

City of Chetek Common Council Meeting Agenda  
Tuesday, September 11, 2018 - 6:00 p.m. – Council room, 220 Stout Street, Chetek, WI

**AGENDA:**

Call to order

Roll call – Scott Bachowski\_\_\_\_, Denise Moran\_\_\_\_, Mark Eby\_\_\_\_, Mark Edwards\_\_\_\_ Mayor Martin\_\_\_\_

Prayer

Pledge of Allegiance

Approve agenda

**PUBLIC COMMENT** citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

**MAYOR COMMENTS**

**CONSENT AGENDA:**

1. Council minutes from August and City claims from August
2. Department/Board reports as submitted: Plan Commission July and August; Library - June; Parks - July
3. Resignations from boards/committees: None
4. Appointments to Boards & commissions: None
5. General licenses/permits:

**OLD BUSINESS -**

1. Proposed agreement with Town of Chetek to operator/subsidize cemetery

**NEW BUSINESS**

1. Consider petition for zoning text amendment - Nancy Helms
2. Land Division application - William Roberts, Klevé Street
3. Downtown business owners' concern - undetermined smell in It's Your Lucky Day Boutique, The Candy Corner, and Phills.
4. Discussion - Red Rock property- Russell Street
5. Acceptance of the CDBG grant for housing study
6. Approve agreement between City of Chetek and West Central Wisconsin Regional Planning Commission
7. Request to allow bow hunting on residential property at 225 15th Street
8. Review land lease for Chetek Hydroflites - expires October 31, 2018
9. Approve part-time hire for Chetek Police Department
10. Discussion - form new property committee for review of city building, planning
11. Chamber of Commerce request to close boat landing and airport grass runway in 2019 for speedboat racing

**Adjourn**

**NOTE:** Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the municipal clerk at (715) 924-4838 by 10:00 a.m. the Monday prior to the meeting, so that any necessary arrangements can be made to accommodate each request.

Minutes of the Meeting of the Whole of the City of Chetek held on Tuesday, August 7, 2018 at 5:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 5:02 p.m. by Jeff Martin, mayor

Present: Scott Bachowski, Mark Eby, Mark Edwards, Denise Moran, Mayor Jeff Martin

Council members met with the Town of Chetek board members - Mark Carlson, Keith Hansen, Dave Lentz, and clerk Kristy Trowbridge to discuss the future operation of the Lakeview Cemetery.

The Lakeview Cemetery board voted to dissolve at their annual meeting held in May 2018.

The Town of Chetek and City of Chetek have been subsidizing the operation of the cemetery since 2011 due the lack of operating income.

The Lakeview Cemetery lies between both municipalities. Per Wisconsin Statute 157.064(5), a cemetery association may vote to convey cemetery property and all trust funds pertaining to the cemetery property to a city, village, or town. Also, Statute 157.115 states that if a cemetery has not been maintained for a period of five or more years, the municipality shall take control.

The Town of Chetek and City of Chetek will need to decide if they want to take over their respective portions of the cemetery and operate separately or form a commission to operate under a joint agreement. A new association could be formed or simply operated jointly with an agreement.

If we want to operate through an association, we would be need to go through the process of forming a new tax exempt entity. The association would then be responsible for paying the bills, filing for licensing, handling the payroll, carrying a separate liability policy, etc. If the municipalities operated under a joint agreement, one municipality would be responsible for hiring the maintenance crew and sexton. Both municipalities would fund the cemetery operations.

A meeting will be scheduled for September, 2018 to further discuss.

Motion to adjourn by Eby, 2nd by Moran. carried.

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Carmen Newman, clerk/treasurer

Minutes of the Common Council Meeting of the City of Chetek held on Tuesday, August 7, 2018 at 6:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 6:00 p.m. by Mayor Jeff Martin  
Present: Scott Bachowski, Mark Eby, Mark Edwards, Denise Moran

Bachowski motioned to approve the agenda with modifications to the order of the items - move item 3 and 6 directly after Barron County sheriff presentation of donation. 2nd by Eby. carried.

Public comment: Shawn White, Tracy Prouty, Diane Sanders, and two other residents of Grandview Apartments (owner - Burton Home Sales out of Downing, WI) addressed the council with concerns regarding the ongoing police calls to the apartment complex. They stated there are problems with drugs, children not being taken care of, and residents causing disturbances. They are asking council to help address the problems. They feel the owner has not been of any help in the matter.

**Consent agenda** - Eby motioned to approve: council minutes & claims from July; accept and place on file minutes: Plan commission - June Housing Authority; general licenses/permits: Temporary Class "B" fermented malt beverage to Chetek Chamber of Commerce - Harvest Fest 9/8/18 and road closures. 2nd by Bachowski. carried.

**Old business** - Council met with Town of Chetek board members to discuss future operation of the Lakeview Cemetery. No agreement reached at this time. A meeting will be scheduled for September 2018.

**New Business -**

**Barron County presentation of donation** - Barron County sheriff, Chris Fitzgerald presented the City with a donation in the amount of \$20,000 from the disaster relief fund thanking the city for their contribution to the cleanup efforts. Sheriff Fitzgerald stated the donation is to be used for city parks. Motion to accept by Bachowski, 2nd by Moran. carried.

**Chetek Amvets** - request for City of Chetek to be responsible for the monthly usage electric bill at the new memorial park. Motion to approve by Bachowski, 2nd by Moran. Carried.

**Taxi Cab Service application** - John Hallquist applied for a taxi cab license to operate in the City of Chetek. Bachowski motioned to approve with the stipulation that he complies with the insurance requirements as indicated in the ordinances. 2nd by Eby. carried.

**Resolution 2018-12** - supporting the Barron County Dark Store Loophole referendum. The question proposed for the referendum to read: should the state legislature enact proposed legislation that closes dark store loopholes, which currently allow commercial retail properties to significantly reduce the assessed valuation and property tax of such properties, resulting in a substantial shift in taxes levied against other tax paying entities, such as residential home owners, and/or cuts in essential services provided by an affected municipality? Motion to approve by Bachowski, 2nd by Edwards. Carried.

**Resolution 2018-13** - accept donations in the amount of \$55.00 from the use of the airport courtesy van and appropriate to the revenue and expense accounts in the budget. Motion to approve by Eby, 2nd by Edwards. Carried.

**Request for sewer credit** - Neil Thalacker 43 Wisconsin Avenue requests a credit on sewer charge for extra 1,000 gallons billed due to burst hose outside. Motion by Bachowski to approve - 2nd by Moran. Carried.

**Renewal on Temporary Use Agreement - The Mill** - Bachowski motioned to approve the renewal of the use agreement for the use of Dixon Street for parking with the additional language stating that the area between 646 Banks Street building and 612 Stout shall be available for public parking when events/parties are not being held at The Mill. Lease term to be extended to concur with the renewal of the conditional use - February 25, 2019. 2nd by Moran. Carried.

Motion to adjourn by Eby, 2nd by Bachowski. Carried.

Minutes of the Special Meeting of the Common Council of the City of Chetek held on Tuesday, August 14, 2018 at 4:30 p.m. at the Community Center, 711 First street, Chetek, WI

Meeting was called to order at 4:30 p.m. by Scott Bachowski, council president

Present: Scott Bachowski, Mark Eby, Denise Moran

Absent: Mark Edwards; Mayor Jeff Martin

Moran motioned to enter into closed session under Wisconsin Statute 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations - discuss appeal on denied operator license, reconvene; act on closed session item. 2nd by Eby. carried.

Bachowski motioned to approve operator license for Melissa Glaser. 2nd by Moran, carried.

Eby motioned to adjourn - 2nd by Moran. Carried.

