000 | Accident / Incident Reports | 2,056.00 | 1,000.00 | 2,136.00 | 1500 | |
| 100-46211-000-000 | Fines / Forfeitures | 22,418.00 | 20,000.00 | 15,016.00 | 20000 | citations from police department |
| 100-46212-000-000 | Parking Tickets | 60.00 | 100.00 | | | |
| 100-46214-000-000 | Paper Service Fees | 100.00 | 0.00 | 200.00 | 100 | |
| | Penalty Revenue | 0.00 | | | 0 | |
| 100-46215-000-000 | Asset Forfeiture Monies | 0.00 | | | 0 | |
| 100-46216-000-000 | Police Dept Revenues | 2,990.00 | | 1,998.00 | 0 | |
| | restitution | 81.00 | | 101.00 | 0 | |
| 100-46310-000-000 | Public Works Revenues | 63,912.00 | 15,000.00 | 40,594.00 | 25000 | sale of gravel, dirt, etc. |
| 100-46340-000-000 | Airport Fuel Sold | 30,781.00 | 35,000.00 | 17,678.00 | 25000 | offsets our purchase of fuel |

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 | all at 3% |
|-------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---|
| 100-46341-000-000 | Airport Hangar Lease Payment | 7,770.00 | 6,000.00 | | 7500 | |
| 100-46342-000-000 | Airport Taxiway Payments† | 0.00 | | | | |
| 100-46343-000-000 | Airport - Donations | 55.00 | | 36.00 | | |
| 100-46420-000-000 | Refuse/Garbage Billed Collect | 435,647.00 | 400,000.00 | 284,808.00 | 420000 | |
| 100-46421-000-000 | Garbage A/R Late Charges | 1,723.00 | 1,000.00 | 1,009.00 | 1000 | |
| 100-46422-000-000 | Garbage Misc Revenue | 5,118.00 | 3,000.00 | 3,865.00 | 5000 | |
| 100-46440-000-000 | Weed & Nuisance Control | | | 265.00 | | |
| 100-46540-000-000 | Cemetery | 330.00 | 0.00 | 300.00 | 0 | our charges for digging |
| | publication fees - liquor | 60.00 | | 70.00 | | |
| 100-46592-000-000 | Community/Sr Ctr & Rntl Fee: | 3,090.00 | 2,500.00 | 1,709.00 | 2500 | |
| 100-46593-000-000 | Community Center Activities | 2,959.00 | 2,500.00 | 2,302.00 | 2500 | |
| 100-46710-000-000 | Library Fines, etc | 1,195.00 | 0.00 | 996.00 | 1200 | |
| 100-46711-000-000 | Library Act 150 Fund | 83,955.00 | 0.00 | 97,190.00 | | |
| 100-46720-000-000 | Parks Rental Fees | 1,500.00 | 1,000.00 | 1,380.00 | 1200 | |
| 100-46721-000-000 | boat launch fees | 346.00 | 2,000.00 | | | |
| 100-46730-000-000 | Refunds/Insurance/Dividend | 3,295.00 | | 6,368.00 | 0 | accounted for in "parks fund" |
| 100-46731-000-000 | Insurance Claims | | | | | |
| | total public charges | 669,441.00 | 489,100.00 | 478,021.00 | 512,500.00 | |
| 100-47000-000-000 | Title Srch Rev/Clerical Fees | 1,783.00 | 1,200.00 | 1,238.00 | 1200 | |
| | | | 0.00 | | | |
| | total other revenue | 3,043.00 | 1,200.00 | 1,238.00 | 1,200.00 | |
| 100-48000-000-000 | Miscellaneous Revenues | 9,018.00 | 1,000.00 | 7,106.00 | 1000 | |
| 100-48001-000-000 | Sales Law Enforcement Equip | 8,926.00 | | 14,700.00 | 0 | |
| 100-48100-000-000 | Fireworks | | | | | |
| 100-48110-000-000 | Investment Interest | 37,295.00 | 25,000.00 | 43,676.00 | 35000 | interest from CDs, savings |
| 100-48111-000-000 | Interest on A/R | 287.00 | 350.00 | 97.00 | 100 | |
| 100-48112-000-000 | Library checking interest | 0.00 | | | 0 | |
| 100-48113-000-000 | Rental house -110 Moore | 10,520.00 | 6,280.00 | 6,830.00 | 9000 | rental income |
| 100-48200 | Sale of Property | | | 24,803.00 | 0 | |
| 100-48303-000-000 | Donations/Contributions | 400.00 | | 1,000.00 | 0 | |
| 100-48500-000-000 | Library donation | | | | 0 | |
| 100-48520-000-000 | Rent-City Hall Office | 275.00 | | | 0 | |
| 100-48600-000-000 | Airport Courtesy Car | | | | 0 | |
| | proceeds - long term debt | 770,866.00 | | | | |
| | total miscellaneous revenue | 66,721.00 | 33,830.00 | 99,450.00 | 46,300.00 | |
| | total revenues | 2,669,011.00 | 2,447,980.00 | 2,479,600.00 | 2,503,450.00 | |
| | Expenses | | | | | |
| 100-51100-000-000 | legislative general expenses | 1,076.00 | 1,500.00 | 958.00 | 1500 | seminars, mileage, publications, training |

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 | all at 3% |
|-------------------|--------------------------------|-------------|------------|-------------|------------|---|
| 100-51100-105-000 | Legislative Committee expens | 15.00 | | 429.00 | 0 | |
| 100-51100-110-000 | City Council Member Wages | 17280.00 | 17760.00 | 12,960.00 | 18,240.00 | 2/360 2/400 |
| 100-51100-130-000 | Legislative - Benefits | 1,322.00 | 1,359.00 | 978.00 | 1395 | social security taxes |
| 100-51120-100-000 | Mayor Expense | 500.00 | 600.00 | 415.00 | 500 | |
| 100-51120-110-000 | Mayor Wages | 8,034.00 | 8,034.00 | 6,026.00 | 8,400.00 | |
| 100-51120-130-000 | Mayor - Benefits | 614.00 | 615.00 | 461.00 | 645 | social security tax |
| 100-51200-100-000 | Court - General / Office Exp | 569.00 | 600.00 | 654.00 | 600 | |
| 100-51200-105-000 | Incarceration fees | 0.00 | 500.00 | 500 | 500 | fees to jail |
| 100-51200-110-000 | Court / Judge Wages | 5,300.00 | 5,400.00 | 3,975.00 | 5400 | |
| 100-51200-130-000 | Court Benefits | 405.00 | 413.00 | 304.00 | 413 | |
| 100-51200-200-000 | Court Postage | 303.00 | 300.00 | 5.00 | 300 | |
| 100-51200-300-000 | Court Utilities Expense | 2,824.00 | 3,000.00 | 1,581.00 | 3000 | |
| 100-51200-400-000 | Court Computer | 4,467.00 | 4,650.00 | 6,468.00 | 4700 | |
| 100-51200-500-000 | Court - Training | 1,215.00 | 1,800.00 | 2,160.00 | 1800 | |
| 100-51210-110-000 | Court Clerk wages | 18,185.00 | 14,925.00 | 12,959.00 | 15370 | portion of Court Clerk/Police Administrative |
| 100-51210-130-000 | Court Clerk benefits | 4,628.00 | 8,000.00 | 1,205.00 | 2710 | |
| 100-51220-000-000 | Municipal Court Attorney | 560.00 | 4,000.00 | 2,858.00 | 4000 | |
| 100-51300-000-000 | Legal | 45,691.00 | 40,000.00 | 48,023.00 | 40000 | |
| | KH legal | 3,085.00 | | | 0 | |
| 100-51400-000-000 | Election Expenses | 7,999.00 | 3,500.00 | 1,254.00 | 8000 | presidential election - 4 election year |
| 100-51402-000-000 | Web site/GIS maintenance | 1,500.00 | 2,000.00 | 1,640.00 | 2200 | |
| 100-51403-000-000 | Codification Expense | 2,974.00 | 3,000.00 | 2,576.00 | 3000 | ordinance updates |
| 100-51420-100-000 | Clerks Office Gen Expense | 8,574.00 | 8,000.00 | 5,828.00 | 8000 | |
| 100-51420-110-000 | Clerks Office Wages | 112,982.00 | 116,852.00 | 84,705.00 | 121,345.00 | |
| 100-51420-130-000 | Clerks Office Benefits | 44,998.00 | 41,767.00 | 30,866.00 | 45,348.00 | |
| 100-51420-200-000 | Clerks Office Postage | 1,167.00 | 2,200.00 | 959.00 | 2200 | |
| 100-51420-300-000 | Clerks Office Utilities | 6,676.00 | 8,000.00 | 4,006.00 | 8000 | |
| | rental utility expense | 5,565.00 | 4,000.00 | 2,685.00 | 5000 | heat, electric, maint. - through July? |
| 100-51420-400-000 | Clerks Off Computer support/r | 5,035.00 | 5,000.00 | 4,652.00 | 5000 | 1/3 wtr/swr - civic 4,600, tax 330, license 150, dcs- |
| 100-51420-500-000 | Clerks Office Training | 336.00 | 1,000.00 | 170.00 | 1000 | upgraded IT service-backups-cloud based, etc. |
| 100-51420-600 | Clerks building maintenance | 0.00 | 500.00 | 0.00 | 500 | |
| 100-51420-900-000 | Clerks Office Notices /Publica | 2,164.00 | 2,500.00 | 2,103.00 | 2500 | |
| 100-51425-000-000 | License expense | 182.00 | 100.00 | 225.00 | 100 | |
| 100-51510-000-000 | Auditing | 16,220.00 | 12,000.00 | 18,520.00 | 13000 | |
| 100-51530-000-000 | Assessment of Property | 8,291.00 | 8,500.00 | 5,885.00 | 8500 | assessors charges for maintenance |
| 100-51910-000-000 | Tax Refunds - Special Assess | 0.00 | | | | |
| 100-51933-000-000 | Workers Compensation | 29,902.00 | 30,000.00 | 30,733.00 | 30000 | |
| 100-51934-000-000 | Unemployment Compensation | 1195.00 | 1000.00 | | 1,000.00 | |
| 100-51938-000-000 | Insurance- Property /Liability | 33,757.00 | 29,500.00 | 33,891.00 | 33000 | |
| 100-51980-000-000 | Retirement Expense | 0.00 | 0.00 | 7,904.00 | | berning, Mcginnis, Petersen, Davis |
| | pension expense | 770,866.00 | | | | |

