

City of Chetek Common Council Meeting Agenda

Tuesday, April 11, 2017 - 7:00 p.m. – Council room, 220 Stout Street, Chetek, WI

AGENDA:

Call to order

Roll call – Cliff Bronstad___, Bill Waite___, Mark Edwards___, Shirley Morley___

Prayer

Pledge of Allegiance

Announcement of closed session under Wisconsin Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – “Central States Pension Plan Concerns, reconvene; act on closed session item, if any.

Approve agenda

PUBLIC COMMENT citizens may direct questions/comments to the council for items not on the agenda.

The council may have limited discussion, however; no action will be taken under public comments.

MAYOR COMMENTS

CONSENT AGENDA:

1. council minutes from March & City claims for March
2. Department/Board reports as submitted –February Housing Authority minutes, February & March Library minutes,
3. Resignations from boards/committees – Jeff Ohde from ambulance board, Darryl Skoug from Board of Appeals
4. Appointments to Boards & commissions: none
5. General licenses/permits: None

OLD BUSINESS

Sidewalk replacement in the downtown district

NEW BUSINESS

1. Resignation - Ricky Lewallen from police department
2. Promotion of Travis Hakes – full time police department
3. Promotion of Cody Stauner – full time police department
4. Resignation of Tim Berning from public works – May 26th
5. Resolution 2017-5 – appropriate State of Wisconsin grant money for police department - \$11,634
6. Ordinance 761A – Section 2-177 Public Works department - director and supervisor position language
7. Renewal of Chetek Hydroflites permit for pick-up and drop-off area
8. Home Inspection and Rental Weatherization Services and fees

9. Closed session as noted earlier in meeting

Adjourn

Minutes of the Meeting of the Common Council of the City of Chetek held on Thursday, March 9th, 2017 at 7:00 p.m. in the Council Chamber, 220 Stout Street, Chetek, WI

Meeting was called to order at 7:00 p.m. by Jeff Martin, mayor.

Present: Cliff Bronstad, Bill Waite, Mark Edwards, Shirley Morley, Jeff Martin

Also present: Ron Ambrozaitis, Dan Knapp, Barron County Sheriff- Chris Fitzgerald

Mayor Martin announced a closed session under Wisconsin Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – “Central States Pension Plan Concerns, discussion regarding receivable balance with Atrium, reconvene; act on closed session item, if any.

Agenda approval: Morley motioned to approve – 2nd by Bronstad. Carried.

Consent agenda:

Waite motioned to approve: February council minutes, February claims, January & February Building/zoning report, January Housing Authority minutes, February Plan Commission minutes, December Library minutes, 2016 Library Annual report, Board appointments: Ryan Mattison to Board of Appeals, Mike Peterson to Airport Committee. 2nd by Edwards. Carried.

Old business/updates:

Bronstad motioned to authorize the back pay for interim chief, Ron Ambrozaitis, to be retroactive to January 8th, 2017. (\$3,000 annual) 2nd by Edwards. Carried.

Law Enforcement services proposal from Barron County Sheriff Department was not acted on.

New Business:

Employee resignations – Barb Babbitt from Library 3/31/17 & Jon Fick from police department 3/26/17 – motion to accept by Bronstad, 2nd by Morley. Carried.

Street closure – Waite motioned to approve request from Chetek-Weyerhaeuser Scholarship fund (CWSF) committee to close Lakeview drive from Wisconsin Avenue to City Park Drive – 6:00 a.m. until 11:30 a.m. on July 1st. Motion 2nd by Bronstad. Carried.

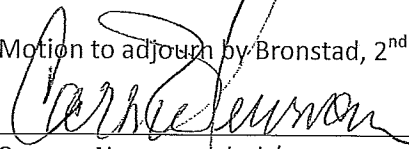
Park Use – Edwards motioned to approve CWSF request for: use of beach pavilion 4:00 p.m. until 7:00 p.m. on June 30th and July 1st 6:00 a.m. until 11:30 a.m. and Beach Band shell on July 1st 6:00 a.m. until 11:30 a.m. – 2nd by Morley. Carried.

