

Revised

City of Chetek Common Council Meeting Agenda  
Tuesday, May 14, 2019 - 6:00 p.m. – Council room, 220 Stout Street, Chetek, WI

**AGENDA:**

Call to order

Roll call – Scott Bachowski\_\_\_\_, Denise Moran\_\_\_\_, Terry Hight\_\_\_\_, Mark Edwards\_\_\_\_ Mayor Martin\_\_\_\_

Prayer

Pledge of Allegiance

Approve agenda

**PUBLIC COMMENT** citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

**MAYOR COMMENTS**

**CONSENT AGENDA:**

1. Council minutes from April and City claims from April
2. Department/Board reports as submitted: housing authority-March, property committee-april,
3. Resignations from boards/committees: None
4. Appointments to Boards & commissions:
5. General licenses/permits: liquor license-KJ's Fresh Market; Temporary Class B-community club(rib/brew fest), St. Boniface catholic church (Bonifest), Chamber of Commerce (taste of Chetek, wine walks, old fashioned ball tournament, beach party, softball tournament, water mania, harvest fest

**OLD BUSINESS - discussion and possible action**

**NEW BUSINESS - discussion and possible action items**

1. Rental at 75 Hwy Blvd. S - maintenance items, rental management
2. Premise description changes for Reds
3. Street closings
4. Award 2019 paving projects
5. Approve 2019 MSIPLT paving projects
6. Appeal denied operator license
7. Approve hiring of Sexton - approve wage
8. Resolution 2019-10 - appropriating library subsidy
9. Status of Chetek Survey
10. Acceptance on offer to purchase lot on Tainter Street

**Adjourn**

**Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, April 9, 2019 at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI**

Meeting was called to order at 6:00 p.m. by Mayor Jeff Martin  
Present: Mark Eby, Jeff Martin, Mark Edwards, Denise Moran  
Absent: Scott Bachowski

Moran motioned to approve the agenda. 2nd by Eby. carried.

**Consent agenda** - Edwards motioned to approve Hydroflites annual "pickup/drop off" permit with the stipulation that the time be noted as 11:00 a.m. until 9:00 p.m. May 1 through April 30, 2020 - except for the week of ski lessons in June. 2nd by Moran - carried.

Moran motioned to approve the consent agenda items: March city claims, March council minutes; reports: Library-February & March, Plan Commission-February, Community Center-March - 2nd by Eby. carried.

**Old business** - none

**New Business -**

**Commercial Electrical Inspections** - Joe Atwood updated the council on the new commercial electrical rules through the Wisconsin Dept. of Safety and Professional Services (DSPS). The City of Chetek does not currently have a certified commercial inspector. We have contracted with inspectors to handle the commercial inspections. DSPS is advising municipalities that unless the municipality applies to exercise jurisdiction the State of will assume jurisdiction within our municipality for these services effective January 1, 2020. Unfortunately, the commercial inspections are not getting taken care of as DSPS does not have sufficient staff. Many of the commercial properties are not getting inspected due to the State's understaffing. Joe has spoken to James Price with Alder Corporation regarding contracting with the City of Chetek to handle our commercial inspections including the electrical. He will have Mr. Price forward a contract for services and bring that back to council at a later date.

**Sidewalks** - Edwards motioned to approve an amount not to exceed \$24,999 for the replacement of sidewalks in 2019. 2nd by Eby. Joe Atwood will determine the section of sidewalks to be replaced. carried.

**Proclamation** - Mayor Martin announced that April marks the anniversary of the passage of the Federal Fair Housing Act of 1968 and the passage of the Wisconsin Open Housing Law of 1965. The proclamation was read and approved by council - motion by Eby, 2nd by Moran. Carried.

**Hydroflites** - Janene Haselhuhn and Clayton Timm presented a fundraising opportunity for the Chetek Hydroflites for the weekend of August 10th and 11th. Great Lakes Watercross (personal watercraft racing) would like to perform at the ski site. They will have approximately 75 to 100 racers performing from 10:00 a.m. until 3:00 p.m. They take care of the watercraft inspections, course layout, and monitors out on the lake. Motion by Moran to approve - 2nd by Edwards. Carried.

**Chetek Survey** - results have been pulled from the 557 completed surveys. Jennifer Blatz asked if the survey could remain open so resort owners could hand out survey cards to their customers. Clerk-treasurer, Carmen Newman advised that the survey site is still active and the survey can be reopened. Survey cards will need to be ordered from the Chetek Alert. Jennifer hadn't received responses from resort owners last year regarding the number of cards they would need. Jennifer advised she will talk to resort owners at the upcoming meeting and contact the Chetek Alert to place a new order. Council agreed to extend the survey so that more visitors could respond to the survey.

**Resolution 2019-5 - Adopting a capital improvement plan** - the capital improvement plan has been updated through 2025 to include projects such as street improvements, water system improvements, industrial park utility improvements, replacement of air blower for lift station on Lakeview, replace control panel, pumps & rails on Pinewood lift station, addition of a 3rd well, treatment plant, and an 8" water main loop from well #2 to water tower. Motion to approve by Eby, 2nd by Edwards. Carried.

Minutes of the **PUBLIC HEARING** of the Common Council of the City of Chetek, acting as the Citizen Participation Plan Committee, held on Tuesday, April 16, 2019 at 6:00 p.m. in the council chambers, 220 Stout Street, Chetek, WI.

Mayor, Jeff Martin presiding.

Hearing was called to order. Roll call was taken.

Council Members in attendance: Denise Moran, Terry Hight, Mark Edwards, Scott Bachowski, Mayor Martin.

Also present: Carl Cooley, editor Chetek Alert & John Beckfield, CBS Squared Representative

The purpose of the hearing it to inform the public about the application for a Community Development Block Grant (CDBG) for infrastructure improvements at Roselawn Elementary School area and other CDBG activities, and to gather citizen input.

Public Attendance: Joe Atwood, Dan Knapp, Donna Bachowski & John Rush

The Community Development Block Grant (CDBG) program is a federally funded grant program administered by the U.S. Department of Housing and Urban Development (HUD). The funds are passed from HUD to the Wisconsin Department of Administration (DOA) who is responsible for administering the program at the state level.

The CDBG program being applied for with this project is the CDBG-Public facilities (PF) program that will provide a community wide benefit and specifically benefit low and moderate income (LMI) residents. CDBG also has a CDBG Housing Program for housing, CDBG Planning Program, and a CDBG Economic Development Program that helps pay for jobs created/retained. All CDBG programs focus on benefitting LMI residents.

