

Revised 11/12/18 - 9:00 a.m.

City of Chetek Common Council Meeting Agenda

Tuesday, November 13, 2018 - 6:00 p.m. – Council room, 220 Stout Street, Chetek, WI

AGENDA:

Call to order

Roll call – Scott Bachowski____, Denise Moran____, Mark Eby____, Mark Edwards____ Mayor Martin____

Prayer

Pledge of Allegiance

Approve agenda

PUBLIC COMMENT citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

MAYOR COMMENTS

Announcement of closed session later in meeting - Wisconsin Statute 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, reconvene; act on closed session item. - Operator license

CONSENT AGENDA:

1. Council minutes from October and City claims from October
2. Department/Board reports as submitted: Community Center-September; Housing Authority-September; Personnel-September & October; Parks & Beach -September; Library-October; Police department- October
3. Resignations from boards/committees: None
4. Appointments to Boards & commissions: None
5. General licenses/permits: Chamber of Commerce Winter Fest - Temporary Class "B" beer license and road closure; Vintage Voyager request to use north end of the Chetek Airport for 2019 car show July 5th and 6th, 2019.

OLD BUSINESS - discussion and possible action

Update: City residential lot on Tainter Street -

Update: Chetek Survey

NEW BUSINESS - discussion and possible action items

1. Approve 2019 Budget
2. Joint Municipal Agreement - Lakeview Cemetery
3. Proposed Ordinance - sex offender restrictions & possession of vaping products by minors
4. Airport hangar lease fees 2019
5. Approve hiring of Ashlea Olson as administrative Assistant/Court clerk at \$18 per hour and increase to \$19.70 after successful probation period of 6 months
6. Approve Wisconsin Professional Police Association agreement for 2019
7. Approve Personnel and Budget Committee recommendations: amendment to employee vacation schedule, wage increase for 2019 (personnel 1.5% - budget 2%), comp time for hourly police officers up to 24 hours, Increase wage for building/zoning administrator Joe Atwood to \$26.50 per hour for work performed as building/zoning administrator - hours performed for public works shall follow public works wage scale, add language to personnel manual to address payment in lieu of insurance - payment of \$400 for family/couple/\$200 for single policy and exclude payment in lieu of insurance from retirement calculation, add language regarding non-union part-time officers overtime.

Revised 11/12/18 - 9:00 a.m.

8. Resolution 2018-14 - extending the life of TID#2 to fund affordable housing project
9. Resolution 2018-15 - designating fund balance from 2017
10. Resolution 2018-16 - 2018 budget adjustment
11. Resolution 2018-17 - authorizing the redemption of a portion of the City's General Obligation Refunding Bonds, dated September 2, 2011
12. Resolution 2018-18 - 2018 budget adjust for sale of police vehicle
13. Resignation from Kathy Davis

Adjourn

NOTE: Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the municipal clerk at (715) 924-4838 by 10:00 a.m. the Monday prior to the meeting, so that any necessary arrangements can be made to accommodate each request.

Minutes of the Common Council Public Hearing held on Tuesday, October 9, 2018 at 5:30 p.m. in the council chamber at 220 Stout Street, Chetek, WI

Council president, Scott Bachowski, called the hearing to order.

Present: Mark Eby, Denise Moran, Mark Edwards, Scott Bachowski.

Absent: Mayor, Jeff Martin

The purpose of this hearing is to discuss the petition for text amendment to the Light Industrial District filed by John Pierce. Petitioner is requesting to allow junk/salvage storage in the Light Industrial District as a conditional use. Property affected is located at 304 4th Street.

Resident, Douglas Steen, asked why this would be allowed near a residential district. He feels the junk is ugly and would devalue their home value.

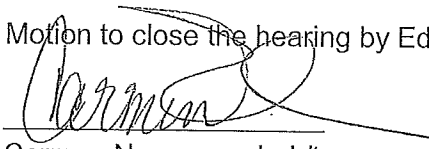
John Pierce stated he has had the salvage there for quite a few years. He said it is a convenience for businesses when they need to get rid of scrap. He wouldn't be opposed to fencing in some of the area. He also stated that the Plan Commission members at the August 23rd meeting said they wouldn't be opposed to doing a text amendment - that is why he applied for the text amendment. At the next Plan Commission meeting they made a motion to recommend to deny the text amendment application.

Cherri Becker, residing at 413 Tainter Street, sent in a written, notarized statement stating she was objecting to the text amendment as she feels it does not fit the character of the neighborhood.

Mike Miller, property owner on Ridgeway, was not able to attend the hearing but called to express his concern with allowing the storing of salvage at 304 4th Street. He felt it would be detrimental to the value of the new twin homes he has built on Ridgeway.

Mark Edwards asked John Pierce if he was able to store the scrap in one of his buildings that he has along 4th Street. John stated they are already full. He does have one building without a roof that could house the scrap but it was not convenient for people dropping off items as he then has to move them into the building.

Motion to close the hearing by Edwards, 2nd by Eby. carried.


Carmen Newman, clerk/treasurer

Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, October 9, 2018 at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 6:00 p.m. by Scott Bachowski, council president

Present: Scott Bachowski, Mark Eby, Denise Moran, Mark Edwards.

Absent: Mayor, Jeff Martin

Also present: Randi Osberg, city attorney; Ron Ambrozaitis, Joe Atwood, Dan Knapp

Eby motioned to approve the agenda. 2nd by Edwards. carried.

Public Comment: Shawn White, resident, addressed the council regarding the lack of improvement of the situation at the apartments owned by Gail Burton (1010 & 1012 13th Street). He said they are still seeing issues with residents and drugs.

Bachowski announced a closed session later in the meeting under Wisconsin Statute 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, reconvene; act on closed session item, if any.

Consent agenda - Eby motioned to approve: council minutes & claims from September; accept and place on file minutes: Library - August & September; Housing Authority - August; Plan Commission - September. 2nd by Edwards. carried.

Old business - request for bow hunting permit at 225 15th Street. Bachowski advised that he contacted the applicants to verify the ages of the hunters - 27 and 23 years old - both have had hunter safety and are experienced bow hunters. Eby motioned that Steinmetz will need to comply with the application process of giving written notice to property owners within 200 yards of the proposed hunting area and a map of the proposed area and public notice shall be published at least once prior to the issuance of said permit. Bachowski advised he will contact the applicants. Motion 2nd by Moran. Carried.

New Business -

Text Amendment - filed by John Pierce to allow junk/salvage storage by conditional use on property located at 304 4th Street which is zoned light industrial. Public hearing was earlier this evening. Based on comments at the public hearing, Edwards motioned to deny the application. 2nd by Eby. carried.

Boat landing - Eby motioned to authorize the purchase/ordering of a handicap accessible dock and the replacement of asphalt on the launch ramp for spring 2019. 2nd by Edwards. Carried.

Ordinance 767A - amending zoning code to include definitions for "duplex" and "twin home" and outline other requirements regarding utilities and fire walls - motion to approve by Eby, 2nd by Moran. Carried.

Building permit - Chetek Food Shelf, Inc. has requested the city to waive the building permit fee for the new building to be located at 75 Hwy SS South. Motion to approve by Eby, 2nd by Edwards. Carried.

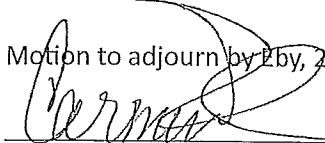
Citizen survey - the survey for citizen input regarding amenities/facilities in the city has been at a standstill. Carmen set up the survey monkey site and has mailing labels ready for city property owners. Carmen reached out to Darryl Dahl to possibly help with the online survey setup/monitoring, and social media. Eby motioned to authorize \$750 from economic development for completion of the survey. 2nd by Moran. Carried.

Vacation carry over - Joel Fostvedt and Aaron Robert have requested to carry over unused vacation time. Robert has 3 hours and Fostvedt has 187.50 unused vacation hours. Motion by Moran, 2nd by Edwards to allow both to carry over vacation hours to be used by end of February, 2019. Carried.

Closed session - Moran motioned to go into closed session to discuss the negotiations regarding the operation/maintenance of the Lakeview Cemetery with the Town of Chetek. - 2nd by Eby. carried.

Motion to go into open session by Eby - 2nd by Moran. Carried.

Motion to adjourn by Eby, 2nd by Edwards. Carried.



Carmen Newman, clerk/treasurer

Community Center Board Meeting Minutes
September 10, 2018

CALL TO ORDER: Mark Eby, 6:12pm

PRESENT: Mark Eby, Katie Williams, Donna Bachowski, Brenda Anderson, Augie Bleske

ABSENT: Jeff Martin

PUBLIC COMMENTS: None

MINUTES OF AUGUST MEETING: Katie motioned the approval of June minutes, Augie second

DIRECTOR'S REPORT: Most of the booking are repeat people and from people that have attended events.

The Open House didn't go as planned, but 3 people ended signing up that attended.

Senior Citizens: Pre-paid envelopes are being sent for membership dues with a due date. A survey was sent out to current members and quite a few were returned. The number one reason people do not come is lack of time. Welcome packets will be sent out to new members. Movie day will begin in November.

Old Business: Renovations are still being discussed. Augie is still willing to help with sound panels.

Tables and chairs would stay even if the Nutrition Program left. New chairs are needed. 40 chairs would cost approximately \$1600. Nutrition Program and the Center would split the cost and the Senior Citizens group would pitch in too.

Lighting was looked at by TNC Electric and they quoted \$6000. Working with Focus on Energy and they will contribute approximately half of the cost. The lighting will be going in the 2019 budget. Hand dryers are a "no go". Auto paper towels were suggested as an alternative.

The permanent sign outside is on hold until the City decides if the Center will stay at its same location.

2019 budget: Supplies \$3500, Carmen is working on getting a copier, Articles/Ads \$300-\$400, Building Renovations: Flooring will be approximately \$10,000, bathroom flooring needs to be replaced as well. New chairs \$1600.

Next Meeting, Monday, October 29, 2018 @ 5:00pm
Meeting adjourned at 6:57pm by Brenda, Augie second

THE CHETEK HOUSING AUTHORITY

MONTHLY BOARD MINUTES

September 27, 2018

The Chetek Housing Authority met at Lone Oak Manor Apartments in the Community Room at 801 W. Stout Street, Chetek WI.