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Carmen Newman, clerk/treasurer

The Planning Commission for the City of Chetek was called to order at 6:25 pm on July 19, 2018 by Mayor Martin. Roll call was taken present were Mayor Martin, Mark Etten, Sarah Knepper, Shawn Ayers, Mark Eby, John Hunsinger and Del Wacker. Also present was Joe Atwood, Pat Hallquist, and Matt Shilts. We were in compliance with the open meeting law. Wacker made a motion to approve minutes of previous meeting with corrections 2<sup>nd</sup> by Hunsinger. Motion carried

- 1) Discussion/Action: Approve or not approve land division in City Extraterritorial Zoning area at 609 Co. Hwy SS and 975 25 ½ Street. Mr. Schilts gave some input and said that he did the survey on both of the properties and said it is compliance with the County. Wacker made a motion and Hunsinger 2<sup>nd</sup> to approve the land division at 609 Co. Hwy SS motion carried. Etten made a motion and Ayers 2<sup>nd</sup> to approve the land division at 975 25 ½ St. motion carried.
- 2) Discuss/Action: Approve or not approve with conditions to place a tiny house at 726 1<sup>st</sup> street. (The property is zoned R-3 and is permitted conditionally.) There was discussion Knepper said it would be additional tax revenue but was not ok with the tiny home not being hooked up to the City water and sewer. The mayor said he would be in favor of the ordinance. Hunsinger had issues with setting a conditional use permit and not having it work in following year. Ayers asked what the planning commissions options were if not approved on July 19<sup>th</sup>. 2018. As far as the question by Ayers the commission would have to make a decision within 60 days. Knepper made a motion and Ayers 2<sup>nd</sup> to deny a conditional use permit for a tiny home at 726 1<sup>st</sup> Street. Motion carried.
- 3) Discuss/Action: Discuss property City acquired at 1301 Knapp Street and future development. Currently the City is looking into all options out there and what type of grants may be available to the City.

Eby made a motion to adjourn wacker 2<sup>nd</sup> motion carried.

Respectfully Submitted  
Mark Eby

The Planning Commission for the City of Chetek was called to order at 6:03 pm on August 23, 2018 by Mark Eby. Roll call was taken present were Mark Etten, Sarah Knepper, Shawn Ayers, Mark Eby, John Hunsinger. Absent were Mayor Martin and Del Wacker. Also present was Joe Atwood, Pat Hallquist, and Matt Shilts. We were in compliance with the open meeting law. Knepper made a motion to approve minutes of previous meeting with corrections of Del Wacker being present at the last commission meeting. 2nd by Etten. Motion carried

1) Discuss/Action: John Pierce wants to discuss ordinance regarding storage of scrap metal in Light Industrial District 306 4<sup>th</sup> Street. Mr. Pierce talked about having done it for years. He also supplied a list of business that he has helped. Knepper asked if he does it for business started as a hobby now has turned into business. He does recycle what he can. Mr. Ayers asked about neighbors and Mr. Pierce said that he has had no complaints with the neighbors. We can not rezone this area. We can do a text amendment. We could amend the conditional use and do any conditions that we would like. Ayers asked about his sheds and what they are used for. Mr. Etten did take a look and saw some piles have a substantial plant growth. Pierce did not object to having large piles. Some of the piles have been there because of the prices not being at a decent price. Mr. Etten recommended moving the piles a little quicker if Mr. Pierce could. Mr. Ayers said if you could get a conditional use there would probably be a fence condition. Would the scrap be worth the money to make it economic sense? Hunsinger asked Mr. Pierce about a fence and if he has thought about it. Mr. Pierce said that he has thought about it. Mr. Etten said that he would not be opposed about a fence for aesthetics use. Mr. Pierce has had no problem with rodents. Knepper, Eby, Hunsinger are not opposed to doing a text amendment. Knepper made a motion to text amendment. Hunsinger 2<sup>nd</sup> motion carried Ayers abstained.

2) Discuss/Action: Approve or not approve land division in the Extraterritorial Zoning District off County M north of Chetek. (John Morneau) Mr. Clamer was here to discuss about the split zoning from county wanted 2 lots. A driveway permit has been issued from the county. Etten made a motion to approve the land division Ayers 2<sup>nd</sup> Motion carried.

3) Discuss/Action: Approve or not approve land division in Extraterritorial Zoning District off 24 ½ Street and Co. Rd M North of Chetek. (Tom Kurschner) Mr. Shilts came to explain the split and has already been approved a driveway. Etten made to approve Ayers 2<sup>nd</sup> motion carried.

4) Discuss/Action: Approve or not approve land division in Extraterritorial Zoning District off 22 ¾ Street west of Chetek. (APG Sletten) Mr. Shilts was here to explain about going from 1.5 acres to 2.5 acres. Etten made a motion to approve 2<sup>nd</sup> by Ayers motion carried.

5) Discuss/Action: Approve or not approve land division in the City of Chetek off Kleve Street. (William Roberts) Mr. Shilts was here to explain he says that it could be rezoned to residential. Mr. Roberts was also present and that he did say that he had open heart surgery and the chief was vulgar with him and that is when Mr. Roberts told Mr. Atwood and the Chief to get off his property. Property is about 70% cleaned up at this point. Joe is recommending that the council not approve until property is

cleaned up. Knepper has no issue with proposing the lots neither does Hunsinger. Knepper made motion to approve the land division and 2<sup>nd</sup> by Hunsinger motion carried.

6) Discuss/Action: Approve or not approve proposed text amendment from Helms and forward recommendations to City Council. The fee has been paid. Mr and Mrs. Helms were here to explain why they want to do a text amendment. They have talked with the owners about purchasing the building and rent the space back out to Glass on Silk. Joe and the Helms Architect did inspect the building and it is a sound building. They would sell their home and live in part of the building. The building goes along with being adjacent to the Mill. There is a lot of history and historic value with the building. Glass on Silk currently has a lot of outdated things in a large area of the property. They do online business and they would like to downsize. Everything is done online so there is no store front. The dock area would remain the same and be used by Glass on Silk. The Planning commission can make the decision to stop it. Mr. Ayers said that he would be concerned with the safety and health hazard to the Helms. One question was is there not an ordinance in regard to residential parking. Mr. Etten feels we are opening a can of worms and as soon as you walk out of the building you are now on public property. Mr Ayers has issues with no off street parking. Hunsinger made a motion to recommend to council that the city not make a text amendment allowing a residence in a light industrial zoned property. Etten 2<sup>nd</sup> motion carried.

7) Discussion/Action: Look at some model ordinances for tiny homes. This is tabled to September meeting.

Knepper made a motion to adjourn Etten 2nd motion carried.

Respectfully Submitted

Mark Eby

Minutes of Calhoun Memorial Library Board of Directors Meeting, June 5, 2018.

The regular monthly meeting was called to order at 9:00 A.M. on June 5, 2018, by President, Jean Wacker, at Calhoun Memorial Library.

Members present :Jean Wacker, Rachel Westberg, Nancy Nix, Kathy Hayes, and Lucy Zachary. Also present: Library Director, Carol Burnham.

The agenda was approved by motion of Rachel Westberg, second by Nancy Nix. Motion carried.

Public Comment: An email and several notes of thanks were received from patrons.

Minutes of May 1, 2018 meeting were presented to Board members in printed form. Motion by Kathy Hayes, second by Rachel Westberg, to accept minutes of May 1, 2018 meeting as presented. Motion carried.

Treasurer, Kathy Hayes, presented the May expenditures, year to date budget, Act 150, and checking account reports. Motion by Nancy Nix, second by Lucy Zachary, to accept May treasurer's reports as presented. Motion carried.