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 |
|-------------------|---------------------------------|---------------------|-------------------|-------------------|---------------------|
| | Total General Government | 1,176,456.00 | 392,875.00 | 341,021.00 | \$407,166.00 |
| 100-52105-110-000 | Police Full Time Wages | 231,596.00 | 169,800.00 | 169,604.00 | 174,105.00 |
| 100-52105-130-000 | Police Full Time Benefits | 131,394.00 | 89,500.00 | 97,151.00 | 106,572.00 |
| 100-52110-110-000 | Wage-admin asst. | 42,431.00 | 34,825.00 | 30,237.00 | 35,865.00 |
| 100-52110-130-000 | Benefits - admin asst. | 12,161.00 | 18,700.00 | 3,373.00 | 6,321.00 |
| 100-52111-110-000 | Police Chief - Wages | 0.00 | 63,568.00 | | 65,684.00 |
| 100-52111-130-000 | Chief - Benefits | 2,500.00 | 38,635.00 | | 42,368.00 |
| 100-52112-110-000 | Police Part Time Wages | 43,059.00 | 44,110.00 | 33,742.00 | 43,680.00 |
| 100-52112-130-000 | Police Part Time Benefits | 3,294.00 | 6,900.00 | 2,606.00 | 5,000.00 |
| 100-52113-000-000 | Police Phone | 4,197.00 | 4,500.00 | 1,912.00 | 4,500.00 |
| 100-52114-000-000 | Police Office Expense | 4,170.00 | 4,000.00 | 3,380.00 | 4,000.00 |
| 100-52115-000-000 | Police Postage | 191.00 | 500.00 | 173.00 | 500.00 |
| 100-52116-000-000 | Police Computer | 11,282.00 | 10,500.00 | 13,145.00 | 11,500.00 |
| 100-52117-000-000 | Police Cleaning/building maint | 2,086.00 | 3,000.00 | 1,259.00 | 3,000.00 |
| 100-52118-000-000 | Police Gas & Oil | 9,643.00 | 9,000.00 | 5,742.00 | 9,000.00 |
| 100-52119-000-000 | Police Squad Maintenance | 2,498.00 | 4,000.00 | 2,004.00 | 4,000.00 |
| 100-52120-000-000 | Police Uniforms | 953.00 | 2,000.00 | 1,855.00 | 2,000.00 |
| 100-52121-000-000 | Police Equip/Radio | 0.00 | 1,000.00 | | 1,000.00 |
| 100-52122-000-000 | Police Electric | 5,186.00 | 5,500.00 | 2,990.00 | 5,500.00 |
| 100-52123-000-000 | Police Wtr /Swr /Grb | 1,086.00 | 1,200.00 | 642.00 | 1,200.00 |
| 100-52124-000-000 | Police Gas/Heat Expense | 849.00 | 1,000.00 | 599.00 | 1,200.00 |
| 100-52125-000-000 | Police Training / Workshops | 2,495.00 | 2,500.00 | 2,405.00 | 3,000.00 |
| 100-52129-000-000 | Police Hiring Expense | 472.00 | 400.00 | 104.00 | 400.00 |
| | police towing/damages | 300.00 | 500.00 | 350.00 | 500.00 |
| | subtotal | 511,843.00 | 515,638.00 | 373,273.00 | \$530,895.00 |
| 100-52200-000-000 | Fire District Subsidy | 58,306.00 | 59,000.00 | 44,154.00 | 60,000.00 |
| 100-52210-000-000 | Hydrant Rental Suppression | 38,250.00 | 38,250.00 | 38,250.00 | 38,250.00 |
| 100-52300-000-000 | Ambulance /EMS Subsidy | 22,719.00 | 33,717.00 | 16,872.00 | 33,717.00 |
| 100-52420-000-000 | Building / Zoning Expense | 5,658.00 | 5,500.00 | 7,259.00 | 5,500.00 |
| 100-52420-110-000 | Building / Zoning Wages | 42,113.00 | 45,520.00 | 34,144.00 | 48,035.00 |
| 100-52420-130-000 | Benefits Building / Zoning | 20,512.00 | 16,336.00 | 12,304.00 | 17,417.00 |
| 100-52600-000-000 | Tornado Warning System | 86.00 | 500.00 | 2,315.00 | 500.00 |
| | subtotal | 187,644.00 | 198,823.00 | 155,298.00 | 203,419.00 |
| | total Public Safety | 699,487.00 | 714,461.00 | 528,571.00 | 734,314.00 |
| 100-53101-100-000 | Public Works Dept Gen Exper | 29,208.00 | 16,000.00 | 12,778.00 | 17,000.00 |
| 100-53101-110-000 | Public Works Dept Wages | 191,319.00 | 204,400.00 | 147,504.00 | 210,700.00 |
| 100-53101-130-000 | Public Works Employee Benef | 80,195.00 | 74,715.00 | 53,763.00 | 80,640.00 |
| 100-53101-300-000 | Public Works Dept Utility Exp | 21,028.00 | 20,000.00 | 12,923.00 | 21,000.00 |
| 100-53101-500-000 | Public Works Fuel-Auto Rpr/E | 11,724.00 | 12,000.00 | 13,082.00 | 12,000.00 |
| | CDBG street improvements | | | 4,876.00 | |
| 100-53330-100-000 | Snow & Ice Control Expense | 7,934.00 | 7,000.00 | 14,023.00 | 8,000.00 |

our share to support fire department according to PSC rate file

our share - minus amount deducted frm shared rev.

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 |
|-------------------|---|-------------------|-------------------|-------------------|-------------------|
| 100-53330-110-000 | Snow & Ice Control - Wages | 33,069.00 | 24,928.00 | 31,795.00 | 25,725.00 |
| 100-53330-130-000 | Snow & Ice Control Benefits | 10,485.00 | 8,572.00 | 9,592.00 | 9,223.00 |
| 100-53330-500-000 | Snow Fuel & Vehicle Repairs | 21,561.00 | 15,000.00 | 26,280.00 | 15,000.00 |
| 100-53420-000-000 | Street Lighting | 47,090.00 | 49,000.00 | 27,114.00 | 49,000.00 |
| 100-53421-000-000 | Traffic Control - Lights | 165.00 | 150.00 | 123.00 | 150.00 |
| 100-53422-000-000 | Safety Program | 2,554.00 | 3,000.00 | 1,439.00 | 3,000.00 |
| | safe routes to school | 0.00 | | | |
| 100-53510-000-000 | Airport Expenses | 12,569.00 | 12,000.00 | 8,238.00 | 12,000.00 |
| 100-53511-000-000 | Airport Fuel Purchases | 26,242.00 | 35,000.00 | 15,760.00 | 25,000.00 |
| 100-53620-100-000 | Refuse & Garbage Gen Exp | 13,482.00 | 15,000.00 | 14,368.00 | 17,000.00 |
| 100-53620-110-000 | Refuse & Garbage Wages | 116,629.00 | 126,600.00 | 89,481.00 | 130,228.00 |
| 100-53620-130-000 | Refuse - Employee Benefits | 33,210.00 | 35,892.00 | 23,428.00 | 38,477.00 |
| 100-53620-500-000 | Garbage Fuel & Vehicle Repa | 26,124.00 | 20,000.00 | 27,898.00 | 25,000.00 |
| 100-53621-000-000 | Solid Waste Incinerator | 159,794.00 | 146,000.00 | 94,000.00 | 145,000.00 |
| | total Public Works | 844,382.00 | 825,257.00 | 628,465.00 | 844,143.00 |
| 100-54106-000-000 | Animal Control | 985.00 | 1,000.00 | 487.00 | 1,000.00 |
| 100-54107-000-000 | Cemetery maintenance | 4,042.00 | 8,000.00 | 2,191.00 | 0.00 |
| | aging expense | 0.00 | | | |
| | fees paid to county for dog licenses use outlay | | | | |
| | using ACT 150 outlay | | | | |
| | has not had any increase since 2014? | | | | |
| | our share fireworks & Xmas light repairs | | | | |
| | library-comm ctr, parks, celeb. & rec = total cost for electric bill - aerators | | | | |
| | Total health/human services | 5,027.00 | 9,000.00 | 2,678.00 | 1,000.00 |
| 100-55110-100-000 | Library Oper/Supplies Exp | 4,500.00 | 5,150.00 | 3,774.00 | 238.00 |
| 100-55110-110-000 | Library Wages | 72,714.00 | 77,985.00 | 55,084.00 | 81,745.00 |
| 100-55110-130-000 | Library Benefits=Payroll | 16,874.00 | 14,966.00 | 11,216.00 | 16,417.00 |
| 100-55110-300-000 | Library Utilities Expense | 6,684.00 | 8,000.00 | 4,116.00 | 8,000.00 |
| | subtotal/Library | 100,772.00 | 106,101.00 | 74,190.00 | 106,400.00 |
| 100-55110-700-000 | library checking expense | 0 | | | |
| 100-55140-100-000 | Community Center Expenses | 6,780.00 | 4,000.00 | 2,604.00 | 4,500.00 |
| 100-55140-110-000 | Community Center Wages | 22,409.00 | 23,000.00 | 16,769.00 | 23,635.00 |
| 100-55140-130-000 | Community Ctr Benefits | 2,139.00 | 1,760.00 | 1,561.00 | 1,808.00 |
| 100-55140-300-000 | community center utility | 9,894.00 | 9,000.00 | 5,667.00 | 9,000.00 |
| | new - building expense | 0.00 | 500.00 | 398.00 | 500.00 |
| 100-55140-600-000 | Community Center Cleaning | 4,524.00 | 4,000.00 | 3,532.00 | 4,500.00 |
| | subtotal/Community Center | 45,746.00 | 42,260.00 | 30,531.00 | 43,943.00 |
| 100-55200-100-000 | Parks Expenses | 5,464.00 | 5,000.00 | 2,277.00 | 6,000.00 |
| 100-55200-300-000 | Parks - Utilities | 6,233.00 | 8,000.00 | 4,436.00 | 7,500.00 |
| 100-55200-500-000 | Parks Fuel & Vehicle Repair | 2,736.00 | 3,000.00 | 1,764.00 | 3,000.00 |
| | subtotal/Parks | 14,433.00 | 16,000.00 | 8,477.00 | 16,500.00 |
| 100-55300-000-000 | Celebration / Holiday Events | 3,580.00 | 4,000.00 | 3,500.00 | 4,000.00 |
| 100-55301-000-000 | Recreation/Education/Culture | | | | |
| | total culture/recreation/educ | 164,531.00 | 168,361.00 | 116,698.00 | 170,843.00 |
| 100-56000-000-000 | Conservation and Developme | 0.00 | 250.00 | 114.00 | 250.00 |
| | Total Conservation/Develop | 0.00 | 250.00 | 114.00 | 250.00 |

