

Calhoun Memorial Library Board Meeting Minutes
Aug 2, 2022

Minutes of the Calhoun Memorial Library Board of Director's Meeting; Aug. 2, 2022

The board meeting was called to order at 9 a.m. on Aug. 2, 2022, by President Jean Wacker at the Calhoun Memorial Library.

Members present: Jean Wacker, Louise Brown, Jeff Martin, Evie Nelson, Nancy Nix and Rachel Westberg. Missing was Kathy Hayes Also present was library director Carol Burnham and Friends of the Library President Barb Ryan.

The agenda was approved by motion of Rachel Westberg, seconded by Louise Brown. Motion carried.

There were no in-person public comments, but Burnham noted that she's received many well-wishes upon patrons hearing of her retirement.

Minutes of the June board meeting were presented to board members in printed form. Motion was made Nancy Nix, seconded by Louise Brown, to accept the minutes as printed. Motion carried. There was no July meeting.

Director Carol Burnham presented an abbreviated version of the treasurer's report for June and July in Kathy Hayes' absence. The board agreed to table formally approving June and July's financial reports until after Kathy returns in September.

Library Director Carol Burnham presented petty cash, statistics, Friends of the Library updates, and activities in her director's reports. Barb Ryan was also in attendance to provide additional insight from the Friends of the Library.

Rachel Westberg, school representative, reported on Chetek-Weyerhaeuser school activities.

Mayor Jeff Martin reported on city happenings.

Burnham updated the board on the search and hiring of a new library aide, in addition to progress made on the door and counter projects.

The board discussed how to proceed with a retirement recognition for Burnham.

A motion was made by Nancy Nix, seconded by Jeff Martin, to move the meeting into closed session, per Wisconsin Statute 19.85(1)(c) to discuss the employment of the new library director. Motion carried.

A motion was made by Jeff Martin, seconded by Louise Brown, to reconvene into open session. Motion carried. Upon reconvening into open session, a motion was made by Evie Nelson, seconded by Nancy Nix, to approve the hiring of Emily Resendiz as the new library director with the compensation discussed in closed session. The employment would be conditional upon her accepting the position and passing a background check. Nancy Nix would be calling Resendiz to offer her the position.

Items for the next meeting in September include: approving the June, July and August Treasurer reports, approving a budget request for 2023 to return to the city, further organization of a retirement gathering for Burnham, and an introduction of Emily Resendiz to the full board as the new director.

Motion to adjourn by Jeff Martin, seconded by Louise Brown. Motion carried; meeting adjourned.

Respectfully Submitted,

Rachel Westberg