

**Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, June 11, 2019, at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI**

Meeting was called to order at 6:00 p.m. by Mayor Jeff Martin

Present: Mayor, Jeff Martin, Scott Bachowski, Denise Moran, Terry Hight, Mark Edwards

Mayor Martin requested to move agenda items #10 (resolution reviewing 2019 maintenance compliance) and #11 (approve surveying & platting of development) directly after #2. Bachowski motioned to approve the agenda with the suggested changes. 2nd by Edwards. carried.

**Consent agenda** - Bachowski mentioned the revised council minutes from the May meeting that reflect he abstained from voting on the hiring of the cemetery sexton. Accepted and placed on file: May police report, April Plan Commission minutes, April Property Committee minutes; Temporary Class "B" licenses: Vintage Voyagers - July 6, Chamber of Commerce at The Mill - July 5th, Worldwide Pupils with Passports - July 3rd. Motion by Hight to approve consent agenda items - 2nd by Edwards. carried.

**Old business** -

**Chetek Survey** - Jennifer Blatz advised council that the survey is up and running and is accessed on the chamber website.

**Rental management** - Clerk/Treasurer Newman presented the council with two proposals for the management of city residential properties. H&H Rentals out of Rice Lake and Six Lakes Realty in Chetek. Hight motioned to approve a management agreement with Six Lakes Realty - 2nd by Edwards. carried.

**New Business** -

**Resignation from council** - Denise Moran is moving out of state and submitted her resignation from the council effective immediately. Bachowski motioned to accept her resignation. 2nd by Edwards - carried

**Appointment to council** - Mayor Martin requests the appointment of Earl Grover to Ward 2 to replace Denise Moran for the remainder of the term ending April 2020. Motion to approve the appointment by Moran, 2nd by Bachowski. Carried.

**2018 Maintenance compliance report** - Rod Rhodes explained the 2018 compliance report for the wastewater treatment plant. The sewer relining done in 2017 made a significant improvement to the average flow at the plant. In 2016 and 2017 the average flow of water coming into the plant was 412,000 per day. The period of May through September 2018 showed an average flow of 167,000. Grades below A were reported in two sections - the effluent quality was graded a B due to the RBC needing repairs and was out of service from March 19, 2018, until April 12, 2018. Operator certification was graded a C due to the lack of full certification in total phosphorus. Rod advised that he is working on completing that certification. Moran motioned to adopt Resolution 2019-12 advising the council has reviewed the 2018 compliance report. 2nd by Bachowski. Carried.

**Development** - Sean Bohan from Advanced Engineering Concepts submitted a proposal for surveying and platting services for the property located at 1301 Knapp Street. The proposal includes a breakdown for the scope of services through construction management; however; they can choose limited services. Motion by Bachowski, 2nd by Edwards to approve scope 1 and scope 2 to include site survey and preliminary platting services in the amount of \$12,500. Carried.

**Renewal of Licenses** - Edwards motioned to approve the renewal of the 2019-2020 liquor and fermented malt beverage licenses as follows:

**"Class B" Intoxicating Liquor & Class "B" Fermented malt beverage licenses:**

- (1) DJT, Inc (Red's); (2) Mary's Inc; (3) Knudson's B&B; (4) Jeromy Siems (Phill's Bar & Grill);
- (5) Joelle Comero(Sassy's)

**Class "A" fermented malt beverage:** Osbow, LLC (Chetek Express)

**"Class A" Intoxicating Liquor & Class "A" Fermented Malt beverage:**

- (1) Corwin Beuthling (Keg n Kork); (2) Gordy's Chetek Foods - KJ's of WI, Inc; (3) Kwik Trip

**Class "B" fermented malt beverage:**

- (1) Chetek VFW, (2) American Legion; (3) Fostvedt, LLC (Fostbites)

A renewal was submitted by Gordy's and the proposed new owner KJ's Fresh Market for the 719 2nd Street location in the event the sale doesn't occur until after July 1st. If a sale occurs before the end of June the new

license which was approved for KJ's Fresh Market at the May meeting will be issued and the renewal license will be issued to KJ's Fresh Market. If the sale does not occur before the end of June the renewal license will be issued to Gordy's. Motion to approve by Edwards, 2nd by Hight. Carried.

Emergency Operations Plan - the plan is revised annually to include newly appointed council members and address any changes in the plan. Motion by Hight, 2nd by Bachowski to approve the 2019 plan. Carried.

Resolution 2019-11 - authorizing the issuance and sale of up to \$320,806 water system bonds for the water system improvements including the replacement of undersized water mains on Pine and Banks Street and water crossing at Hwy SS. Total project cost is approximately \$583,284 with principal forgiveness through a DNR grant in the amount of \$262,478. Motion to approve by Bachowski, 2nd by Moran. Carried.

Financial Assistance Agreement - The City applied for and was awarded a grant through the State of Wisconsin Department of Natural Resources and the State of Wisconsin Department of Administration. Motion by Moran, 2nd by Edwards to approve the financial assistance agreement in the amount of \$583,284 with principal forgiveness in the amount of \$262,478. Carried.

Wage for compost site attendant - motion by Moran, 2nd by Hight to increase the wage for the attendant, Jack Vork to \$10.00 per hour effective immediately. Carried.

Union letter of agreement for police - Lieutenant Jessica Larson presented a letter of agreement to include the part-time officers in the WPPA union. Motion by Hight, 2nd by Moran to accept the letter of agreement to be effective immediately. Carried.

Sewer usage credit request - Chetek Housing Authority presented a request for a credit on their utility bill. An adjustment in the amount of \$424.08 was made in February for a previous pipe break in which there was an apparent water loss during the months of June through December 2018. The repair had been made in December. A subsequent leak was found and repaired in April. The water usage for the month of April 2019 was 270,000 where their average is around 50,000. Council expressed concern that there may be additional repairs needed. Dan Knapp suggested they contract with a leak detection company. They could contract with the same company the city uses annually. Motion by Edwards, 2nd by Bachowski to approve a credit on the sewer bill in the amount of \$500 and to advise the Chetek Housing Authority that they will need to take measures to prevent additional lateral breaks. Carried.

Request for placement of memorial bench - family members of the late Kathy Fagan have requested to place a memorial bench at the Stout Street lake access. Concerns involving the removal of the dock and the fact that snowmobiles use that access were discussed. Council members feel this may not be a good location as there is a lack of adequate space for the bench. Toby Kutrieb and Janene Haselhuhn, members of the Hydroflites, suggested that the bench be placed on the south end of the Hydroflites site where they will have a grassy area and another memorial bench erected. This will be suggested to the family of Kathy Fagan.

Paving of boat landing parking lot - Hight stated that he feels the city should cover the entire cost of paving the parking lot due to the fact that it is not solely used by the Hydroflites and the parking lot has been in disrepair for quite some time. He feels that the Hydroflites have made some significant improvements to the site encouraging more visitors and uses for the site. Dan Knapp advised he has enough money in the street construction account to cover the entire cost of the pavement. Ken Jaeger and Clayton Timm have agreed to contribute their time to grade and pitch the parking lot. Hight made the motion to approve the paving of the parking lot using the city's street construction funds and accept the offer from Jaeger and Timm under the supervision of Dan Knapp. 2nd by Edwards. Carried.

Motion to adjourn by Edwards, 2nd by Bachowski. Carried.

---

Carmen Newman, clerk/treasurer