Resolution 2017-4 – appropriating library contributions. Motion to approve by Waite, 2nd by Bronstad. Carried.

Bronstad motioned to go into closed session, 2nd by Edwards. Carried.

Motion to go into open session by Bronstad, 2nd by Waite. Carried.

Motion to adjourn by Bronstad, 2nd by Edwards. Carried.


Carmen Newman, clerk/treasurer

THE CHETEK HOUSING AUTHORITY

MONTHLY BOARD MINUTES

February 23, 2017

The Chetek Housing Authority met at Lone Oak Manor Apartments in the community room at 801 W Stout Street, Chetek WI.

CALL TO ORDER / ROLL CALL: Chair Tom Nicolaides opened the meeting at 10:30 AM. Board members present are Judy Anderson, Shirley Morley, Tom Nicolaides, Lou Ann Novak, and Denise Moran. Executive Director Jean Odell was present, as were eleven tenants.

ASSURE COMPLIANCE WITH OPEN MEETING LAW: Meeting is in compliance with open meeting law.

MOMENT OF SILENCE: There was a moment of silence to open the meeting.

MINUTES OF PREVIOUS MEETING: Minutes of the January meeting were reviewed. Denise Moran made a motion to approve the minutes; seconded by Judy Anderson. Minutes were approved.

HAAS FINANCIALS: Executive Director Jean Odell and Board members reviewed the financials from January, 2017. Lou Ann asked what has been included in the "Sundry" account thus far this year. Odell will advise. Shirley Morley made a motion to submit the financials for audit; motion seconded by Lou Ann Novak. Motion passed.

CHECK REGISTER / CHECKS FOR FEBRUARY, 2017: The check register for February was reviewed. Denise Moran made a motion to approve the February, 2017 checks, seconded by Lou Ann Novak. Motion approved. Checks will be signed and mailed today.

OLD BUSINESS:

A. EXECUTIVE DIRECTOR'S REPORT:

1. Maintenance: Executive Director, Jean Odell, reported that the tree trimming and removal project has not yet been completed; we had a boiler issue which resulted in a service call and the purchase of ceramic heaters. Tenants need to comply with the Vehicle Ownership Policy.
2. Complaints: There were two complaints regarding excessive noise; tenant was asked to reduce the noise.
3. Vacancies: We had a move-in effective February 1, and another expected in early March.

B. TENANT MEETING DOCUMENTS: Executive Director Odell distributed a list of topics discussed at the Feb. 14 tenant meeting.

C. REVISION OF DOCUMENTS: This was tabled for the current meeting.

D. PHONE EXTENSION: The new extension will be selected and set up shortly.

E. BANK ACCOUNT SIGNATORIES: A motion was made by Shirley Morley to authorize the following as signatories on bank financial transactions: Chairman Tom Nicolaides; Vice Chair Judy Anderson; Executive Director Jean Odell. Motion was seconded by Lou Ann Novak. A voice vote was taken; motion passed as a Resolution. A motion was made by Lou Ann Novak to require two signatories for all checks, one being the Executive Director. The motion was seconded by Denise Moran. A voice vote was taken; motion passed as a Resolution. Lou Ann Novak made a motion that there are two signatories for all substantial changes in investments (such a change in bank or an amount exceeding \$20,000), one signatory being the Executive Director. Motion was seconded by Denise Moran. A voice vote was taken; motion passed as a Resolution.

- F. ANY OTHER OLD BUSINESS: Each tenant needs to decide whether to continue a commitment to Charter Spectrum. The Board will then need to decide whether to continue our contract for the next four years. The deadline for the Board to cancel will be April 20, 2017. There was no other old business.