The proposed project does not remove any housing units from the community. There are no residential or business relocations or displacements connected with the CDBG activities. There were no housing needs identified by staff or consultant.

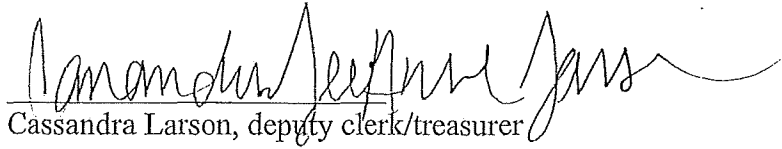
Other Community Development needs include wastewater and water infrastructure.

There were no housing needs identified by attendees.

John Beckfield explained this was a 2:1 grant from CDBG. Cost of project is *roughly* \$486,000. \$162,000 will be expected from City funding and \$324,000 will be from CDBG grant monies. It will be for the purpose of asphalt and curb & gutter around/leading to Roselawn Elementary. Specifically, 8th St. from Leonard St. to Morrison St., Morrison St. from 6th St. to 8th St., Leonard St. from 6th St. to 8th St., and 7th St. from Dallas St. to Leonard St. which have been deemed as most beneficial for school routes. Dan Knapp stated City funding will come from Street Construction and Stormwater budget. It was discussed to possibly approach other benefiting parties along the route and see if they would contribute to the improvements, decreasing the City's portion. John Beckfield said it would have to be looked into if it was possible to accept outside funding or if it violated specifications set forward in the grant eligibility. If awarded, the project will take place in 2020.

There were no comments/concerns from the public in attendance.

Motion to adjourn the hearing by Edwards, 2nd by Moran. carried.

A handwritten signature in black ink, appearing to read "Cassandra Larson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Cassandra Larson, deputy clerk/treasurer

Cassandra Larson, deputy clerk/treasurer



**Minutes of the Annual Organizational meeting and Special Council meeting of the City of Chetek held on Tuesday, April 16, 2019 at 6:00 p.m. in the council chamber, Chetek City Hall, 220 Stout Street, Chetek, WI.**

Meeting was called to order at 6:20pm by Mayor Jeff Martin.

Present: Scott Bachowski, Denise Moran, Terry Hight, Mark Edwards

Bachowski motioned to approve the agenda, 2nd by Moran. Carried.

Election of Council President: Moran motioned to elect Bachowski President of Council, 2nd by Moran. Carried.

Motion to approve Mayor's appointment of 2019 boards/committees:

**Ambulance Service Commission:** Mark Edwards; **Personnel Committee:** Mark Edwards; **Utility Committee:** Terry Hight; **City Plan Commission:** Scott Bachowski, Mark Etten; **Housing Authority:** Terry Hight, Judy Anderson; **Library Board:** Nancy Nix; **Community Center Board:** Brenda Anderson, Katie Williams, John Rush, August Bleske, Denise Moran; **Property Committee:** Joe Atwood, Shawn Ayers, Jimmy Sells, Johanna Magiera, Larry Hickok, Julie Flor, Wendy Neuman, Jim Crotteau; **Chetek Economic Development Committee:** reappoint all. **Board of Review:** John Hunsinger; **Board of Appeals:** Mark Eby, Steve Keifer, Ryan Mattison; Motion to approve by Edwards. 2nd by Bachowski. Carried.

**New Business** relating to Community Development Block Grant (CDBG) application for Roselawn Elementary School Area Infrastructure Improvements:

Resolution 2019-8 - Motion by Bachowski, 2nd by Moran to authorize submission of a CDBG application. Carried.

Resolution 2019-7 - Motion by Bachowski, 2nd by Moran to authorize commitment of matching funds for CDBG grant. Carried.

Resolution 2019-9 - Motion by Moran, 2nd by Bachowski to authorize representative to accept CDBG award. Carried.

Motion by Hight, 2nd by Edwards to note Acquisition/Relocation/Demolition Questionnaire was reviewed. Carried.

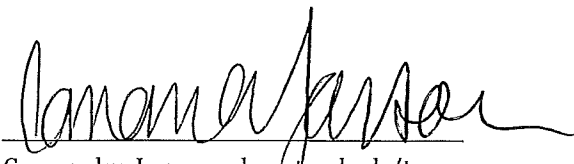
Motion by Bachowski, 2nd by Hight to note Potential Fair Housing Actions was reviewed- (Council passed updated "Fair Housing Ordinance 771A 3/9/19) Fair Housing Proclamation was read at 3/9/19 council meeting. Fair Housing notice was published in Chetek Alert 4/10/19, Fair Housing posters have been displayed at city hall, library, and community center. Carried.

Motion by Bachowski, 2nd by Hight to note Statement of Assurances was reviewed. Carried.

Motion by Moran, 2nd by Bachowski to note Lobbying Certificate was reviewed. Carried.

Motion by Bachowski, 2nd by Edwards to note Citizen Participation Certificate was reviewed. Carried.

Motion by Bachowski, 2nd by Moran to adjourn at 6:40pm. Carried.



Cassandra Larson, deputy clerk/treas.

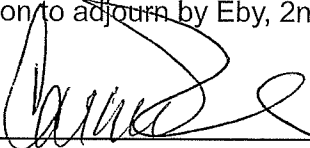
**Lakeview Cemetery** - clerk/treasurer Carmen Newman informed council members that the ad for a sexton was placed and letters of interest will be accepted until Monday, April 15th. A committee of town and city members will need to interview interested persons before the end of April. Staff of the town and city discussed the maintenance of the cemetery. The proposed plan is to have the town staff taking care of the mowing, trimming, equipment maintenance, etc. and then bill the city for their share of the maintenance. Due to the fact that the equipment at the cemetery is jointly owned by the city and town it would be difficult to share the use of the equipment if we hired separate maintenance staff. The other option would be to have one municipality purchase the equipment from the other entity.

**Hangar #18** - Robert Tchop is purchasing hangar from Mike Hinz. He currently owns a Powrachute Airwolf and plans on giving flight lessons. Motion by Edwards, 2nd by Eby to approve hangar lease. Carried.

**Resolution 2019-6** - Budget adjustments for 2019 budget appropriating money receipted from donations and library aid. Motion to approve by Eby, 2nd by Moran. Carried.