CALL TO ORDER / ROLL CALL: Chair Mark Eby opened the meeting at 10:30 AM. Commissioners present were Mark Eby, Judy Anderson, Lou Ann Novak, and Victoria Kutchins. Shirley Morley was absent. Executive Director Jean Odell was present, as were 13 tenants.

ASSURE COMPLIANCE WITH OPEN MEETING LAW: Meeting is in compliance with open meeting law.

MOMENT OF SILENCE: There was a moment of silence to open the meeting. Chair Mark Eby announced that the meeting would go to closed session later on per WI Statute 19.85 (f). He also announced that while tenants are welcome to attend the open session, comments and questions are not appropriate until such time as tenants are asked for input or until the open discussion portion of the meeting.

MINUTES OF PREVIOUS MEETING: Minutes of the August meeting were reviewed. Victoria Kutchins made a motion to approve the minutes; motion seconded by Lou Ann Novak. Minutes were approved.

HAAS FINANCIALS: Executive Director Jean Odell and the Board reviewed the HAAS financials for August. Lou Ann Novak made a motion to file the financials for audit; motion seconded by Judy Anderson. Motion passed.

CHECK REGISTER / CHECKS FOR SEPTEMBER, 2018: Checks for September were reviewed by Board members and Exec. Dir. Odell. Odell advised the Board that an Operating Fund amount for \$5896 was deposited into the checking account. Lou Ann Novak made a motion to approve the checks; motion seconded by Judy Anderson. Motion passed.

OLD BUSINESS:

- A. EXECUTIVE DIRECTOR'S REPORT:
 1. Maintenance: Executive Director, Jean Odell, brought up the possibility of installing motion-activated solar lights for the area near the clothesline as a trial to see if solar lighting would be beneficial for certain areas of our property. Sweetwater did the sewer cleanout from the buildings on out and had a substantial amount of roots.
 2. Complaints: Some lease violations have been issued.
 3. Vacancies: We have a vacancy expected to be filled shortly.
- B. ANNUAL SEWER MAINTENANCE: Sweetwater Sanitation completed the cleaning of the lines.
- C. DOCUMENT REVISIONS: All documents that need revision should be completed within the next few months.
- D. PARKING: Alley parking and carport assignments were discussed; not everyone has their "preferred" spot. However, City of Chetek police does not allow alley or street parking during the winter months from 2 a.m. until 6 a.m., so the parking situation needs to be clarified. Parking spots will be assigned or reassigned by the end of October.
- E. WAHA REPORT BY JUDY ANDERSON AND VICTORIA KUTCHINS: Victoria attended sessions on accounting and on commissioner/executive director responsibilities. Judy attended sessions on social problems such as elder abuse, mental health and homelessness. Judy reminded tenants to be grateful for living at Lone Oak.
- F. ANY OTHER OLD BUSINESS: There was no other old business.

Minutes of the Personnel Committee meeting held on Wednesday, September 12, 2018 at 6:30 p.m.
at City Hall, 220 Stout Street, Chetek, WI

Meeting called to order by Mayor Martin at 6:30 p.m.

Attendance: Scott Bachowski, Mark Eby, Jeff Martin

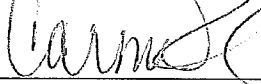
Also in attendance: Kathy Davis (police dept), Carmen Newman (clerk/treasurer), Ron Ambrozaitis (police chief)

Committee discussed Kathy Davis' retirement at the end of 2018. An ad has been placed for an administrative assistant/court clerk. Kathy and Ron advised they feel it would be beneficial to have the new hire begin on the first Monday in November. Being as court will only be held a couple times during November and December having the new hire beginning in November will allow her/him to participate in the court hearings and give enough time to learn both aspects of the position.

The average wage for this type position is \$19.70. Committee members agreed to start the wage at \$18.00 during training and then set at \$19.70 per hour with a 6 month probation period.

A five member panel will be established to do the interviewing. The panel will consist of Kathy Davis, Ron Ambrozaitis, one council member and two individuals with law enforcement background. Based on the number of qualified applicants, either 3 or 5 people will be interviewed.

Meeting adjourned at 7:15 p.m.



Carmen Newman, clerk/treasurer

Minutes of the Personnel Committee meeting held on Wednesday, October 3, 2018 at 6:30 p.m. at City Hall, 220 Stout Street, Chetek, WI

Meeting called to order by Mayor Martin at 6:30 p.m.

Attendance: Scott Bachowski, Mark Eby, Jeff Martin

Also in attendance: Kathy Davis (police dept), Carmen Newman (clerk/treasurer), Ron Ambrozaitis (police chief), Jessica Larson, Travis Hakes

Committee discussed applicants for the police administrative/court position. Ron and Kathy picked out 4 applicants that had the most relative experience for the position. Committee agreed to interview two applicants. Interviews will be held on Wednesday, October 10, 2018 at 5:00 p.m. and 8:00 p.m.

Committee agreed to allow for hourly police officers to accumulate up to 24 hours of comp time. This will be allowed on a six (6) month trial. This language will not be added to the contract. Comp time accrual shall begin with the next payroll.

Committee agreed to change the overtime language in the contract to read: When regular part-time employees have worked or are scheduled to work 80 hours in a two week pay period, any open shifts or overtime available after those hours will be offered to regular full-time employees first.

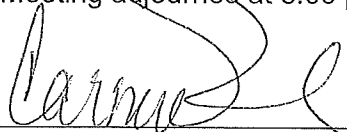
Committee agreed to the change in language under Article 24 - uniform allowance to read: Any uniform or part thereof shall not be worn except while on duty, or going to or from duty, or in other instances of an emergency nature, or upon authorization from the Chief of Police or designee.

Committee agreed to the revised language under Article 5 - dues/membership regarding deduction of dues and no requirement to join the Association, but membership shall be made available to all employees in the bargaining unit who apply consistently with either the WPPA or local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, or sex.

Committee agreed to changed to language under Article 1 - recognition - removing part-time employees as they have not been members of the union for years.

Next personnel meeting will be October 10th for interviews. Remaining personnel negotiations will be held on Tuesday, October 16th at 5:30 p.m.

Meeting adjourned at 8:00 p.m.



Carmen Newman, clerk/treasurer

Minutes of the Personnel Committee held on Tuesday, October 16, 2018 at 5:30 p.m. in the council chamber at 220 Stout Street, Chetek, WI

Mayor Jeff Martin called the meeting to order at 5:30 p.m.

Attendance: Mark Eby, Jeff Martin, Scott Bachowski

Eby motioned to approve the minutes of the September and October 3rd meetings. 2nd by Bachowski. Carried.

Joe Atwood requested an increase on his building/zoning wage. He feels that this position is an administrative position and he makes the same as the guys on the garbage service. He has been building/zoning administrator for the city for twelve years. The position was previously part-time at 25 hours per week at \$25.00 per hour. He is proposing \$26.50 for his hours worked as building/zoning administrator at 5 hours per day - 1,300 annual hours. Hours worked mowing, plowing, or other public works matters would be at the wage set for public works.

Eby motioned to approve Atwood's wage for building/zoning at \$26.50 per hour effective January 1, 2019. 2nd by Bachowski. Carried.

Eby motioned to approve a 1.5% increase for all employees effective January 1, 2019. Add language to the personnel manual to exclude payment in lieu of insurance from the retirement calculation. Approve a one year contract with police union. 2nd by Bachowski. Carried.

Eby motioned to adjourn. 2nd by Bachowski. Carried.

Carmen Newman, clerk/treasurer

City of Chetek
Parks & Beach Committee Meeting Minutes
Thursday, September 27, 2018 at 5:00 PM
The Center
711 First Street

MEETING CALLED TO ORDER: 5:00 PM by Donna Bachowski, Committee Chair

PRESENT: Denise Moran, Jim Metcalf, Dan Knapp, Joe Atwood, and Mark Etten.

ABSENT: Jennifer Blatz and Jeff Martin

PRIOR MEETING MINUTES APPROVAL: Joe Atwood made motion to accept minutes as written; Moran seconded.

OLD BUSINESS -

Main Street Park:

- Since our last Committee meeting, Donna has learned that the Chetek-Weyerhaeuser High School is planning a memorial to Natalie and that the design is already done, plans are well in place and should be completed by Spring 2019. This Committee decided to turn over the Community Fund to the High School to add to the fund they have ear-marked for a memorial and at the same time strike the plan we had been working on that incorporated a memorial to Natalie at MSP. We will move forward with plans for MSP without the memorial, leaving that to the high school.
- Donna found out that to put down stamped concrete over all would run about \$50,000; so, we'll **NOT** plan on that.
- We do have a contractor commitment to begin the concrete work and, after some discussion about green space, drainage issues and electrical wiring, it was decided that the area between Ohde's and where the present Park boundary begins, will be left as greenspace. Donna will connect with the contractor and get started on work that will begin in the front of MSP (facing Second Street).
- The rocks/boulders that must **not** be discarded will be set/placed in such a way as to discourage/prohibit drivers from cutting through the park area as work begins.

Parks & Beach Committee Meeting Minutes
Thursday, September 27, 2018 at 5:00 PM

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- Committee agreed to ask that the footings be placed when doing the concrete to allow for the “short brick wall” (included in the original design). It will add architectural interest and provide seating for visitors.
- The Lions have plans to donate a bench to MSP.
- The Chamber has suggested that the city pay for the kiosk at MSP which was something the Chamber was to take care of. Donna said she would reach out and make certain that the Chamber is not interested in doing this for the Park. Moran asked Mark about some suggestion he had made previously about creating something that would allow for changes to business names when need be. He explained it as removable letters perhaps placed behind a glass panel.

Dock near the Hydroflites:

- Available funds in the Boat Launch Fee fund, about \$3100, is earmarked for upkeep and a handicapped dock, as well as drainage. The parking lot is set to be re-done by Monarch at no cost to the city. The boat launch here is used by and maintained by the Hydroflites.
- The Hydroflites plan to try to bring the Division II State Tournament to Chetek next year. Big win for the city if they can do that.

Phillips Park:

- The City’s outlay for the roof at Phillips Park is \$9,000. Both and Lions and Community Club have pledged \$3000 each which will mean we have \$15,000 for the project.

Denny Overby Park:

- The basketball courts near the ballfield were discussed and Committee recommends that the broken, in-poor-repair blacktop be removed and replaced with gravel creating some much-needed parking in that area.