NEW BUSINESS:

- A. L.O.R.A.C.: Birthday parties with Bingo will be held the third Thursday of each month at 1:00 p.m.
- B. MISSION STATEMENT: The mission statement is no longer valid with the property being designated as "General Occupancy" with the preference for those 62 and older. We will need to revise our Mission Statement.
- C. FOCUS ON ENERGY: Check with Xcel Energy for information regarding rebates and/or energy audits.
- D. RADON AND/OR MOLD: Are radon test kits available through the county? Check with Public Health department.
- E. UPDATING DÉCOR: Tenants had a question about purchasing a loveseat for the community room. The Board felt that a committee would be a good idea. Lou Ann Novak made a motion to allot up to \$200 for the purchase of a good, clean loveseat; motion seconded by Denise Moran. Motion passed.
- F. ANY OTHER NEW BUSINESS:

OPEN DISCUSSION / COMMENTS: A tenant asked if a "New Tenant Packet" could be established, to address the most frequently asked questions, such as garbage pickup days, etc. A Power Point presentation could be created by a team of management and tenant. A tenant asked if we could consider a covered carport in front of the main building. The response was that there is no room for one. A tenant reported a faulty oven, which maintenance will investigate and repair or replace. A tenant asked if we had made a decision on the fire extinguisher for range hoods. A Board member had looked into the possibility of getting a grant for such. Apartment inspections will be completed within the next two months or so.

DISCUSS / ADD AGENDA ITEMS FOR THE NEXT BOARD MEETING:

1. Capital improvements
- 2.

ADJOURN MEETING: A motion was made by Denise Moran to adjourn the meeting; motion seconded by Lou Ann Novak. Motion passed and meeting was adjourned at 11:50.

Jean Odell, Executive Director

Tom Nicolaides, Chair

Minutes of Calhoun Memorial Library Board of Directors Meeting, February 7, 2017.

The regular monthly meeting was called to order at 9:00 A.M. on February 7, 2017, by President, Jean Wacker, at Calhoun Memorial Library. The January meeting was cancelled due to lack of quorum.

Members present: Shirley Morley, Rachel Westberg, Jean Wacker, Kathy Hayes, and Lucy Zachary. Also present: Library Director, Carol Burnham.

The agenda was approved by acclamation.

Public Comment: Thank you correspondence was received from the library staff, Chetek Ambulance Service, and Barron County Resource Center.

Minutes of December 6, 2016 meeting were presented to Board members in printed form. Motion by Kathy Hayes, second by Rachel Westberg, to accept minutes of December 6, 2016 meeting as presented. Motion carried.

Treasurer, Kathy Hayes presented her reports of December and January transactions, year to date budget, Act 150, and checking account. Motion by Shirley Morley, second by Rachel Westberg to accept treasurer's reports as presented. Motion carried.

Motion by Lucy Zachary, second by Shirley Morley, to pay Gayle Cengage \$992.69 from the checking account for books purchased with donations. Motion carried. Motion by Lucy Zachary, second by Rachel Westberg, to authorize purchase of stamps in the amount of \$147.00 from the checking account. Motion carried.

Motion by Lucy Zachary, second by Kathy Hayes, to authorize requests for a bid to purchase a defibrillator for the Library. Motion carried.

Library Director, Carol Burnham presented petty cash, statistics, activities, Friends of the Library Liaison, and her director reports.

Rachel Westberg reported on school activities.

Library annual report was reviewed. Motion by Kathy Hayes, second by Lucy Zachary, to accept the report. Motion carried.

Motion by Shirley Morley, second by Rachel Westberg to indicate IFLS did provide effective leadership and adequately meet the needs of the library. Motion carried.

Our next meeting is scheduled for March 7, 2017.

Motion by Kathy Hayes, second by Shirley Morley, to adjourn. Motion carried.

Respectfully submitted,



Minutes of Calhoun Memorial Library Board of Directors Meeting, March 7, 2017.

The regular monthly meeting was called to order at 9:00 A.M. on March 7, 2017, by Vice President, Shirley Morley, at Calhoun Memorial Library.