| account | Account Title | 2018 actual | 2019 | 2019 actual | 2020 | all at 3% |
|-------------------|------------------------------|----------------|----------------|----------------|----------------|-----------------------------------|
| | Outlay | | | | | balances |
| 100-57100-000-000 | future cemetery maintenance | | | | 0.00 | \$45,035.00 |
| 100-57124-000-000 | Election Equipment | | 1,776.00 | | | \$1,776.00 |
| 100-57125-000-000 | City Hall Data Processing | | 1,500.00 | 2,967.00 | 2,135.00 | \$3,656.00 |
| 100-57126-000-000 | Fixed Asset Reserve | 2,649.00 | 0.00 | | | \$20,808.00 |
| 100-57128-000-000 | Building Fund | 361,294.00 | | 49,344.00 | | \$286,235.00 |
| 100-57129-000-000 | Retirement Expense | 23,036.00 | | 4,926.00 | | \$148,759.00 |
| 100-57141-000-000 | City Shop Computers | | 1,000.00 | 404.00 | | \$4,734.00 |
| 100-57208-000-000 | Vest - Matching Funds | 0.00 | 1,000.00 | 8,537.00 | 880.00 | -\$2,897.00 |
| 100-57209-000-000 | Law Enforce-Bldg Maintenance | 1,767.00 | 0.00 | | | \$33.00 |
| 100-57211-000-000 | Law Enforce-Computer | 7,085.00 | 1,000.00 | 500.00 | | \$6,945.00 |
| 100-57212-000-000 | Law Enforce-Car | 29,529.00 | 12,000.00 | | 12,000.00 | \$26,841.00 |
| 100-57213-000-000 | Law Enforce-Equipment | 4,012.00 | 0.00 | 5,449.00 | 2,475.00 | \$3,001.00 |
| 100-57215-000-000 | Law Enforce-Radios | 2,510.00 | 0.00 | | | \$4,724.00 |
| 100-57216-000-000 | Court Special Purchases | 0.00 | 0.00 | | 0.00 | \$6,150.41 |
| 100-57219 | shop with a cop | 0.00 | | 522.00 | | \$1,368.00 |
| 100-57311-000-000 | Streets-Machinery | 112,649.00 | 40,000.00 | 263.00 | 40,000.00 | \$39,867.00 |
| 100-57312-000-000 | Snow / Ice Control | 0.00 | | | | \$27,535.00 |
| 100-57330-000-000 | Street Construction | 72,342.00 | 135,000.00 | 173,809.00 | 130,000.00 | \$73,583.00 |
| | gravel crushing | 40,527.00 | | | | \$19,473.00 |
| 100-57351-000-000 | Airport Outlay | 0.00 | | | | \$8,500.00 |
| 100-57421-000-000 | Garbage Truck | 66,488.00 | 30,000.00 | 4,553.00 | 30,000.00 | \$47,607.00 |
| 100-57530-000-000 | Assessment of Property | 0.00 | | | | \$45,713.00 |
| 100-57600-000-000 | Airport Courtesy Van | 0.00 | | 156.00 | | \$799.00 |
| 100-57610-000-000 | community center sign | 0.00 | | | | \$200.00 |
| 100-57611-000-000 | Library Act 150 Expense | 82,741.00 | 0.00 | 67,981.00 | | \$140,038.00 |
| 100-57612-000-000 | Docks & Boat Landing | 0.00 | 2,000.00 | | | \$0.00 |
| 100-57613-000-000 | Community Center Building | 328.00 | | 4,770.00 | | -\$4,669.00 |
| | Community Center computers | | | | 1,000.00 | |
| 100-57620-000-000 | Parks Outlay | 0.00 | 0.00 | 15,675.00 | | \$3,825.00 |
| 100-57621 | Summer Music Program | 0.00 | | | | \$100.00 |
| 100-57723-000-000 | Economic Dev Committee | 1,274.00 | | 6,002.00 | | \$650.00 |
| 100-57724-000-000 | Sidewalks | | | 29,568.00 | 17,744.00 | \$432.00 |
| 100-57725-000-000 | County Economic developmer | 3,500.00 | 3,500.00 | 3,500.00 | | \$0.00 |
| | Total Outlay | 811,731.00 | 228,776.00 | 378,926.00 | 236,234.00 | \$960,821.41 |
| 100-59300-000-000 | Transfer to Debt Service† | 104,559.00 | 109,000.00 | 109,500.00 | 109,500.00 | loan payments out of general fund |
| | Total Expenditures | \$3,806,173.00 | \$2,447,980.00 | \$2,105,973.00 | \$2,503,450.00 | |
| | total revenues | | 2,447,980.00 | | \$2,503,450.00 | |
| | | | 0.00 | | 0.00 | |

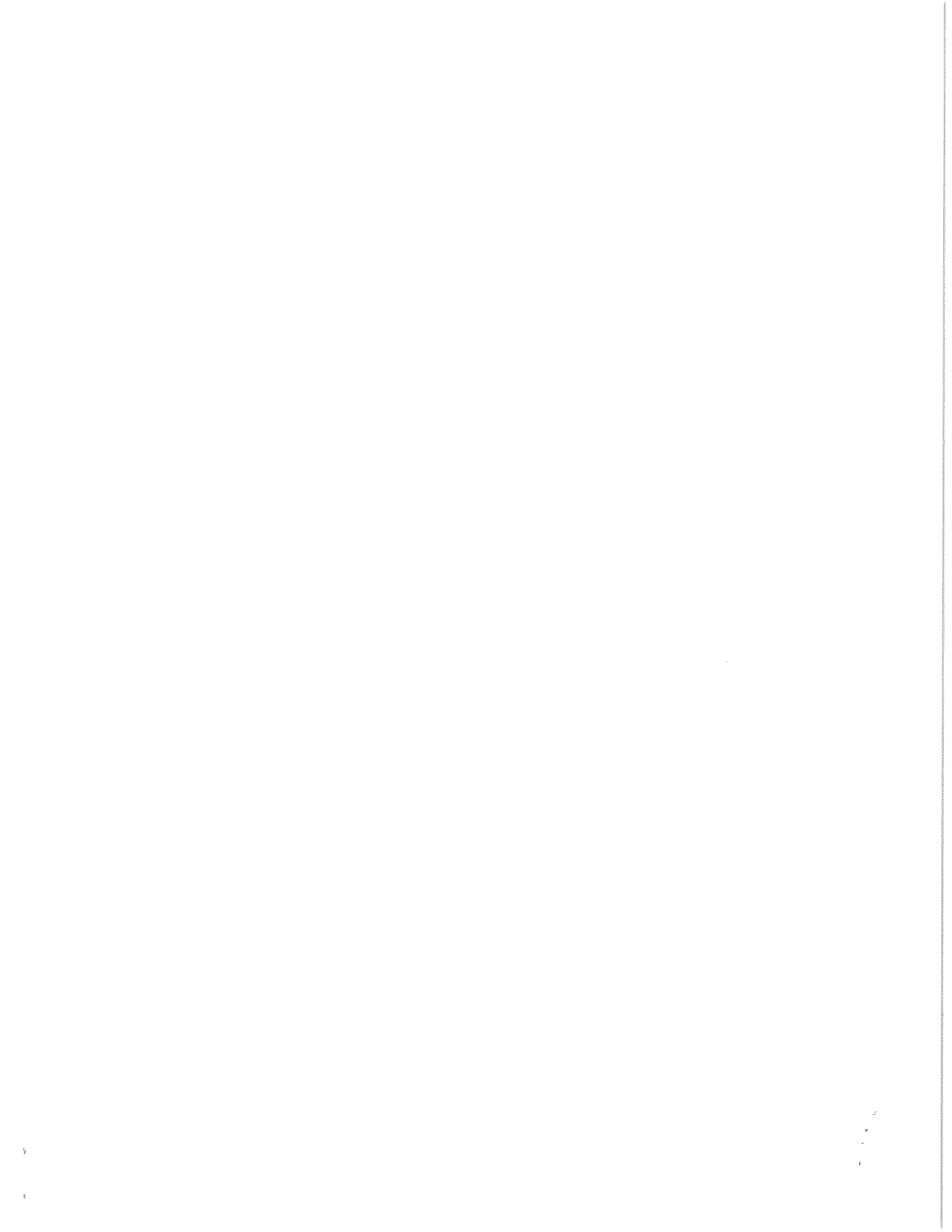
CITY OF CHETEK - 2020 BUDGET HEARING

NOTICE IS HEREBY GIVEN, that the Common Council of the City of Chetek will hold a public hearing on the proposed budget for 2020 on Tuesday, November 12, 2019 at 6:15 p.m. in the council chamber, Chetek City Hall, 220 Stout Street, Chetek, WI. The summary of the proposed budget is printed below. Detailed copies of the proposed budget are available for inspection at the office of the City Clerk/Treasurer, Chetek City Hall. Office hours are 8:00 a.m. until 4:00 p.m. Monday through Friday.

The 2020 Budget will be adopted at the meeting of the Common Council on Tuesday, November 12, 2019 following the 6:15 p.m. hearing.

SUMMARY OF THE PROPOSED BUDGET FOR THE CITY OF CHETEK:

| General Fund | 2019 Budget | 2020 Budget | % of change | |
|--|-----------------------|-----------------------|----------------|----------------|
| REVENUES | | | | |
| Taxes: | | | | |
| General Property Tax | \$1,259,726.00 | \$1,259,726.00 | 0.00% | |
| other taxes | \$77,800.00 | \$77,650.00 | | |
| Special Assessments | \$0.00 | \$0.00 | | |
| Intergovernmental revenue | \$516,874.00 | \$544,074.00 | | |
| Licenses & Permits | \$64,750.00 | \$63,200.00 | | |
| Public Charges for Services | \$489,100.00 | \$512,500.00 | | |
| Miscellaneous revenue | \$33,830.00 | \$46,300.00 | | |
| reduction/surplus applied | | | | |
| TOTAL REVENUES | \$2,442,080.00 | \$2,503,450.00 | 2.45% | |
| EXPENDITURES | | | | |
| General government | \$394,006.00 | \$407,166.00 | | |
| Public Safety | \$716,224.00 | \$734,314.00 | | |
| Public Works | \$845,436.00 | \$844,143.00 | | |
| Health and Human Service | \$9,000.00 | \$1,000.00 | | |
| Culture, Recreation, Education | \$168,044.00 | \$170,843.00 | | |
| conservation/development | \$250.00 | \$250.00 | | |
| Capital Outlay | \$200,120.00 | \$236,234.00 | | |
| Other financing uses | \$109,000.00 | \$109,500.00 | | |
| TOTAL EXPENDITURES | \$2,442,080.00 | \$2,503,450.00 | 2.45% | |
| balance | | | | |
| General Fund | \$2,021,143.00 | \$2,612,900.00 | \$2,900,000.00 | \$1,734,043.00 |
| Special Revenue Fund (housing) | \$79,688.00 | \$40,000.00 | \$35,000.00 | \$84,688.00 |
| Debt Service Fund | \$21,968.00 | \$200.00 | \$125.00 | \$22,043.00 |
| Other governmental funds (tif-storm wtr) | \$100,031.00 | \$85,000.00 | \$45,000.00 | \$140,031.00 |
| Enterprise Funds (utility) | \$5,027,035.00 | \$875,000.00 | \$818,000.00 | \$5,084,035.00 |



City of Chetek Common Council Meeting Agenda
Tuesday, November 12, 2019 - following 6:00 p.m. & 6:15 hearings
Council room, 220 Stout Street, Chetek, WI

AGENDA:

Call to order

Roll call – Scott Bachowski____, Earl Grover____, Terry Hight____, Mark Edwards____ Mayor Martin____

Prayer

Pledge of Allegiance

Approve agenda

PUBLIC COMMENT citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

MAYOR COMMENTS - Proclamation for Fair Housing

CONSENT AGENDA:

1. Council minutes from **October 2019, October claims**
2. Department/Board reports as submitted: **Police department - October report; Plan Commission- October; Library October;**
3. Resignations from boards/committees: **none**
4. Appointments to Boards & commissions:
5. General licenses/permits:

OLD BUSINESS - none

NEW BUSINESS - the following items will be discussed by the council and possible action taken

1. Approve Wisconsin Professional Police Association agreement for 2020
2. Approve Teamster agreement for 2020
3. Approve employee wages for 2020
4. Airport hangar lease fees for 2020
5. Approve 2020 Budget
6. Resolution establishing council and mayor salaries
7. Approve vacation hour carry over - Joel Fostvedt
8. Engineering services for wastewater treatment plan
9. Ambulance service - subsidy and operations
10. Memo of Understanding - agreement with Town of Chetek & Prairie Lake - fema assistance
11. Adjourn

NOTE: Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the municipal clerk at (715) 924-4838 by 10:00 a.m. the Friday prior to the meeting, so that any necessary arrangements can be made to accommodate each request.