Parks & Beach Committee Meeting Minutes
Thursday, September 27, 2018 at 5:00 PM

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And then there was the dream known as: Pickleball Courts:

- Committee recommends consideration of Pickleball Court(s) at Phillips Park. For a bit about the design of a pickleball court, Jim will reach out to Dave, someone he knows who is knowledgeable about such.

Veteran's Memorial Park:

- At present, the place that was going to do the bricks has backed out due to issues with the DNR. The issues are related to liability insurance and some suggestions were made; contacting Romain Quinn to work through it. Jim had someone he may be able to contact.

Meeting adjourned at 5:50 PM by Donna Bachowski. She will keep us apprised of goings on and schedule another meeting, as needed.

Respectfully submitted:

Denise Moran
Sunday, September 30, 2018

Calhoun Memorial Library Board Meeting Minutes

Oct. 2, 2018

Minutes of the Calhoun Memorial Library Board of Director's Meeting: Oct. 2, 2018

The regular monthly meeting was called to order at 9 a.m. on Oct. 2, 2018, by President Jean Wacker, at Calhoun Memorial Library.

Members present: Jean Wacker, Rachel Westberg, Nancy Nix, Evie Nelson, and Louise Brown. Also present was library director Carol Burnham.

The agenda was approved by motion of Nancy Nix, seconded by Louise Brown. Motion carried.

Public Comment: There were no public comments, but Carol Burnham did share Kids' Story Time Artwork.

Minutes of the Sept. 4 meeting were presented to Board members in printed form. Motion by Evie Nelson, seconded by Nancy Nix, to accept the minutes of the Sept. 4 meeting as presented. Motion carried.

Treasurer Kathy Hayes was absent from meeting, but director Carol Burnham presented the September expenditures, year to date budget, Act 150 and checking account reports on her behalf. Motion by Evie Nelson, seconded by Rachel Westberg, to approve September expenditures. Motion carried. A motion to allow the library CD to renew at maturity was also made by Nancy Nix, seconded by Evie Nelson. Motion carried.

Library Director Carol Burnham presented petty cash, statistics, activities and Friends of the Library liaison reports in her director's reports. Burnham also discussed the library portion of the city budget in a financial report gained from the city.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Burnham updated board members on a draft of the 2019 budget request that was presented to city officials. A meeting between department heads and city administrators has been scheduled prior to the city officials' approval of the budget later this fall.

Board members continued discussion on items that they felt needed to be considered should the city move forward with a municipal building feasibility study. Individual ideas and concerns from board members are being collected by Carol. The board also had a conversation about the potential for current building expansion as opposed to merging with other municipal buildings.

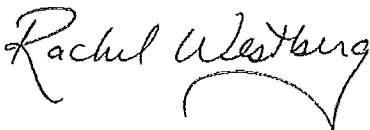
Director Burnham relayed to the board that notes/thoughts on the new library policies being drafted are being compiled from board members Nancy Nix and Jean Wacker.

Burnham presented the library's closed dates and board meeting dates for 2019. She is also continuing to work with the Chamber of Commerce to add library events to their online calendar.

Items for next meeting agenda on Nov. 6 include continued discussion on the municipal building feasibility study.

Motion to adjourn by Nancy Nix, seconded by Evie Nelson. Motion carried; meeting adjourned.

Respectfully Submitted,



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 11/10/2018
County of Barron

Town Village City of Chetek

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8am and ending 10pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Chetek Chamber of Commerce

(b) Address PO Box 747 Chetek WI 54728
(Street) Town Village City

- (c) Date organized _____
- (d) If corporation, give date of incorporation _____
- (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Mary Gustafson
Vice President Dorayl Dahl
Secretary Julie Stangle
Treasurer Alex Swanson

(g) Name and address of manager or person in charge of affair: Jennifer Blatz

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number off Lakeview Drive on ice
- (b) Lot _____ Block _____
- (c) Do premises occupy all or part of building? No
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event
- (a) List name of the event Chetek Winterfest
 - (b) Dates of event 2/23/19

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 11/12/18

Date Granted by Council _____

(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board 11/13/18

License No. _____

REQUEST TO CLOSE STREET/ALLEY

Date/s for closing 2/23/19

Organization/person requesting: Chute Chamber

Address PO Box 747 Chute WI Phone 715 924-3200

Reason for street/alley closing: One way from Wiscon. to City Park Dr on bekeview for safety

List Street/alley requesting to be closed – include starting and ending points and time of day.

Street bekeview Drive from Wisconsin ending City Park Dr. From/to 7 am/pm 9 am/pm

Street _____ from _____ ending _____ am/pm _____ am/pm

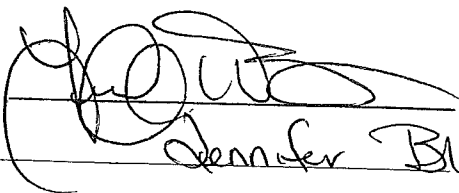
Street _____ from _____ ending _____ am/pm _____ am/pm

HIGHLIGHT THE ABOVE ON THE ATTACHED MAP
ALSO – ATTACHED PROPERTY OWNER CONSENT FORM NEEDS TO BE FILLED OUT.
Failure to contact affected owners may result in denial.

BARRICADES NEEDED YES NO

Will there be amplified music/noise? yes no During What hours? 8am - 10pm
Outdoor music may require permit – You must contact Police Department.

If this is a County Road, authorization needs to be attached – either a letter or email from County. Attached? _____

Signature 
Printed name Jennifer Blatz

date 11/10/2018

COUNCIL APPROVED _____ DENIED _____ DATE OF MEETING 11/12/18

ROUTED TO PUBLIC WORKS DEPARTMENT _____ ROUTED TO POLICE DEPARTMENT _____



City of Chetek
Common Council
P.O. Box 194
220 Stout St. Chetek

The Vintage Voyagers Street Rod Club would like to request the use of the north end of the Chetek Airport for our annual car show in collaboration with the township for Liberty Fest. We would like to reserve July fifth for set up and July sixth for the show. We look forward to your reply.

Thank you
Larry Larson
Vintage Voyagers Street Rod
288 23 3/4 st.
Chetek WI, 54728
(715)
Home 237-2232
Work 924-2431



Carmen Newman <cnewman@cityofchetek-wi.gov>

lot on Tainter Street

1 message

Carmen Newman <cnewman@cityofchetek-wi.gov>
To: Scott Cepek <soldbycepek_@msn.com>

Thu, Nov 8, 2018 at 3:26 PM

Hello Scott:

Just revisiting the proposed agreement for the lot on Tainter Street.

The council had motioned to approve this agreement with the condition that you had a purchase agreement and pre-approval letter from a lender or proof of funds for cash construction before September 26, 2018.

A property owner has asked about purchasing this lot. I will be bringing this to the city council next Tuesday.

If you do come up with a buyer at this point we will have to find another spot if the council decides to sell this parcel. Please keep us posted.

Carmen Newman
clerk/treasurer, WCMC
220 Stout Street, PO Box 194
Chetek, WI 54728
pop.est. 2221

www.cityofchetek-wi.gov

Cherri Becker

CITY OF CHETEK - 2019 BUDGET HEARING

NOTICE IS HEREBY GIVEN, that the Common Council of the City of Chetek will hold a public hearing on the proposed budget for 2019 on Tuesday, November 13, 2018 at 5:30 p.m. in the council chamber, Chetek City Hall, 220 Stout Street, Chetek, WI. The summary of the proposed budget is printed below. Detailed copies of the proposed budget are available for inspection at the office of the City Clerk/Treasurer, Chetek City Hall. Office hours are 8:00 a.m. until 4:00 p.m. Monday through Friday.

The 2019 Budget will be adopted at the meeting of the Common Council on Tuesday, November 13, 2018 at 6:00 p.m.

SUMMARY OF THE PROPOSED BUDGET FOR THE CITY OF CHETEK:

General Fund	2018 Budget	2019 Budget		
REVENUES				
			Taxes:	% of change
General Property Tax	\$1,259,726.00	\$1,259,726.00		0.00%
other taxes	\$74,800.00	\$77,800.00		
Special Assessments	\$0.00	\$0.00		
Intergovernmental revenue	\$519,874.00	\$516,874.00		
Licenses & Permits	\$63,300.00	\$64,750.00		
Public Charges for Services	\$491,300.00	\$489,100.00		
Miscellaneous revenue	\$22,300.00	\$33,830.00		
reduction/surplus applied				
TOTAL REVENUES	\$2,431,300.00	\$2,442,080.00		0.44%
EXPENDITURES				
General government	\$401,705.00	\$394,006.00		
Public Safety	\$709,208.00	\$716,224.00		
Public Works	\$833,515.00	\$845,436.00		
Health and Human Service	\$9,000.00	\$9,000.00		
Culture, Recreation, Education	\$169,767.00	\$168,044.00		
conservation/development	\$500.00	\$250.00		
Capital Outlay	\$202,605.00	\$200,120.00		
Other financing uses	\$105,000.00	\$109,000.00		
TOTAL EXPENDITURES	\$2,431,300.00	\$2,442,080.00		0.44%
	balance	revenues	expenses	Dec. 31 balance
General Fund	\$2,376,745.00	\$2,530,000.00	\$2,500,000.00	\$2,406,745.00
Special Revenue Fund (housing)	\$31,605.00	\$35,000.00	\$40,000.00	\$26,605.00
Debt Service Fund	\$21,765.00	\$150.00	\$125.00	\$21,790.00
Other governmental funds (tif-storm wtr)	-\$36,687.00	\$212,000.00	\$6,000.00	\$169,313.00
Enterprise Funds (utility)	\$4,873,100.00	\$863,666.00	\$725,000.00	\$5,011,766.00

Cemetery

Memo

To: Mayor Martin and Common Council
From: City staff
Date: November 5, 2018
RE: Cemetery Maintenance

Mayor Martin received a letter from the Town of Chetek regarding a proposal for the joint operation of the Lakeview Cemetery.

Mark Carlson advised the previous sexton should have been retained until an agreement was reached. Unfortunately, the Lakeview Cemetery Association voted to dissolve and in order to "keep" the sexton, one of the municipalities would have had to hire the sexton or pay as contracted labor. Someone hired as contracted labor technically needs to carry their own liability insurance and use their own tools. When the City is audited, the records are checked for payment to subcontractors. If they do not carry their own liability insurance, the amount of their payment gets added to our workers comp insurance because they are considered an employee.