Motion by Rachel Westberg, second by Nancy Nix, to pay \$2,353.76 for the new furniture and \$400.14 for display units--a total of \$2,753.90 out of the Library checking account. The balance of the purchase is being covered by the Friends of the Library.

Library Director, Carol Burnham presented petty cash, statistics, activities, Friends of the Library liaison, and her director reports.

Rachel Westburg, School Representative reported on school activities.

Debra Jacobs is our new cleaning person.

Library Director, Lucy Zachary's term will expire on June 30, 2018.

Delivery service key and code were discussed, as well as, listed authorized persons. Motion by Lucy Zachary, second by Nancy Nix, to add Kathy Hayes to list of persons authorized to have code and keys made for Library delivery purposes. Motion carried.

Motion by Nancy Nix, second by Kathy Hayes, to elect the following officers: Jean Wacker-President, Nancy Nix-Vice President, Kathy Hayes- Treasurer, and Rachel Westberg- Secretary. Motion carried.

Items for next meeting agenda on August 7, 2018 are new board member, rough draft of 2019 budget.

Meeting was adjourned.

There was no July meeting  
scheduled.

Respectfully submitted,

Lucy Zachary



**Parks & Beach Committee**  
**Board Meeting Minutes Tuesday July 17, 2018**  
**5:00 PM – The Center at 711 First Street**

CALL TO ORDER: Donna Bachowski, Committee Chair

PRESENT: Denise Moran, Joe Atwood, Jeff Martin, Dan Knapp, Mark Etten, and Jim Metcalf

ABSENT: Jennifer Blatz

ACCEPTANCE OF PRIOR MEETING MINUTES:

OLD BUSINESS:

NEW BUSINESS: The meeting began with a slide show presentation by Dave Blumer of LEAPS (Lake Education Planning Services, LLC) in Chetek. The demonstration was designed to inform the Committee of the Trophic Classification of our lake and lakes in general. How and why they can become green, the role we play in that process and what we can do to slow down the process. Dan Knapp arranged for the visit from Dave who shared a lot of science with the Committee.

After that portion, the Committee toured the parks in town to get a general overview of needs that we might be able to address. On foot we crossed the street to look at the public dock about which tenants had raised concerns at a recent board meeting. Since that time, there has been a Port-A-Potty placed at this visit, the Committee was to assess the foliage present along the green areas that border the pathway down to the water.

On Wednesday, July 18, the following day at 9:00 AM, Amanda Kostner, a Shoreland Conservation Consultant, with the Green Frog Company, is scheduled to visit this site to offer suggestions to address the concerns of the neighbors while complying with the grant agreement forged with the DNR and Charter School children who did this work years ago by planting native grasses and greenery.

The Committee then took to their cars and toured the parks beginning with the ball field and those bathrooms – heard some talk of Pickleball Courts and some chatter about paving the old hoops court for needed parking. We briefly stopped at the dam and moved on to Philips park. We discussed accessibility issues facing handicapped individuals in that park as we walked down to beach and looked at those bathrooms. Committee Members, Dan Knapp and Joe Atwood, both knowledgeable about concerns facing Park and Beach system answered our questions. Moved on to the airport and all the planning already off the ground for the new facility there. There was discussion about what it will look like. On our way back into the downtown area we made one final stop at

\_\_\_\_\_ **??? Help Donna?** Noted there would be tree problems and some sidewalk/concrete troubles to turn that location into a useable public dock with great access to downtown.

Meeting was adjourned by Chair Bachowski with a reminder about the Amanda visit the following morning at 9:00 AM.

Next meeting: Thursday, July 26, 2017 at 5:00PM at City Hall to determine what is to be Phase II – following the start of Main Street Park.

Respectfully submitted:

Denise Moran  
Recording Secretary  
Sunday, July 29, 2018  
12:08 AM

City of Chetek  
Petition For Zoning Text Amendment

I, the undersigned, hereby petition the City Council of the City of Chetek, Wisconsin, to amend the zoning code.

Chapter 118, Article 82 Section \_\_\_\_\_

Current language of the zoning code: (fill in or attach copy of zoning code section requesting for change)

light industrial - does not allow a residence on property

Requested change to zoning code: to allow a residence in  
light industrial bldg.

What is the purpose for the requested change: Property owners want to  
be able to live in bldg on one side and lease other  
side for retail use and for light industrial use.

Facts indicating that the proposed change will not be detrimental to the general public interest and the purposes of the zoning code: \_\_\_\_\_

Petitioner Name: Nancy Helms Phone # 715-790-0491

Street address: 518 Schofield St. Chetek WI

Provide the address and parcel number of any real estate owned by petitioner that would be affected by the change: Parcel # 211-8188-07-000 address: 612 Stout St

Provide the following:

1. Names & addresses of all abutting and opposite property owners within 300 feet of the property to be altered
2. Plot plan or survey map showing the property to be affected by change and location and existing use of all properties within 300 feet of the area proposed to be affected.
3. The existing use of all buildings on such land.

Nancy Helms  
Petitioner signature

Date 7/23/18

**OFFICE USE ONLY**

Original routed to City Hall 7/23/18 (date) Petition # 3-2018  
Date paid \_\_\_\_\_ receipt # \_\_\_\_\_  
Hearing publication dates 8/22 and 8/29 Hearing Date 9-11-18  
Notices mailed to property owners within 300 feet 9/4/18 (date)  
Packets sent to Planning Commission members: 9/11/18 (date)

At least ten days prior, written notice shall also be given to the clerk of any municipality within 1,000 feet of any land to be affected by the proposed change or amendment. Date \_\_\_\_\_

Applicant Information

Property Owner: William Roberts Contractor/Agent: \_\_\_\_\_  
Mailing Address: P.O. Box 314 Mailing Address: \_\_\_\_\_  
Chetek WI 54728  
Daytime phone: \_\_\_\_\_ Daytime phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Email: \_\_\_\_\_  
Surveyor: Matt Shilts daytime phone: 715-651-5476  
Mailing address: 2092 15th Ave email: matt@shiltslandsurveying.com  
Cameron, WI 54922

Site Information

Total Acreage: 3.46 acres size of original parcel 33.7 acres Number of Lots 4  
Legal Description: Lot 1 of CSM 19-816  
Zoning district: R1\_\_\_ R2\_\_\_ R3\_\_\_ CBD\_\_\_ C1\_\_\_ C2\_\_\_ C3\_\_\_ I1\_\_\_ I2 X A1\_\_\_ W1\_\_\_ AP\_\_\_ PUD\_\_\_  
Current use of property: Existing House + Vacant land  
Existing use surrounding property: Residential + Ag Land

Proposed use

Proposing to divide property into 4 lots (indicate number) Average size of lots 0.86 acres

Proposed zoning change: R2

The lots are being created to accommodate (circle) single homes duplex commercial industrial

Water/Sewer will be supplied by: city service Already exists well/septic/holding tank \_\_\_\_\_

The division of the parcel provides access to an existing public road by: (check one)

X each new division has frontage on an existing public road. Name of road Kleve St  
N/A a new public road, proposed road name: N/A  
N/A a new private road, proposed road name: N/A  
N/A Easements for driveway or ROW purposes: N/A