Fair Housing Proclamation

WHEREAS, April marked the 51st anniversary of the passage of the Fair Housing Act, which enunciates a national policy of fair housing for all who live in the United States, and

WHEREAS, The Fair Housing Act prohibits discrimination based on race, color, religion, sex, handicap, familial status and national origin, and

WHEREAS, the City of Chetek additionally prohibits discrimination because of race, color, sex, sexual orientation, religion, national origin, ancestry, age, marital status, lawful source of income, disability, family status, or status as a victim of domestic abuse, sexual abuse or stalking, and

WHEREAS, fair housing is a positive community good; and

WHEREAS, economic stability, community health, and human relations in all communities are improved by diversity and integration; and

WHEREAS, acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness.

THEREFORE, I Jeff Martin, Mayor of The City of Chetek do hereby proclaim The City of Chetek as an inclusive community committed to fair housing and to promote appropriate activities by private and public entities intended to provide or advocate for equal housing opportunities for all residents and prospective residents of the City of Chetek.

DATED this 12th day of November, 2019.

Published in Chetek Alert
11/13/19

Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, October 8, 2019, at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 6:00 p.m. by Scott Bachowski, council president.

Present: Scott Bachowski, Earl Grover, Terry Hight, Mark Edwards

Excused: Mayor Martin

Motion by Hight, 2nd by Grover, to approve agenda. Carried.

Bachowski announced a closed session later in meeting – Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, reconvene; act on closed session item, if any.

Consent agenda - Council minutes from September, city claims from September, accept and place on file department/board reports as submitted: police-September, Housing Authority-August & September 13th special meeting; Library-September; Plan Commission-September; Taxicab license to John Hallquist. Motion to approve -Bachowski, 2nd by Edwards. carried.

Old business -

Chetek Survey is completed. The results and comments have been compiled. Bachowski would like to have a group of people including a representative from the Chamber of Commerce and Resort Owner's Association to review comments and ideas.

Damage claim - Hight motioned to deny the claim from John Jensen for vehicle damage caused by the community center dumpster rolling into their vehicle during the storm on July 19, 2019. The city's insurance determined there was no negligence on the city since this was storm-related and not an existing issue. 2nd by Edwards. Carried.

New Business

Trunk or Treat - Chetek Lutheran Church request to close Schofield Street on October 27th from 3pm-5pm - Motion to approve by Edwards, 2nd by Grover. Carried.

Zoning petition - Grover motioned to deny petition filed by Dwain Trowbridge to rezone parcel 211-1045-06-000 from R1 to R2. 2nd by Hight. Carried.

Ordinance 772A - Grover motioned to approve petition to detach property located at 20 15th Street - parcels 211-8044-23-000 & 211-8044-22-000. 2nd by Edwards. Carried.

Resolution 2019-20 - adopting project plan and creation of TID #4 - motion by Edwards, 2nd by Bachowski. Carried.

Resolution 2019-21 - budget adjustments - motion by Hight, 2nd by Grover. Carried.

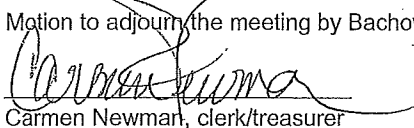
Write off uncollectible personal property tax - Estimator Appraisal - \$2.81; Florida's Natural Food Service - \$28.47. Motion by Hight, 2nd by Grover. Carried.

Affordable housing funds - Hight suggested the City of Chetek follow a program similar to Sweet Home Menomonie program for down payment assistance for homebuyers. Local businesses donate money towards the program and their employees would be eligible for the program. Bachowski advised we do have the CDBG housing program. Clerk/treasurer Newman advised the CDBG housing program does help with down payment assistance and home improvements.

Proposed housing development - proposal for engineering - Edwards motioned to table this to the November meeting. 2nd by Grover. Carried.

Closed session - Grover motioned to go into closed session as noted earlier in meeting. 2nd by Hight. Carried.

Motion to adjourn the meeting by Bachowski. 2nd by Grover. Carried.


Carmen Newman, clerk/treasurer

City of Chetek - Planning Commission Meeting Minutes – October 3, 2019

A **Public Hearing** was called to order at 6:00 pm on October 3, 2019 by Mayor Jeff Martin. The purpose of the Public Hearing was to hear public comments on the proposed rezoning of parcel 211-1045-06-000, a lot on the corner of 15th Street and Leonard in the City of Chetek, from R1 to R2.

Compliance with the open meeting law was verified by Joe Atwood.

Roll call for Planning Commission members. Present were Mark Etten,, Shawn Ayers, John Hunsinger, Dave Swangim, and Mayor Jeff Martin. Del Wacker and Scott Backowski were absent.

Also present were Building Inspector/Zoning Administrator Joe Atwood, Dwain Trowbridge, Earl Grover, Kathy Grover, and members of the public.

There was a discussion of the proposed rezoning.

There was and audio recording made of the public hearing.

The Public Hearing was closed.

The regular meeting Planning Commission for the City of Chetek was called to order at 6:30 pm on October 3, 2019 by Mayor Jeff Martin.

Roll call for the Planning Commission meeting was taken. Present were Mark Etten,, Shawn Ayers, John Hunsinger, Dave Swangim, and Mayor Jeff Martin. Del Wacker and Scott Backowski were absent.

Also present were Building Inspector/Zoning Administrator Joe Atwood, Dwain Trowbridge, Earl Grover, Kathy Grover, and surveyor Matt Shilts.

Compliance with the open meeting law was verified by Joe Atwood.

Mark Etten made a motion to accept the minutes from the last meeting. Dave Swangim seconded the motion. Motion carried.

1) Discussion/Action: Approve or not approve Extraterritorial Zoning land division for Dan Traynor at 23 ½ Street, North of Chetek.

The surveyor described the land division.

Owner has 4 acres which he proposes to split into 3 lots, each lot over 1 acre in size.

Joe Atwood stated that it would have no environmental impact on the City of Chetek.

Mark Etten made a motion to accept the minutes from the last meetings. Dave Swangim seconded the motion. Motion carried.

2) Discussion/Action: Approve or not approve proposed rezoning of parcel 211-1045-06-000, a lot on the corner of 15th Street and Leonard in the City of Chetek, from R1 to R2.

Mayor Jeff Martin began by stating that the lot in question is not contiguous with any other R2 zoned property and therefore rezoning it from R1 to R2 would be considered spot zoning.

There was a discussion of some things that were brought up in the public hearing – that there are already a few instances of R2 spot zoning in the city and that there are some R2 zoned lots nearby. Also that one of the neighbors objected to spot zoning.

Mark Etten stated that he was part of the Planning Commission when the Smart Growth Plan was developed for the City. He described the process and the purpose of the Smart Growth Plan. He also affirmed his belief that the rationale behind the Smart Growth Plan, which includes zoning, is sound.

It was remarked that other instances of spot zoning likely happened before the Smart Growth Plan was adapted.

Jeff Martin read the Spot Zoning Guidance offered by the League of Wisconsin Municipalities:

What is Spot Zoning and when is it lawful?

Spot zoning is when a zoning ordinance is amended to zone a relatively small area for uses significantly different from those allowed in the surrounding area to favor the owner of a particular piece of property. Spot zoning is not necessarily illegal because such zoning is not necessarily inconsistent with the purposes for which zoning ordinances can be passed. However, rezoning should be consistent with long range planning and based upon considerations which affect the whole community. Therefore spot zoning should only be indulged in where it is in the public interest and not solely for the benefit of the property owner requesting the rezoning.
(Bubolz v. Dane County)

Shawn Ayers stated that, as much as we would like to say yes for the sake of the owner and builder, he could not support the proposed rezoning based on Smart Growth Plan and the spot zoning guidance.

Others agreed.

There was no motion to approve the proposal for rezoning, so for lack of a motion the proposal was not approved.

Dave Swangim moved that the meeting be adjourned. Shawn Ayers seconded the motion. Motion carried.

Respectfully Submitted
John Hunsinger

City of Chetek - Planning Commission Meeting Minutes – October 24, 2019

A **Public Hearing** was called to order at 6:00 pm on October 24, 2019 by Mayor Jeff Martin to discuss possible Conditional Use Permit for a Community Based Residential Facility (CBRF) at 251 Woodard Street.

Compliance with the open meeting law was verified by Joe Atwood.

Roll call for Planning Commission members. Present were Mark Etten, Shawn Ayers, John Hunsinger, Mayor Jeff Martin, Del Wacker and Scott Backowski. Dave Swangim was absent.

Also present were Building Inspector/Zoning Administrator Joe Atwood and Robert Pasanen.

Robert Pasanen explained the history of the property and that in the past it had been granted a conditional use permit for a CBRF.

There were no other members of the public present to support or object to the proposal.

There was an audio recording made of the public hearing.

The Public Hearing was closed.

The regular meeting Planning Commission for the City of Chetek was called to order at 6:20 pm on October 24, 2019 by Mayor Jeff Martin.

Roll call for the Planning Commission meeting was taken. Present were Mark Etten, Shawn Ayers, John Hunsinger, Mayor Jeff Martin, Del Wacker and Scott Backowski. Dave Swangim was absent.

Also present were Building Inspector/Zoning Administrator Joe Atwood and Robert Pasanen.

Compliance with the open meeting law was verified by Joe Atwood.

The following corrections were made to the minutes of the October 3, 2019 meeting:

- 1) Kathy Grover had not been present.
- 2) The last line of the Discussion/Action to approve or not approve the Extraterritorial Zoning land division for Dan Traynor at 23 ½ Street was corrected to read “Mark Etten made a motion to approve the land division for Dan Traynor. Dave Swangim seconded the motion. Motion carried.”

Mark Etten made a motion to accept the minutes from the last meeting as corrected. Del Wacker seconded the motion. Motion carried.

1) Discussion/Action: Approve or not approve Conditional Use Permit for a Community Based Residential Facility (CBRF) at 251 Woodard Street.

Scott Backowski made a motion to approve the Conditional Use Permit for a Community Based Residential Facility at 251 Woodard Street for a period of 1 year. Del Wacker seconded the motion. Motion carried.

Del Wacker moved that the meeting be adjourned. Scott Backowski seconded the motion. Motion carried.

Respectfully Submitted
John Hunsinger

Calhoun Memorial Library Board Meeting Minutes
October 1, 2019

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Oct. 1, 2019

The September board meeting was called to order at 9 a.m. on Oct. 1, 2019, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Kathy Hayes, Evie Nelson, Nancy Nix, Louise Brown, and Jeff Martin. Also present was library director Carol Burnham.

The agenda was approved by motion of Evie Nelson, seconded by Kathy Hayes. Motion carried.

There were no public comments, but Carol did share some nice notes that accompanied recent donation checks.

Minutes of the Sept. 3 meeting were presented to Board members in printed form. Motion by Kathy Hayes, seconded by Evie Nelson to accept the minutes of the Sept. 3 meeting as presented. Motion carried.