**Ordinance 771A** - amending Fair Housing Municipal Code to include all protected classes and update language to "disability" (rather than "handicap") and "sexual orientation" (rather than "sexual preference") to match language in Wis. Statute 106.50. Motion to approve by Eby, 2nd by Edwards. Carried.

Motion to adjourn by Eby, 2nd by Edwards. Carried.



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Carmen Newman, clerk/treasurer

## **THE CHETEK HOUSING AUTHORITY**

### **MONTHLY BOARD MINUTES**

March 28, 2019

The Chetek Housing Authority met at Lone Oak Manor Apartments in the Community Room at 801 W. Stout Street, Chetek WI.

CALL TO ORDER / ROLL CALL: Chair Mark Eby opened the meeting at 10:30 AM. Commissioners present were Mark Eby, Judy Anderson, Lou Ann Novak, Shirley Morley and Victoria Kutchins. Executive Director Jean Odell was present, as were 19 tenants and three guests.

ASSURE COMPLIANCE WITH OPEN MEETING LAW: Meeting is in compliance with open meeting law.

MOMENT OF SILENCE: There was a moment of silence to open the meeting.

ANNOUNCEMENT OF CLOSED SESSION: Chair Eby announced that there would be a closed session later in the meeting.

MINUTES OF PREVIOUS MEETING: Minutes of the February meeting were reviewed. Lou Ann Novak made a motion to approve the minutes; motion seconded by Shirley Morley. Minutes were approved.

HAAS FINANCIALS: Executive Director Jean Odell and the Board reviewed the HAAS financials for February. Judy Anderson made a motion to file the financials for audit; motion seconded by Lou Ann Novak. Motion passed.

CHECK REGISTER / CHECKS FOR MARCH, 2019: Checks for March were reviewed by Board members and Exec. Dir. Odell. Shirley Morley made a motion to approve the checks; motion seconded by Lou Ann Novak. Motion passed.

#### OLD BUSINESS:

##### A. EXECUTIVE DIRECTOR'S REPORT:

1. Maintenance: We likely have another broken underground pipe, by Building 7. The repair will have to wait a bit due to the frozen ground. We should have our community room blinds in soon.
2. Complaints: There were a number of written complaints. Reminder to tenants: Follow the lease, including pet policy, do not be wasteful of energy, be respectful of tenants and staff.
3. Vacancies: We have a new tenant in Apt #10; Apt. #13 will be filled shortly. Reminder: Our ACOP states our preference for "single persons who are 62 and older."

##### B. DOCUMENT REVISIONS – OVER-INCOME: Lou Ann Novak made a motion to accept the following language: 9-IV.E. OVER-INCOME LIMIT

"During an annual or interim reexamination, if the PHA determines that a family's income exceeds 120% of the applicable income limit, the PHA must document that the family exceeds the threshold in order to compare the family's income a year later.

If, one year after the initial determination by the PHA that a family's income exceeds the over-income limit, the family's income continues to exceed the over-income limit, the PHA must provide written notification to the family that their income has exceeded the over-income limit for one year, and that if the family's income continues to exceed the over-income limit for the next 12 consecutive months, the family must either pay the current HUD-published Fair Market Rent for Barron County or vacate the apartment within six months.

If, however, the PHA discovers through an annual or interim reexamination that a previously

over-income family has income that is below the over-income limit, the family is no longer subject to these provisions. The family is entitled to a new two-year grace period if the family's income once again exceeds the over-income limit."

The motion was seconded by Victoria Kutchins. Motion passed.

- C. JOB APPLICATIONS: The Board held a closed session during a Special Meeting which was held on Monday, March 11 at 2:00 p.m. for the purpose of designing the ad and deciding on the details for the hiring of new management to replace retiring director Odell. Victoria Kutchins recommended that the ad be put on WAHA Online in addition to the three local periodicals. WAHA is the website for Wisconsin Housing.
- D. LANDSCAPING: Judy Anderson stated that Cooper Engineering can do a topographical study of our grounds, including the cement/sidewalks. Such a project could reduce the need for ongoing future sidewalk projects, by addressing topography and drainage.
- E. ANY OTHER OLD BUSINESS: Exec. Dir. Odell stated that she will be purging the waiting list, so that any applicants are those still interested in our property.

NEW BUSINESS:

- A. L.O.R.A.C.: Pam H. reported that L.O.R.A.C. continues to have the birthday and Bingo parties with cake purchased from the Chetek Bakery. There is a sign-up sheet for servers. A thrift sale is scheduled for May 3-4.
- B. TENANT MEETING: A meeting will be held in April.
- C. WAHA SPRING CONFERENCE: The flyers for the Spring WAHA Conference were handed out to commissioners. Since the spring conference does not have a "Commissioner" component, interested commissioners decided to wait until the fall conference.
- D. ANY OTHER NEW BUSINESS: There was no other new business.

Judy Anderson made a motion to go to closed session; seconded by Shirley Morley. Motion passed.

CLOSED SESSION: The meeting went into closed session.

RECONVENE TO OPEN SESSION: Lou Ann Novak made a motion to reconvene to open session; seconded by Shirley Morley. Motion passed. Chair Eby stated that Odell and the Board will proceed with what was discussed in closed session, which was related to finding a new director to fill retiring director Odell's position and also the written complaints.

OPEN DISCUSSION / COMMENTS: The transfer policy was brought up.

DISCUSS / ADD AGENDA ITEMS FOR THE NEXT BOARD MEETING:

1. Special Meeting will be held April 15 in the afternoon
- 2.

ADJOURN MEETING: A motion was made by Lou Ann Novak to adjourn the meeting; motion was seconded by Shirley Morley. Motion passed and meeting was adjourned at 12:10.

NEXT MEETING: The next monthly Board meeting is scheduled for 10:30 a.m. on April 25, 2019.

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Jean Odell, Executive Director

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Mark Eby, Chair

**Minutes of the Property Committee held on Thursday, April 25, 2019 at 4:00 p.m. at 220 Stout Street, Chetek, WI.**

Members in attendance: Shawn Ayers, Jimmy Sells, Johanna Magiera, Larry Hickok, Julie Flor, Wendy Neuman

Absent: Jeff Martin, Joe Atwood, Jim Crotteau

The committee discussed the building site visits of the library, police department, and community center. Each department was asked to provide an assessment of their location. The primary concerns at this time at the police station are lack of storage, lack of desk area, lack of fireproof file containment, and mold in the courtroom. Community center has lack of storage, lack of outlets, old flooring and windows, exercise activities taking place in the dining room.