The Town proposes to reimburse us \$500 for handling the payroll for the mowers. City staff's opinion is that the full burials and sales of cemetery plots occur in the Town of Chetek portion of the cemetery. The City's portion is mainly mowing/maintenance.

Attached is a draft proposal.

City of Chetek
Proposal for Joint Cemetery Maintenance

1. All current machinery to be equally owned by Town of Chetek - City of Chetek
2. Storage shed to be maintained by Town of Chetek
3. Income from sales will go to Town of Chetek
4. Town handles hiring of seasonal mowers
5. Town handles set of duplicate records (sexton keep one set)
6. City shall reimburse Town of Chetek for 50% of the mowing costs
7. Sexton to be paid a flat monthly amount - split 50/50 by Town and City (\$300 monthly?)
8. City and Town shall jointly approve rules/regulations

Sexton duties:

Report to Town road supervisor

Maintain records of the Lakeview Cemetery

Handle plot sales for Town

Locate graves upon request

Provide routine maintenance on mowers and equipment

Supervise seasonal employees



Carmen Newman <cnewman@cityofchetek-wi.gov>

proposal

1 message

Carmen Newman <cnewman@cityofchetek-wi.gov>

Thu, Nov 8, 2018 at 12:02 PM

To: Mark Carlson <carlson_wahl@yahoo.com>

Bcc: Jeff Martin <pjsworld@chibardun.net>, Scott Bachowski <SBACHOWSKI@msn.com>, "Eby III, Mark" <mebychetek@gmail.com>, Mark & Chris Edwards <markedwards1113@yahoo.com>, Dan Knapp <dknapp@cityofchetek-wi.gov>

Mark, here is a proposal for consideration. The city council will be discussing at the Tuesday's council meeting. I feel this is a fair exchange considering the fact that we do help out town residents several times per week - phone calls for information, dropping off appliances, recycling bins are available to town residents, etc.

In my opinion, the city's portion of the cemetery is mostly mowing and locating plots when someone calls wanting to find someone. There are also cremation burials in the city portion - but I don't believe there are anymore full burials in our section.

Because of this, I feel it makes more sense for the town to take over the general bookkeeping - receipting money, depositing funds, updating the records.

There is the hiring of the mowers and sexton, payroll, paying for the supplies they use, updating the records for sales of plots, updating records after funerals, and communicating with the sexton regarding complaints, equipment issues, etc.

It makes most sense to me to pay a sexton a salary. This person will need to be an employee unless they carry their own liability insurance. If we pay anyone as "contracted labor" our insurance auditors will check to see if there is a liability policy on file for that person - if not, they add their pay to our worker comp policy.

Robert Lund was paid \$3,100 from January 1, 2018 until September 30, 2018 -
Maybe set the salary at \$300 per month?

Cemetery proposal

Carmen Newman
clerk/treasurer, WCMC
220 Stout Street, PO Box 194
Chetek, WI 54728
pop.est. 2221

www.cityofchetek-wi.gov

Jeff Martin, Mayor
City of Chetek
220 Stout Street
Chetek, WI 54728

Dear Jeff,

I am intending this for the entire city council, but since you are the big chief your name is on the top. Enclosed is a proposal from the township to the city regarding the cemetery. I assume our November meetings are about the same time, Tuesday the 13th so I am sure this will not be resolved until at least December. In the mean time, I will imagine your city staff will be stuck with questions regarding the cemetery. I am not sure what I can do about that. Perhaps we should have kept the previous sexton around until this was resolved. Let us know about any changes you would like to make. The cost sharing and job description enclosed is just a rough start. Details should be added as needed. The items are also in no particular order, just thoughts as they came to me. Thanks.

Yours truly,

Mark Carlson, Chairman
Town of Chetek
715-491-2252

enc:

Cost sharing proposal
Sexton job description

1. Who was going to pay Sexton during interm - ?
2. Town is expecting City to handle bookkeeping - calls, complaints - timesheets -
Takes our staff time to deal with mowers/
Sexton coming in with time sheets, questions regarding equipment, relaying complaints issuing payments for supplies, collecting money - banking, maintaining records.
3. No plots being sold in our section - rarely funerals in old section.

Cost sharing proposal between the City of Chetek and
the Town of Chetek for Lakeview Cemetery

1. All current machinery to be equally owned by the City and Town
2. The City shall have free use of the storage shed; maintenance on the shed to be split equally
3. All maintenance/mowing costs to be split equally.
4. All income from sales to be split equally.
5. The City handles all payroll for seasonal mowers. The Town will pay \$500 annually towards the cost of payroll.
6. Hire a sexton to administer plot sales, burial record keeping and supervise hiring and lawn mowing. The cost to be split 60:40 Town/City
7. Insurance for sexton and seasonal employees to be covered by ?????
8. The Mayor, Town Chairman and sexton shall meet annually to renegotiate any needed changes.

Duties of the Sexton
Lakeview Cemetery
Chetek, WI

1. Maintain records of all past and future gravesites
2. Handle all plot sales
3. Hire and supervise seasonal employees
4. Provide routine maintenance on mowers and other equipment.
5. Hired as a contract employee jointly by the City and Town
6. Paid at the same hourly rate for lawn mowing/grounds maintenance

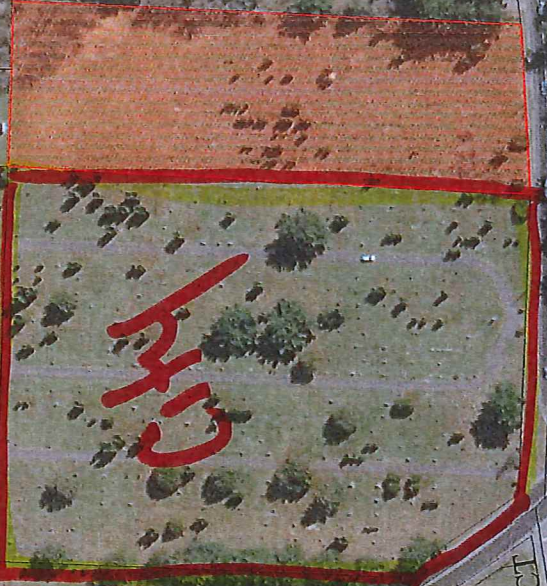
Town

CTH M TRAILS END LA / 24 5/8 ST

SUMNER AVE

PINE GROVE AVE

PINE GROVE CT



City of Rice Lake, WI
Wednesday, October 31, 2018

Chapter 177. Peace and Good Order

Article II. Offenses Against Public Safety

§ 177-14. Sex offender restrictions.

[Added 10-24-2017 by Ord. No. 17-14.]

A. Residency restrictions for sex offenders.

(1) Findings and intent. The Common Council finds that repeat sex offenders, sex offenders who use physical violence, and sex offenders who prey on children are sex predators who present an extreme threat to the public safety. Sex offenders are extremely likely to use physical violence and to repeat their offenses; and most sex offenders commit many offenses, have many more victims than are ever reported, and are prosecuted for only a fraction of their crimes. This makes the cost of sex offender victimization to society, while incalculable, clearly exorbitant. It is the intent of this section not to impose a criminal penalty but to serve the City's compelling interest to promote, protect, and improve the health, safety and welfare of the citizens of the City by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sex offenders and sex predators are prohibited from establishing temporary or permanent residence.

(2) Definitions. For the purposes of this section:

CHILD

A person under the age of 16 years.

DESIGNATED OFFENDER

Any person who is required to register under § 301.45, Wis. Stats., for any offense against a child or any person who is required to register under § 301.45, Wis. Stats., and who has been designated a Special Bulletin Notification (SBN) sex offender pursuant to § 301.46(2) and (2m), Wis. Stats.

RESIDENCE (RESIDE)

The place where a person sleeps, which may include more than one location, and may be mobile or transitory.

(3) Residency restriction.

(a) Restriction. A designated offender shall not establish a residence or reside within 200 feet of any school, licensed day-care center, park, recreational trail, or any other place where children are known to congregate.

(b) Measurement of distance.

[1] The distance shall be measured by following a straight line from a point on the outer property line nearest to the point on the other property line of a

school, licensed day-care center, park, recreational trail, playground or any other place designated by the City as a place where children are known to congregate.

[2] The City Clerk shall maintain an official map showing prohibited locations. The City Clerk shall update the map at least annually to reflect any changes in the prohibited locations. These prohibited locations shall be designated on the map as "child safety zones."

- (4) Residency restriction exceptions. A designated offender residing within a prohibited area as specified in Subsection A(3) does not commit a violation of this section if any of the following applies:
- (a) The person established a residence and reported and registered the residence as provided in § 301.45, Wis. Stats., before the effective day of this section.
 - (b) The person was under 17 years of age and is not required to register under § 301.45 or 301.46, Wis. Stats.
 - (c) The school, licensed day-care center, park, recreational trail, or any other place where children are known to congregate within 200 feet of the person's residence was opened after the person established the residence and reported and registered the residence as provided in § 301.45, Wis. Stats.
 - (d) The residence is also the primary residence of the person's spouse, parents, grandparents, siblings or children, provided that the spouse, parents, grandparents, siblings or children established the residence at least one year before the designated offender established residence at the location.
- (5) Original domicile restriction. In addition to the restrictions of Subsection A(3), but subject to Subsection A(4), no designated offender who has been convicted of a sexually violent offense or a crime against a child shall be permitted to reside in the City, unless such person was domiciled in the City at the time of any offense resulting in a person's conviction for committing the sexually violent offense or crime against a child.
- (6) Penalty. A designated offender who violates Subsection A(3) shall be subject to a forfeiture of not less than \$1,000 nor more than \$2,500 for each violation and in default of payment may be imprisoned as provided by law. Each day a violation continues shall constitute a separate offense. The City may also seek equitable relief.

B. Loitering of sex offenders.

- (1) Loitering. It shall be unlawful for any person defined as a designated offender under § 177-14A(2) to loiter or prowl, in the locations specified in § 177-14A(3), in a place, at a time, or in a manner not usual for law-abiding individuals under circumstances that warrant alarm for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm is warranted is the fact that the actor takes flight upon appearance of a police officer, refuses to identify himself or herself or manifestly endeavors to conceal himself or herself or any object. Unless flight by the actor or other circumstances makes it impracticable, a police officer shall, prior to any arrest for an offense under this section, afford the actor an opportunity to dispel any alarm which would otherwise be warranted by requesting him or her to identify himself or herself and explain his or her presence and conduct at the locations specified in § 177-14A(3). No person shall be convicted of an offense under this section if the police officer did not comply with the preceding sentence, or if it appears at trial that the explanation given by the actor was true and, if believed by the police officer at the time, would have dispelled the alarm.