Treasurer Kathy Hayes presented the September expenditures, year to date budget, Act 150 and checking account report. Motion by Nancy Nix, seconded by Louise Brown, to approve September expenditures. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports. As part of her presentation, Burnham noted that there were several new library cards created and there would be a drawing for cash and prizes to those who signed up for a new card.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.


Jeff Martin updated the library board on city happenings and news as part of the city council representative report.

President Jean Wacker presented the board with a suggestion, as part of the long-range library plan-to create ad-hoc committees to continue discussing ways to move forward in the areas of the library facility, programming/outreach, and social media. The board agreed to move forward with the creation of the committees. Those committees were as follows: Facilities Committee--Carol Burnham, Jean Wacker and Kathy Hayes; Programming/Outreach--Louise Brown, Carol Burnham and Jean Wacker; Social Media--Nancy Nix, Carol Burnham and Jean Wacker. More on these committees would be discussed in the coming weeks.

The board reviewed the Calhoun Memorial Library by-laws. The by-laws were approved in their current state, with the only requested change being the date and the board members present who approved: Jean Wacker, Nancy Nix, Evie Nelson, Kathy Hayes, Louise Brown and Rachel Westberg.

Motion to adjourn by Nancy Nix, seconded by Kathy Hayes. Motion carried; meeting adjourned.

Respectfully Submitted,



AGREEMENT BETWEEN THE

CITY OF CHETEK

AND THE

CHETEK PROFESSIONAL POLICE ASSOCIATION

January 1, 2020 through December 31, 2020

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AGREEMENT

This Agreement made and entered into at the City of Chetek, Wisconsin, by and between the City of Chetek as the employer, hereinafter referred to as "Employer", and the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association, hereinafter referred to as the "Association", as the representative of certain employees who are employed by the Chetek Police Department. Both of the parties to this Agreement are desirous of improving employee efficiency and quality of service to the City of Chetek and the public and are desirous of reaching an understanding with respect to the employer/employee relationship which exists between them and to enter into an agreement covering rates of pay, hours of work and conditions of employment.

ARTICLE 1 - RECOGNITION

The Employer hereby recognizes the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association as the sole and exclusive bargaining agent for all regular full-time and regular part-time (as determined by the Chief of Police) law enforcement employees of the City of Chetek, excluding the Chief of Police, Police Lieutenant, managerial and confidential employees.

ARTICLE 2 - NO OTHER AGREEMENT

The Employer agrees not to enter into any other agreement, written or verbal, with any employee, individually or collectively, which in any way conflicts with the provisions of this Agreement. Any such agreement would be null and void.

ARTICLE 3 - ASSOCIATION ACTIVITY

The Association shall have the right to post Association material on a designated portion of the bulletin board on the Employer's premises.

ARTICLE 4 - UNION ACTIVITY

Association Officials: The Association agrees to provide written notification to the Chief of Police with copies to the Personnel Committee and the City Clerk within seven (7) days following election or selection of officials assigned to handle various aspects of the grievance procedure. The City agrees to advise the Association in writing of the proper City officials assigned to handle personnel matters involving the Association.

ARTICLE 5 - DUES DEDUCTION

The Employer agrees to deduct monthly dues in the amount certified by WPPA/LEER from the pay of employees who individually sign a dues deduction authorization form supplied by WPPA/LEER. In addition, the Local Association may authorize local dues which shall be deducted in conjunction with the WPPA/LEER dues. The Employer shall deduct the combined dues amount from the first check each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the WPPA/LEER or Local Association if applicable, in one lump sum not later than the 15th of each month. Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association. No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the WPPA or Local Association Constitution and

By-laws. No employee shall be denied membership because of race, creed, color or sex.

ARTICLE 7 - MANAGEMENT RIGHTS

Except as expressly modified by other provisions in this Agreement, the Employer possesses the sole right to operate the City and all management rights repose in it. These rights include, but are not limited to, the following:

- A. To direct all operations of the City;
- B. To establish reasonable work rules;
- C. To hire, promote, schedule and assign (including overtime assignments) employees to positions within the City of Chetek Police Department;
- D. To suspend, demote, discharge or take other disciplinary action against employees for just cause. Probationary employees do not have access to grievance procedure if terminated during the entry level probationary period;
- E. To relieve employees from their duties;
- F. To maintain efficiency of City operations;
- G. To take whatever action is necessary to comply with state or federal law;
- H. To introduce new or improved methods or facilities or to change existing methods or facilities;
- I. To determine the kinds and amounts of law enforcement services to be performed as pertains to City operations and the number and kinds of classifications to perform such services;
- J. To determine the methods, means and personnel by which City operations are to be conducted;
- K. To take whatever action is necessary to carry out the functions of the City in situations of emergency;
- L. To contract out for goods and services, provided such contracting does not diminish the hours of any full-time officer.

ARTICLE 8 - GRIEVANCE PROCEDURE

Section 1 - Definition: The term "grievance" means a dispute between the Employer and the Association concerning the interpretation, application or violation of this Agreement. All days referred to in this article shall be defined as Monday through Friday, excluding Saturdays, Sundays and holidays listed in this contract. Furthermore, all time limits in this procedure may be extended by mutual agreement of the parties.

Section 2 - Procedure: A grievance shall be handled in the following manner:

Step 1: An employee who has a grievance shall within ten (10) working days from the date such grievance arises or from the date the employee has knowledge thereof, whichever occurs first, report such grievance in writing to the Chief or his/her designee. The grievance shall state the specific clause of the contract which is alleged to have been violated; the date of the occurrence; and a statement of the violation. The Chief or his/her designee shall respond within ten (10) working days.

Step 2: If the grievance is not satisfied in Step 1 it shall be presented to the Personnel Committee within ten (10) working days. The Personnel Committee shall respond within fifteen (15) working days.

Step 3: If the grievant is not satisfied with the decision in Step 2, he/she may request that the grievance be determined by an arbitrator.

Step 4 - Arbitration: A grievance which cannot be settled through the above procedures may be submitted to an arbitrator who shall be appointed from the staff of the Wisconsin Employment Relations Commission (WERC), if the parties are unable to agree on a WERC staff arbitrator. The arbitrator appointed by the WERC shall meet with the parties at a mutually agreeable date to review the evidence and hear testimony relating to the grievance. Upon completion of the hearing, the arbitrator shall render a written decision to both parties which shall be final and binding except for judicial review. The arbitrator shall have no authority to add to or modify the terms of this Agreement. Both parties shall be responsible for any and all costs and out-of-pocket expenses incurred by the individual party.

ARTICLE 9 - DISCIPLINE AND DISCHARGE

Section 1 - Whenever an employee has reason to believe that discipline may result from a meeting with the Chief of Police or his/her designee, the employee shall have the right to have an Association representative of his /her choice present if he/she so chooses. An Association representative may be present at the settlement of any disciplinary matters without loss of pay.

Section 2 - Any employee who receives a written warning or is demoted, suspended or discharged shall receive a written statement of the reasons for the disciplinary action, a copy of which shall be presented to the Association. All disciplinary matters shall be subject to the grievance procedure as outlined in Article 8. No non-probationary employee shall be suspended or discharged except for just cause.

Section 3 - Personnel Procedures:

An employee shall have the right to inspect the entire contents of his/her personnel file as defined in § 103.13, Wis. Stats.

An employee shall have the right to copies of any material placed in his/her file at no cost to the employee.

ARTICLE 10 - SENIORITY

Section 1 - Seniority shall be determined by the employee's length of service as of the first date of employment, as a regular full-time employee. Effective January 1, 2002, seniority shall be determined by the employee's length of service from the employee's start date as a regular, full-time employee. Employees hired on or before December 31, 2001, shall retain their seniority from their start dates as regular, part-time employees.

Section 2 - Anyone so hired must be certified by the Training Standards Board and also have at least an associate degree in police service, or sixty (60) credits from an accredited college. This clause shall not apply to existing full, part-time, or seasonal employees.

Section 3 - There shall be a period of twelve (12) months probationary employment for all new employees.

Section 4 - An employee's accumulation of time worked will be terminated if the employee is discharged. If the employee is laid off, he/she shall retain his/her seniority for two (2) years after layoff.

ARTICLE 11- JOB POSTING

When the Employer determines that a vacancy should be filled or a new position created within the bargaining unit, the City agrees to post the notice of such vacancy. The vacancy will not be filled until

the notice has been posted for at least five (5) working days excluding Saturdays, Sundays and contractually recognized holidays.

ARTICLE 12 – OVERTIME Police department shall work twelve hour shifts unless mutually agreed between union and personnel committee to change schedule.

For the purposes of calculating overtime, all hours worked in excess of regular 12-hour scheduled, “order in”, or “call in” shifts within the bi-weekly payroll period will be considered overtime and shall be paid at time and one half of the regular compensation rate as outlined in the union contract. Shift changes shall be approved in advance by Police Chief or his designee and must be within the 14-day Garcia pay period. Excess hours worked shall be approved in advance by the Lieutenant or Police Chief in all circumstances possible. Required court appearances outside of the employees shift shall be paid at an overtime rate of pay with a minimum of 2 hours overtime. All other overtime will be calculated on a 14-day Garcia pay period. All hours worked in excess of 84 in 14 days will be paid at an overtime rate of pay excluding compensated absences such as holiday, vacation, sick, funeral and compensation hours.

Any available overtime hours shall first be offered to regular part-time employees. If regular part-time employees are not available to work the overtime, then the regular full-time officers shall be offered the overtime. When regular part-time employees have worked or are scheduled to work 80 hours in a two week pay period, any open shifts or overtime available after those hours will be offered to regular full-time employees first. If the overtime is made available to regular full-time employees it shall be offered on seniority, rotational basis so all regular full-time employees shall have equal opportunity to work available overtime. In the event neither part-time nor regular full-time employees are available to work the overtime, the Police Chief shall fill the hours by other means available.

ARTICLE 13 - WISCONSIN RETIREMENT SYSTEM

The Employer shall pay 100% of both the Employer's and Employee's contribution to the Wisconsin Retirement System for employees hired prior to July 1, 2011.

ARTICLE 14 - WAGES

Wages shall be paid according to the wage scale attached hereto as Appendix A.

ARTICLE 15 - VACATION

Section 1 - Full-time bargaining unit members shall be entitled to vacation pay as follows:

| | |
|------------------------------|-----------------|
| After 1 year of employment | 84 hours |
| After 5 years employment | 126 hours |
| After 10 years employment | 168 hours |
| After 15 years of employment | 210 hours |
| After 25 years of employment | 252 hours - max |

Section 2 - During the first year of employment, the employee must have worked ten (10) of the twelve (12) months in order to qualify for vacation and must have accumulated ten (10) months of working

during a two (2) year period in order to earn his/her first vacation. During subsequent years, the employee must have worked ten (10) months of a twelve (12) month period in his/her anniversary year to be eligible for full vacation.

Section 3 - All vacations earned must be taken by employees and no employee shall be entitled to vacation pay in lieu of vacation, except, however, any employee who has quit, has been discharged, or laid off before employee has worked ten months in his/her anniversary year shall be entitled to vacation pay earned on a pro-rata basis at the rate of 1/10th of his/her vacation pay for each month's work for a total of 10/10th of a full vacation.