Members present: Shirley Morley, Rachel Westberg, Kathy Hayes, and Lucy Zachary. Also present: Library Director, Carol Burnham.

The agenda was approved by acclamation.

Public Comment: None

Minutes of February 7, 2017 meeting were presented to Board members in printed form. Motion by Kathy Hayes, second by Rachel Westberg, to accept minutes of February 7, 2017 meeting as presented. Motion carried.

Treasurer, Kathy Hayes presented her reports of February transactions, year to date budget, Act 150, and checking account. Motion by Rachel Westberg, second by Lucy Zachary, to accept treasurer's reports as presented. Motion carried.

Library Director, Carol Burnham presented petty cash, statistics, activities, Friends of the Library Liaison, and her director reports.

Friends of the Library will cover the cost of the Summer Reading Program. They also approved funding up to \$7,000 for planned projects at the library to include sponsoring the Summer Reading Programs.

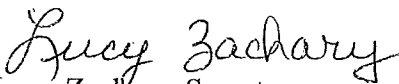
Rachel Westberg reported on school activities, highlighted by the Governor's visit to the school.

We have two staff vacancies, positions which have been advertised. Barbara Babbitt has resigned her Library Aid position and the Cleaning position is still open..

Our next meeting is scheduled for April 4, 2017.

Motion by Kathy Hayes, second by Shirley Morley, to adjourn. Motion carried.

Respectfully submitted,


Lucy Zachary, Secretary

Resolution # 2017-05

Request to appropriate money in budget

Date of request: 3/16/17 Amount to be appropriated: 11,634

Name of requestor: Ron Ambrozaitis

Money acquired through: donation sale of property Grant other

Donation Information: name of donor _____
Address of donor _____ phone: _____
Letter or documentation regarding donation attached: yes no
Donors specified purpose for donation: _____

Sale of property info: item sold _____ department _____
Original expense charged: _____ Are there replacement funds? Yes No
If yes, what is the reason to add to the budget: _____
Notes _____

Grantor State of WI **purpose** technology upgrade
Attach grant documentation
Were funds budgeted for the purchase of this item/s? yes no
If yes, how much is budgeted _____ What is the total cost of the item/s _____

Other _____ **purpose** _____
Notes _____

By: _____ Attest: _____
Jeff Martin, Mayor Carmen Newman, clerk/treasurer

Date passed _____

appropriation to accounts: expense 100-57213 revenue 100-43521

ORDINANCE NO. 761A

Now comes the City of Chetek Common Council who, pursuant to Wis. Stats. § 62.09(1)(a) and City of Chetek Code of Ordinances Sec. 2-169(a), do hereby ordain as follows:

Section 1. Section 2-177 of the Code of Ordinances of the City of Chetek is hereby repealed and is re-created to provide as follows:

Section 2-177 – Public Works Department

(a) Director of Public Works

1. *Appointment.* The Public Works Director shall be a City officer who is appointed by a majority vote of the Common Council and retained pursuant to contract. The Supervisor shall hold office during the term of the contract and during satisfactory performance, all subject to suspension or removal by the Common Council pursuant to the terms of the contract and the applicable law. The Director shall maintain residency within the area prescribed by the Common Council.

2. *Duties.* The Director of Public Works shall have the following duties:

aa. Annually draft and implement the Public Works budget. The budget will establish the kind and level of municipal services to be provided and the kind and number of employees to be utilized to provide proper and municipal services. If necessary, the annual budget may also include provisions related to capital improvement upgrades, and the necessary use of any outside contractors regarding capital improvements;

bb. Responsible for formulating and implementing workplace rules for employees in the Public Works Department;

cc. Discipline and/or recommend discipline for Public Works Department employees when appropriate;

dd. Supervise and evaluate Department of Public Works employees;

ee. Plan, inspect, and direct employees in the repair and maintenance of streets, curbs, gutters, sidewalks, street lights, and boulevard trees;

ff. Plan, inspect, and direct employees in the maintenance of parks, including grass cutting, playground equipment installation or repair, and building maintenance;

gg. Supervise the plowing of snow and all phases of snow or ice control on City streets, alleys, sidewalks, and public parking lots;

hh. Supervise the operation of the municipal garage and the repair and maintenance of Public Works Department vehicles and equipment;