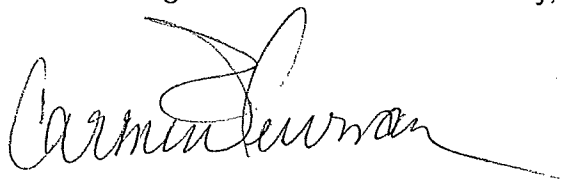
Library concern include limited storage, no staff break area, limited display areas, no meeting room for tutoring programs, no teenager area, no ability to host speakers during open hours, lack of handicap accessibility. Assessments from each department were provided.

Shawn Ayers mentioned the possibility of combining the library and community center at the current library location - removing the library and purchasing the property on the southwest corner of 3rd and Moore Street. The current community center could then house the police department and city hall staff.

Julie Flor feels the committee should have some updated statistics on the usage at the library and community center. Directors of both departments will be asked to provide some statistics over the next 90 days on the time of day usage, age of users, types of usage (what type of activities), etc. It was also suggested to survey the patrons at the library and community center to find out what they like about the current location, what services they use at each location, what time they use the services, etc. Carmen Newman will create a paper survey to be handed out at the library and community center. Results will be collected over the next few months.

Committee feels the priority at this time is the police department. Carmen Newman will check with BEP/Lyman Lumber regarding any future plans to purchase the fire department building. She will also check with the fire chief regarding future expansions of the current fire hall to accommodate more room for the ambulance staff and possibly adding the police department to the fire station.

Next meeting is scheduled for Thursday, May 30th at 4:15 p.m.

A handwritten signature in cursive script, appearing to read 'Carmen Newman', with a long horizontal line extending from the end of the signature.

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 6/1/19 ending: 06 30 2019  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } CHETEK

County of BARRON Aldermanic Dist. No. \_\_\_\_\_  
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company  
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>600-1030350606-03</u>	
FEIN Number 82-2721576	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
<b>TOTAL FEE</b>	<b>\$ 44</b>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

KJS OF WI, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
JOHANNESON	KEITH	ALLEN	710 MATANZAS CT, FT. MYERS BEACH, FL 33931
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MODL	LANCE		1065 250TH ST, CADOTT, WI 54727
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MODL	LANCE		1065 250TH ST, CADOTT, WI 54727

1. Trade Name KJ'S FRESH MARKET Business Phone Number 715-239-6833

2. Address of Premises 719 2ND ST Post Office & Zip Code CHETEK, WI 54728

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

21,419 SQUARE FOOT SUPERMARKET INCLUDNG MEAT, DELI, DAIRY, FROZEN, LIQUOR,  
TOBACCO, PRODUCE, AND BAKERY

4. Legal description (omit if street address is given above): \_\_\_\_\_

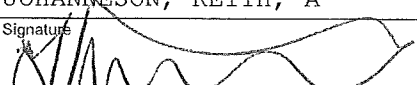
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☒ Yes ☐ No

(b) If yes, under what name was license issued? GORDY'S MARKET, INC



6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ..... ☒ Yes ☐ No  
Agent has taken Course -
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ..... ☐ Yes ☒ No  
**If yes, explain.**
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ..... ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ..... ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No  
**If yes, explain.**  
2 ADDITIONAL GROCERY STORES LOCATED IN CHETEK, BARRON
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ..... ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ..... ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) JOHANNESON, KEITH, A	Title/Member PRESIDENT	Date 04/29/19
Signature 	Phone Number 218-751-9644	Email Address SARAM@SHOPMPF.COM

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Chetek County of Barron  
☒ City

The undersigned duly authorized officer/member/manager of KJS of WI, Inc.  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

located at 719 2nd St Chetek Wi 54728  
(Trade Name)

appoints Lance Modl  
(Name of Appointed Agent)  
1065 250th Street Cadott Wi 54727  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
Barron

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No  
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 38 Years

Place of residence last year 1065 250th St Cadott Wi 54727

For: KJS of WI, Inc  
(Name of Corporation / Organization / Limited Liability Company)  
By: [Signature]  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, Lance Modl, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 4/24/19 Agent's age 38  
(Signature of Agent) (Date)  
1065 250th Sr Cadott Wi 54727 Date of birth 11/14/1980  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



pd 4/29/19  
RECEIPT # 2023992

call June to Pick Up  
715-829-2143

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: APRIL 30, 2019

☐ Town ☐ Village ☒ City of CHETEK

County of BARRON

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JULY 28, 2019 and ending JULY 28, 2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club ☒ Church ☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name ST. BONIFACE CATHOLIC CHURCH

(b) Address 419 3RD ST CHETEK, WI  
(Street)

☐ Town ☐ Village ☒ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President JUNE WITTBROT 2473 5TH AVE CHETEK, WI 54728

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: JUNE WITTBROT  
2473 5TH AVE CHETEK, WI

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 419 3RD ST CHETEK, WI 54728

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event BONIFEST

(b) Dates of event JULY 28, 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer June Wittbrodt  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk April 30, 2019

Date Granted by Council \_\_\_\_\_

St Boniface Catholic Church  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Paid 6/11/18

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

10.00

Application Date: 06/11/2018

☐ Town ☐ Village ☒ City of CHETEK

County of BARRON

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/07/2018 and ending 07/07/2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

7/13/19 - 7/13/19

### 1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society  
☐ Chamber of Commerce or similar Civic or Trade Organization  
☐ Veteran's Organization ☐ Fair Association

(a) Name CHETEK COMMUNITY CLUB

(b) Address 427 2ND STREET, CHETEK, WI 54728

(Street)

☐ Town ☐ Village ☒ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President FRED LANGMAN

Vice President HOWARD MOE

Secretary HOWARD MOE

Treasurer JAMES METCALF

(g) Name and address of manager or person in charge of affair: CRAIG NEWMAN

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number PHILLIPS PARK

(b) Lot Block

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

### 3. Name of Event

(a) List name of the event CHETEK BREW AND RIB FEST

(b) Dates of event 7/7/18

7/13/19

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

CHETEK COMMUNITY CLUB

(Name of Organization)

Officer (Signature/date)

Officer (Signature/date) 6-11-18

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 6/11/18

Date Reported to Council or Board 6/12/18

Date Granted by Council 6/12/18

License No. 2018-17

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date: 5-1-19

☐ Town

☐ Village

☒ City of Chetek

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3pm and ending 8pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town

☐ Village

☐ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stangh

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number The Center & Moore St : from 1<sup>st</sup> to 2<sup>nd</sup> St.