- (2) Exceptions. This section shall not apply where the person was accompanied by his or her parent, guardian or other adult person having his or her care, custody or control, or where that person was exercising First Amendment rights protected by the U.S. Constitution or Wisconsin Constitution, including freedom of speech, the free exercise of religion, or the right of assembly.
- (3) Penalty. Any person violating this section, upon conviction, shall forfeit not less than \$500 nor more than \$5,000, and in default of payment may be imprisoned as provided by law.

C. Appeals.

- (1) Appeals process. Appeals for exceptions outside those enumerated above are to be referred to the Chief of Police to be processed as follows:
 - (a) The Chief of Police is authorized to grant temporary exceptions to the sex offender restricted zone restrictions established in Subsection A(3) to allow a person to be within a sex offender restricted zone temporarily for events such as a family reunion in a park, special event at or within a restricted zone involving a person's child or spouse, or other similar type situations.
 - (b) For all other applications for exceptions, the Chief of Police shall call a special meeting of a committee to review the application. The committee shall be made up of:
 - [Amended 1-23-2018 by Ord. No. 18-02]
 - [1] Chief of Police.
 - [2] Council President.
 - [3] Mayor.
 - [4] Wisconsin Department of Corrections representative, as a nonvoting advisory member.
 - (c) Standards for granting exceptions. To grant an exception, the committee must find that:
 - [1] There are circumstances unique to the person that would not be common among other persons subject to this section, and that application of the section to the person would cause an extreme hardship to that person because of these unique circumstances.
 - [2] Granting the exception will not be detrimental to the public health, safety or welfare of the community or to the neighborhood for which the exception is sought.
 - [3] Granting the exception will not violate the spirit and the general and specific purposes of this section.
 - [4] To be approved, an exception must receive a majority vote of the committee members.
 - (d) All exceptions granted are to be documented. The document is to be maintained by the Police Department and will be released upon a Wisconsin open records request in proper form.

[1] *Editor's Note: Former § 177-14, Curfew, was deleted from this chapter 9-7-2004 by Ord. No. 04-7 and included as § 179-3.*

	Lease Listing		NAME	paid 2017
1	Brod, Herbert	1/13/2026	2714 7th Avenue, Chetek, WI 54728 (chetek aviation)	\$616.83
2	Davis, John	12/13/2031	W5215 County Rd Z, Eau Claire, WI 54701	\$251.20
3	Abbott, Greg	1/1/2025	12509 Fillyside Drive, Dunlap, IL 61525	\$290.99
5	Schoonover, Mark	1/1/2021	PO Box 148, Chetek WI 54728	\$111.92
6	Lenbom, Mark	10/10/2037	1139 25th Street, Cameron WI 54822	
7	Lind, Stephen	1/1/2026	113 Nash Creek LN, Bozeman MT 59715	\$950.10
8	Southworth, Grant	1/1/2026	15387 70th Street, Bloomer, WI 54724	\$957.56
9	Phillips, Dave	1/1/2023	691 Lakeview Drive, Chetek, WI 54728	\$1,084.40
10	Thalacker, H	1/1/2026	335 Phillips Street, Chetek, WI 54728 - Wacker see Ins Form	\$1,069.48
11	Wright, Bill	10/10/2037	26924 County Rd 40, Chatfield, MN 55923	\$417.85
12	Thomas, David	12/31/2034	437 N Main Street, Rice Lake WI 54868	\$733.72
12A	Harrison, Chuck	5/1/2018	PO Box 92 Chetek, WI 54728	\$960.04
12B	Carlson, Kevin	8/1/2018	211 Oleander Drive, Tavernier, FL 33070	\$960.04
13	Cushing, Jim	11/1/2036	PO Box 327, Red Wing, MN 55066	\$557.13
14	Buffinton, Gene	1/1/2026	341 22nd Street, Chetek, WI 54728	\$865.53
15	Sailor, Robert	10/10/2037	PO Box 166, Chetek, WI 54728	\$761.08
16	Koenitzer, Judd	no lease	1955 5th Avenue, Chetek, WI 54728	\$452.67
17	Eberle, John	5/10/2025	2011 Lake Shore, Bloomer, WI 54724	\$542.21
18	Hinz, Michael	8/26/2023	4264 Woodlane Drive, Woodbury, MN 55129	\$604.39
19	Schoonover, Mark (XBN Realty LLC	1/11/2037	see # 5 and 58	\$1,427.63
20	Kutrieb, Mike	10/10/2037	702 1st Street, Chetek, WI 54728	\$768.54
21	Schlasinger, Larry	2/1/2019	Box 767, Chetek, WI 54728	\$1,338.10
22	Larsen, Jim/ Aerosource, LLC	1/1/2024	PO Box 536, Chetek, WI 54728	\$1,293.33

	Lease Listing		NAME	paid 2017
23	Thalacker, H	8/1/2020	335 Phillips Street, Chetek, WI 54728-9338	\$902.84
50	Kirkman, Todd	10/31/2021	779 Lakeview Drive, Chetek, WI 54728	\$1,790.77
51	Kirkman, Todd	10/10/2037	2645 Harlem St. Ste. 1C, Eau Claire WI 54710	\$1,454.99
52	vacant		Vacant	
53	Kirkman, Todd	12/1/2020	2645 Harlem St. Ste. 1C, Eau Claire WI 54710	\$1,253.54
54	Torseth, Jim	11/1/2020	288 21 3/4 Street, Chetek, WI 54728	\$1,253.54
55	Wells, Kris	12/1/2020	c/o Northern Granite, PO Box 158, Barron, WI 54812	\$974.96
56	Riewestahl, Dan	11/1/2020	404 Lake Road, Altoona, WI 54720	\$1,119.22
57	Hartman, William	11/1/2025	2715 Imperial Way, Yuba City, CA 95993	\$1,253.54
58	Schoonover, Mark	see hangar 5	PO Box 148, Chetek, WI 54728	\$1,253.54
59	H.T. Lystrup, Jr. - c/o Lystrup Trust	12/1/2020	3347 State Rd 93, Eau Claire, WI 54701	\$1,253.54
60	Whitmore, Alex	3/1/2021	PO Box 215, Terlingua, TX 79852 & M. Schoonover	\$1,007.31
61	Skaw, Jack	9/1/2024	26255 105th Street, New Auburn, WI 54757	\$1,091.87
62	Ayres, Shawn	3/1/2021	1512 Knapp Street	\$1,002.33
63	Eberle, John	9/1/2023	2011 Lake Shore, Bloomer, WI 54724	\$905.32
	Hangar lease fee:			\$931.45
	2009 \$92.25			\$34,463.50
	10/13/09 - 110.7			
	11/9/2010 - 121.77		#N/A	
	11/11/14 - 146.12			
	10/10/17 - 175.00			

wage/benefits

Personnel Committee recommendations:

September 12, 2018

Hiring of Ashlea Olson as administrative Asst/court clerk at \$18.00 per hour and after 6 month probation - \$19.70 per hour.

October 3, 2018

Allow comp time for hourly police officers up to 24 hours. This is to be effective immediately with a six month trial period.

Agreed to deletions and new language in Wisconsin Professional Police Association proposal for 2019 contract - items 3 through 6 - Overtime language, part-time officers, uniform language, and membership language.

October 16, 2018

Approved a wage of \$26.50 for Joe Atwood for hours worked as building/zoning administrator; approve a 1 ½% increase for all employees, add language to personnel manual to exclude payment in lieu of insurance from the retirement calculation

Budget Committee recommendations from October 17, 2018

Recommended approval of 2019 budget as proposed in Resolution to adopt 2019 budget, recommended a 2% increase for employees instead of 1 ½ %.

	<u>Non-Union</u>	
During First Year	80 hours	2 weeks
After 1 Year of employment	88 hours	
After 2 Years of employment	96 hours	
After 3 years of employment	96 hours	
After 4 years of employment	96 hours	
After 5 years of employment	104 hours	120 - 3 weeks
After 6 years of employment	104 hours	
After 7 years of employment	112 hours	
After 8 years of employment	120 hours	
After 9 years of employment	128 hours	
After 10 years of employment	136 hours	160 - 4 weeks
After 11 years of employment	144 hours	
After 12 years of employment	152 hours	
After 13 years of employment	160 hours	Max for those hired on/after 1/1/12
After 14 years of employment	168 hours	
After 15 years of employment	176 hours	200 - 5 weeks
After 16 years of employment	176 hours	
After 17 years of employment	184 hours	Reserved for those hired prior to 1/1/12 only.
After 18 years of employment	184 hours	
After 19 years of employment	192 hours	
After 20 years of employment	200 hours	25 - 240 - six weeks

B. VACATION DONATION

POLICY: Allows regular (full or part-time) employees to voluntarily donate vacation leave to other regular employees who have been absent from pay status due to a seriously incapacitating illness/injury for which no eligible paid leave benefits or replacement income are available. All requests for participation in the program are treated in a highly confidential manner. Vacation donations are a conditional benefit and not a right of employment. Seriously incapacitating is any serious illness or injury which requires the employee to receive continuing treatment for an extended period of time. Examples of seriously incapacitating illness/injury may include cancer, major heart attacks, long-term hospitalization, and disabling accidents. The need to care for an immediate family member (spouse or minor dependent(s) living at home) may qualify for this program with review on a case-by-case basis based in part on medical necessity.