ARTICLE 16 - SICK LEAVE

Section 1 - **Full-time** employees will earn one day (10 hours) per month with a total accumulation of 1,280 hours. Employees hired after 11/1/2015 will earn 8 hours per month with a total accumulation of 1,280 hours.

Section 2 - Sick Leave for Family Illness: **Full-time** employees will be allowed to use sick leave in case of emergency injury or serious illness in the immediate family where the immediate family member requires the constant attention of the employee. The Employer may require the employee to make other arrangements for the family member within five (5) working days. Immediate family is defined as the employee's spouse, children, or other members of the employee's household.

Section 3 - Sick Leave Conversion: Upon determination of a permanent disability or retirement from the Chetek Police Department, the **full-time** employee shall choose one of the following two options:

- 1) - Convert up to sixty-five (65) days of accumulated sick leave to cash or;
- 2) - Convert up to seventy-five (75) days of accumulated sick leave to paid up health insurance premiums.

ARTICLE 17 - WORKER'S COMPENSATION

An employee can supplement Worker's Compensation payments with his or her accumulated sick leave. There shall be no accrual of sick leave or vacation leave while on Worker's Compensation nor shall holiday pay be paid while on Workers Compensation.

ARTICLE 18 - PERSONAL LEAVE

Section 1 - **Full-time** employees will be entitled to one day (12 hours) of personal leave per year.

Section 2 - The Employer agrees to grant FMLA leave per Federal and State statutes.

ARTICLE 19 - HOLIDAYS

Effective January 1, 2012 full-time bargaining unit employees shall be entitled to floating holiday hours (based on the number of hours regularly scheduled to work) for the following holidays:

| | | | |
|----------------|------------------|-----------------------------|---------------|
| New Year's Day | Thanksgiving Day | Friday before Easter | Christmas Day |
| Memorial Day | Labor Day | Fourth of July (7 holidays) | |

Floating hours may be used as vacation days. Employee will be paid regular time when working on a holiday.

ARTICLE 20 - FUNERAL LEAVE

Should any **Full-time** employee be required to be away from work due to the death of a spouse and/or

child, parent, step-parent, step-child and any other relative of the employee who resides in the employee's household, employee shall be allowed three (3) days' absence with full pay. Should any employee be required to be away from work due to the death of any other family members, employee shall be allowed absence with full pay at the discretion of the Employer. In all cases, the Employee shall notify his/her Employer of any absence.

ARTICLE 21 - JURY DUTY

An employee covered by this Agreement who serves on a jury shall be paid by the Employer the difference between the earnings for such jury duty and his/her regular earnings, except that in the case of the employees who report for daily jury duty but who are dismissed.

ARTICLE 22 - MILITARY LEAVE

Section 1 - All employees who are called for military duty for the United States government shall be considered on leave of absence and shall retain all seniority rights cumulatively and without interruption.

Section 2 - Each such employee shall on request be reinstated to a comparable position he/she held on entering the service provided such request is made within fifteen (15) days after such employee is lawfully available to return to work.

Section 3 - Employees who are members of active military reserve or National Guard units and are required to attend annual training sessions may elect to take the said two-(2)-week period as his/her vacation period; however, it shall not be mandatory.

ARTICLE 23 - HEALTH INSURANCE

Full-time employees shall be eligible for a single or family health insurance plan to be provided by the employer. Employee agrees to pay Ten (10) percent of the premium for their health insurance plan. The employee may enroll in the Section 125 plan. Employer shall have the right to self-fund or change the carrier so long as substantially equivalent coverage is maintained. (remove A deductible of \$1,500/750 shall be paid by the employee. Deductibles over \$1500 for a family policy or \$750 for single policy will be reimbursable to the employee through a health reimbursement plan. Or, the difference in any additional deductible shall be deducted from the employees 10% annual cost.

ARTICLE 24 - UNIFORM ALLOWANCE

Section 1 - The Employer agrees that if any employee is required to wear any kind of uniform or article of clothing as a condition of employment, or for safety reasons, or for reason of working conditions, such uniforms or clothing and any alterations approved by the Chief of Police shall be furnished by the Employer at no cost to the employee. Any equipment or clothing for which replacement is requested the Chief of Police shall make the final determination.

Any uniform or part thereof shall not be worn except while on duty, or going to or from duty, or in other instances of an emergency nature or upon authorization from the Chief of Police or designee.

Section 2 - The Employer shall furnish each officer the following: 1] Boots which shall not exceed \$150.00 in cost. The boots shall be black in color, with a smooth finish, not to exceed 8" in height. 2] Shoes which shall not exceed \$100.00 in cost. The shoes shall be black in color. 3] Raincoats, each officer shall have one, lightweight, safety colored raincoat. 4] Baton and Pepper Mace - upon certification for each.

Section 3 - All new employees shall reimburse to the City of Chetek all costs the City has expended on

the employee's uniform should the employee terminate his/her employment or be terminated within their probation period. The costs shall be deducted from the employee's last paycheck, or if not sufficient to be a full reimbursement, the employee shall pay the difference from other funds.

ARTICLE 25 - RESIDENCY REQUIREMENT

As a condition of employment, all employees shall have their home residence within a fifteen (15) mile radius of the City limits. New hires shall be required to meet the residency requirement within one (1) year of date of hire. Failure to comply with the residency requirement shall result in immediate termination of employment. Employees hired before August 1, 2000, who live outside the fifteen (15) mile radius may continue to do so as long as they do not establish a residence any further from the City than they presently are situated.

ARTICLE 26 - NO STRIKE

Neither the Association nor any of its officers, agents or City employees will instigate, promote, encourage, sponsor, engage in or condone any strike, picketing, slowdown, concerted work stoppage, sympathy strike, or any other intentional interruption of work during the term of this Agreement and until a successor agreement is ratified by both parties.

ARTICLE 27 - ENTIRE MEMORANDUM OF AGREEMENT

This Agreement, reached as a result of collective bargaining, represents the full and complete agreement between the parties, and supersedes all previous agreements between the parties. Any past practices or supplemental amendments to this Agreement shall not be binding upon either party unless executed in writing by the parties thereto. Waiver of any breach of this Agreement by either party shall not constitute a waiver of any future breach of this Agreement.

ARTICLE 28 - SEPARABILITY, CONDITIONS OF AGREEMENT, AMENDMENTS AND SAVINGS CLAUSE

Section 1 - This Agreement constitutes an entire agreement between the parties and no verbal statement shall supersede any of its provisions.

Section 2 - Neither party to this Agreement waives any rights possessed by it under state or federal laws, regulations or statutes. It is intended by the provisions of this Agreement that there be no abrogation or limits of the duties, obligations, or responsibilities of the Employer which are now provided for by the state statutes. In the event of conflict between the provisions of this Agreement and such state statutes, the latter shall, in all cases, be applicable and shall prevail.

Section 3 - The term "employee" or "employees" shall refer to all employees whenever used unless specifically provided otherwise.

Section 4 - Any motions, resolutions, or ordinances heretofore adopted by the Employer and inconsistent with the foregoing provisions of this Agreement are hereby superseded by this Agreement.

Section 5 - This Agreement may not be amended, altered, or added to except by the mutual consent of the parties in writing.

Section 6 - If any article of this Agreement or an addenda thereto should be held invalid by operation of the law or any tribunal of competent jurisdiction, or of compliance with, or enforcement of any article should be restrained by such tribunal, the remainder of this Agreement and addenda shall not be affected thereby and the parties shall enter into immediate collective bargaining and negotiations for

purposes of arriving at a mutually satisfactory replacement for this article.

ARTICLE 29 – WASHING PERSONAL VEHICLES

Employees shall be allowed to wash their personal vehicles on their own time in the City’s garage.

ARTICLE 30 - DURATION

This agreement shall be binding and in full force and effect from January 1, 2020 through December 31, 2020

CITY OF CHETEK

_____ Date _____
Jeff Martin, mayor

_____ Date _____
Jessica Larson

_____ Date _____
Jeryl Vonderheid, WPPA

APPENDIX "A"

Wages effective January 1, 2020

| | |
|-----------------------------------|----------|
| Full-Time Employees: | \$ 24.46 |
| Establish Top Patrol/Investigator | \$ 25.00 |
| Regular part-time employees | \$ 19.85 |

The January 1, 2020 wage reflects a 3% increase

Night Differential: Full-time bargaining unit members, in addition to their regular, hourly base rate of pay, shall be compensated an additional 40 cents per hour for all hours worked during second shift of 6:00 p.m. and 6:00 a.m.

Longevity: Beginning the first day of the month following the employee's anniversary date, the following longevity rates shall be added to the employee's base hourly rate of pay:

| | |
|------------------------------|-----------------|
| After 5 years of employment | \$.15 per hour |
| After 10 years of employment | \$.25 per hour |
| After 15 years of employment | \$.35 per hour |
| After 20 years of employment | \$.45 per hour |
| After 25 years of employment | \$.55 per hour |

APPENDIX "B"

4 Short Sleeve Shirts

4 Long Sleeve Shirts

4 Pair of Pants

Bullet Proof Vest *

1 Duty Weapon *

Duty Holster

1 Expanding Baton *

1 Pair Handcuffs *

1 Pepper Spray

All Leather or Ballistic Nylon Gear *

1 Leather Jacket

1 Reversible Raincoat

All Patches and Necessary Badges, Collar Brass, etc. *

1 Baseball Cap

1 Parade Hat

1 Traffic Ticket Book & Holder *

1 Ordinance Ticket Book and Holder *

State Statute & Municipal Ordinance Books *

All issued keys*

Items indicated with a (*) are to be returned upon leaving employment with Chetek Police Department.

WISCONSIN PROFESSIONAL POLICE ASSOCIATION

Law Enforcement Employee Relations Division • Supervisory Officers Relations Division • Civilian Employee Relations Division

The Wisconsin Professional Police Association Law Enforcement Relations Division
On Behalf of the Chetek Police Officers
And the
City of Chetek

Have the following Tentative Agreements for the successor Agreement to the 2019 Contract:
From the September 11th and October 10th, 2019 negotiations meetings.
Deletions indicated by ~~cross-outs~~, new language by underline.

1. ✓ ARTICLE 1 – RECOGNITION

The Employer hereby recognizes the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association as the sole and exclusive bargaining agent for all regular full-time and regular part-time as determined by the Chief of Police law enforcement employees of the City of Chetek, excluding the Chief of Police, Police Lieutenant, managerial and confidential employees.

2. ✓ ARTICLE 15 – VACATION Section 1. ~~Bargaining unit~~ Full time members shall be entitled to vacation pay.....

3. ✓ ARTICLE 16 – SICK LEAVE

Section 1 – Full Time employees will earn.....

Section 2 – Sick Leave for Family Illness: Full Time Employees will be allowed to.....

Section 3 – Sick Leave Conversion: Upon determination of a permanent disability or retirement from the Chetek Police Department, ~~the employee shall~~ the employee shall choose one of the following two options:

Full time

4. ARTICLE 18 – PERSONAL LEAVE Section 1 – Full Time ~~E~~employees will be entitled to one day.....

5. ARTICLE 20 – FUNERAL LEAVE Should any Full Time employee be required to be away...

6. ARTICLE 30 – DURATION (Reflect 1 year agreement.) 2020

7. APPENDIX “A” (Apply wage percentages decided on to years decided upon.)
Wages Effective January 1, 2020:

| | |
|---|---------|
| Full-Time Employees: | \$24.46 |
| Establish Top Patrol/Investigator: | \$25.00 |
| Regular Part-time Employees: | \$19.85 |

The January 1, 2020 wages reflects a 3% increase.