Applications are due the first Monday each month

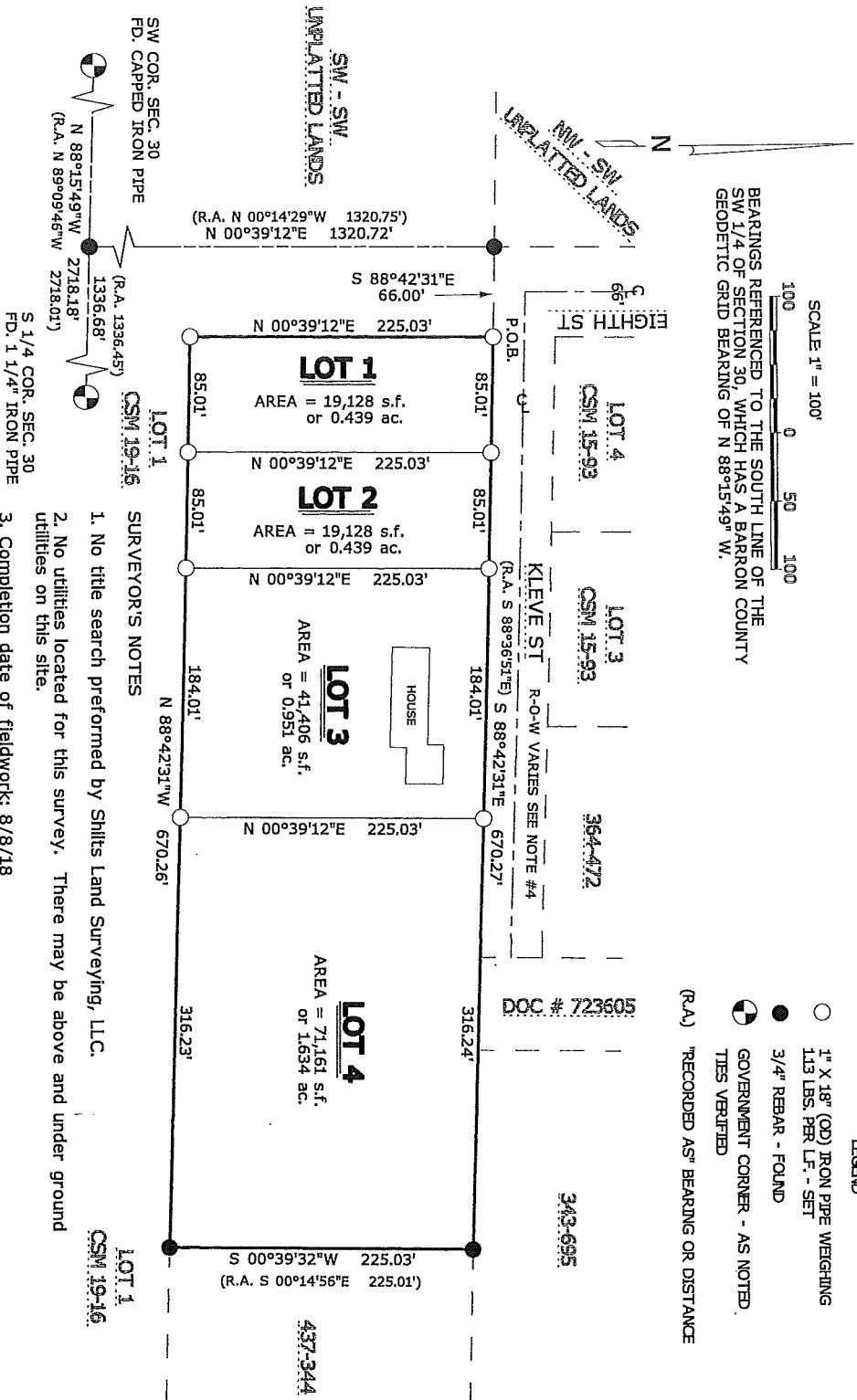
I attest that the information contained in this application is true and correct to the best of my knowledge.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Agent/Contractor Signature Matt Shilts Date 8/7/18

# BARRON COUNTY CERTIFIED SURVEY MAP

A PART OF CERTIFIED SURVEY MAP #2645, VOLUME 19, PAGE 16, ALSO A PART OF THE SE 1/4 OF THE SW 1/4 OF SECTION 30, T. 33 N, R. 10 W., CITY OF CHETEK, BARRON COUNTY, WISCONSIN.



PREPARED FOR:

BILL ROBERTS  
P.O. BOX 314  
CHETEK, WI 54728

SHEET 1 OF 2

SHILTS LAND  
SURVEYING, LLC

2092 15th AVENUE  
CAMERON, WI 54822  
TELEPHONE 715-651-5476

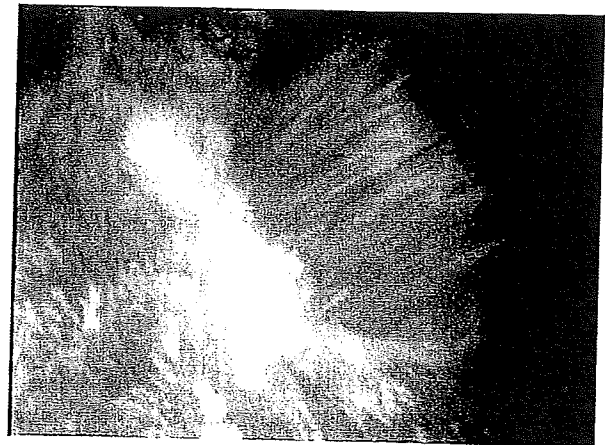
# PUBLIC WORKS GROUP BLOG

AUGUST 29, 2011 BY CIVILE

## Got Sewer Gas Smell?



One of the most common complaints we received at the city where I used to work was sewer odors in homes or businesses. The callers always assumed it had to be caused by the city sewers, and therefore, they always requested that we flush our lines to solve the problem. So the city had adopted the practice of responding to these calls by flushing the sewer in front of the home or business of the caller. It always frustrated me because of course our sewers smelled and flushing them was not going to permanently solve the person's problem. But unfortunately it was difficult to get people to accept the fact that if they have a sewer smell it's most likely due to a problem with their plumbing.



### Finding the real solution to the problem




Occasionally some people would call back after we cleaned our sewer because of course the problem did not go away. So because at this point they were more willing to accept that it might be a problem in their own building, we were able to work with them to help discover the source of their problem. In most cases it was either a vent that had developed cracks or holes or was blocked. In one case we found the sewer for the business had broken underground in front of the building. We realized this because we had gone into the basement of the neighboring business and saw sewage seeping in and running down one of their walls. If you're interested in other causes of sewer odors, there's a great write-up by the askthebuilder site: [Sewer Gas Smell](#). The post also discusses methods of finding and solving the problem. One additional tip I didn't see on

that site was to put a small amount of vegetable oil in floor drains that are infrequently used (just enough to cover the water surface because normally putting oil in sewers is a very bad idea). This helps prevent the water from evaporating.

### **When cleaning the city sewer does help**

Although cleaning city sewers does not help eliminate sewer odors in a home or business, it can help minimize odors that are experienced along a street in communities with combined sewers. These sewers convey both sewage and rain water so the inlets and catch basins along the street are directly connected to the city's sanitary sewers. And because of this, sewer gas is sometimes vented out of the sewer through these basins. Where I worked, the city still had some areas with combined sewers. And at some of these locations, the smell along the street seemed to get worse during times of low flow or no rain. So we found we could minimize the smell by flushing water into the sewer. However, we had at least one area with high sewer flows that would continually vent through the basins. Finally in this location we had to replace the basins with ones that had traps to prevent the smell from leaving the sewer.


So if you're experiencing sewer gas odors in your home, it's best to follow the advice found on the askthebuilder site and call a plumber rather than the city. However if you have no smell in your home, but notice an odor out along the road, particularly near an inlet, then it's best to call the city or utility company.