- Participation will be considered on a case-by-case basis with approval from the County Administrator.
- Employee receiving donated vacation time (Recipient) must have exhausted all of their accumulated sick leave, compensatory time, vacation time and holiday time PRIOR to using donated time. As the Recipient accrues additional leave time based on remaining in paid status as a result of the use of the donated vacation, the recipient must use the newly accrued leaves as they are accrued.
- Any one employee may not receive more than 320 hours of donated vacation time per year.
- Vacation donations cannot exceed 40 hours.
- Donations will be confidential and made in writing using the Donor Deduction Authorization form. The Donor's information will not be revealed to the Recipient.
- Donated vacation time will be based on hour for hour transfers based on the Recipient's current rate of pay. (Example 1: \$15/hour employee donated 8 hours to \$18/hour employee. The Recipient would receive 8 hours at \$18. Example 2: \$20 per hour employee donated 8 hours to \$15 per hour employee. The Recipient would receive 8 hours at \$15.)
- Donated vacation will be allocated in the order it is donated.
- Unused donation will be credited back to the Donor only if the Recipient returns to work full-time prior to use of the donated vacation time.
- Leave donations are not tax deductible.
- A Donor may donate to any Recipient who is determined to be eligible for the program.

- (1) Certain designated department heads and other non-sworn employees holding the executive, administrative or professional positions who meet the qualifications for exemption under the Wisconsin and Federal law, may be paid on a salary basis without regard to the number of hours worked. Compensatory time shall accrue at a rate of 1.5 hours for each hour worked over 40 in a calendar week or for each hour worked over 84 in a pay period for law enforcement. Comp time shall accrue to a max of 60 hours. After any said portion of said comp time is used it can be rebuilt back up to a max of 60 hours. Any comp time not used prior to time of separation for any reason shall be paid out with the employee's final paycheck at the employee's ending pay rate.
- (2) Since the work of these employees is of such a character that the output produced or the result accomplished cannot be standardized in relation to the given period of time, they will be compensated by salary and on the basis of responsibilities and duties rather than the number of hours required to perform their duties in accordance with the responsibilities assigned to them. While department heads and the above-listed exempted employees are generally expected to conform to the normal business hours of their department, they are afforded flexibility in the application of their time to the responsibility involved in managing their department.

(c) **Non-exempt Employees; Overtime.** All non-sworn employees other than those referred to in Subsection (b) of this Section shall be deemed non-exempt employees, and such employees shall be eligible for pay at the rate of time and one-half (1-1/2) for each hour worked over 40 in the standard work week as outlined in Sec. 3.1 (a)(1). Overtime must be authorized by the employee's department head.

Overtime for all hours worked in excess of standard pay period as set by police chief.

(d) **Council Meetings.** At the request of the Council, City employees may be required to attend regular, or special meetings of the Common Council and applicable meetings of other City committees, boards and commissions.

(e) **Breaks.** The City normally provides a fifteen (15) minute paid break for every four hours of consecutive work. Breaks will be scheduled by the employee's department head. Unused break time does not accumulate and may not be used to come to work late or leave early.

SEC. 3.2 RECORDKEEPING OF HOURS.

It shall be the responsibility of the department head or his designee to assure proper recording of hours worked. Before records of time worked are submitted to the City

A RESOLUTION EXTENDING THE LIFE OF TAX INCREMENTAL DISTRICT #2 TO FUND AFFORDABLE HOUSING PROJECT

WHEREAS, the Common Council of the City of Chetek created TID #2 in 1997 which the maximum life concludes May 13, 2020; and,

WHEREAS, all projects costs for TID #2 will be paid in full this year; and,

WHEREAS, the State of Wisconsin authorizes, under Wis. Stats. 66.1105 (6))g), a city to extend the life of a tax incremental district by up to one year and use the incremental revenue to fund affordable housing and to improve the city's housing stock; and,

WHEREAS, the City of Chetek has purchased property to build affordable twin homes and help improve the housing stock in Chetek which is consistent with the requirements for an affordable housing TIF extension.

NOW, THEREFORE, BE IT RESOLVED, that the City of Chetek hereby extend the life of Tax Incremental District #2 to improve its housing stock and benefit affordable housing. Tax Increment District No. 2 (TID No. 2) revenues collected in 2019 will be used to fund the affordable housing fund. The amount collected in 2019, net of any administrative and closing expenses, will be transferred to the affordable housing fund. The City will approve a resolution prior to April 15, 2019 closing TID No. 2. Approval of this resolution will ensure 2019 is the final revenue collection year for TID No. 2.

Adopted this 13th Day of November, 2018

By Order of the City Council
City of Chetek, Wisconsin

Mayor, Jeff Martin

ATTEST:

Carmen Newman, clerk/treasurer

RESOLUTION 2018-15

WHEREAS, the City of Chetek had an undesignated fund balance in excess of 33% of the General Fund Expenditures at the end of 2017, a portion of which is from remaining funds from the nursing home checking account; and

WHEREAS, Section 65.90(5) of the Wisconsin Statutes allows the governing body of the municipality to change such appropriations stated in the budget;

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Chetek that the City Clerk/Treasurer be directed to make the following transfers:

From Undesignated Fund Balance \$500,000 to:

Future Cemetery	100-57100	\$ 25,000
Fixed asset reserve	100-57126	10,000
Building Fund	100-51300	\$ 290,000
Retirement expense	100-57129	20,000
Law enforcement - equip	100-57213	5,000
Streets-machinery	100-57311	70,000
snow/ice control	100-57312	25,000
Airport	100-57351	5,000
Property assessment	100-57530	10,000
Parks	100-57620	10,000
Sidewalks	100-57724	30,000

This Resolution shall take effect on its passage as provided for by law.

CITY OF CHETEK

By: _____
Jeff Martin, mayor

Attest: _____
Carmen Newman, clerk/treas.

Date passed:

RESOLUTION NO. 2018-16

WHEREAS, the Community Center expense account is overdrawn by 1,266.86 as of 10/29/2018 and the building outlay account is overdrawn by \$243.40; and,

WHEREAS, the community center needs to purchase a new copier; and,

WHEREAS, the Community Center building expense has a balance of \$3,000;

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Chetek that the City Clerk/Treasurer be authorized to adjust the **2018 budget** with the aforementioned funds to the following accounts:

Decrease budget:	community center building	100-55140-500	\$ 3,000
Increase budget:	community center expense	100-55140-100	\$ 2,756
Increase budget:	community center outlay	100-57613-000	\$ 244

CITY OF CHETEK

By: _____
Jeff Martin, Mayor

Attest: _____
Carmen Newman, Clerk/Treasurer

Passed: November 13, 2018

Resolution No. 2018-17

RESOLUTION AUTHORIZING THE REDEMPTION OF A PORTION OF
THE CITY'S GENERAL OBLIGATION REFUNDING BONDS,
DATED SEPTEMBER 2, 2011

WHEREAS, the City of Chetek, Barron County, Wisconsin (the "City") has issued its General Obligation Refunding Bonds, dated September 2, 2011 (the "Bonds"); and

WHEREAS, the Bonds are currently callable; and

WHEREAS, the Common Council has determined that it is necessary and desirable to apply funds on hand received from the City's Tax Incremental District No. 2 to redeem the portion of the Bonds described in Exhibit A (the "Redeemed Bonds") on December 20, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Chetek, Barron County, Wisconsin, that:

Section 1. Call of the Bonds. The Redeemed Bonds shall be called for redemption on December 20, 2018, at the price of par plus accrued interest to the date of redemption. The City shall provide sufficient funds for such redemption to U.S. Bank National Association, St. Paul, Minnesota, the fiscal agent of the City with respect to the Bonds (the "Fiscal Agent") prior to December 20, 2018.

Section 2. Call Notice to Depository. The City Clerk, in conjunction with Ehlers & Associates, Inc. ("Ehlers"), shall direct the Fiscal Agent to cause timely notice of the call of the Bonds to be given by providing a notice thereof, in substantially the form attached hereto as Exhibit A, by registered or certified mail, facsimile transmission, electronic transmission, overnight express delivery or in any other method required by The Depository Trust Company to the registered owner of each Bond to be redeemed at the address shown on the registration books at least thirty days prior but not more than sixty days prior to December 20, 2018.

Section 3. Additional Notices. In addition to the official notice of redemption provided for in Section 2, the City Clerk, in conjunction with Ehlers, shall cause further notice of the redemption of the Bonds to be provided to the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access System.

Adopted and recorded this 13th day of November, 2018.

Mayor

ATTEST:

(Seal)

City Clerk

EXHIBIT A

NOTICE OF PARTIAL CALL*

(Name and Address
of Registered Owner)

Re: City of Chetek, Wisconsin
General Obligation Refunding Bonds
Date of Original Issue - September 2, 2011

Notice is hereby given that a portion of the Bonds of the above-described issue which mature on the dates and bear interest at the rates set forth below have been called for prior payment on December 20, 2018.

<u>Maturity Date</u>	<u>Principal Amount to be Redeemed</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
06/01/2019	\$45,000**	3.00%	166717CS5
06/01/2020	50,000**	3.00	166717CT3
06/01/2021	50,000**	3.00	166717CU0

The Bonds should be presented for payment at the Servicing Center of the Fiscal Agent as follows:

Delivery Instructions

U.S. Bank National Association
Global Corporate Trust Services
111 Fillmore Avenue E
St. Paul, MN 55107

Bondholder Inquiries: (800) 934-6802

Upon presentation and surrender of said Bonds, you will be paid the principal amount of such Bonds and accrued interest to the date of redemption. Owners of called Bonds should also provide a fully-executed W-9 Taxpayer Identification Number Certificate.

Such Bonds will cease to bear interest on December 20, 2018.

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time of the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

Very truly yours,

U.S. BANK NATIONAL ASSOCIATION

Fiscal Agent

By _____

* To be provided to U.S. Bank National Association, Fiscal Agent, at least thirty-five (35) days prior to December 20, 2018. The registrar and fiscal agent shall be directed to give notice of such prepayment by facsimile transmission, registered or certified mail, overnight express delivery, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, or to such other party as may be the registered owner of the Bonds, not less than thirty (30) days nor more than sixty (60) days prior to December 20, 2018 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org. ** Represents a portion of the principal amount outstanding of this maturity.