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event Taste of Chetek

(b) Dates of event June 3<sup>rd</sup> 2019

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

[Signature]  
(Signature/date)

\_\_\_\_\_  
(Name of Organization)

Officer

\_\_\_\_\_  
(Signature/date)

Officer

\_\_\_\_\_  
(Signature/date)

Officer

\_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 5-1-19

☐ Town ☐ Village ☒ City of Chetek

County of Barron

The named organization applies for: (check appropriate box(es).)

- ☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society  
☒ Chamber of Commerce or similar Civic or Trade Organization  
☐ Veteran's Organization ☐ Fair Association

(a) Name Chetek Chamber of Commerce - Wine Walk

(b) Address PO Box 747 Chetek WI 54728  
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Jolie Stangle

Secretary Melissa Kmiecniak

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number See Attached Form

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Wine Walk

(b) Dates of event June 20th 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

\_\_\_\_\_  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_



## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

☐ Town ☐ Village ☒ City of Chetek

Application Date: 5-1-19

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Sta

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4pm and ending 10pm and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stambice

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcoholic Beverage Records Will be Stored:

(a) Street number City Ball Field

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Liberty Fest - Old Fashioned Ball Tournament

(b) Dates of event July 3rd 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

Officer

Date Filed with Clerk

Date Granted by Council

(Name of Organization)

Officer

Officer

Date Reported to Council or Board

License No.

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

☐ Town ☐ Village ☒ City of Chetek

Application Date: 5-1-19

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Sta

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 1pm and ending 7pm and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stange

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcoholic Beverage Records Will be Stored:

(a) Street number Beach - 1/2 Pavilion - City Park Drive

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event Liberty Fest - Beach Party

(b) Dates of event July 11+2019

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

\_\_\_\_\_  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_



## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

☐ Town ☐ Village ☒ City of Chetek

Application Date: 5-1-19

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9am and ending 11pm and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stambice

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcoholic Beverage Records Will be Stored:

(a) Street number Coby Ball Field

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Liberty Fest - Softball Tournament

(b) Dates of event July 5, 6 & 7, 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer \_\_\_\_\_

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

(Name of Organization)

Officer \_\_\_\_\_

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

☐ Town ☐ Village ☒ City of Chetek

Application Date: 5-1-19

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Sta

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3pm and ending 8pm and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stangor

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcoholic Beverage Records Will be Stored:

(a) Street number See Attached Form

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: \_\_\_\_\_

### 3. Name of Event

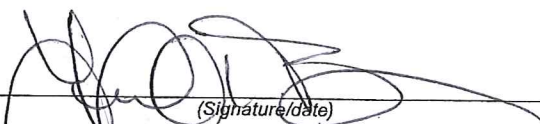
(a) List name of the event Wine Walk

(b) Dates of event August 22<sup>nd</sup> 2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

  
(Signature/date)

Officer

\_\_\_\_\_  
(Signature/date)

\_\_\_\_\_  
(Name of Organization)

Officer

\_\_\_\_\_  
(Signature/date)

Officer

\_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

☐ Town

☐ Village

☒ City of Chetek

Application Date: 5-1-19

County of Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Sta

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10am and ending 10 pm and agree to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverage and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town

☐ Village

☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stauber

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcoholic Beverage Records Will be Stored:

(a) Street number Chetek Hydroflites Site

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Water Mania

(b) Dates of event August 24-25-2019

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

Officer

(Signature/date)

(Signature/date)

(Name of Organization)

Officer

(Signature/date)

Officer

(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$

Application Date: 5-1-19

☐ Town

☐ Village

☒ City

of

Chetek

County of

Barron

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 1pm and ending 8pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728  
(Street)

☐ Town

☐ Village

☐ City

(c) Date organized

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Darryl Dahl

Vice President Julie Stauber

Secretary Melissa Kmiecik

Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair:

Jennifer Blatz  
PO Box 747 Chetek WI 54728

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number City Ball Field

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

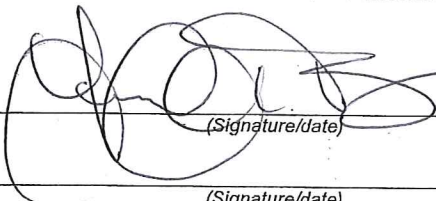
(a) List name of the event Harvest Fest

(b) Dates of event Sept 14<sup>th</sup>

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

  
(Signature/date)

(Name of Organization)

Officer

(Signature/date)

Officer

(Signature/date)

Officer

(Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

## **Memo**

To: Mayor and Council

From: Clerk-Treasurer Newman

Date: May 9, 2019

Subject: proposal for rental management services

**Issue:** The city owns two rental properties. Managing the rentals and dealing with maintenance issues takes time away from city hall staff and public works staff.

Over the years we have had 4 different properties that have had tenants. Staff has to handle the rental applications, collection of rent, phone calls from tenants regarding issues, contacting vendors to take care of repairs, handling repairs/maintenance.

We currently have two rental properties: 110 Moore Street (two apartments above the former Jost Law office) and 75 Highway Blvd. South (house)

I contacted Associated Realty to get some information regarding rental management services that they provide through H & H Rentals Property Management.

Their services would include: Collecting rent, notifying tenants of past due rent, handling phone calls from tenants regarding building issues, minor repairs up to \$300 without contacting owner of property. They would handle minor repairs with their own staff. For major repairs such as furnaces, hot water heaters, carpeting, etc. they would handle contacting vendors.

In house repairs would be billed at \$35 per hour. They would purchase parts, etc. and take care of the repair. If the repair/maintenance would cost over \$300 they would contact the owner of the property. They would make a determination if the request from the tenant is a needed repair.

Cost: 10% of the rental fee. For listing, finding a tenant, taking care of applications, etc. they would charge 50% of the monthly rental fee. (we most likely would never be looking for a tenant)



Fee \$40.00

Application Date / receipt number 5/9/19

\$ 120.00 for 3  
see back

City of Chetek

2.024107

### Application for Premise Description Change

Number of premise description changes during this calendar year \_\_\_\_\_  
(allowed 3 changes per calendar year in addition to 4<sup>th</sup> of July during Liberty Fest)

For events to be held during the Fourth of July weekend, form needs to be filled out – no fee

Business name: Red's phone 715-924-3100

Business location: 121 Lakeview Dr. Chetek, WI 54728

Current premise description: Inside framed building + deck area

Premise description requesting: Inside building + deck + across the street,  
fenced in for fishing weigh-in

Reason for request: Fishing Tournament weigh-in

Requesting permanent change \_\_\_\_\_ OR Requesting change for outdoor event X  
Complete info below

#### Outdoor event info

Date of event: Listed on back Hours of event: Listed on back

Per ordinance events shall end no later than 8:00 p.m.