Longevity: Beginning the first day of the month following the employee’s full time anniversary date, the following longevity rates...

Labor Agreement

Between

Chetek Public Works Department

And

Teamsters General Union Local 662 Eau Claire, WI

For the Period

January 1, 2020 through December 31, 2020

City of Chetek
Public Works Department

Agreement

This Agreement, made and entered into by and between **General Teamsters Union, Local 662**, affiliated with the *International Brotherhood of Teamsters*, hereinafter referred to as the "**union**", and City of Chetek, hereinafter referred to as the "**Employer**", its successors and assigns.

Article 1
Recognition

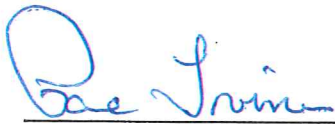
The Employer recognizes and acknowledges that the Union, its agents, representative, or successor, is the exclusive bargaining agency for all employees of the Employer, including such employees as may be presently or hereinafter represented by the Union working on jobs in classifications as set forth in the attached *Wage Schedule*, excluding supervisors, managerial, confidential, and clerical.

Article 2 Wages

A schedule attached hereto and marked Exhibit "A" shall be the minimum rates of pay.

Article 3 Duration and Termination

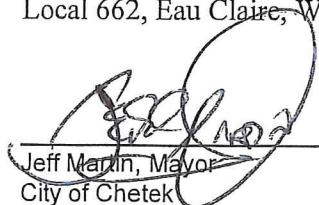
This agreement shall be in full force and effect from January 1, 2020, to and including December 31, 2020.



Paul Lovinus

Date 10/17/19

Teamsters General Union
Local 662, Eau Claire, WI



Jeff Martin, Mayor
City of Chetek

Date 10/24/19

City of Chetek

Exhibit "A"

Wages and classifications to cover all employees in the following classifications: Sanitation, Sewer, Water, Street and Maintenance

The following shall be the minimum rates of pay:

Effective, January 1, 2019:

Working foreman: \$26.48

Treatment plant operator: \$26.48

*Assistant treatment plant Operator: \$25.01

All others: \$25.01

New employees: First 30 days \$22.17

Balance of 1st year employment \$22.57

Thereafter: same as all others

| | Lease Listing | | TAX ID | 2018 tax |
|-----|-----------------------------------|------------|--------------|------------|
| 1 | Brodts, Herbert | 1/13/2026 | 211910020000 | \$641.57 |
| 2 | Davis, John | 12/13/2031 | 211920000000 | \$261.29 |
| 3 | Abbott, Greg | 1/1/2025 | 211960088000 | \$302.69 |
| 5 | Schoonover, Mark | 1/1/2021 | 211950072000 | \$116.42 |
| 6 | Lenbom, Mark | 10/10/2037 | 211940007000 | \$129.36 |
| 7 | Lind, Stephen | 1/1/2026 | 211950095000 | \$988.22 |
| 8 | Southworth, Grant | 1/1/2026 | 211950096000 | \$996.00 |
| 9 | Phillips, Dave | 1/1/2023 | 211960090000 | \$1,127.93 |
| 10 | Thalacker, H | 1/1/2026 | 211920040000 | \$1,112.39 |
| 11 | Wright, Bill | 10/10/2037 | 211900035000 | \$434.62 |
| 12 | Thomas, David | 12/31/2034 | 211910060000 | \$763.15 |
| 12A | Harrison, Chuck | 5/1/2038 | 211930077000 | \$998.58 |
| 12B | Carlson, Kevin | 8/1/2033 | 211900032000 | \$1,013.56 |
| 13 | Cushing, Jim | 11/1/2036 | 211920015000 | \$588.17 |
| 14 | Buffinton, Gene | 1/1/2026 | 211900065000 | \$900.26 |
| 15 | Sailor, Robert | 10/10/2037 | 211960080000 | \$791.61 |
| 16 | Koenitzer, Judd | no lease | 211950060000 | \$470.83 |
| 17 | Eberle, John | 5/10/2025 | 211930036000 | \$563.96 |
| 18 | Tchop, Robert | 4/9/2039 | 211960045000 | \$628.64 |
| 19 | Schoonover, Mark (XBN Realty LLC) | 1/11/2037 | 211960085000 | \$1,484.92 |
| 20 | Kutrieb, Mike | 10/10/2037 | 211930076000 | \$799.37 |
| 21 | Schlasinger, Larry | 2/1/2039 | 211920073000 | \$1,391.80 |
| 22 | Larsen, Jim/ Aerosource, LLC | 1/1/2024 | 211960040000 | \$1,345.24 |
| 23 | Thalacker, H | 8/1/2020 | 211960024000 | \$939.06 |
| 50 | Kirkman, Todd | 10/31/2021 | 211930070000 | \$1,862.61 |
| 51 | Kirkman, Todd | 10/10/2037 | 211930071000 | \$1,513.38 |
| 52 | vacant | | | \$0.00 |
| 53 | Kirkman, Todd | 12/1/2020 | 211930072000 | \$1,303.84 |
| 54 | Torseth, Jim | 11/1/2020 | 211960026000 | \$1,303.84 |
| 55 | Wells, Kris | 12/1/2020 | 211960076005 | \$1,014.10 |
| 56 | Riewestahl, Dan | 11/1/2020 | 211950042000 | \$1,164.14 |
| 57 | Hartman, William | 11/1/2025 | 211930038000 | \$1,303.84 |
| 58 | Schoonover, Mark | 5/1/2021 | 211950071000 | \$1,303.84 |

| | Lease Listing | | TAX ID | 2018 tax |
|----|--|-----------|---------------------|------------|
| 59 | H.T. Lystrup, Jr. - c/o Lystrup Trust | 12/1/2020 | 211930092000 | \$1,303.84 |
| 60 | Whitmore, Alex | 3/1/2021 | 211960079000 | \$1,047.73 |
| 61 | Skaw, Jack | 9/1/2024 | 211950087000 | \$1,135.69 |
| 62 | Ayres, Shawn | 3/1/2021 | 211950077000 | \$1,042.55 |
| 63 | Eberle, John | 9/1/2023 | 211920033000 | \$941.65 |
| | | | average tax paid | \$921.86 |

\$35,030.69

hangar lease fees

| | | |
|------------------------------|-----------|-----------------|
| hangar lease payments | 2009 | \$92.25 |
| = 38 * 210 = 7980 | 10/13/09 | \$110.70 |
| | | \$121.77 |
| | 11/9/2010 | |
| | 11/11/14 | 146.12 |
| | 10/10/17 | 175.00 |
| | 11/13/18 | 210.00 |

Resolution 2019-21

Whereas, the Common Council of the City of Chetek has the authority to establish the salaries of the council members and mayor as provided by the State statutes; and

Whereas, any increase of council salaries shall only affect newly elected members;

Now, therefore, the salaries for the council members shall be set at \$400 per month and the wages for the mayor shall be set at \$700 per month.

By: _____
Jeff Martin, Mayor

Attest: _____
Carmen Newman, Clerk/Treasurer

Date Passed: 11/12/19

| Employee Number | Name | Pay Code | Title | Remaining Hours | Calculated Hours | Total Hours | Accumulation Limit | Hours Exceeded | Can Exceed | Hours Accrued |
|-----------------|-------------------|----------|--------------|-----------------|------------------|-------------|--------------------|----------------|------------|---------------|
| 10403 | Fostvedt, Joel E. | 4-00 | VACATION PAY | 393.00 | 296.00 | 689.00 | 592.00 | 97.00 | No | 199.00 |

all to sick

will need
to ask council
to carry these
over.

Thanks Dale, no attachment

On Thu, Oct 31, 2019 at 6:48 PM dale.lehner@yahoo.com <dale.lehner@yahoo.com> wrote:

Per Megan, she asked that I send you an explanation of the increase in the Prairie Lake subsidy for the Chetek Ambulance Commission.

Attached is the workbook for the budget process for the CAS. Sheet 1 contains the accepted budget for 2020. Sheet 2 contains the allocation of the subsidy to the municipalities plus a couple of different possible approaches to mixing population with a frequency of ambulance runs in the municipality. (None of those alternatives were chosen) Sheet 3 highlights key areas of the 2019 budget that were exceeded.

- a) There were unexpected increases in the 2019 actuals vs plan and you will find that information on sheet 3. Mostly an increase due to the success in staffing more shifts- as a result of the switch in compensation to pay EMTs \$9/hr for basic and \$11/hr for advanced. (Mayo pays \$16-\$19/hr for a basic EMT)
- b) The increase in EMTs caused the insurance rate to increase almost \$10,000 over 2018 and increased shifts meant more ambulance runs which created the use of more medical supplies. Another \$10,000 increase.
- c) The purchase of two Zoll monitors at \$28,000 each to replace the aging ones was \$56,000.

These additional costs created a need to increase the subsidy to the municipalities. The subsidy increased from \$112,390 to ~\$138,261 and was allotted to each municipality in accordance with the current population model in place. The Town of Prairie Lake subsidy increased from ~\$20,230 to ~\$28,744 for 2020.

The Commission was able to create a budget that is \$13,000 less than the projected actuals for 2019. This is a small victory as the solution to combine Fire and Ambulance into one organization appears to be the most viable for the long term.

The Commission will work on this merger in 2020 so that both groups combine into one for the 2021 budget.

Dale Lehner
Chairman
Chetek Ambulance Service Commission

oops. Sorry. See attached

 **2020 Budget Review PLake.xlsx**
27K

Extraordinary Changes 2018 vs 2019 (Projected)

This sheet highlights the increased expenses of the Ambulance Service that were unexpected and/or approved over the budget.