 Share / Save   



Related posts:

1. **Science Conference Held in Sewer**
2. **Smart Tagging Engineering Plans**
3. **Getting Calls about Rats?**
4. **A Day in the Life of an Engineer – Day 18**

 CIVIL ENGINEERING, PUBLIC WORKS, WASTEWATER

# COMBINED SEWERS, SEWER GAS, SEWER ODOR, SEWER SMELL

## Why Do I Have Sewer Smells In My Home or Business?

Before we discuss why you may be getting smells through your drain pipes, let's first take a look at how your plumbing is supposed to work. Properly constructed and maintained plumbing will prevent sewer smells from entering your pipes.

### **How Your Plumbing is Supposed to Work**

What comes in must go out, and half of plumbing is about getting rid of waste. The plumbing system inside your home or any building consists of a network of pipes, vents and traps. These are the least visible and least glamorous elements of your home's plumbing. But this system of branching pipes that carry off liquid and solid wastes is just as important as the incoming system. Each plumbing fixture (toilet, sink, shower, floor drain, etc.) is connected to this system of pipes that carry the wastewater to the public sewer. This system safely removes waste for treatment and provides a critical barrier that keeps sewer gases and bacteria from entering your home.

### **How Vents and Traps Work**

At first glance, drains seem to work even without traps and vents. Plenty of do-it-yourselfers leave out these key components, without understanding their importance.

- Traps hold enough water to form an airlock against sewer gases.
- The trap in each fixture, when properly vented, provides a liquid seal that prevents sewer gases from entering the building.
- Vents allow sewer gases to flow up the soil stack and exit the DWV system without coming into your home through plumbing fixtures.
- Vents equalize pressure to aid drainage and allow sewer gases to escape to the outer air.
- Without a properly functioning trap and vent, high or low pressure in the drains may create unsafe conditions.
- The vent system allows outside air into the drain system to keep vacuums from forming in the drains. Think of vents as upside-down drains with gasses rising in the pipes in the same way that water flows down them.
- Each plumbing fixture should also have a vent that allows odors and sewer gases to escape and atmospheric pressure to enter, thus preventing backpressure when water fills the pipes.

#### *High pressure*

- Without venting, high pressure in the drains may force sewer gas out through traps and toilets.
- You'll probably hear gurgling and bubbling in the fixtures.
- You may also smell the vile bacteria odor mixed with sewer gas.



### *Low pressure*

- Without proper venting, lower pressure in the drains may cause siphoning in the traps whenever you drain fixtures.
- If the traps are dry, sewer gas vents directly into the house.

### **I Do Get Sewer Smells, What Do I Do Now?**

There are a variety of reasons that sewer smells may be entering a home or business. These include:

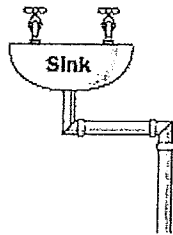
- A common reason is the lack of required traps or vents. Every fixture should have a trap and a vent pipe to keep smells from entering the home. If traps and vent pipes are missing, you may need the help of a plumber to install them immediately.
- A common reason is broken seals around the toilet that allows water to siphon or dry out the traps and thus allowing smells to enter the home. There could be an air leak at the wax ring of the toilet or in the vent pipe. Rotted or damp wood can also cause the smell. Check to see if the toilet is tightly sealed to the floor. Grab the bowl of the toilet and try to slide it from side to side. It should resist a few pounds of pressure. If the toilet rocks from side to side, the wax ring has failed. You may need the help of a plumber to fix these problems.
- A frequent cause for inside odors is a dry trap. Pouring a quart of water into all sinks, showers/tubs and floor drains may correct this problem. All drains to a sewer system have a "P" shaped trap that is usually filled with water. The trap provides a seal to keep out sewer gas. If your basement floor drain is rarely used, water evaporates from the trap over time. Eventually the seal is eliminated, allowing sewer gas (and smell) into your house. The solution is easy: pour water into the drain.
- Specifically, the trap under the basin may not be holding enough water and is allowing sewer fumes into the room. You may want to inspect your trap and be sure it holds enough water.
- If you have an old "house trap" in your basement the trap may be cracked or broken allowing smells to seep through the cracks and into your home.
- If the smell is noticeable mainly around a sink, try flushing a strong cleaner and bleach down the sink's overflow-the small hole(s) inside the bowl near the rim. When the sink fills to near overflowing, water is routed through an inner chamber to the drain. Debris can collect inside the inner chamber, causing odor. T
- There may be a small leak in one of the vent lines of the plumbing system, or a small leak around the base of a toilet or other fixture. You may need the help of a plumber. Check for loose fittings, corrosion, or holes in vent piping. Also, check the top side of horizontal drain pipes. If the top is rusted, it may never leak liquid,

but it will leak sewer gas. Drain lines made of copper, steel or cast iron may all exhibit this problem.

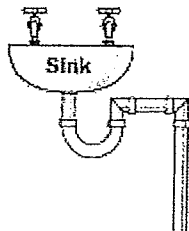
- If you have older cast iron piping you may be getting smells through cracks in your pipes. This type of piping has a habit of forming a crack along the topside of the pipe over time, and this could be where your smell is coming from. You may need to inspect every inch of piping for cracks or openings where the smell is coming from, and then make the repair from there. If an entire length of pipe is cracked (quite common), you should replace it using PVC drain pipe of the same size, with no-hub couplers to fit the pipe into place.
- A frequent cause for inside odors is a clogged vent. You may need the help of a plumber or a handyman to disconnect the vent pipes inside your home and clean your vents all the way through the roof.

### Examples of Good, Band and Ugly Plumbing

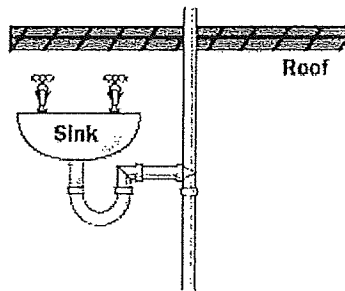
Lets say your home has this type of plumbing for a sink.



The problem with this approach is that as the rather malodorous fumes in sanitary sewer lines can flow right up your pipes and into your home through the sink drain. Therefore, plumbing codes require a "trap" at every drain opening, as shown here:

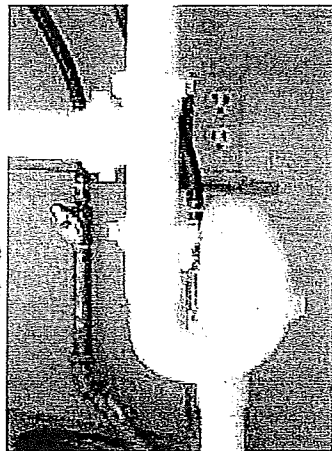


The idea is that water gets trapped in the "P." This water blocks the fumes from the septic tank and keeps them from entering the bathroom. Unfortunately, a P-trap alone does not solve the problem because it turns out that the fumes in sanitary sewer lines may fluctuate in pressure. The fumes may simply bubble through the water in the trap and cause the same problem. Therefore, there is the concept of a "vent pipe", which allows the pressure to escape, as shown here:

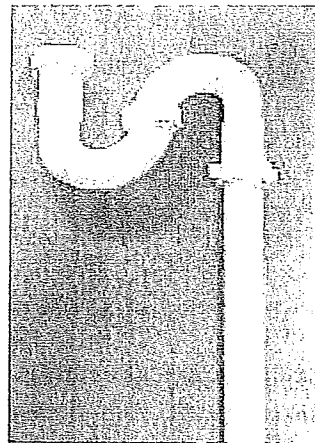


You may have wondered why houses have pipes sticking up out of the roof. They are vent pipes to relieve the pressure so that P-traps can do their jobs. It turns out that vents also break vacuums so water flows down the pipes faster.