Person in charge of event: Marissa Romeros phone 715-790-1107

Fencing is required to secure the area where alcohol will be served, stored, or consumed. Plans for proposed street closings, special parking provisions, and fencing must be submitted to Police Chief for his/her review and approval a minimum of seven (7) days prior to the event.

Attach plans

Clean up of all debris shall be completed no later than 2 hours after event or 10:00 p.m. whichever is earlier.

Outdoor Live Music shall be allowed only during Fourth of July events. Per council 11/13/2007

Noise – business shall comply or ensure compliance with all applicable decibel limits.

*Failure to comply with ordinances will result in denial of premise description change requests for remainder of calendar year.*

Additional comments: \_\_\_\_\_

Date of council meeting \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

License # \_\_\_\_\_ (update premise description & print new license. Attach app to our copy)

Sunday May 19th - Ez Limited

Fishing Tournament  
Weigh-in 3:00-5:30 pm  
pm

Saturday July 20th - Central Wisconsin Bass  
Fishing Tournament  
Weigh-in 3:00pm-5:30pm

<sup>-one event</sup>  
Saturday August 24th  
Sunday August 25th } Big Green Monster  
2-Day Tournament  
Weigh-in 3:00pm-5:30pm



N/C

2.024107

## City of Chetek

## Application for Premise Description Change

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For events to be held during the Fourth of July weekend, form needs to be filled out – no fee

Business name: Red's phone 715-924-3100

Business location: 121 Lakeview Drive Chetek, WI 54728

Current premise description: Inside framed building + deck area

Premise description requesting: Inside building + deck + include outside west lawn fenced in

Reason for request: Liberty Fest

Requesting permanent change \_\_\_\_\_ OR Requesting change for outdoor event X  
Complete info below

**Outdoor event info**

Date of event: July 2<sup>nd</sup> 2019 - July 7<sup>th</sup> 2019 Hours of event: 10AM - 8:00 PM  
Per ordinance events shall end no later than 8:00 p.m.

Person in charge of event: Marissa Romsos phone 715-790-1107

Fencing is required to secure the area where alcohol will be served, stored, or consumed. Plans for proposed street closings, special parking provisions, and fencing must be submitted to Police Chief for his/her review and approval a minimum of seven (7) days prior to the event.

Attach plans

Clean up of all debris shall be completed no later than 2 hours after event or 10:00 p.m. whichever is earlier.

Outdoor Live Music shall be allowed only during Fourth of July events. Per council 11/13/2007

Noise – business shall comply or ensure compliance with all applicable decibel limits.

*Failure to comply with ordinances will result in denial of premise description change requests for remainder of calendar year.*

Additional comments: \_\_\_\_\_

Date of council meeting \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

License # \_\_\_\_\_ (update premise description & print new license. Attach app to our copy)



## City of Chetek

## Application for Premise Description Change

Number of premise description changes during this calendar year \_\_\_\_\_  
(allowed 3 changes per calendar year in addition to 4<sup>th</sup> of July during Liberty Fest)

For events to be held during the Fourth of July weekend, form needs to be filled out – no fee

Business name: Red's phone 715-924-3100

Business location: 121 Lakeview Drive Chetek, WI 54728

Current premise description: Inside framed building + deck area

Premise description requesting: Inside framed building + deck area  
Along w/ west lawn fenced in.

Reason for request: Red's Fest

Requesting permanent change \_\_\_\_\_ OR Requesting change for outdoor event X  
Complete info below

**Outdoor event info**

Date of event: August 3<sup>rd</sup>, 2019 Hours of event: 10am - 8:00 pm  
Per ordinance events shall end no later than 8:00 p.m.

Person in charge of event: Marissa Romsos phone 715-790-1107

Fencing is required to secure the area where alcohol will be served, stored, or consumed. Plans for proposed street closings, special parking provisions, and fencing must be submitted to Police Chief for his/her review and approval a minimum of seven (7) days prior to the event.

Attach plans

Clean up of all debris shall be completed no later than 2 hours after event or 10:00 p.m. whichever is earlier.

Outdoor Live Music shall be allowed only during Fourth of July events. Per council 11/13/2007

Noise – business shall comply or ensure compliance with all applicable decibel limits.

*Failure to comply with ordinances will result in denial of premise description change requests for remainder of calendar year.*

Additional comments: \_\_\_\_\_

Date of council meeting \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

License # \_\_\_\_\_ (update premise description & print new license. Attach app to our copy)



## City of Chetek

## Application for Premise Description Change

Number of premise description changes during this calendar year \_\_\_\_\_  
(allowed 3 changes per calendar year in addition to 4<sup>th</sup> of July during Liberty Fest)

For events to be held during the Fourth of July weekend, form needs to be filled out – no fee

Business name: Red's phone 715-924-3100

Business location: 121 Lakeview Drive Chetek, WI 54728

Current premise description: Inside framed building + deck area

Premise description requesting: Inside framed building + deck area.  
Along with west lawn fenced in.

Reason for request: Lake fest

Requesting permanent change \_\_\_\_\_ OR Requesting change for outdoor event X  
Complete info below

**Outdoor event info**

Date of event: August 10<sup>th</sup>, 2019 Hours of event: 10AM- 8:00 p.m.  
Per ordinance events shall end no later than 8:00 p.m.

Person in charge of event: Marissa Romsos phone 715-790-1107

Fencing is required to secure the area where alcohol will be served, stored, or consumed. Plans for proposed street closings, special parking provisions, and fencing must be submitted to Police Chief for his/her review and approval a minimum of seven (7) days prior to the event.

Attach plans

Clean up of all debris shall be completed no later than 2 hours after event or 10:00 p.m. whichever is earlier.

Outdoor Live Music shall be allowed only during Fourth of July events. Per council 11/13/2007

Noise – business shall comply or ensure compliance with all applicable decibel limits.