RESOLUTION NO. 2018-18

WHEREAS, the police department sold the 2014 Explorer at auction and the net proceeds are \$8,869.00, and;

WHEREAS, the revenues from the sale need to be appropriated to the police outlay vehicle account, and;

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Chetek that the City Clerk/Treasurer be authorized to adjust the **2018 budget** with the aforementioned funds to the following accounts:

\$ 8,869.00 revenue 100-48001 (sale of law enforcement equip.)
 expense 100-57212 (law enforcement vehicle)

CITY OF CHETEK

By: _____
Jeff Martin, Mayor

Attest: _____
Carmen Newman, Clerk/Treasurer

Passed: November 13, 2018

AGREEMENT BETWEEN THE

CITY OF CHETEK

AND THE

CHETEK PROFESSIONAL POLICE ASSOCIATION

January 1, 2019 through December 31, 2019

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AGREEMENT

This Agreement made and entered into at the City of Chetek, Wisconsin, by and between the City of Chetek as the employer, hereinafter referred to as "Employer", and the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association, hereinafter referred to as the "Association", as the representative of certain employees who are employed by the Chetek Police Department. Both of the parties to this Agreement are desirous of improving employee efficiency and quality of service to the City of Chetek and the public and are desirous of reaching an understanding with respect to the employer/employee relationship which exists between them and to enter into an agreement covering rates of pay, hours of work and conditions of employment.

ARTICLE 1 - RECOGNITION

The Employer hereby recognizes the Law Enforcement Employee Relations Division of the Wisconsin Professional Police Association as the sole and exclusive bargaining agent for all regular full-time law enforcement employees of the City of Chetek, excluding the Chief of Police, Police Lieutenant, managerial and confidential employees. **removed part-time language**

ARTICLE 2 - NO OTHER AGREEMENT

The Employer agrees not to enter into any other agreement, written or verbal, with any employee, individually or collectively, which in any way conflicts with the provisions of this Agreement. Any such agreement would be null and void.

ARTICLE 3 - ASSOCIATION ACTIVITY

The Association shall have the right to post Association material on a designated portion of the bulletin board on the Employer's premises.

ARTICLE 4 - UNION ACTIVITY

Association Officials: The Association agrees to provide written notification to the Chief of Police with copies to the Personnel Committee and the City Clerk within seven (7) days following election or selection of officials assigned to handle various aspects of the grievance procedure. The City agrees to advise the Association in writing of the proper City officials assigned to handle personnel matters involving the Association.

ARTICLE 5 - DUES DEDUCTION **updated language**

The Employer agrees to deduct monthly dues in the amount certified by WPPA/LEER from the pay of employees who individually sign a dues deduction authorization form supplied by WPPA/LEER. In addition, the Local Association may authorize local dues which shall be deducted in conjunction with the WPPA/LEER dues. The Employer shall deduct the combined dues amount from the first check each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the WPPA/LEER or Local Association if applicable, in one lump sum not later than the 15th of each month. Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, WPPA or to the Local Association. No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with either the WPPA or Local Association Constitution and

By-laws. No employee shall be denied membership because of race, creed, color or sex.

article 6 - deleted - fair share no longer applied

ARTICLE 7 - MANAGEMENT RIGHTS

Except as expressly modified by other provisions in this Agreement, the Employer possesses the sole right to operate the City and all management rights repose in it. These rights include, but are not limited to, the following:

- A. To direct all operations of the City;
- B. To establish reasonable work rules;
- C. To hire, promote, schedule and assign (including overtime assignments) employees to positions within the City of Chetek Police Department;
- D. To suspend, demote, discharge or take other disciplinary action against employees for just cause. Probationary employees do not have access to grievance procedure if terminated during the entry level probationary period;
- E. To relieve employees from their duties;
- F. To maintain efficiency of City operations;
- G. To take whatever action is necessary to comply with state or federal law;
- H. To introduce new or improved methods or facilities or to change existing methods or facilities;
- I. To determine the kinds and amounts of law enforcement services to be performed as pertains to City operations and the number and kinds of classifications to perform such services;
- J. To determine the methods, means and personnel by which City operations are to be conducted;
- K. To take whatever action is necessary to carry out the functions of the City in situations of emergency;
- L. To contract out for goods and services, provided such contracting does not diminish the hours of any full-time officer.

ARTICLE 8 - GRIEVANCE PROCEDURE

Section 1 - Definition: The term "grievance" means a dispute between the Employer and the Association concerning the interpretation, application or violation of this Agreement. All days referred to in this article shall be defined as Monday through Friday, excluding Saturdays, Sundays and holidays listed in this contract. Furthermore, all time limits in this procedure may be extended by mutual agreement of the parties.

Section 2 - Procedure: A grievance shall be handled in the following manner:

Step 1: An employee who has a grievance shall within ten (10) working days from the date such grievance arises or from the date the employee has knowledge thereof, whichever occurs first, report such grievance in writing to the Chief or his/her designee. The grievance shall state the specific clause of the contract which is alleged to have been violated; the date of the occurrence; and a statement of the violation. The Chief or his/her designee shall respond within ten (10) working days.

Step 2: If the grievance is not satisfied in Step 1 it shall be presented to the Personnel Committee within ten (10) working days. The Personnel Committee shall respond within fifteen (15) working days.

Step 3: If the grievant is not satisfied with the decision in Step 2, he/she may request that the grievance be determined by an arbitrator.

Step 4 - Arbitration: A grievance which cannot be settled through the above procedures may be submitted to an arbitrator who shall be appointed from the staff of the Wisconsin Employment Relations Commission (WERC), if the parties are unable to agree on a WERC staff arbitrator. The arbitrator appointed by the WERC shall meet with the parties at a mutually agreeable date to review the evidence and hear testimony relating to the grievance. Upon completion of the hearing, the arbitrator shall render a written decision to both parties which shall be final and binding except for judicial review. The arbitrator shall have no authority to add to or modify the terms of this Agreement. Both parties shall be responsible for any and all costs and out-of-pocket expenses incurred by the individual party.

ARTICLE 9 - DISCIPLINE AND DISCHARGE

Section 1 - Whenever an employee has reason to believe that discipline may result from a meeting with the Chief of Police or his/her designee, the employee shall have the right to have an Association representative of his /her choice present if he/she so chooses. An Association representative may be present at the settlement of any disciplinary matters without loss of pay.

Section 2 - Any employee who receives a written warning or is demoted, suspended or discharged shall receive a written statement of the reasons for the disciplinary action, a copy of which shall be presented to the Association. All disciplinary matters shall be subject to the grievance procedure as outlined in Article 8. No non-probationary employee shall be suspended or discharged except for just cause.

Section 3 - Personnel Procedures:

An employee shall have the right to inspect the entire contents of his/her personnel file as defined in § 103.13, Wis. Stats.

An employee shall have the right to copies of any material placed in his/her file at no cost to the employee.

ARTICLE 10 - SENIORITY

Section 1 - Seniority shall be determined by the employee's length of service as of the first date of employment, as a regular full-time employee. Effective January 1, 2002, seniority shall be determined by the employee's length of service from the employee's start date as a regular, full-time employee. Employees hired on or before December 31, 2001, shall retain their seniority from their start dates as regular, part-time employees.

Section 2 - Anyone so hired must be certified by the Training Standards Board and also have at least an associate degree in police service, or sixty (60) credits from an accredited college. This clause shall not apply to existing full, part-time, or seasonal employees.

Section 3 - There shall be a period of twelve (12) months probationary employment for all new employees.

Section 4 - An employee's accumulation of time worked will be terminated if the employee is discharged. If the employee is laid off, he/she shall retain his/her seniority for two (2) years after layoff.

ARTICLE 11- JOB POSTING

When the Employer determines that a vacancy should be filled or a new position created within the bargaining unit, the City agrees to post the notice of such vacancy. The vacancy will not be filled until

the notice has been posted for at least five (5) working days excluding Saturdays, Sundays and contractually recognized holidays.

ARTICLE 12 – OVERTIME removed “union” from part-time - added 3rd paragraph - removed comp language

Police department shall work twelve hour shifts unless mutually agreed between union and personnel committee to change schedule.

For the purposes of calculating overtime, all hours worked in excess of regular 12-hour scheduled, “order in”, or “call in” shifts within the bi-weekly payroll period will be considered overtime and shall be paid at time and one half of the regular compensation rate as outlined in the union contract. Shift changes shall be approved in advance by Police Chief or his designee and must be within the 14-day Garcia pay period. Excess hours worked shall be approved in advance by the Lieutenant or Police Chief in all circumstances possible. Required court appearances outside of the employees shift shall be paid at an overtime rate of pay with a minimum of 2 hours overtime. All other overtime will be calculated on a 14-day Garcia pay period. All hours worked in excess of 84 in 14 days will be paid at an overtime rate of pay excluding compensated absences such as holiday, vacation, sick, funeral and compensation hours.

Any available overtime hours shall first be offered to regular part-time employees. If regular part-time employees are not available to work the overtime, then the regular full-time officers shall be offered the overtime. When regular part-time employees have worked or are scheduled to work 80 hours in a two week pay period, any open shifts or overtime available after those hours will be offered to regular full-time employees first. If the overtime is made available to regular full-time employees it shall be offered on seniority, rotational basis so all regular full-time employees shall have equal opportunity to work available overtime. In the event neither part-time nor regular full-time employees are available to work the overtime, the Police Chief shall fill the hours by other means available.

ARTICLE 13 - WISCONSIN RETIREMENT SYSTEM

The Employer shall pay 100% of both the Employer's and Employee's contribution to the Wisconsin Retirement System for employees hired prior to July 1, 2011.

ARTICLE 14 - WAGES

Wages shall be paid according to the wage scale attached hereto as Appendix A.

ARTICLE 15 - VACATION

Section 1 - Bargaining unit members shall be entitled to vacation pay as follows:

After 1 year of employment	42 hours
After 2 years of employment	84 hours
After 9 years of employment	126 hours
After 15 years of employment	168 hours
After 18 years of employment	210 hours

After 25 years of employment, each employee in the bargaining unit shall have an additional day of vacation added for each year of service.

Section 2 - During the first year of employment, the employee must have worked ten (10) of the twelve (12) months in order to qualify for vacation and must have accumulated ten (10) months of working during a two (2) year period in order to earn his/her first vacation. During subsequent years, the employee must have worked ten (10) months of a twelve (12) month period in his/her anniversary year to be eligible for full vacation.

Section 3 - All vacations earned must be taken by employees and no employee shall be entitled to vacation pay in lieu of vacation, except, however, any employee who has quit, has been discharged, or laid off before employee has worked ten months in his/her anniversary year shall be entitled to vacation pay earned on a pro-rata basis at the rate of 1/10th of his/her vacation pay for each month's work for a total of 10/10th of a full vacation.

ARTICLE 16 - SICK LEAVE

Section 1 - Employees will earn one day (10 hours) per month with a total accumulation of 1,280 hours. Employees hired after 11/1/2015 will earn 8 hours per month with a total accumulation of 1,280 hours.