- ii. Schedule the daily and weekly jobs of the Public Works Department employees and make necessary modifications due to emergencies;
- jj. Plan for the maintenance and repair of all Public Works Department vehicles, machinery, and equipment and is responsible for related records;
- kk. Work with consulting engineer in planning street and storm sewer projects;
- ll. Serve as coordinator between the consulting engineer and contractors in street and storm sewer projects, including water and sewer extensions and repairs;
- mm. Repair and maintain all official City sign use and traffic control marking, to be done in compliance with the State Traffic Code and local ordinances;
- nn. Supervise the waste water treatment system and coordinate refuse collection;
- oo. Recruit, evaluate, and recommend the hire of Department of Public Works Supervisor and department employees;
- pp. Perform such other duties as may be directed by the Common Council.

(Code 2005, § 2-3-9)

(b) Public Works Supervisor

1. *Appointment.* The Public Works Supervisor shall be a City officer who is appointed by a majority vote of the Common Council and retained pursuant to contract. The Supervisor shall hold office during the term of the contract and during satisfactory performance, all subject to suspension or removal by the Common Council pursuant to the terms of the contract and the applicable law. The Director shall maintain residency within the area prescribed by the Common Council.

2. *Duties.*

- aa. Plan, organize, coordinate, supervise, and evaluate programs, plans, services, staffing, equipment, and infrastructure of the Public Works Department;
- bb. Evaluate public works needs and formulate short and long-range plans to meet needs in all areas of responsibility, such as water, sanitary sewer, storm sewer, street, refuse, and park maintenance;
- cc. Assist in the training of City personnel in Public Works systems and techniques.

- dd. Evaluate issues and options regarding municipal Public Works and make recommendations;
- ee. Supervise employees on a day-to-day basis on specific projects;
- ff. Assist in the coordination of the preparation of reviews and updates to the storm drainage, street, water, sewer system maps, database, and comprehensive plans;
- gg. Responds to citizen inquiries and complaints regarding conditions of the water system.
- hh. Responds to requests for support for special events by the Public Works Director;
- ii. Assists in identifying areas needing improvement. Identifies upcoming projects, and as needed work;
- jj. Prepare and document budgetary requests relating to specific project/department needs;
- kk. Reports to the Director of Public Works periodically as requested and required by the circumstances or as requested by the Common Council.
- ll. Other duties as assigned by the Common Council or by the Director of Public Works.

Section 2. This ordinance shall become effective upon its passage and publication as provided for by law.

CITY OF CHETEK

By: _____
Jeff Martin, Mayor

Attest: _____
Carmen Newman, City Clerk/Treasurer

Dated Passed: _____
Dated Published: _____

APPENDIX A - USE PERMIT

"Pick Up and Drop Area"

The City of Chetek, Barron County, Wisconsin does hereby authorize and grant the use of the designated "Pick Up and Drop Area" on Lake Chetek as said area is defined by Ordinance No. 479A and 493A, as amended from time to time, and subject to the restrictions and the ordinances now existing or hereafter adopted regulating the use of said area, to:

Name Chetek HydroPlanes Agent To by Kutries
Address 726 Lakeview Drive P.O. Box 854
City, State, Zip Chetek, WI 54728

Phone Number of Organization or Agent (715) 692-1582

Additionally, this permit is subject to the following conditions:

- 1.) This permit shall be granted for a period of twelve (12) successive calendar months and must be reapplied for on an annual basis.
- 2.) A fee of \$1.00 shall be imposed.
- 3.) This permit shall be exclusive for the dates and periods involved.
- 4.) By acceptance of this permit, applicant authorizes the Mayor and/or Police Chief to immediately suspend this permit pending a hearing to review this permit under City Water Ski Use Permit Ordinance.
- 5.) This permit is effective only on the following dates and for the following times:
5/1/2017 - 4/30/2018 10:00am - 9:00pm
- 6.) This permit is not valid or effective until accepted by the applicant.