*Failure to comply with ordinances will result in denial of premise description change requests for remainder of calendar year.*

Additional comments: \_\_\_\_\_

Date of council meeting \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

License # \_\_\_\_\_ (update premise description & print new license. Attach app to our copy)



## City of Chetek

## Application for Premise Description Change

Number of premise description changes during this calendar year \_\_\_\_\_  
(allowed 3 changes per calendar year in addition to 4<sup>th</sup> of July during Liberty Fest)

For events to be held during the Fourth of July weekend, form needs to be filled out – no fee

Business name: Red's phone 715-924-3100

Business location: 121 Lakeview Drive Chetek, WI 54728

Current premise description: Inside framed building + deck area

Premise description requesting: Inside framed building + deck + west lawn fenced in

Reason for request: Pontoon Olympics

Requesting permanent change \_\_\_\_\_ OR Requesting change for outdoor event X  
Complete info below

**Outdoor event info**

Date of event: August 17<sup>th</sup> 2019 Hours of event: 10AM - 8:00 PM  
Per ordinance events shall end no later than 8:00 p.m.

Person in charge of event: Marissa Romsos phone 715-790-1107

Fencing is required to secure the area where alcohol will be served, stored, or consumed. Plans for proposed street closings, special parking provisions, and fencing must be submitted to Police Chief for his/her review and approval a minimum of seven (7) days prior to the event.

Attach plans

Clean up of all debris shall be completed no later than 2 hours after event or 10:00 p.m. whichever is earlier.

Outdoor Live Music shall be allowed only during Fourth of July events. Per council 11/13/2007

Noise – business shall comply or ensure compliance with all applicable decibel limits.

*Failure to comply with ordinances will result in denial of premise description change requests for remainder of calendar year.*

Additional comments: \_\_\_\_\_

Date of council meeting \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

License # \_\_\_\_\_ (update premise description & print new license. Attach app to our copy)

# REQUEST TO CLOSE STREET/ALLEY

Date/s for closing June 3<sup>rd</sup> 2019

Organization/person requesting: Chetek Chamber of Commerce

Address PO Box 1747 Chetek

Phone 715-924-3200

Reason for street/alley closing: Taste of Chetek

List Street/alley requesting to be closed – include starting and ending points and time of day.

Street Moore St from 1<sup>st</sup> St ending 2<sup>nd</sup> St From/to 3 am 8 am

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

**HIGHLIGHT THE ABOVE ON THE ATTACHED MAP**  
**ALSO – ATTACHED PROPERTY OWNER CONSENT FORM NEEDS TO BE FILLED OUT.**  
**Failure to contact affected owners may result in denial.**

BARRICADES NEEDED X YES \_\_\_\_\_ NO

Will there be amplified music/noise? X yes \_\_\_\_\_ no During What hours? 4-7 pm  
Outdoor music may require permit – You must contact Police Department.

If this is a County Road, authorization needs to be attached – either a letter or email from County. Attached? \_\_\_\_\_

Signature

Printed name

Jennifer Blatz

date 5-1-19

COUNCIL APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ DATE OF MEETING \_\_\_\_\_

ROUTED TO PUBLIC WORKS DEPARTMENT \_\_\_\_\_ ROUTED TO POLICE DEPARTMENT \_\_\_\_\_



# REQUEST TO CLOSE STREET/ALLEY

Date/s for closing

July 4th 2019

Organization/person requesting: Chetel Chamber

Address PO Box 747 Chetel

Phone 715 924-3200

Reason for street/alley closing: Liberty Fest Beach Party

List Street/alley requesting to be closed – include starting and ending points and time of day.

Street Lakewood Drive from Wisconsin ending City Park Dr 11 am/pm 7 am/pm

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

**HIGHLIGHT THE ABOVE ON THE ATTACHED MAP**  
**ALSO – ATTACHED PROPERTY OWNER CONSENT FORM NEEDS TO BE FILLED OUT.**

**Failure to contact affected owners may result in denial.**

BARRICADES NEEDED X YES \_\_\_\_\_ NO

Will there be amplified music/noise? X yes \_\_\_\_\_ no During What hours? 1pm - 6:30 pm  
Outdoor music may require permit – You must contact Police Department.

If this is a County Road, authorization needs to be attached – either a letter or email from County. Attached? \_\_\_\_\_

Signature

[Signature]  
Printed name Jennifer Blatz

date 5-1-19

COUNCIL APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ DATE OF MEETING \_\_\_\_\_

ROUTED TO PUBLIC WORKS DEPARTMENT \_\_\_\_\_ ROUTED TO POLICE DEPARTMENT \_\_\_\_\_

# REQUEST TO CLOSE STREET/ALLEY

Date/s for closing

July 6<sup>th</sup> 2019

Organization/person requesting:

Chet Chamber

Address

PO Box 747 Chet Chamber

Phone

715924-3200

Reason for street/alley closing:

Liberty Fest - ~~Barbecues~~  
Movie Night

List Street/alley requesting to be closed – include starting and ending points and time of day.

Street Lakeview from Wisconsin ending City Park Dr 7:30 <sup>From/to</sup> am pm 10:30 am pm

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

Street \_\_\_\_\_ from \_\_\_\_\_ ending \_\_\_\_\_ am/pm \_\_\_\_\_ am/pm

**HIGHLIGHT THE ABOVE ON THE ATTACHED MAP**  
**ALSO – ATTACHED PROPERTY OWNER CONSENT FORM NEEDS TO BE FILLED OUT.**  
**Failure to contact affected owners may result in denial.**

BARRICADES NEEDED

X

YES

NO

Will there be amplified music/noise?

X yes

no

During What hours?

Outdoor music may require permit – You must contact Police Department.

If this is a County Road, authorization needs to be attached – either a letter or email from County. Attached? \_\_\_\_\_

Signature

[Signature]

date 5-1-19

Printed name

COUNCIL APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ DATE OF MEETING \_\_\_\_\_

ROUTED TO PUBLIC WORKS DEPARTMENT \_\_\_\_\_ ROUTED TO POLICE DEPARTMENT \_\_\_\_\_

# REQUEST TO CLOSE STREET/ALLEY

Date/s for closing

July 6<sup>th</sup> 2019

Organization/person requesting: Chet Chamber

Address PO Box 747 Chetula

Phone 715924-3200

Reason for street/alley closing: ~~Robert Adams - KDC Activities~~

Harvest Fest

List Street/alley requesting to be closed – include starting and ending points and time of day.