### Other Examples of Traps



P Trap



S Trap

### How Do I Find Places Where Sewer Gas Is Coming Is Entering My Home?

1. CHECK ALL OF THE TRAPS IN YOUR HOUSE TO MAKE SURE YOUR WATER SEAL OF THE SEWER IS CORRECT.
2. GO ON THE ROOF OR HAVE A PLUMBER OR HANDYMAN GO ON THE ROOF AND CHECK ALL OF YOUR VENT STACKS TO SEE IF IT IS CLOGGED OR IF A DEAD RODENT HAS LODGED IN ONE OF THE VENT PIPES.
3. RE-INSTALL THE BOWL-WAX RINGS ON THE TOILETS IN YOUR HOUSE, SOMETIMES THEY GET OLD AND LET SEWER SMELLS SEEP IN.
4. IF YOU ARE ON SLAB FOUNDATION, CHECK TO SEE IF YOU HAVE ANY SEWER-LEAKS IN YOUR PIPES GOING INTO YOUR FOUNDATION OR UNDER YOUR SLAB FOUNDATION. (YOU MAY NEED A SMOKE TEST FOR THIS).

5. GET A SMOKE TEST DONE ON YOUR DRAINS. A PLUMBER/DRAIN CLEANER WILL CAP OFF ALL DRAIN VENTS ON YOUR HOUSE, AND BLOW SMOKE IN YOUR DRAIN, WASTE, VENT SYSTEM; WHEREVER YOU SEE SMOKE IN YOUR HOUSE, THAT IS WHERE THE SEWER SMELL IS COMING FROM.

**Agreement Between the  
West Central Wisconsin Regional Planning Commission  
and Units of Government in Barron County for Completion of  
Barron County Housing Studies**

***I. Introduction***

This agreement is entered into by and between the West Central Wisconsin Regional Planning Commission (hereinafter referred to as the Commission) and participating units of government in Barron County inclusive of the City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County (hereinafter referred to as Units of Government).

Witnesseth That:

WHEREAS, the Commission is a regional planning agency duly constituted pursuant to the provisions of Section 66.0309, Wisconsin Statutes, that is authorized to enter into contracts to provide technical planning assistance to local governments and/or private entities; and

WHEREAS, Units of Government in Barron County desire to create individual and countywide *Housing Studies*; and,

WHEREAS, Units of Government in Barron County have determined that, in order to create individual and countywide housing studies in an efficient, economical, and effective manner, it is necessary to procure the services of professional planners.

NOW, THEREFORE, in consideration of the mutual covenants and agreements as hereinafter set forth, the parties to this agreement do hereby agree to the following:

***II. Scope of Services to be Performed by the Commission***

- A. The Commission, in cooperation with the Units of Government in Barron County, will prepare individual housing studies for the six communities plus an overall Barron County housing study consistent with the study outline and process described in Appendix 1.
- B. The Commission will provide one full-color copy of the final study to each Unit of Government as well as a CD-ROM digital version.
- C. The Commission will assist the City of Chetek with Community Development Block Grant administration requirements as spelled out in the agreement between the City of Chetek and the Wisconsin Department of Administration.

***III. Responsibilities of the Units of Government in Barron County***

The Units of Government in Barron County agree to perform the following services and to assume the following responsibilities with respect to this agreement:

- A. Those responsibilities required to complete the activities described in Attachment I, including all public noticing and communication with community activities, interviews, and organizing the public housing forums.
- B. The City of Chetek will act as the project lead for Community Development Block Grant (CDBG) funding purposes.

***IV. Time Schedule***

- A. The aforementioned services and items of work shall be performed during the period beginning September 01, 2018 and ending before May 01, 2019, unless such period is amended by mutual agreement between the parties to this agreement.

- B. The Commission and any Units of Government shall reserve the right to cancel this agreement upon thirty (30) days notice to either party if either party determines that the other party has not performed properly in any substantial respect or if either party determines that the other party has failed, neglected or refused to carry out the terms of this agreement.

**V. Financial Payments**

- A. It is expressly agreed by and between the parties to this agreement that the aforementioned services will be provided at a cost not to exceed \$63,200.00 in response to a billing(s) submitted by the Commission. As described in Attachment I, this cost includes:
- i. \$63,200 for the housing studies, of which 50% of these costs will be covered by a CDBG-Special Project Grant Award as coordinated by the City of Chetek; and
  - ii. The total costs (inclusive of the local match and CDBG funding) for each unit of government is as follows:

Unit of Government	Local Match	CDBG Funding
City of Barron	\$4,400	\$4,400
Village of Cameron	\$4,000	\$4,000
City of Chetek	\$4,400	\$4,400
City of Cumberland	\$4,400	\$4,400
City of Rice Lake	\$5,000	\$5,000
Village of Turtle Lake	\$4,400	\$4,400
Barron County	\$5,000	\$5,000
Total	\$31,600	\$31,600

- B. Units of Government will be invoiced by the Commission for the local match portion only. The City of Chetek will request the CDBG funding from the Wisconsin Department of Administration on behalf of all Units of Government and will be invoiced by the Commission for that portion of the study costs.
- C. The services to be completed by the Commission under this agreement shall be performed in a reasonable and professional manner, acceptable to the Units of Government and their staff.
- D. In the event that any Unit of Government decides to discontinue work on the contract before its completion, due to no fault on the part of the Commission, the Commission will charge the Unit of Government only for work completed.

**VI. Title VI Non-Discrimination**

During the performance of this contract, the Commission assures that no person shall on the grounds of race, color, religion, national origin, sex, disability, or veteran status as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (P.L. 100.259), and the U.S. Department of Transportation implementing regulations be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination in the execution of this contract. The Commission's services will also be performed in accordance with the *West Central Wisconsin Regional Planning Commission Title VI Plan—Language Assistance Plan and Public Participation Plan* adopted September 11, 2014 and as amended September 14, 2017.

**VII. Miscellaneous Provisions**

- A. It is hereby understood and agreed upon by all parties thereto that this agreement is as and for the provision of certain, defined services, as set forth in Section II. In this respect and in its capacity under this agreement, the Commission and its employees, agents and officers are performing on an independent contractor basis and in no event shall the Commission, its agents, employees or officers be considered to constitute agents, employees, or officers of the units of government.

- B. The Commission shall not assign, transfer or subcontract this agreement without the approval of the respective Units of Government with the exception of one subcontract with the Survey Research Center at the University of Wisconsin-River Falls.
- C. This agreement may be modified or amended in writing by mutual agreement of the Commission and the all Units of Government.
- D. The Commission shall furnish full workman's compensation coverage for all Commission employees.
- E. In the event a dispute arises regarding the performance of a party under this agreement, the parties shall meet and attempt to resolve the dispute. If the parties are unable to resolve the dispute, either party may immediately terminate this agreement. Units of Government shall pay the Commission for any work performed up to the time of termination.
- F. The City of Chetek and the Commission certify that no payment of money or any form of consideration has been offered to or given to a City of Chetek employee for the purpose of procuring this agreement.
- G. All communications to the Commission concerning the terms and/or performance under this agreement shall be made to Chris Straight and/or Lynn Nelson, and all communication pertaining hereto to the City shall be made to Carmen Newman, City Clerk/Treasurer, further, each Unit of Government will designate a point a contact for the project..
- H. Each person signing this agreement personally warrants and represents that he or she is duly authorized and empowered to enter into this agreement.
- I. It is hereby understood and agreed upon by all parties thereto, that due to the number of parties to this agreement, a separate signature page is provided for each party.