Approved this _____ day of _____,
Accepted this _____ day of _____.

BY: _____ BY: _____
Individual or Agent Mayor

BY: _____

City of Chetek Home Inspection Agreement/Contract

This is an agreement between you, the undersigned Client, and us, the Inspector, pertaining to our inspection of the Property at:

_____. The terms below govern this agreement.

Requested inspections: () Home Inspection () Well Inspection () POWTS Inspection () Rental Weatherization () Fire Safety Analysis

1. The fee for our inspection is \$ _____, payable in full at a time before the inspection.
2. We will perform a visual inspection of the home/building and provide you with a report identifying the defects that we observed and deemed material. The report is only supplementary to the seller's disclosure.
3. Unless otherwise noted in this Agreement or not possible, we will perform the inspection in accordance with the current **Standards of Practice of the National Home Inspectors and most recent Role Delineation Study**. If your jurisdiction has adopted mandatory standards that differ from the National Standards we will perform the inspection in accordance with those standards. **You understand that the Standards of Practice contain limitations, exceptions, and exclusions. This is not a Technically Exhaustive Inspection. You may request a copy of the Standards of Practice by emailing- jatwood@chibardun.net.**
4. Unless otherwise indicated in writing, we will not test for the presence of radon gas, mold, asbestos, lead paint, soil contamination, or other environment hazards or violations. If any structure you want us to inspect is a log structure or includes log construction, you understand that such structures have unique characteristics that may make it impossible for us to inspect and evaluate. Therefore, the scope of our inspection will not include decay of the interior of logs in log walls, log foundations or roofs, or similar defects.
5. **Our inspection and report are for your use only.** You give us permission to discuss our observations with real estate agents, owners, repair persons, or other interested parties. You will be the sole owner of the report and all rights to it. We are not responsible for use or misinterpretation by third parties, and third parties who rely on it in any way do so at their own risk and release us from any liability whatsoever. If you or any person acting on your behalf provide the report to a third party who then sues you and or us, you release us from any liability and agree to pay our costs and legal fees in defending any action naming us. **Our inspection and report are in no way a guarantee or warranty, express or implied, regarding the future use, operability, habitability or suitability of the home/building or its components.** We disclaim all warranties, express or implied, to the fullest extent allowed by law.
6. **We assume no liability for the cost of repair or replacement of unreported defects, either current or arising in the future.** In all cases, our liability is limited to liquidated damages in an amount not greater than the fee you paid us. You waive any claim for consequential, exemplary, special or incidental damages or for the loss of the use of the home/building. You acknowledge that this liquidated damages is not a penalty, but that we intend it to: reflect the fact that actual damages may be difficult or impractical to ascertain, allocate risk between us, and enable us to perform the inspection for the agreed-upon fee.
7. We do not perform engineering, architectural, or any other job function requiring an occupational license in the jurisdiction where the property is located unless agreed upon prior to the inspection. If we hold a valid occupational license, we may inform you of this and you may hire us to perform additional functions. Additional functions may be discussed at this time and before the inspection begins.
8. If you believe you have a claim against us, you agree to provide us with the following: (1) written notification of your claim within seven days of discovery in sufficient detail and with sufficient supporting documents that we can evaluate and (2) immediate access to the premises. Failure to comply with these conditions releases us from liability.
9. You agree that the exclusive venue for any litigation arising out of this Agreement shall be in the county where we have our principal place of business. If you fail to provide any claim against us, you agree to pay all our legal costs, expenses and attorney's fees incurred in defending that claim. You agree that the exclusive venue for any legal action against **The City of Chetek** will be in Barron County Wisconsin. Before bringing any such action, you must provide **The City of Chetek** with 30 days written notice of the nature of the claim in sufficient detail and with sufficient supporting documents that we can evaluate. In any action against us you waive trial by jury.
10. If a court declares any provision of this Agreement invalid, the remaining provisions remain in effect. This Agreement represents our entire agreement, there are no terms other than those set forth herein. All prior discussions are merged into this Agreement. **No statement or promise by us shall be binding unless reduced to writing and signed by The City of Chetek. Any modification of this Agreement must be in writing and signed by you and The City of Chetek. You will have no cause of action against us after one year from the date of the inspection.**
11. If you request a re-inspection, the re-inspection is subject to the terms of this Agreement. Cost of re-inspection is \$ _____ per visit.
12. You may not assign this Agreement.
13. If a court finds any term of this Agreement ambiguous or requiring interpretation, the court shall not construe that term against us by reason of the rule that any ambiguity in a document is construed against the party drafting it. You had the opportunity to consult qualified counsel before signing this.
14. If there is more than one Client, you are signing on behalf of all of them, and you represent that you are authorized to do so.
15. **If you would like a large print version of this Agreement before signing it, you may request one by emailing- jatwood@chibardun.net**