Street Moore from 1<sup>st</sup> St ending 2<sup>nd</sup> St From/to 7 am/pm 3 am/pm

Street Knapp from 1<sup>st</sup> St ending 2<sup>nd</sup> St 7 am/pm 3 am/pm

Street 1<sup>st</sup> St from Douglas ending Water 12 am/pm 8 am/pm

Street Water - Driveway on Water to treatment Plant on Water 12 pm to 8 pm

**HIGHLIGHT THE ABOVE ON THE ATTACHED MAP**

**ALSO – ATTACHED PROPERTY OWNER CONSENT FORM NEEDS TO BE FILLED OUT.**

**Failure to contact affected owners may result in denial.**

BARRICADES NEEDED X YES        NO

Will there be amplified music/noise? X yes        no During What hours? 1pm - 8pm  
Outdoor music may require permit – You must contact Police Department.

If this is a County Road, authorization needs to be attached – either a letter or email from County. Attached?       

Signature

[Signature]  
Printed name Jennifer Blatz

date 5-1-19

COUNCIL APPROVED        DENIED        DATE OF MEETING       

ROUTED TO PUBLIC WORKS DEPARTMENT        ROUTED TO POLICE DEPARTMENT

[illegible]

[illegible]

## RESOLUTION NO. 2019-10

WHEREAS, Library contributions were received in the amount of \$96,406.55 from Barron County, Chippewa County, and Rusk County for their 2019 subsidy;

WHEREAS, the revenues from the aforementioned receipts need to be appropriated to the revenue and expense accounts;

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Chetek that the City Clerk/Treasurer be authorized to adjust the **2019 budget** with the aforementioned funds to the following accounts:

\$ 96,406.55      2019 library contribution  
                 revenue 100-46711 (Act 150/520)      expense 100-57611 (Act 150/520)

CITY OF CHETEK

By: \_\_\_\_\_  
Jeff Martin, Mayor

Attest: \_\_\_\_\_  
Carmen Newman, Clerk/Treasurer

Passed: May 14, 2019



**WB-11 RESIDENTIAL OFFER TO PURCHASE**

1 LICENSEE DRAFTING THIS OFFER ON 4/30/2019 [DATE] IS (AGENT-OF-BUYER)

2 (AGENT-OF-SELLER/LISTING-BROKER) (AGENT OF BUYER-AND-SELLER) **STRIKE THOSE NOT APPLICABLE**

3 **GENERAL PROVISIONS** The Buyer, KST Holdings LLC

4 offers to purchase the Property known as [Street Address] Tainter St

5 Parcel ID 211-1512-15-000 in the City

6 of Chetek, County of Barron Wisconsin (insert additional  
7 description, if any, at lines 165-172 or 435-442 or attach as an addendum per line 434), on the following terms:

8 ■ PURCHASE PRICE: \$ 5500.00  
9 Dollars (\$ \_\_\_\_\_).

10 ■ EARNEST MONEY of \$ 500.00 accompanies this Offer and earnest money of \$ \_\_\_\_\_  
11 will be mailed, or commercially or personally delivered within \_\_\_\_\_ days of acceptance to listing broker or

12 \_\_\_\_\_

13 ■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise provided below.

14 ■ INCLUDED IN PURCHASE PRICE: Seller is including in the purchase price the Property, all Fixtures on the Property on  
15 the date of this Offer not excluded at lines 17-18, and the following additional items: \_\_\_\_\_

16 \_\_\_\_\_

17 ■ NOT INCLUDED IN PURCHASE PRICE: \_\_\_\_\_

18 \_\_\_\_\_

19 **CAUTION: Identify Fixtures that are on the Property (see lines 185-193) to be excluded by Seller or which are rented  
20 and will continue to be owned by the lessor.**

21 **NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are  
22 included/excluded.**

23 **ACCEPTANCE** Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical  
24 copies of the Offer.

25 **CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term deadlines  
26 running from acceptance provide adequate time for both binding acceptance and performance.**

27 **BINDING ACCEPTANCE** This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on  
28 or before 5/10/2019. Seller may keep the Property on the

29 market and accept secondary offers after binding acceptance of this Offer.

30 **CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.**

31 **OPTIONAL PROVISIONS** TERMS OF THIS OFFER THAT ARE PRECEDED BY AN OPEN BOX ( ☐ ) ARE PART OF THIS  
32 OFFER ONLY IF THE BOX IS MARKED SUCH AS WITH AN "X." THEY ARE NOT PART OF THIS OFFER IF MARKED "N/A"  
33 OR ARE LEFT BLANK.

34 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Offer, delivery of documents and  
35 written notices to a Party shall be effective only when accomplished by one of the methods specified at lines 36-54.

36 (1) **Personal Delivery:** giving the document or written notice personally to the Party, or the Party's recipient for delivery if  
37 named at line 38 or 39.

38 Seller's recipient for delivery (optional): \_\_\_\_\_

39 Buyer's recipient for delivery (optional): \_\_\_\_\_

40 ☐ (2) **Fax:** fax transmission of the document or written notice to the following telephone number:

41 Seller: ( \_\_\_\_\_ ) Buyer: ( \_\_\_\_\_ )

42 ☐ (3) **Commercial Delivery:** depositing the document or written notice fees prepaid or charged to an account with a  
43 commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery if named at line 38 or 39, for  
44 delivery to the Party's delivery address at line 47 or 48.

45 ☐ (4) **U.S. Mail:** depositing the document or written notice postage prepaid in the U.S. Mail, addressed either to the Party,  
46 or to the Party's recipient for delivery if named at line 38 or 39, for delivery to the Party's delivery address at line 47 or 48.

47 Delivery address for Seller: \_\_\_\_\_

48 Delivery address for Buyer: \_\_\_\_\_

49 ☐ (5) **E-Mail:** electronically transmitting the document or written notice to the Party's e-mail address, if given below at line  
50 53 or 54. If this is a consumer transaction where the property being purchased or the sale proceeds are used primarily for  
51 personal, family or household purposes, each consumer providing an e-mail address below has first consented electronically  
52 to the use of electronic documents, e-mail delivery and electronic signatures in the transaction, as required by federal law.

53 E-Mail address for Seller (optional): \_\_\_\_\_

54 E-Mail address for Buyer (optional): \_\_\_\_\_

55 **PERSONAL DELIVERY/ACTUAL RECEIPT** Personal delivery to, or Actual Receipt by, any named Buyer or Seller  
56 constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.