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**West Central Wisconsin Regional  
Planning Commission**

\_\_\_\_\_  
John L. Frank, Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joe Waichulis, Jr., Secretary/Treasurer

\_\_\_\_\_  
Date



*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**City of Chetek**

\_\_\_\_\_  
Jeff Martin, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carmen Newman, City Clerk/Treasurer

\_\_\_\_\_  
Date

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**City of Cumberland**

\_\_\_\_\_  
Bert Skinner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Julie Kessler, City Clerk/Treasurer

\_\_\_\_\_  
Date

# Appendix 1

## Barron County Housing Study

### Project Overview

Housing studies will be prepared individually for each of the following communities: Barron, Cameron, Chetek, Cumberland, Rice Lake, and Turtle Lake. An overall Barron County study will be prepared as well.

#### Study Outline

The following are the primary sections of each study:

- I. Introduction
- II. What is LMI Housing? *(required to make project CDBG eligible)*
- III. Housing Supply
  - community housing stock
  - owner-occupied housing
  - renter and group housing
  - LMI, workforce, & senior housing supply
- IV. Land Availability and Costs *(limited in County-level study)*
- V. Housing Demand
  - demographic trends and projections
  - housing sales and financing
  - LMI, workforce, & senior housing demand
  - brief discussion on quality of life influence on housing demand
- VI. Housing Gap Analysis
  - owner and renter gap analysis
  - LMI, workforce, & senior housing gap analysis
- VII. Key Tools and Recommendations

Appendix: Barron County Housing Data

Appendix: Housing Toolbox

Due to limitations on time and resources, the studies will not include:

- the analysis of infrastructure availability and its influence on local housing;
- the analysis of specific properties, including the potential rehabilitation and re-use;
- in-depth analysis of the individual components of housing costs (e.g., trends in the construction trades, housing material costs, specific reasons for foreclosures, costs of maintaining a home); and

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**Barron County**

\_\_\_\_\_  
Louie Okey, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deeann Cook, County Clerk

\_\_\_\_\_  
Date

- detailed housing supply, land availability/cost, demand, or gap analysis information at the community level, except for the six participating communities.

During the study, it is anticipated that issues and opportunities regarding some of the above excluded items will be identified during interviews, surveys, etc. This input will be included in the study and related tools may be offered (e.g., tools to encourage vertical mixed use housing in downtown areas). The six community studies will reflect the different concerns and priorities of each municipality as expressed in the initial interviews and input received during the process.

**About the Overall Barron County Housing Study.** The County-level study report will provide an overview of housing needs, demands, and gaps, while allowing some comparison between areas and communities of Barron County. This information will be pulled from the workforce surveys and other primary housing data in the housing data appendix as well as from interviews of various partners and stakeholders. The County-level study will include a housing analysis for the four villages (Almena, Dallas, Haugen, and Prairie Farm) and the towns not included in the six participating communities. Each village and town government will be requested to complete a brief community housing questionnaire. A brief summary analyzing housing supply, demand, and gaps will be prepared for each village not receiving its own study. It is anticipated that the towns will fall into 3-5 general groups having similar housing trends and gaps that will also be discussed in the study. However, the study will provide fewer details for these four villages and towns on the individual differences in housing sales, land availability and costs, and how the housing market varies by target group (e.g., workforce vs. senior housing).

**About the Appendices.** The appendices will be standalone, county-level documents with primary data, tools, and partners applicable to most or all communities, such as the Census and workforce survey results, State and Federal grant programs, and county or regional partners. Primary source data, such as Census data, will be provided by municipality (city, village, & town) when available.

## Study Process

Working with Barron County Economic Development Corporation (EDC), WCWRPC prepared a CDBG-Special Project Grant Application that was funded in late August 2018. The City of Chetek was the lead applicant on behalf of the units of government and will act as the project lead for CDBG purposes. All participating municipalities will provide input and provide their own financial contributions towards the project. The project is expected to commence in mid-September with the following key activities:

WCWRPC compiles bulk of county-level housing data	Sept.-Oct.
Workforce surveys (UW-River Falls Survey Research Center)	Sept.-Dec.
Kick-off meeting with communities & EDC; community survey	Nov.
Community and stakeholder interviews	Nov.-Dec.
Prepare initial seven housing studies & toolbox	Nov.-Jan.
Community housing forums in six participating cities & villages	Jan.
Finalize housing studies and recommendations	March

Up to 65 employers will be asked to participate in a brief workforce survey prepared, compiled, and analyzed by UW-River Falls Survey Research Center with Barron County EDC providing “boots on the ground” contacts with the businesses and organizations. A response rate of 33% (or 2,211 employees) from a variety of employer types is being targeted. Additional local input will be received through numerous interviews of local realtors, developers, and housing partners, a county-level kick-off meeting with participating jurisdictions, and the six community housing forums. Additional small group meetings or presentations to cities and villages are not planned. Regional, state, and national trend data, combined with key informant interviews and the forums, will be used to obtain insights into senior housing supply and demand.

### **Local Cost**

The total project cost is **\$63,200**. This cost includes all work to be performed by WCWRPC, UW-River Falls Survey Research Center (under a sub-contract with WCWRPC), and a small advertising allowance for the six community forums. This cost does not include additional funding for any project-related activities for Barron County EDC or the participating communities.

The cost breakdown to complete each study and related project activities are as follows:

City of Barron	\$ 8,800
Village of Cameron	\$ 8,000
City of Chetek	\$ 8,800
City of Cumberland	\$ 8,800
City of Rice Lake	\$10,000
Village of Turtle Lake	\$ 8,800
Barron County	<u>\$10,000</u>
	<b>\$63,200</b>

By participating in a county-level study, the participants are benefitting from certain economies of scale, such as the workforce survey effort and stakeholder interviews, which would have been more costly if approached as individual communities.

### **Local Contributions and Grant Match Options**

The CDBG-Special Project grant program will provide a 50% match of the project costs (i.e., the grant will only fund \$31,600 of the \$63,200 total project costs). The local match and CDBG funding for each unit of government is as follows:

<b>Unit of Government</b>	<b>Local Match</b>	<b>CDBG Funding</b>
City of Barron	\$4,400	\$4,400
Village of Cameron	\$4,000	\$4,000
City of Chetek	\$4,400	\$4,400
City of Cumberland	\$4,400	\$4,400
City of Rice Lake	\$5,000	\$5,000
Village of Turtle Lake	\$4,400	\$4,400
Barron County	\$5,000	\$5,000
<b>Total</b>	<b>\$31,600</b>	<b>\$31,600</b>

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**City of Rice Lake**

\_\_\_\_\_  
Michael Diercks, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Morse, City Clerk/Treasurer

\_\_\_\_\_  
Date

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**Village of Turtle Lake**

\_\_\_\_\_  
Andy Koenig, Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Danielle Maxwell-Parker, Village Clerk/Treasurer

\_\_\_\_\_  
Date



*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**City of Barron**

\_\_\_\_\_  
Ron Fladten, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Kazmierski, Administrator/ Clerk/Treasurer

\_\_\_\_\_  
Date

*SIGNATURE PAGE*

IN WITNESS WHEREOF, the West Central Wisconsin Regional Planning Commission, City of Barron, Village of Cameron, City of Chetek, City of Cumberland, City of Rice Lake, Village of Turtle Lake, and Barron County execute this agreement.

**Village of Cameron**

\_\_\_\_\_  
Mark Trowbridge, Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Olson, Village Clerk/Treasurer

\_\_\_\_\_  
Date



Carmen Newman <cnewman@cityofchetek-wi.gov>

---

## Fwd: Request for bow hunting

1 message

---

**Karen Zimmerman** <kzimmerman@cityofchetek-wi.gov>  
To: Carmen Newman <cnewman@cityofchetek-wi.gov>

Wed, Sep 5, 2018 at 8:52 AM

Carmen,

Please add this to the agenda for Tues. Sept 11th.