I HAVE CAREFULLY READ THIS AGREEMENT. I AGREE TO IT AND ACKNOWLEDGE RECEIVING A COPY OF IT.

CLIENT _____ DATE _____

CLIENT _____ DATE _____

THE STATE OF WISCONSIN
REAL ESTATE EXAMINING BOARD

Hereby certifies that

JOSEPH R. ATWOOD

was granted a certificate of registration as a

HOME INSPECTOR

*in the State of Wisconsin in accordance with Wisconsin Law
on the 14th day of March in the year 2017.*

The authority granted herein must be renewed each biennium by the granting authority.

In witness thereof, the State of Wisconsin

Real Estate Examining Board

*has caused this certificate to be issued under
its official seal.*

Laura E. Gutierrez

Laura Gutierrez, Secretary



Scott Walker, Governor

This certificate was printed on the 14th day of March in the year 2017



BARRON COUNTY
HIGHWAY DEPARTMENT



Mark Servi, Highway Commissioner
Russ Marske, Highway Operations Manager
Jerry Pich, Equipment and Facility Manager
Sandra Perry, Administrative Specialist
Jennifer Holub, Administrative Specialist

260 North 7th Street
Barron, WI 54812
Phone: 715-637-3755
Fax: 715-637-3061

March 15, 2017

Carmen Newman, Clerk/Treasurer
City of Chetek
PO Box 194
Chetek, WI 54728

*Council
April 11th*

mark.servi@co.barron.wi.us
russ.marske@co.barron.wi.us
jerry.pich@co.barron.wi.us
sandra.perry@co.barron.wi.us
jennifer.holub@co.barron.wi.us

Dear Carmen,

I would like to invite you, your fellow board members, and patrolmen to Barron County's Annual Township Open House on Thursday, April 20, 2017. An equipment display with coffee and rolls will be available beginning at 8:30am with our informational meeting to begin around 10:30am. This meeting will include information on jurisdictional transfers, PASER ratings, road postings from a town perspective, as well as updates on legislative and Highway Department happenings. Lunch will be served in our shop upon conclusion of this informational meeting.

For the equipment display, we will have many different vendors on hand beginning around 8:30am. These vendors will be displaying various pieces of equipment and products and are more than willing to answer any questions you may have. We will have our crushing, paving, maintenance, and bridge crews available throughout the day as well.

As a final note, if you are planning any major projects (paving, county aid culverts, crushing, etc.) for the 2017 construction season, please let our office know as soon as possible. Many projects will be planned in Barron County this year and the earlier we learn of your intentions, the better we will be able to accommodate your needs and coordinate projects to keep costs as low as possible for everyone. Please remember that permits take time to get so planning ahead will help ensure project scheduling that will meet your needs.

