

Minutes of the City of Chetek Common Council Meeting held on **Wednesday, August 10, 2022 at 6:00 p.m. in the council room, 220 Stout Street, Chetek, WI. Also posted live on the City Facebook page**

The meeting was called to order at 6:00 p.m. by Mayor Martin.

Members in attendance: Mayor Martin, Scott Bachowski, Earl Grover, Terry Hight (via zoom), Thea Hempel

Bachowski motioned to approve the agenda. 2nd by Grover. Carried.

Grover motioned to move the consent agenda item "appoint economic development committee members" to new business. 2nd Hempel. Carried.

Grover motioned to approve the consent agenda items: council minutes and city claims for **July**; accept and place file department/board reports as submitted - **Plan Commission-July; Housing Authority May; Fire District May; 2nd by Hempel. carried.**

Bachowski motioned to approve the appointments to the Economic Development Committee: Thea Hempel, Alex Swanson, Jennifer Blatz, Rick Meskers, Jessica Clark, Travis Turner, Dan Knapp, Sr., and Jim Metcalf. 2nd by Grover. Carried.

Cassandra Larson, deputy clerk/treasurer, submitted her resignation with her last day of employment to be September 9, 2022. Motion to accept: Bachowski/Grover. Carried.

Resolution 2022-10 - appropriate funds received for the K9 account. Motion to approve: Grover/Bachowski. Carried.

Resolution 2022-11 - appropriate funds received for the National Night Out account. Motion to approve: Hempel/Grover. Carried.

Zoning applications for city parcels 211-8100-04-000 and 211-8110-23-000 which were surveyed into one 4.64 acre parcel on Ridgeway Avenue and parcel 211-8110-09-000 - 705 Ridgeway Avenue. Motion to approve rezoning parcels from single family residential to two-family residential for the purpose of allowing for the construction of either single family or duplex-type units. Hempel/Bachowski - carried.

Certified survey map for the wastewater treatment plant and south industrial park parcels - Motion to approve: Bachowski/Grover. Carried.

Employee compensation study - two proposals were received last fall for the completion of a compensation study for the purpose of determining a basis for wage negotiations. The city has never had a comprehensive study completed. Council decided to hold off on having the study done. Council discussed this matter at the last council meeting and decided to get updated costs for a study. Only one of the firms responded to the inquiry - McGrath Human Resources Group. This company was recommended by Barron County administrator, Jeff French. The updated cost is \$9,625 for the compensation study. This is approximately \$1,000 higher than last year. The process for the study will take approximately four (4) months. The Motion to approve the contract with McGrath - Bachowski/Hempel. Carried.

Dan Knapp is proposing to purchase a system for televising our sewer lines. The city has always paid outside companies to perform this service. The service is generally performed annually for routine maintenance and as needed for emergencies. Due to the cost at approximately \$10,000, he hasn't been doing the routine maintenance every year. Dan has received quotes from \$40,000 to \$120,000 for a unit that would be sufficient for the city of Chetek. The \$80,000 system is what he is interested in purchasing. The sewer system has the money in a reserve account. The city would be able to rent out the camera system and recover some of the cost. He feels the system would pay for itself. He has already spoken to a couple surrounding municipalities that would be interested in renting the unit from the city. Motion to approve the purchase of the televising system in the amount of \$80,000 with the stipulation that a trained city employee will be required to operate the system when renting to other communities. Bachowski/Hempel. Carried.

Legal services - council discussed the city's legal services and the retirement of Randi Osberg from RuderWare law firm. Randi Osberg represented the city for many years and was very familiar with municipal matters. Council members felt it was necessary at this time to contract with another legal firm to ensure we are able to receive adequate legal services. Proposals were received from Bakke Norman and VonBriesen law offices. Due to a conflict of interest with VonBriesen, the motion was made to enter into an agreement with Bakke Norman legal firm. Grover/Hempel. Carried.

A resident submitted a request for the city to consider extending water and sewer utility services on South Street. Dan Knapp advised that the footage on South Street for constructing utility services is approximately 1,900 feet. Based on the estimated costs he received last year from an engineering firm, the cost for 1,000 feet would be around \$1,000,000. There are only ten property owners on South Street and the cost for putting in utility services would not be financially feasible. Generally, the property owners pick up 50% of the cost. A letter will be sent to the property owners on South Street asking for their input and advising if they have any issues with the wells and/or septic systems.

Council members will be meeting with the plan commission members for a joint meeting to discuss the Planned Unit Development for Red Rock parcels on Russell Street. The meeting is planned for August 18th at 6:00 p.m.

Motion to adjourn by Grover/Bachowski. Carried.

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Carmen Newman, clerk/treasurer