Section 2 - Sick Leave for Family Illness: Employees will be allowed to use sick leave in case of emergency injury or serious illness in the immediate family where the immediate family member requires the constant attention of the employee. The Employer may require the employee to make other arrangements for the family member within five (5) working days. Immediate family is defined as the employee's spouse, children, or other members of the employee's household.

Section 3 - Sick Leave Conversion: Upon determination of a permanent disability or retirement from the Chetek Police Department, the employee shall choose one of the following two options:

- 1) - Convert up to sixty-five (65) days of accumulated sick leave to cash or;
- 2) - Convert up to seventy-five (75) days of accumulated sick leave to paid up health insurance premiums.

ARTICLE 17 - WORKER'S COMPENSATION

An employee can supplement Worker's Compensation payments with his or her accumulated sick leave. There shall be no accrual of sick leave or vacation leave while on Worker's Compensation nor shall holiday pay be paid while on Workers Compensation.

ARTICLE 18 - PERSONAL LEAVE

Section 1 - Employees will be entitled to one day (12 hours) of personal leave per year.

Section 2 - The Employer agrees to grant FMLA leave per Federal and State statutes.

ARTICLE 19 - HOLIDAYS

Effective January 1, 2012 full-time bargaining unit employees shall be entitled to floating holiday hours (based on the number of hours regularly scheduled to work) for the following holidays:

New Year's Day	Thanksgiving Day	Friday before Easter	Christmas Day
Memorial Day	Labor Day	Fourth of July (7 holidays)	

Floating hours may be used as vacation days. Employee will be paid regular time when working on a holiday.

ARTICLE 20 - FUNERAL LEAVE

Should any employee be required to be away from work due to the death of a spouse and/or child, parent, step-parent, step-child and any other relative of the employee who resides in the employee's household, employee shall be allowed three (3) days' absence with full pay. Should any employee be required to be away from work due to the death of any other family members, employee shall be allowed absence with full pay at the discretion of the Employer. In all cases, the Employee shall notify his/her Employer of any absence.

ARTICLE 21 - JURY DUTY

An employee covered by this Agreement who serves on a jury shall be paid by the Employer the difference between the earnings for such jury duty and his/her regular earnings, except that in the case of the employees who report for daily jury duty but who are dismissed.

ARTICLE 22 - MILITARY LEAVE

Section 1 - All employees who are called for military duty for the United States government shall be considered on leave of absence and shall retain all seniority rights cumulatively and without interruption.

Section 2 - Each such employee shall on request be reinstated to a comparable position he/she held on entering the service provided such request is made within fifteen (15) days after such employee is lawfully available to return to work.

Section 3 - Employees who are members of active military reserve or National Guard units and are required to attend annual training sessions may elect to take the said two-(2)-week period as his/her vacation period; however, it shall not be mandatory.

ARTICLE 23 - HEALTH INSURANCE added language

Full-time employees shall be eligible for a single or family health insurance plan to be provided by the employer. Employee agrees to pay Ten (10) percent of the premium for their health insurance plan. The employee may enroll in the Section 125 plan. Employer shall have the right to self-fund or change the carrier so long as substantially equivalent coverage is maintained. A deductible of \$1,500/750 shall be paid by the employee. Deductibles over \$1500 for a family policy or \$750 for single policy will be reimbursable to the employee through a health reimbursement plan. Or, the difference in any additional deductible shall be deducted from the employees 10% annual cost.

ARTICLE 24 - UNIFORM ALLOWANCE added language

Section 1 - The Employer agrees that if any employee is required to wear any kind of uniform or article of clothing as a condition of employment, or for safety reasons, or for reason of working conditions, such uniforms or clothing and any alterations approved by the Chief of Police shall be furnished by the Employer at no cost to the employee. Any equipment or clothing for which replacement is requested the Chief of Police shall make the final determination.

Any uniform or part thereof shall not be worn except while on duty, or going to or from duty, or in other instances of an emergency nature or upon authorization from the Chief of Police or designee.

Section 2 - The Employer shall furnish each officer the following: 1] Boots which shall not exceed

\$150.00 in cost. The boots shall be black in color, with a smooth finish, not to exceed 8" in height. 2] Shoes which shall not exceed \$100.00 in cost. The shoes shall be black in color. 3] Raincoats, each officer shall have one, lightweight, safety colored raincoat. 4] Baton and Pepper Mace - upon certification for each.

Section 3 – All new employees shall reimburse to the City of Chetek all costs the City has expended on the employee's uniform should the employee terminate his/her employment or be terminated within their probation period. The costs shall be deducted from the employee's last paycheck, or if not sufficient to be a full reimbursement, the employee shall pay the difference from other funds.

ARTICLE 25 - RESIDENCY REQUIREMENT

As a condition of employment, all employees shall have their home residence within a fifteen (15) mile radius of the City limits. New hires shall be required to meet the residency requirement within one (1) year of date of hire. Failure to comply with the residency requirement shall result in immediate termination of employment. Employees hired before August 1, 2000, who live outside the fifteen (15) mile radius may continue to do so as long as they do not establish a residence any further from the City than they presently are situated.

ARTICLE 26 - NO STRIKE

Neither the Association nor any of its officers, agents or City employees will instigate, promote, encourage, sponsor, engage in or condone any strike, picketing, slowdown, concerted work stoppage, sympathy strike, or any other intentional interruption of work during the term of this Agreement and until a successor agreement is ratified by both parties.

ARTICLE 27 - ENTIRE MEMORANDUM OF AGREEMENT

This Agreement, reached as a result of collective bargaining, represents the full and complete agreement between the parties, and supersedes all previous agreements between the parties. Any past practices or supplemental amendments to this Agreement shall not be binding upon either party unless executed in writing by the parties thereto. Waiver of any breach of this Agreement by either party shall not constitute a waiver of any future breach of this Agreement.

ARTICLE 28 - SEPARABILITY, CONDITIONS OF AGREEMENT, AMENDMENTS AND SAVINGS CLAUSE

Section 1 - This Agreement constitutes an entire agreement between the parties and no verbal statement shall supersede any of its provisions.

Section 2 - Neither party to this Agreement waives any rights possessed by it under state or federal laws, regulations or statutes. It is intended by the provisions of this Agreement that there be no abrogation or limits of the duties, obligations, or responsibilities of the Employer which are now provided for by the state statutes. In the event of conflict between the provisions of this Agreement and such state statutes, the latter shall, in all cases, be applicable and shall prevail.

Section 3 - The term "employee" or "employees" shall refer to all employees whenever used unless specifically provided otherwise.

Section 4 - Any motions, resolutions, or ordinances heretofore adopted by the Employer and inconsistent with the foregoing provisions of this Agreement are hereby superseded by this Agreement.

Section 5 - This Agreement may not be amended, altered, or added to except by the mutual consent of

the parties in writing.

Section 6 - If any article of this Agreement or an addenda thereto should be held invalid by operation of the law or any tribunal of competent jurisdiction, or of compliance with, or enforcement of any article should be restrained by such tribunal, the remainder of this Agreement and addenda shall not be affected thereby and the parties shall enter into immediate collective bargaining and negotiations for purposes of arriving at a mutually satisfactory replacement for this article.

ARTICLE 29 – WASHING PERSONAL VEHICLES

Employees shall be allowed to wash their personal vehicles on their own time in the City’s garage.

ARTICLE 30 - DURATION

This agreement shall be binding and in full force and effect from January 1, 2019 through December 31, 2019

CITY OF CHETEK

_____ Date _____
Jeff Martin, mayor

_____ Date _____
Jessica Larson

_____ Date _____
Jeryl Vonderheid, WPPA

APPENDIX "A"

Wages effective January 1, 2019

Full-Time Employees:\$23.75

Establish Top Patrol/Investigator 24.27

The January 1, 2019 wage reflects a 2% increase

Night Differential: Full-time bargaining unit members, in addition to their regular, hourly base rate of pay, shall be compensated an additional 40 cents per hour for all hours worked during second shift of 6:00 p.m. and 6:00 a.m.

Longevity: Beginning the first day of the month following the employee's anniversary date, the following longevity rates shall be added to the employee's base hourly rate of pay:

After 5 years of employment	\$.15 per hour
After 10 years of employment	\$.25 per hour
After 15 years of employment	\$.35 per hour
After 20 years of employment	\$.45 per hour
After 25 years of employment	\$.55 per hour

APPENDIX "B"

4 Short Sleeve Shirts
4 Long Sleeve Shirts
4 Pair of Pants
Bullet Proof Vest *
1 Duty Weapon *
Duty Holster
1 Expanding Baton *
1 Pair Handcuffs *
1 Pepper Spray
All Leather or Ballistic Nylon Gear *
1 Leather Jacket
1 Reversible Raincoat
All Patches and Necessary Badges, Collar Brass, etc. *
1 Baseball Cap
1 Parade Hat
1 Traffic Ticket Book & Holder *
1 Ordinance Ticket Book and Holder *
State Statute & Municipal Ordinance Books *
All issued keys*

Items indicated with a (*) are to be returned upon leaving employment with Chetek Police Department.

Kathy J. Davis
1225 West Stout Street
Chetek WI 54728
715-642-0939
redwingwren@charter.net

November 09, 2018

City of Chetek Common Council
220 Stout Street
Chetek WI 54728

Dear Mayor & Council Members,

This letter is meant to serve as official notice of my retirement from the City of Chetek, effective January 5, 2019. I have enjoyed working for the City for nearly 25 years, the first two years in a part-time position.

I'm thankful to the City for the opportunities I received through continued education and inspirational training that enabled me to become part of a team that promotes personal growth and the confidence and ability to assist others.

As much as I look forward to retirement, I know I will miss working with my officers, Chief Ron, Judge Harrison, and the many hard working City employees I've come to know and respect. I'm proud of the work I've done as a part of the 'City Team' and I truly appreciate the support and friendship Carmen has shown me through the years.

In closing, I want you to know that I look forward to working with my replacement, and that I will do my best to see that Ashlea is given every opportunity to learn court procedures and policies, and made aware of resources she can access after January 5th for both court and police department matters. Furthermore, I am happy to assist anytime Ashlea or Chief Ron has a question regarding something they may not be familiar with.

Very Sincerely,


Kathy J. Davis

CC: Chief Ron Ambrozaitis