Please call our office by Thursday, April 13th with the number of attendees from your municipality. This will allow us and the caterers to prepare appropriately. I am looking forward to the 2016 construction season and hope to see you here.

Sincerely,

Mark Servi
jh

Mark Servi, Highway Commissioner
Barron County Highway Department

jjh



coordinate. partner. advocate. serve.

March 20, 2017

Carmen Newman, City Clerk
City of Chetek
PO Box 194
Chetek, WI 54728

Dear Ms. Newman:

The West Central Wisconsin Regional Planning Commission would like to invite you to a series of events we're hosting with **Strong Towns President Chuck Marohn on Thursday, April 20, 2017 in Eau Claire.**

Local leaders such as yourself are invited to learn more about Strong Towns and their model of development that allows communities and neighborhoods to grow financially strong and resilient. These free events are **for elected officials;** government staff such as planners, engineers, and finance directors; business and institutional leaders; and others involved in municipal finance and infrastructure, so please consider attending with your colleagues. Attached is a flyer that we welcome you to share.

These events will be at RCU's Corporate Office in the Chippewa River Room (200 Riverfront Terrace, Eau Claire, WI). Coffee and refreshments will be provided.

- **9:00 AM – 12:00 PM: Strong Towns Overview** – Chuck Marohn, PE, AICP, will share his knowledge about developing financially productive communities and you'll have the chance to speak with him about transportation, engineering, finance, or planning issues occurring in your community. Please bring your questions and ideas to the table.
- 12:00 PM – 1:00 PM: Enjoy lunch on your own in one of downtown Eau Claire's restaurants.
- **1:00 PM – 3:00 PM: Walking Tour** – Chuck Marohn will lead a walking tour in downtown Eau Claire in which participants will discover how to view their community through the Strong Towns perspective while identifying current challenges and discussing possible solutions to their built environment. The walking tour is a way for attendees to see the bridge between topics shared in our morning presentation and the local context.

A public event will be held that evening at the Eau Claire Public Library (400 Eau Claire Street):

- **6:30 PM – 8:00 PM: Curbside Chat** – Chuck Marohn will give a public presentation followed by a community discussion about the financial health of our places. This classic Strong Towns talk, which has been given in dozens of cities across the country, is centered on the question, "Why, despite all the growth America has experienced, do our cities struggle financially just to accomplish basic tasks?" This stunning presentation is a game-changer for communities looking to grow more resilient and obtain true prosperity during changing times.

To learn more and register, please visit our webpage: wcvrpc.org. Click the top item on the list down the left side that says **NEW – Strong Towns Event**. Please contact Jason Duba if you have any questions: Phone: 715-836-2918 x15, Email: jduba@wcvrpc.org.

Sincerely,

Lynn Nelson
Executive Director

West Central Wisconsin Regional Planning Commission

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STRONG TOWNS

Thursday, April 20, 2017
Eau Claire, Wisconsin

Chuck Marohn, PE, AICP, the director of Strong Towns, will lead three free events hosted by the West Central Wisconsin Regional Planning Commission.

The mission of Strong Towns is to support a model of development that allows America's cities, towns and neighborhoods to become financially strong and resilient.

For local leaders:

Chuck will share his wealth of knowledge about developing financially productive communities and you'll have the chance to speak with him about transportation, engineering, finance, or planning issues.

- 9:00 AM - 12:00 PM: Strong Towns overview
- 1:00 PM - 3:00 PM: Downtown Eau Claire walking tour
- At RCU Corporate Office
200 Riverfront Terrace
Eau Claire, WI
- Registration required: wcvrpc.org

For everyone:

The Curbside Chat is a presentation followed by a community discussion about the financial health of our places. It is centered on the question, "Why, despite all the growth America has experienced, do our cities struggle financially just to accomplish basic tasks?"

- 6:30 PM - 8:00 PM: Curbside Chat
- At Eau Claire Public Library
400 Eau Claire Street
- Learn more: wcvrpc.org

Refreshments provided at all events