Thanks - Karen

----- Forwarded message -----

From: **Dennis & Cindy Steinmetz** <cindenst@bloomer.net>  
Date: Tue, Sep 4, 2018 at 8:02 PM  
Subject: Request for bow hunting  
To: kzimmerman@cityofchetek-wi.gov

City Council of Chetek,

This emailed letter is in regards to getting permission to allow bow hunting on the 10+ acres we own at 225 15th Street Chetek, WI. We are new residents at this property and with owning this much land we would like to let our sons bow hunt on it. They both have taken hunter safety classes and are very experienced bow hunters as they have bow hunted for many years. Please consider letting bow hunting on this property.

Thank-you  
Dennis & Cindy Steinmetz

--

**\*PLEASE NOTE NEW EMAIL: kzimmerman@cityofchetek-wi.gov**

**Karen Zimmerman**

*Utility Clerk*

Chetek City Hall

220 Stout Street | PO Box 192

Chetek, WI 54728

P: (715) 924-4838 | F: (715) 924-2476

E: kzimmerman@cityofchetek-wi.gov

- **DIVISION 2. - WEAPONS<sup>[1]</sup>**

- 

- **Sec. 62-84. - Discharge and possession regulated.**

- (a)
  - *Prohibitions; exceptions.* No person, except a police officer or other law enforcement officer in the performance of an official duty, shall fire or discharge any firearm, rifle, spring gun, air gun or pneumatic pellet gun of any description, or bow and arrow/crossbow, within the City or have any firearm, rifle, spring gun, air gun or pneumatic pellet gun or bow and arrow, in his possession or under his control unless it is unloaded and enclosed or encased within a carrying case or other suitable container pursuant to State law.
- (b)
  - *Shooting into City limits.* No person shall in the territory adjacent to the City discharge any firearm in such manner that the discharge shall enter or fall within the City.
- (c)
  - *Shooting ranges.* This section shall not prevent the maintenance and use of duly supervised rifle or pistol ranges or shooting galleries approved by the Common Council, after an advisory recommendation from the Chief of Police, where proper safety precautions are taken.
- (d)
  - *Explosive devices.* No person shall discharge or detonate any dynamite, nitroglycerin or other explosive within the City without first obtaining a permit to do so from the Chief of Police.
- (e)
  - *Hunting prohibited.* Hunting is prohibited within the corporate limits of the City.
  - (Code 2005, § 11-2-1(a)—(e))

- **Sec. 62-85. - Exceptions.**

- The Common Council of the City may, by special permit, allow limited bow and arrow hunting of deer to control certain nuisance problems that can occur when there are over-concentrations of deer population within the City limits which can cause health and safety concerns. Said permit shall be subject to the following terms and conditions:
  - (1)
    - The permitted hunting activity shall be limited to a specific and limited number of people.
  - (2)
    - All State DNR regulations and any other applicable statute, law, or regulation, shall be strictly complied with.
  - (3)
    - The parties who are to be armed with bow and arrow shall provide some evidence of their competence and expertise.
  - (4)
    - As part of any application for this permit, the proposed hunting area shall be specifically marked on a map provided to the City and advance notice shall be given to the general public by publishing at least a Class I notice, which notice shall include a map delineating the hunting area, and by giving a written notice to any adjoining property owner or to any other property owner located within 200 yards of the proposed hunting area prior to the issuance of said permit.
  - (5)
    - The applicant shall also provide evidence of appropriate liability insurance in an amount of at least \$1,000,000.00 per occurrence.
  - (6)

- Tracking and following wounded animals out of the proposed hunting area may be permitted, but shall only be allowed if said conduct is performed in a manner in strict conformity with all applicable Federal, State and other regulations. However, in no event may a shot be taken within 200 yards of any building which is not on the permitted premises or of any other individual who does not hold such a permit.
  - (7)
- The permit may specify limits to any drive or may prohibit certain specific hunting tactics.
  - (8)
- The permit may be conditioned upon such other and further additional protections as the City may deem appropriate under the circumstances.
  - (9)
- Finally, if any law enforcement personnel shall, in their sole opinion and discretion, have reasonable grounds to believe that the terms and conditions of the permit are not being strictly complied with, then, in that event, they shall have the authority to immediately revoke the permit.
- (Code 2005, § 11-2-1(g))
-

## LAND LEASE

This lease agreement, made this 18<sup>th</sup> day of September, 2008, by and between CITY OF CHETEK, a municipal corporation of Barron County, Wisconsin, hereinafter called "CHETEK" and Chetek Hydroflites Water Ski Team, Inc., hereinafter called "LESSEE".

WITNESSETH: That their mutual interest is to promote the orderly use and development of a certain Chetek boat landing area, owned by CHETEK and to provide reasonable access and use of facilities to the public and specific users; and further to insure the orderly development of the premises;

It is hereby agreed, in consideration of the covenants and promises herein contained, that CHETEK shall lease to Chetek Hydroflites Water Ski Team, Inc. that certain real estate described on attached Map "A," which is incorporated herein by reference, upon the following terms and conditions:

1. Term of lease shall be from November 1, 2008 to October 31, 2018. *Council April 2010*
2. LESSEE may erect, and maintain their concession stand and non-permanent bleachers.
3. LESSEE shall pay electric bills for the boat landing during the months of May through August each year in lieu of lease payment during the term of this lease. *2010 City will pay utilities*
4. LESSEE shall take proper care of the land and buildings thereon or to be erected thereon. If LESSEE fails so to do, CHETEK may provide necessary maintenance services and charge the same to LESSEE in the manner and at such rates as shall reimburse CHETEK for its costs.
5. Should LESSEE, its permitted successors or assigns fail to comply with the terms of this lease for a period of thirty (30) days after the time set for taking an action required under this lease or if the conditional use permit referred to in this lease is revoked, rescinded, voided or not renewed then this lease shall be deemed to be terminated and of no further force or effect. Then, in that event, Lessee shall have thirty (30) days to remove all non-permanent structures placed on the leased premises. All permanent structures and any non-permanent structures or other personal property left on the premises after said time period shall be deemed forfeited and the City may proceed to use or liquidate the same without further notice to or claim from Lessee.
6. This lease is contingent upon Lessee's related real estate maintaining a conditional use permit on said real estate.

7. Lessee has obtained a contingent rezoning of the Map "A" parcel as C-3 "Resort- Commercial", which said rezoning shall revert upon termination of this lease.
8. This lease is not assignable or transferable without the written consent of the other party hereto.
9. This lease shall be governed by Wisconsin law and shall be deemed to be severable. By signing below, each party acknowledges receipt of a signed copy hereof.

Dated this 21 <sup>October</sup> day of September, 2008, at Chetek, Wisconsin.

LESSOR:  
CITY OF CHETEK

LESSEE:  
CHETEK HYDROFLITES  
SKI TEAM, INC.

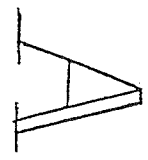
by: Dianne K. Knowlton  
Dianne K. Knowlton, Mayor

by: Alan H. Kroults  
(a duly authorized officer)

ATTEST:  
Carmen Newman  
Carmen Newman, City Clerk

by: Kelly Knowlton  
(a duly authorized officer)

VIEW



AIRPORT

PHILIP

ST.

PARK

DR.

CONCRETE

DR.

BOAT LANDING ASPHALT  
PARKING AREA

CITY PROPERTY  
LEASED TO HYDROFLITE  
FOR WALKWAY  
10 FT. WIDE

BOAT LANDING  
CITY PROPERTY LEASED TO  
HYDROFLITES  
HYDROFLITES PROPERTY

MC CLUNG