2019

| PROPOSED BUDGET | 2020 by Current Method | Actuals 2018 | Projected Actuals 2019 | Increase/Decrease |
|--------------------------|------------------------------|----------------------|---------------------------|-------------------|
| Payroll Expenses* | \$ 256,800.00 | \$ 216,065.00 | \$ 256,800.00 | Up \$40K |
| Audit | \$ 4,200.00 | \$ 4,100.00 | \$ 4,100.00 | |
| Telecommunications | \$ 5,000.00 | \$ 5,600.00 | \$ 5,000.00 | |
| Postage | \$ 400.00 | \$ 362.00 | \$ 300.00 | |
| Office Expense | \$ 3,000.00 | \$ 3,532.00 | \$ 2,000.00 | |
| Administrative Fees | \$ 3,500.00 | \$ 14,748.00 | \$ 2,500.00 | down \$12K |
| Lease Agreement | \$ 5,020.00 | \$ 5,020.00 | \$ 5,020.00 | |
| Collection Costs | \$ 11,000.00 | \$ 528.00 | \$ 11,000.00 | Up \$10.5K |
| Insurance | \$ 26,000.00 | \$ 13,798.00 | \$ 24,000.00 | Up \$10K |
| Accounting | \$ 500.00 | \$ 2,276.00 | \$ 500.00 | |
| Continuing Education | \$ 5,000.00 | \$ 4,483.00 | \$ 5,000.00 | |
| Uniforms | \$ 3,000.00 | \$ 365.00 | \$ 3,500.00 | Up \$3K |
| Vehicle Maintenance | \$ 4,000.00 | \$ 2,574.00 | \$ 2,500.00 | |
| Equip. Maintenance | \$ 1,000.00 | \$ 4,085.00 | \$ - | |
| Fuel | \$ 5,000.00 | \$ 4,965.00 | \$ 5,000.00 | |
| Medical/Resp Supplies | \$ 27,500.00 | \$ 15,488.00 | \$ 25,000.00 | Up \$10K |
| Equipment | \$ 3,000.00 | | \$ 2,000.00 | |
| Miscellaneous | \$ 1,000.00 | \$ 1,101.00 | \$ 1,000.00 | |
| Misc. Unemployment | | | | |
| Dues/Membership Fees | \$ 200.00 | | \$ 200.00 | |
| Mutual Aid Contracts | | | | |
| Future Purchase | \$ - | | | |
| Loan Repay - #245 | \$ 28,581.54 | | \$ 28,581.00 | Up 28K |
| Zoll Repay | \$ 5,360.00 | | \$ 28,000.00 | Up 28K |
| Projected Expense | \$ 399,061.54 | \$ 299,090.00 | \$ 412,001.00 | |

| PROPOSED BUDGET | 2020 by Current Method | 66/34 Split | 34/66 Split | 50/50 split |
|--|------------------------------|----------------------|----------------------|----------------------|
| Gross Run Revenue | \$ 634,480.00 | \$ 634,480.00 | \$ 634,480.00 | \$ 634,480.00 |
| less Allowance for Doubtful | \$ 389,680.00 | \$ 389,680.00 | \$ 389,680.00 | \$ 389,680.00 |
| Net Run Revenue | \$ 244,800.00 | \$ 244,800.00 | \$ 244,800.00 | \$ 244,800.00 |
| Subsidy @ \$138,261.00 | \$138,261.00 | \$138,261.00 | \$138,261.00 | \$138,261.00 |
| City of Chetek | \$ 40,967.61 | \$52,328.14 | \$63,020.39 | \$57,674.27 |
| Town Chetek | \$ 31,467.33 | \$31,256.15 | \$31,057.39 | \$31,156.77 |
| Town Dovre | \$ 16,578.55 | \$14,065.84 | \$11,700.94 | \$12,883.39 |
| Town Prairie Lake | \$ 28,744.92 | \$24,252.69 | \$20,024.71 | \$22,138.70 |
| Town Sioux Creek | \$ 12,616.97 | \$10,037.96 | \$7,610.66 | \$8,824.31 |
| Town Rusk | \$ 7,885.61 | \$6,320.22 | \$4,846.90 | \$5,583.56 |
| Future Purchase Funds | \$ 8,314.66 | \$ 6,603.39 | \$ 4,992.78 | \$ 5,798.09 |
| Interest Income | \$ 138,261.00 | \$ 138,261.00 | \$ 138,261.00 | \$ 138,261.00 |
| Heritage EMS Funds | \$ 15,500.00 | \$ 15,500.00 | \$ 15,500.00 | \$ 15,500.00 |
| Misc. Revenue | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Projected Net Revenue | \$ 399,061.00 | \$ 399,061.00 | \$ 399,061.00 | \$ 399,061.00 |
| Payroll Expenses* | \$ 256,800.00 | \$ 256,800.00 | \$ 256,800.00 | \$ 256,800.00 |
| Audit | \$ 4,200.00 | \$ 4,200.00 | \$ 4,200.00 | \$ 4,200.00 |
| Telecommunications | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Postage | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ 400.00 |
| Office Expense | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Administrative Fees | \$ 3,500.00 | \$ 3,500.00 | \$ 3,500.00 | \$ 3,500.00 |
| Lease Agreement | \$ 5,020.00 | \$ 5,020.00 | \$ 5,020.00 | \$ 5,020.00 |
| Collection Costs | \$ 11,000.00 | \$ 11,000.00 | \$ 11,000.00 | \$ 11,000.00 |
| Insurance | \$ 26,000.00 | \$ 26,000.00 | \$ 26,000.00 | \$ 26,000.00 |
| Accounting | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Continuing Education | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Uniforms | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Vehicle Maintenance | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 |
| Equip. Maintenance | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| Fuel | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Medical/Resp Supplies | \$ 27,500.00 | \$ 27,500.00 | \$ 27,500.00 | \$ 27,500.00 |
| Equipment | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Miscellaneous | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| Misc. Unemployment | | | | |
| Dues/Membership Fees | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 |
| Mutual Aid Contracts | | | | |
| Future Purchase | \$ - | \$ - | \$ - | \$ - |
| Loan Repay - #245 | \$ 28,581.54 | \$ 28,581.54 | \$ 28,581.54 | \$ 28,581.54 |
| Zoll Repay | \$ 5,360.00 | \$ 5,360.00 | \$ 5,360.00 | \$ 5,360.00 |
| Projected Expenses | \$ 399,061.54 | \$ 399,061.54 | \$ 399,061.54 | \$ 399,061.54 |
| Projected Shortfall (Net Run Revenue plus subsidy less expenses) | \$ (0.54) | \$ (0.54) | \$ (0.54) | \$ (0.54) |

| Actuals 2017 | Actuals 2018 | Projected Actuals 2019 | (+ or -) |
|----------------|----------------|------------------------|----------|
| | | | |
| \$ 330,656.00 | \$ 483,704.00 | \$ 631,460.00 | |
| \$ 146,599.00 | \$ 246,938.00 | \$ 389,030.00 | |
| \$ 184,057.00 | \$ 236,766.00 | \$ 242,430.00 | |
| \$ 96,390.00 | \$ 110,513.00 | \$ 112,390.00 | |
| \$ 28,329.00 | \$ 30,917.00 | \$ 33,717.00 | |
| \$ 22,172.00 | \$ 25,838.00 | \$ 25,849.70 | |
| \$ 11,512.00 | \$ 13,556.00 | \$ 13,486.80 | |
| \$ 18,281.00 | \$ 21,289.00 | \$ 20,230.20 | |
| \$ 8,781.00 | \$ 10,404.00 | \$ 10,115.10 | |
| \$ 7,315.00 | \$ 8,509.00 | \$ 8,991.20 | |
| | | | |
| | | | |
| \$ 10,075.00 | \$ 5,069.00 | \$ 24,960.00 | |
| \$ 168.00 | \$ 938.00 | \$ 9,841.00 | |
| \$ 280,447.00 | \$ 347,279.00 | \$ 354,820.00 | |
| | | | |
| \$ 157,574.00 | \$ 216,065.00 | \$ 256,800.00 | |
| \$ 3,850.00 | \$ 4,100.00 | \$ 4,100.00 | |
| \$ 4,310.00 | \$ 5,600.00 | \$ 5,000.00 | |
| \$ 300.00 | \$ 362.00 | \$ 300.00 | |
| \$ 4,607.00 | \$ 3,532.00 | \$ 2,000.00 | |
| \$ 10,567.00 | \$ 14,748.00 | \$ 2,500.00 | |
| \$ 5,020.00 | \$ 5,020.00 | \$ 5,020.00 | |
| \$ 2,236.00 | \$ 528.00 | \$ 11,000.00 | |
| \$ 15,403.00 | \$ 13,798.00 | \$ 24,000.00 | |
| \$ 9,035.00 | \$ 2,276.00 | \$ 500.00 | |
| \$ 163.00 | \$ 4,483.00 | \$ 5,000.00 | |
| \$ 2,398.00 | \$ 365.00 | \$ 3,500.00 | |
| \$ 4,019.00 | \$ 2,574.00 | \$ 2,500.00 | |
| \$ 5,048.00 | \$ 4,085.00 | \$ - | |
| \$ 4,153.00 | \$ 4,965.00 | \$ 5,000.00 | |
| \$ 7,511.00 | \$ 15,488.00 | \$ 25,000.00 | |
| | | \$ 2,000.00 | |
| \$ 998.00 | \$ 1,101.00 | \$ 1,000.00 | |
| | | \$ 200.00 | |
| | | | |
| | | \$ 28,581.00 | |
| | | \$ 28,000.00 | |
| \$ 237,192.00 | \$ 299,090.00 | \$ 412,001.00 | |
| \$ 43,255.00 | \$ 48,189.00 | \$ (57,181.00) | |
| | | | |
| | | | |
| *Total subsidy | *Total Subsidy | *Total Subsidy | |
| 96,390.00 | 110,513.00 | \$ 112,390.00 | |

ear 2020 will be
 id it prefers. The
 es are from the

| Current Method (100% Population) | 66-34 Method | 34-66 Method | 50-50 Method |
|-------------------------------------|--------------|--------------|--------------|
| 2020 | 2020 | 2020 | 2020 |
| 40,967.61 | \$52,328.14 | \$63,020.39 | \$57,674.27 |
| 31,467.33 | \$31,256.15 | \$31,057.39 | \$31,156.77 |
| 16,578.55 | \$14,065.84 | \$11,700.94 | \$12,883.39 |
| 28,744.92 | \$24,252.69 | \$20,024.71 | \$22,138.70 |
| 12,616.97 | \$10,037.96 | \$7,610.66 | \$8,824.31 |
| 7,885.61 | \$6,320.22 | \$4,846.90 | \$5,583.56 |
| 138,261.00 | 138,261.00 | 138,261.00 | 138,261.00 |

[Population Estimates.aspx](#)

| Current Method | 66-34 Method | 34-66 Method | 50-50 Method |
|----------------|--------------|--------------|--------------|
| 2020 | 2020 | 2020 | 2020 |
| \$218.77 | \$218.77 | \$218.77 | \$218.77 |
| \$120.49 | \$153.91 | \$185.35 | \$169.63 |
| \$223.17 | \$221.67 | \$220.27 | \$220.97 |
| \$394.73 | \$334.90 | \$278.59 | \$306.75 |
| \$404.86 | \$341.59 | \$282.04 | \$311.81 |
| \$548.56 | \$436.43 | \$330.90 | \$383.67 |
| \$525.71 | \$421.35 | \$323.13 | \$372.24 |
| | | | |

MEMORANDUM OF UNDERSTANDING

Between: City of Chetek

and

Town of Chetek and Town of Prairie Lake

The Parties to this Memorandum of Understanding (MoU) agree to the following

Article 1: On July 19, 2019 the Chetek area experienced a disaster involving straight line winds
Causing downed trees, blocked roads, and power failure.

Article 2: At a meeting of the three municipalities held on Monday, July 22, 2019 it was agreed that the
Invoicing from Goettl Logging, Inc. shall be split equally between all three municipalities.

Article 3: The City of Chetek will claim the volunteer hours for FEMA public assistance

Article 4: The City of Chetek will pay the invoice from Fabick rental for the loader used at the debris
site in the amount of \$5,216.50.

For and on behalf of the **Town of Prairie Lake:**

Signature: _____ date _____ printed name: _____

Printed name _____

For and on behalf of **City of Chetek**

Signature: _____ date _____ printed name: _____

For and on behalf of the **Town of Chetek**

Signature _____ date _____ printed name: _____